WESTFIELD

Bulletin
1994 - 1995

From the Registrar

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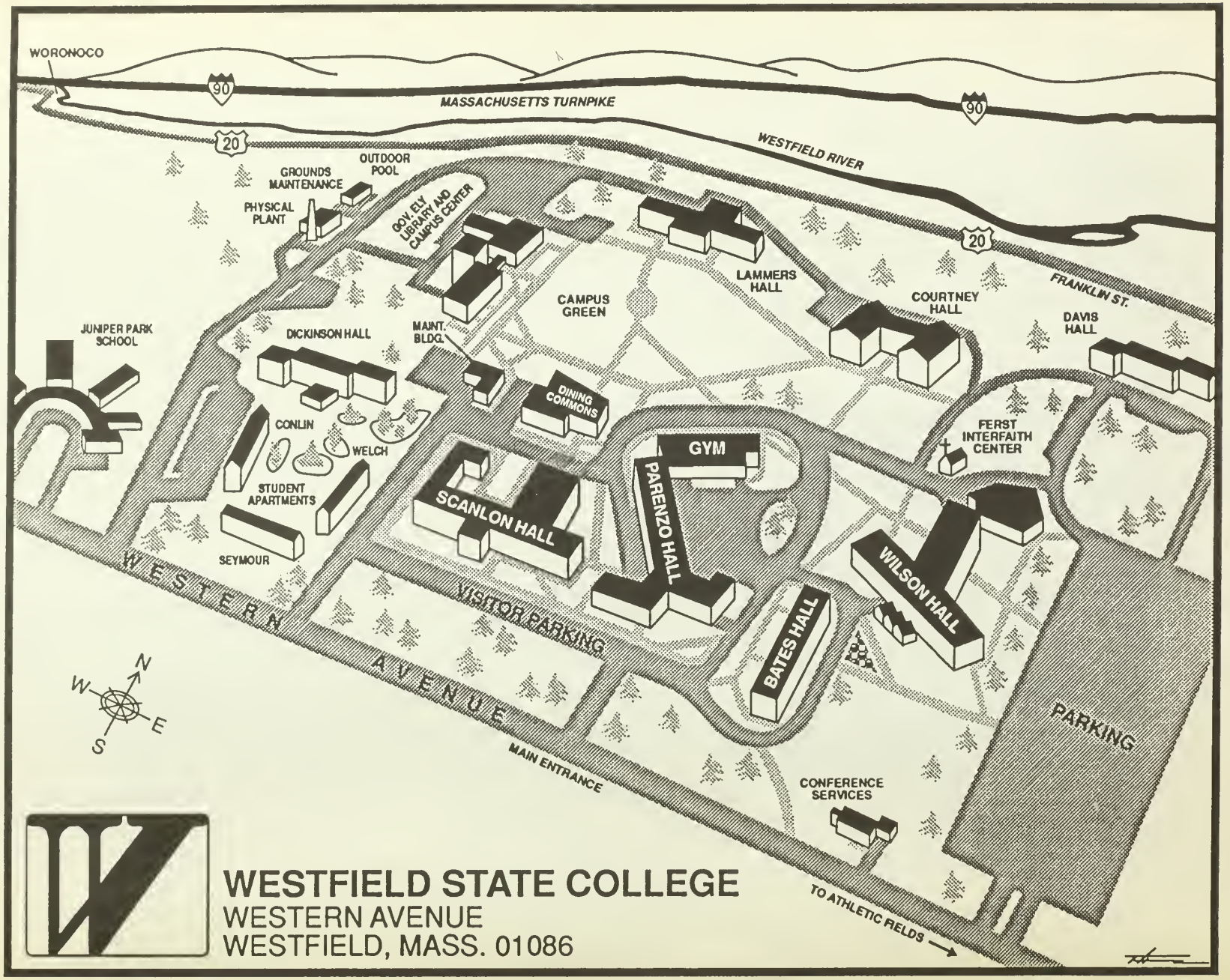

WESTFIELD STATE COLLEGE

WESTERN AVENUE
WESTFIELD, MASS. 01086

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COLLEGE MISSION STATEMENT

Founded in 1839 as the nation's first public coeducational teacher-training institution, Westfield State College is a small, primarily residential, comprehensive institution of higher education serving the citizens of the Commonwealth. The College offers programs leading to the Bachelor's and Master's degrees and the Certificate of Advanced Graduate Study. Emphasizing teaching, student advising, and a supportive atmosphere that encourages student involvement in the life of the College and the community, Westfield State College is a teaching institution whose primary mission is undergraduate education which focuses on the intellectual and moral development of its students.

Through its academic and extracurricular programs, Westfield State College helps students gain the knowledge, skills, and intellectual discipline needed to realize their potential as informed, contributing individuals in a complex, changing society. The College takes seriously its obligation to educate students comprehensively and liberally, so that they may be prepared not only to enter teaching and other professions and careers, but also to develop a commitment to lifelong learning and to service. A special characteristic of Westfield State College, inclusive of all the College's programs, is the belief that learning and scholarship are strengthened through outreach and community involvement. This focus has been long represented in the College's teacher preparation and liberal arts and sciences programs. Examples of these efforts include faculty and student involvement in school systems, government and community agencies, health care facilities, fine and performing arts groups, and public relations organizations. The development of new majors in regional planning, business management, mass communication, and criminal justice has led to practica, internships, and service opportunities in planning agencies, businesses and corporations, media outlets, and the criminal justice system.

By offering courses and programs in which the liberal arts and sciences and professional studies are integrated, the College provides students with an education in which the arts and sciences enrich their vision of professional studies with a sense of social responsibility and action. The general education program embodies the College's belief in the fundamental value of the liberal arts and sciences to provide breadth of knowledge and to develop essential intellectual skills common to all fields of inquiry. The program of majors offers additional opportunities to reinforce skills, to explore thoroughly a domain of knowledge, and to enhance professional competence. Traditionally, the College has focused on education and the liberal arts and sciences as programmatic emphases. Renewed interest -- nationally and in the Commonwealth -- in teacher preparation and in the general education of all students continues to make these important areas for the College. In response to changing needs in the Commonwealth, the College has also developed distinctive programs in regional planning, business, mass communication, movement science, computer and information science, and criminal justice.

Reflecting its heritage, Westfield State College stands proudly as a "people's college." Diversity in the student population, as well as in the faculty and staff, is encouraged by the College, and a respect for people of different backgrounds is promoted through both curricular and extracurricular activities. Recognizing its role in a public system of higher education in the Commonwealth, Westfield State College serves residential and commuter students, meeting the needs of many of the region's community college transfer students.

Building on a tradition of collaboration that is over 150 years old in preparing the Commonwealth's educators, Westfield State College promotes the development of close ties with the community by providing continuing education and service for a diverse range of educational needs and interests. Through scholarship, through service to the discipline, and through community involvement, faculty and students are invested in the life and work of their professions. The College offers students opportunities to develop as individuals through a variety of programs in and out of the classroom. Scholarship and learning are enhanced and reinforced by interaction with the community, demonstrating that education is a social investment, not an end in itself.

ACCREDITATION

Westfield State College is accredited by the New England Association of Schools and Colleges. The teacher education programs are accredited by the National Council for Accreditation of Teacher Education and also by the State Department of Education, Bureau of Teacher Certification.

UNDERGRADUATE PROGRAMS

Students wishing to earn a baccalaureate degree may matriculate in undergraduate degree programs through the Day Division or the Division of Graduate and Continuing Education.

The Day Division program is directed toward the full-time undergraduate student, and offers the full range of activities that are typically associated with an undergraduate institution, including opportunities to participate in intercollegiate athletics, student government, literary and performing groups, to name but a few. The undergraduate population is diverse, ranging from recent high school graduates to older adults. The Division of Graduate and Continuing Education offers a program geared to the needs of the part-time student, with an appropriate complement of academic support services available. Classes for Continuing Education students are generally offered at night, although students may take day classes on a space available basis.

With very few exceptions, students may enroll in any of the College's undergraduate programs through either division. Academic standards and policies are the same in both divisions, although the methods of implementing specific policies may vary because of the different patterns the undergraduate career may take for full and part-time students. Such differences are noted in the Bulletin where applicable.

For Day Division students, student records are housed in the Office of the Registrar, and all transactions related to student records and academic programs are executed through that office. The Office of Graduate and Continuing Education provides comparable service for Continuing Education students.

ADMISSION

FRESHMAN ADMISSION DAY DIVISION

The Office of Admission reviews the applications of students who wish to matriculate in the undergraduate day division and pursue at least 12 credits of course work per semester. A student applying to the Office of Admission for entrance as a freshman directly from high school must supply the following information:

. The Application Form and Fee
. College Board Scholastic Assessment Test Scores (SAT-I)
. An official high school transcript, beginning with grade 9 and including grades from the first marking period of the senior year, or acceptable evidence of equivalent preparation
. Official transcripts of any college work attempted
. A writing sample: a photocopy of a graded senior year English composition, including teacher's comments

The College has a selective admission policy. In accordance with the guidelines established by the former Board of Regents and with the approval of the College Board of Trustees, Westfield State College has reserved the right to set higher minimum standards than those published by the Regents for the State Colleges. In addition, freshman applicants must complete the following 16 college preparatory units:

4 units/years of English
3 units/years of Math (Algebra I and II; Geometry)
2 units/years of Social Sciences (including 1 unit of U.S. History)
2 units/years of Laboratory Sciences
2 units/years of the same foreign language
3 units/years of electives (taken from the above list and/or the performing arts and Computer Science)

Applicants must achieve a C average in their academic units. Specific majors may require additional specific units for admission. Some majors also may require a performance test as part of the admission process.

Exemptions from the Eligibility Index and the 16 units may be granted for applicants who qualify under specific guidelines determined by the former Board of Regents. Contact the Director of Admission for further information.

Applicants who meet the minimum eligibility requirements are not guaranteed admission to the College. The successful applicant has achieved a solid academic record while maintaining a challenging academic program and will have demonstrated a willingness to contribute to the life of the community. Admission decisions are made on an individual basis by the Admission Staff beginning January 1 for the fall semester and December 1 for the spring semester after all required credentials have been received.

FRESHMAN ADMISSION GRADUATE AND CONTINUING EDUCATION

All students applying for admission to an undergraduate degree program must supply the following:

.The Continuing Education undergraduate application
.A $30.00 application fee
.A high school transcript or proof of completion of the General Education Diploma (GED)

Recent high school graduates (students who have been out of high school less than three years and have fewer than 24 college credits from an accredited institution) are subject to an Eligibility Index, established by the Commonwealth, based on class rank and SAT scores, and must complete the following 16 college preparatory units:

4 units/years of English
3 units/years of Math (Algebra I and II; Geometry)
2 units/years of Social Sciences (including 1 unit of U.S. History)
2 units/years of Laboratory Sciences
2 units/years of the same foreign language
3 units/years of electives (taken from the above list and/or the performing arts and Computer Science)

Applicants must achieve a C average in these 16 units or receive an exemption from the Eligibility Index and the 16 units. Such an exemption may be granted for applicants who qualify under specific guidelines established by the Commonwealth.

For students who have never attended college and have been out of high school for three or more years, exemption from the unit requirements and Eligibility Index established by the Commonwealth may be granted. SAT scores should be submitted, if available. Westfield State College's College Board code number is 3523. Admission decisions are made on an individual basis upon review of all required materials.

ADMISSION PROFILE

Class of 1998 entering WSC Day Division September 1994

SAT range*	Verbal Score	Math Score
200-299	5%	3%
300-399	39%	24%
400-499	43.5%	45.5%
500-599	11.5%	22.5%
600-699	1%	4%
700-800	0%	1%

*The new SAT-I: Reasoning Test was introduced in March 1994 with a recentered scale setting the average test scores in both verbal and math at 500. This recentering should result in scores for most students that will be higher than those earned from the former SAT on which these statistics are based.

Rank in Class
TOP 10%..... 2%
TOP 25%.....17%
TOP 50%.....56%

Summary:
3182 freshman applications were received
2200 applicants were accepted
870 accepted students enrolled
400 Male (46% of 870)
470 Female (54% of 870)

TRANSFER ADMISSION

Students who have attempted to complete any transferable coursework at a regionally accredited college beyond high school graduation are considered transfer applicants. Transfer applicants who will have attempted and completed successfully 24 transferable credit hours (36 quarter hours) or less by their planned entrance date must submit:

. The Application Form and Fee
. Official, original transcripts from all colleges attended
. A list of college course titles in progress at the time of application
. An official high school transcript and SAT scores

Transfer applicants who will have attempted and completed successfully more than 24 transferable credit hours by their planned entrance date are required to submit the same credentials as other transfer applicants EXCEPT the SAT. Also, students who will have earned an Associates's degree from a Massachusetts Community College by their planned entrance date are exempted from submitting the high school transcript.

A minimum cumulative grade point average of 2.00 or C (exclusive of developmental or other nontransferable coursework) is required for transfer admission consideration; some major programs of study require higher grade point averages. Qualified Massachusetts community college graduates, particularly those who have fulfilled the Commonwealth Transfer Compact, are given priority for admission into all major programs of study.

A student who has completed the general education requirements of one state college prior to transferring to another state college is not obligated to meet additional or different general education requirements of the receiving college, with the exception of students transferring to the Maritime Academy and to or from Mass College of Art.

A student must complete successfully a minimum of one year as a full-time student (30 credits) and all remaining requirements for the major field of study to receive a baccalaureate degree from Westfield. All undergraduate non-matriculated students taking courses through the Division of Graduate and Continuing Education who wish to pursue a degree must matriculate (be accepted into a degree program) prior to the completion of the last 30 credits needed for graduation. In addition, some major programs of study require the completion of a minimum number of credits at Westfield State College.

Day Division admission is competitive and not guaranteed to all applicants who meet minimum eligibility standards. Transfer admission decisions are made on an individual basis beginning March 1 for the fall semester and December 1 for the spring semester after all required credentials have been received. The number of transferees accepted will be determined by existing vacancies in each degree program and the number of applicants deemed eligible according to cumulative grade point average. Admissions decisions of the Division of Graduate and Continuing Education are made on a rolling basis and take into account the special experiences of non-traditional students.

Once admitted to Westfield State College, the transfer student assumes a new cumulative average that is subject to academic policies established by the College.

A student transferring from a two-year institution is entitled to transfer for credit toward the bachelor's degree no more than two years (or 67 credits) of credit, which constitute the requirement of the associate degree program taken as a unit.

Enrolled full-time day students who wish to change their matriculated status to part-time or evening enrollment may do so without formally reapplying from the Day Division to Continuing Education. Requests to transfer academic records from the Admission Office or Registrar to Continuing Education will be processed within specific time periods on a space-available basis. Similarly, students enrolled in degree programs through the Division of Graduate and Continuing Education who wish to change their status to full time day students may do so without formally applying to the Day Division. Both divisions

use the same standards for the evaluation of courses to be accepted in transfer. For students switching divisions, both the offer of acceptance and the awarding of any transferable credits toward a degree program granted by one division become binding upon the other division.

TRANSFER GRADE POLICY

The minimum acceptable grade will be a C-.

This policy will not apply to courses taken under the 1990 Commonwealth Transfer Compact.

Courses taken at other institutions after a student's initial enrollment at WSC will be treated as if they had been taken at WSC.

This policy change is scheduled to take effect with students entering in Fall 1994.

COMMONWEALTH TRANSFER COMPACT

(Effective January 1990 for students entering public two year colleges with a January 1992 effective date for students transferring into public four year colleges)

Requirements for Transfer Compact Status (Section I)

A student shall be eligible for Transfer Compact status if he or she has met the following requirements:

a. Completed an Associate degree with a minimum of 60 credit hours exclusive of developmental course work

b. Achieved a cumulative grade point average of not less than 2.0 (in a 4.0 system) at the community college awarding the degree

c. Completed the following minimum general education core, exclusive of developmental course work:

- English Composition/Writing: 6 credit hours
- Behavioral and Social Sciences: 9 credit hours
- Humanities and Fine Arts: 9 credit hours
- Natural or Physical Science: 8 credit hours
- Mathematics: 3 credit hours

The sending institution is responsible for identifying the transcript of each student who is a candidate for transfer under this compact.

Credits to be Transferred (Section II)

The 35 credits in general education specified in Section I will be applied toward the fulfillment of the receiving institution's general education requirements.

A minimum of 25 additional credits will be accepted as transfer credits by the receiving institution. These credits may be transferred as free electives, toward the receiving institution's additional general education requirements, towards the student's major, or in any combination, as the receiving institution deems appropriate.

Only college-level course credits consistent with the standards set forth in the Undergraduate Experience recommendations are included under this compact. Credits awarded by the sending institution through CLEP, challenge examinations, and other life-experience evaluations for course credit may be included when the community college certifies that a student qualifies under this compact.

Credits Beyond the Associates Degree (Section III)

To complete the baccalaureate degree, a student who transfers under this compact may be required to take no more than 68 additional credits unless:

a. The student changes his or her program upon entering the receiving institution, or

b. The combination of additional general education requirements, if any, and the requirements of the student's major at the receiving institution total more than 68 credits

Under these circumstances, transfer students will be subject to the same requirements as native students. (The term "native student" refers to students who began their undergraduate education at the baccalaureate institution.)

Admission to Competitive Majors or Programs (Section IV)

If because of space or fiscal limitations the receiving institution does not admit all qualified applicants to a given major or program, the receiving institution will use the same criteria for applicants who are transfer students under this Compact as it does for its native students.

Transfer Coordinating Committee (Section V)

A Transfer Coordinating Committee, convened by the former Board of Regents, will monitor use of the Transfer Compact, resolve appeals as they pertain to the provisions in this document, and collect and analyze relevant data.

Publication of Requirements (Section VI)

Each public college and university shall include in its official undergraduate catalog the provisions of the Commonwealth Transfer Compact. A transfer student may not be held to any degree requirements at the receiving institution that were established less than three years prior to transfer admissions.

Transfer Records
(Section VII)

The student with Transfer Compact status will be furnished by the receiving institution a list of courses to be fulfilled to earn a bachelors degree no later than the end of the semester the student enrolls. With the agreement of the student, a copy will be provided to the Transfer Officer at the sending community college.

Transfer Officer
(Section VIII)

The President or Chancellor of each public institution of higher education will identify an individual who serves as that institution's Transfer Officer. The Transfer Officer's responsibility will be to assist students with transfer activities.

Student Appeals
(Section IX)

A student who believes that the provisions of this Compact have not been applied fairly to his/her transfer application has the right to appeal.

Initially, differences of interpretation regarding the award of transfer credit shall be resolved between the student and the institution to which he/she is transferring. If the difference remains unresolved, the student shall present his/her evaluation of the situation to the institution from which the student is transferring. Representatives from the two institutions shall then have the opportunity to resolve the differences.

In the absence of a satisfactory resolution, differences on interpretation may be presented to the Transfer Coordinating Committee.

Effective Date
(Section X)

The effective date of this compact is January 1990 for students entering public two year colleges with a January 1992 date for students transferring into public four year colleges.

FOREIGN STUDENT ADMISSION

Any foreign student seeking admission to the College must fulfill the requirements established for freshmen or transfer students, and must submit official translations of all credentials not written in English. The Test of English as a Foreign Language (TOEFL) also is required of each applicant. Information on this requirement can be obtained from either the College Entrance Examination Board or the Educational Testing Service. All applications for admission to the Day Division from foreign students must be received by January 1 for entrance the following September. No foreign applicants are eligible for admission to the Day Division in the January entrance period. Foreign students applying to the Division of Graduate and Continuing Education may apply throughout the year.

READMISSION
DAY DIVISION

Students who leave Westfield State College because of academic failure are readmitted through the Registrar's Office. In order to return, students must take enough courses at another accredited college to raise their cumulative quality point average to the level required for the number of credits they have attempted (see Academic Standing).

Students who withdraw from the college in good academic, financial, and disciplinary standing may be readmitted through the Registrar's Office, provided that their absence has been no longer than one year. Students absent longer than one year but not longer than five years may be eligible for readmission through the Registrar's Office, depending upon their major and the availability of space. Any student denied readmission through the Registrar's Office may apply for readmission through the Office of Admission.

Students who have been withdrawn or dismissed by the college for disciplinary, financial, or other non-academic reasons may not reenter until the conditions established at the time of withdrawal have been met.

Students who are seeking readmission should inform the appropriate office as early as possible prior to their return in order to facilitate course placement.

READMISSION
CONTINUING EDUCATION

Students withdrawing from the Division of Graduate and Continuing Education in good academic, financial and disciplinary standing may be readmitted through the Continuing Education Office, provided that the absence has been no longer than five years. Students absent longer than five years must reapply.

FINANCIAL AID

The primary purpose of the Financial Aid Office at Westfield State College is to insure that no student is unable to pursue his/her educational goals for lack of financial resources. Westfield State College participates in a wide variety of federal, state and private programs. Assistance can be in the form of gift aid (grants and scholarships) and self-help programs (loans and work study). The Financial Aid Office staff is available to assist students throughout the financial aid process.

POLICIES AND CRITERIA

The policies and criteria for awarding financial aid are as follows:

1. The philosophy of financial aid is that the family has the responsibility to meet as much of the educational costs of their children as is reasonably possible. Financial Aid is a supplement to the family resources.
2. The Free Application for Federal Student Aid (FAFSA) must be completed and mailed to the College Scholarship Service before March 1st. The FAFSA can be obtained from the Financial Aid Office at Westfield State College or from a high school guidance office.
3. In addition to the FAFSA, the Westfield State College Financial Aid Application and appropriate parent and student income verification must be submitted to the Financial Aid Office by April 1st. Students completing their files by the deadline will receive priority consideration. Files completed after the deadline will be awarded on a funds-available basis.
4. Satisfactory Academic Progress and Financial Aid:

a. Full time students must be initially enrolled for at least 12 credits each semester. This determination is made by the Registrar's Office at the end of the ADD/DROP period each semester. Financial Aid awards are adjusted proportionately for those in part-time attendance through the Division of Graduate and Continuing Education.

b. Students must make satisfactory academic progress toward a degree. This means that students must successfully complete at least 24 credits each academic year (only 12 credits if enrolled for one semester during that academic year). This standard is adjusted proportionately for those students in part-time attendance through the Division of Graduate and Continuing Education. Credits are awarded for a course grade of D or better. Day students who fail to meet this requirement at the end of the Spring semester will be notified by the Registrar's office and will be ineligible for financial aid for the next academic year. However, students who are deficient in credits may use the summer following the academic year to earn additional credits to meet the satisfactory progress standard.

c. Appeals regarding satisfactory academic progress and financial aid eligibility should be directed to the Dean of Undergraduate Studies for Day Division students, to the Dean of Graduate and Continuing Education for students in that division.

5. Financial aid awards are not renewed automatically. Students must reapply each year.

FEDERAL PROGRAMS

Westfield State College participates in several federal programs: Federal Pell Grant, Federal Supplemental Educational Opportunity Grant (SEOG), Federal Perkins Loan, Federal Work Study (FWS), Federal Stafford Loan (subsidized and unsubsidized), and Federal Parent Loans (PLUS).

STATE PROGRAMS

Westfield State College participates in the following state programs: Massachusetts State Scholarship, Westfield State College Grant, Mass Grant, Financial Aid Tuition Waiver, and the No Interest Loan Program.

PRIVATE AND INSTITUTIONAL PROGRAMS

Westfield State College offers a variety of scholarships annually which are credited toward college expenses. These local scholarships are not based on financial need.

COST OF ATTENDING WESTFIELD STATE COLLEGE AS A FULL TIME DAY DIVISION STUDENT *

	FALL 1994 SEMESTER	SPRING 1995 SEMESTER	TOTAL YEAR
TUITION:			
Tuition for Massachusetts Residents**	$ 704.00	704.00	1408.00
Tuition under proximity clause of New England Regional Program	$ 1056.00	1056.00	2112.00
Tuition for Non-Resident and Foreign Students	$ 2771.00	2771.00	5542.00
ROOM:			
Courtney	$ 1405.00	1405.00	2810.00
Apartments	$ 1275.00	1275.00	2550.00
Other Residence Halls	$ 1180.00	1180.00	2360.00
Dorm Damage	$ 50.00		50.00
BOARD:			
19-Meal Plan	$ 594.08	594.08	1188.16
14-Meal Plan	$ 578.85	578.85	1157.70
10-Meal Plan	$ 563.61	563.61	1127.22

FEES:			
Special Purpose	$ 517.50	517.50	1035.00
Athletic Fee	$ 84.25	84.25	168.50
Astroturf Complex	$ 50.00	50.00	100.00
Student Union	$ 35.00	35.00	70.00
Educational Service Fee	$ 35.00	35.00	70.00
Library Development	$ 35.00	35.00	70.00
Student Activity/PVTA	$ 33.50	33.50	67.00
Health Fee	$ 40.00	40.00	80.00
Career Services	$ 12.50	12.50	25.00
Capital Planning Fee	$ 30.00	30.00	60.00
TOTAL FEES:	$ 872.75	872.75	1745.50

ONE-TIME FEES:	FRESHMEN	TRANSFER STUDENTS
***Commencement	$ 75.00	75.00
***Orientation	$ 40.00	40.00
***Parking	$ 10.00	10.00
TOTAL ONE-TIME FEES:	$ 125.00	125.00

OTHER FEES:	
Student Teaching (Practicum semester)	$ 100.00
Late Payment Fee	$ 25.00
Late Registration Fee	$ 25.00
Bad Check Fee	$ 25.00
Reinstatement Fee	$ 50.00
WAIVABLE FEES:	
Student Health Insurance	$ 418.00 Fall and Spring
	$ 283.00 Spring Semester Only
MASS PIRG	$ 5.00 per semester
DEPOSITS (non-refundable):	
Tuition Deposit	$ 50.00
Residence Hall Reservation Deposit	$ 150.00

COST OF ATTENDING WESTFIELD STATE COLLEGE AS A CONTINUING EDUCATION DIVISION STUDENT *

TUITION	
Massachusetts Resident **	$ 120.00 per credit
Non-resident	$ 130.00 per credit
Audit	$ 100.00 per credit
FEES	
Registration Fee	$ 40.00 per semester
Library Fee	$ 15.00 per semester
Capital Planning Fee	$ 20.00 per semester
Late Registration Fee	$ 25.00
Mandatory Health Insurance Fee (9 or more credits)	$ 418.00 (waivable if student has comparable coverage on another policy)
Commencement Fee	$ 75.00 (assessed during semester of graduation)
Bad Check Fee	$ 25.00 per check
Late Withdrawal Fee	$ 10.00

Student Teaching Fee	$ 100.00
Practicum Fee	$ 100.00
Parking Fee	$ 25.00 Fall registration
	$ 12.50 Spring registration
	$ 12.50 Summer registration

* The schedule of fees and tuition, methods of payment and refund policies are valid at the time of publication of the BULLETIN and subject to change as required without advance notice.

** Tuition is free for persons 60 years of age and over. Admission granted on a space-available basis. Tuition-free students are responsible for paying all fees.

*** Fees charged first semester student in attendance at Westfield

WITHDRAWAL REFUND POLICY

Commitments to faculty, staff and other costs of operation are made by the College in advance of the school year. They are based on anticipated student enrollment and residence hall occupancy and are not subject to change.

To be eligible for a refund, a student must formally withdraw from the College (see Procedure for Withdrawing from College). The amount of refund will be determined on the basis of the official date of written withdrawal. Forms may be obtained in the Office of the Registrar for Day Division students, or the Graduate and Continuing Education Office for Continuing Education students.

Due to the extremely heavy clerical demands during registration and the beginning of a semester, refunds should not be expected until at least four weeks after the start of a semester.

TUITION

If a student withdraws from the College, tuition refunds are made according to the following schedule:

New Students Day
- Prior to the beginning of classes: all tuition minus the $50.00 initial deposit.
- Within the first week of classes: 66 ⅔%
- Within the second week: 50%
- Within the third week: 33 ⅓%
- After the third week: NONE

Returning Students Day
- Prior to the beginning of classes: 100%
- Within the first week of classes: 66 ⅔%
- Within the second week: 50%
- Within the third week: 33 ⅓%
- After the third week: NONE

Graduate and Continuing Education Students
- Prior to the first class meeting: 100%
- Prior to the second class meeting: 90%
- Prior to the third class meeting: 50%
- After third class meeting: NONE

BOARD

Refunds for board are made according to the same schedule as tuition refunds. This schedule applies to students who reside in the apartments as well as to those students who transfer to the apartments or move off campus. There will be no board refunds and/or adjustments after the third week of classes.

ROOM

All Residential Life and College Apartment residents have occupancy agreements. See the Housing Office for information on withdrawal prior to occupancy, withdrawal during term of agreement, and individual exceptions. Refunds normally are tied to both written notification of intention to withdraw and to the College's ability to fill the vacancy created by the resident's withdrawal.

OTHER FEES

There will be no refunds on the following after classes begin: Special Purpose Fee, Athletic Fee, Student Union Fee, Student Activity Fee, Health Fee, Educational Service Fee, Library Development Fee, Commencement Fee, Freshman or Transfer Orientation Fee, Career Services Fee, Parking Permit Fee, Student Teaching Fee, Late Registration Fee, Late Payment Fee, Capital Planning Fee, Bad Check Fee, Student Insurance Fee and MASS PIRG.

Continuing Education students may receive a refund of the library fee, if they withdraw before the third class meeting.

WITHDRAWAL REFUND FOR FIRST-TIME ATTENDEES/FIRST TIME ON FINANCIAL AID

In accordance with the Financial Aid Reauthorization Act enacted in 1992, the following refund policy has been established for recipients of all Title IV Programs, including Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, Federal Perkins Loan, and Federal Family Educational Loans, including Plus Loans received on the student's behalf.

To be eligible for a refund under this policy, a student must be a first-time student on financial aid and must formally withdraw from the College. (See Procedure for Withdrawing from Westfield State College in the College Bulletin under General Information.) The amount of refund will be determined on the basis of the official date of written withdrawal. Forms may be obtained in the Office of the Registrar, for Day Division students or the Office of Graduate and Continuing Education, for Continuing Education students.

Due to the extremely heavy clerical demands during registration and the beginning of a semester, refunds should not be expected until at least four weeks after the start of a semester.

"A student attending the institution for the first time" is defined as a first-time Freshman, first-time Transfer, or first-time Graduate who is in his/her first semester of attendance at Westfield State College.

For refund purposes, "Charges assessed the student" will include tuition, all mandatory fees, room and board, and will not include waivable fees (i.e., tuition/room deposits and application fees.)

Refunds will be credited in the following order mandated by the Act: 1. Federal Family Education Loans (Unsubsidized and Subsidized Stafford, PLUS and SLS); 2. Federal Direct Loans; 3. Perkins Loans; 4. PELL Grant; 5. SEOG; 6. Student.

The Westfield State College Refund Policy is subject to changes in the Higher Education Amendments of 1992 as amended by the U. S. Department of Education by the Negotiated Rulemaking Process.

If a student withdraws from the College, refunds of tuition, room, board, and fees (except tuition deposits and housing deposits and application fees) are made according to the following schedule:

1. Official withdrawal date prior to the first day of school opening 100%
2. Official withdrawal date before the beginning of the second week of classes 90%
3. Official withdrawal date between the second and fourth week of classes 80%
4. Official withdrawal date between the fourth and fifth week of classes 70%
5. Official withdrawal date between the fifth and seventh week of classes 60%
6. Official withdrawal date between the seventh and eighth week of classes 50%
7. Official withdrawal date between the eighth and tenth week of classes 40%
8. Official withdrawal date after the tenth week of classes 0%

This policy is effective July 1, 1993, and will be reviewed annually by the Treasurer and Director of Budgets.

PAYMENT OF BILLS DAY DIVISION

The College expects that all bills will be satisfied by the due date as stated on the bill. Generally, bills can be satisfied in one of the following three ways:

1. A student may pay his/her bill in full;
2. A student has financial aid, scholarships, waivers, etc., which, with payment, will cover the bill;
3. A student or parents may have a contract with the College payment plan and such contract will satisfy the bill.

Bills not satisfied by the due date will be assessed a late payment fee of $25.00.

Failure to meet these requirements will result in administrative withdrawal from the College. Students will lose all rights and privileges as students at Westfield State College and will not be allowed reinstatement until the bill is satisfied in full and upon payment of a $50.00 reinstatement fee.

PAYMENT OF BILLS CONTINUING EDUCATION

Continuing Education students are expected to pay their bills at the time that they register, unless an alternate payment plan has been agreed on at that time.

POLICY REGARDING OUTSTANDING DEBTS

It is the policy of the Board of Trustees that students who are listed by the Business Office or the Division of Graduate and Continuing Education of Westfield State College as having unpaid debts for tuition, room, board, medical, or other college related charges where said debts have not been discharged by operation of law or where deferred payment of said debts has not been agreed to by said college, the student will not (1) be issued a diploma to which said student might otherwise be entitled; (2) be permitted to register for any program at any state college for which said students might otherwise be eligible; (3) be furnished a certified copy of any state college transcript (unless said transcript is needed to obtain benefits in the United States Armed Forces) although said students will be entitled, upon written request, to inspect and review uncertified copies of transcripts; or (4) receive grade reports.

STUDENT AFFAIRS

The Division of Student Affairs is comprised of various departments including Residential Life, Campus Center, Health Services, Judicial Affairs, Career Services and Athletics. Some of the programs include New Student Orientation, Veterans Affairs, student I. D. cards and records, and general student services. Also associated with the Division of Student Affairs is the Department of Public Safety.

The Division seeks to strengthen the educational process found outside the classroom setting and assist students in developing individual potential and leadership skills.

The Division of Student Affairs publishes policies and regulations each fall. Students are advised to obtain a copy of these policies and to review the contents. The Vice President for Student Affairs is located in the Ely Campus Center, Room 236.

Westfield State College has a commitment to making our residential life program an important component of a student's overall educational experience. A variety of modern facilities and living arrangements are available, with each hall staffed by a full-time professional residence director, student resident advisors, housekeeping and security personnel, and governed by an elected advisory Residential Life Council. The College also maintains a listing of off-campus housing and assists students in identifying roommates. However, the College does not evaluate or intervene in these arrangements.

A dining plan is mandatory for all resident students except those in the college apartments. Three plans are available: a 19-meal plan, a 14-meal plan, and a 10-meal plan. Students may elect any of these plans. Commuting students may also purchase a dining plan if they wish. Two on-campus snack bars also offer dining services on an a la carte basis.

Health services are available 24 hours a day, as well as infirmary care for students needing overnight treatment. The college physician is on campus on a regular part-time basis, providing treatment for minor ailments and referral on other problems.

Many of the student services described above are available only to full time Day Division students. A complete listing of services available to students in the Continuing Education Division may be found in the Student Handbook of the Division of Graduate and Continuing Education, available in the Continuing Education Office, Parenzo 108.

CAREER SERVICES

The Office of Career Services is designed to help students and alumni of Westfield State College develop and implement career and graduate school plans. Career planning is a process of individual development which must be nourished during the entire period of a student's involvement with the college. To assist students with this planning process, the Office of Career Services sponsors a variety of programs and services including career counseling, on-campus employment recruitment, career fairs, workshops on resume preparation, developing interview skills and job search techniques, alumni networking, credential file service, a computerized job matching service and much more. SIGI Plus, a computerized career guidance program, is also available to assist students in researching information about occupations, values, interests, skills, educational programs, etc. A Career Resource Library provides a wealth of information on preparing for graduate study and preparing for various careers.

For additional information please contact the Office of Career Services, located in Room 146 of the Ely Campus Center, Extension 5206.

CENTER FOR PSYCHOLOGICAL SERVICES

The Center for Psychological Services provides individual and group counseling to students and other members of the college community. The Center is staffed by faculty in the Department of Psychology who have doctorates and training in clinical or counseling psychology, as well as by interns from approved doctoral programs.

All counseling is strictly confidential and without additional fee. The purpose of the Center is to help clients deal with interpersonal or intrapersonal concerns in an effective, positive manner, learn new coping skills, and gain greater self-understanding.

Appointments are made through the Director whose office is in Wilson Suite C-114. The phone extension is 5749 or 5376. Students are usually seen between 8 A.M. and 5 P.M.

VETERANS AFFAIRS

The Veterans' Affairs Office at Westfield State College is part of the Division of Student Affairs. The contact person for students is Susan Basque, Associate Director of Student Affairs, located in the Ely Campus Center, Room 130, Ext. 5446.

The Veterans' Affairs Office provides an explanation of all benefits, a follow-up on claims with the Veterans Administration, a counseling service for all student veterans, and makes available several work-study grants for eligible veterans.

ATHLETICS

Westfield State College has an extensive, quality program of intercollegiate and intramural athletics for full-time Day Division students. Men's and women's teams compete under the umbrella of the National Collegiate Athletic Association (NCAA). In addition to fielding teams in Division III of the NCAA, Westfield State College holds membership in the Eastern College Athletic Conference (ECAC), the Massachusetts State College Athletic Conference (MASCAC), and the New England Collegiate Athletic Conference (NECAC). For additional information, please contact the Athletic Department in the Ely Building.

CAMPUS CENTER AND STUDENT ACTIVITIES

Open seven days a week, the Ely Campus Center is the community center for the entire college family: students, faculty, administration, staff, alumni and guests. It is not just a building; it is also an organization and a program. Together they represent a well considered plan for the community life of the college.

As the "living room" of the college, the Campus Center provides for the services, conveniences, and amenities the members of the college community need for their daily lives on campus and for getting to know and understand one another through informal association outside of the classroom.

Through its volunteer boards, committees, and student employment opportunities, the Campus Center provides a cultural, social, and recreational program aiming to make free time activity a cooperative factor with academic study.

PUBLIC SAFETY

The Department of Public Safety is responsible for the enforcement of the Massachusetts General Laws and for protecting life and property on campus. The Department is charged with the responsibility of protecting the right of all members of the academic community to learn, to teach and to conduct the normal and necessary business of the institution.

Among the services provided by the Department of Public Safety are: the investigation of crimes and motor vehicle accidents on campus, the enforcement of College parking regulations, the operation of shuttle service between the main campus and the south campus parking lot, the operation of a lost and found. In addition, Public Safety provides medical transport to the infirmary or Noble Hospital for students who are injured or ill. Public Safety officers are also available to present programs to educate students on such issues as date rape, crime prevention, suicide prevention, alcohol and drug awareness.

Public Safety employs and directs a student security force made up of full-time students from the College to assist the regular campus police force. Student security officers are used as observers, shuttle drivers, escorts, dispatchers, concert/library and computer security, and to assist the campus police.

The Public Safety Office, located in Parenzo Basement, Room 001, is open daily from 9:00 AM to 4:00 PM and offers twenty-four hour police coverage and response. Additional information is available at extension 5262. For police emergencies dial extension 5555.

ACADEMIC AFFAIRS

ACADEMIC ADVISING

Academic advising is provided to each student to assist them in understanding and interpreting college academic policies and requirements, major requirements, course selection and registration, and related academic opportunities and objectives. This does not remove the responsibility from students, however, to be knowledgeable about the academic requirements they have to meet.

Day Division students are assigned faculty advisors by the chairpersons of their major departments. Academic advising is available to all UNDECLARED students in the Academic Achievement Center located in Parenzo Hall, room 102. The Associate Dean, Academic Affairs /Director, Academic Advising assigns advisors to undeclared students. Students work with this advisor until declaring a major.

Continuing Education students are assigned advisors upon matriculation. Both matriculated and non-matriculated students can make appointments with advisors by calling (413) 568-1992 or 572-5224.

Students generally meet with advisors at least once each semester prior to the registration period to discuss course selection and academic progress.

In addition, the staff of the Registrar's Office, Academic Achievement Center, Graduate and Continuing Education Office, and the Dean of Undergraduate Studies are also available to assist students.

ACADEMIC ACHIEVEMENT CENTER

The Academic Achievement Center in Parenzo 102 is designed to provide the following services to Day Division students:

1) Assist students with the exploration of academic majors.
2) Assist students who have not yet declared a major with academic advising: i. e. course selection, the registration process, academic policies, and other academic concerns.
3) Provide students with academic support services including tutorial assistance.
4) Assist students in exploring strategies for academic success.
5) Review with students their academic progress and course needs.

6) Assist students with decisions regarding taking courses at other institutions during the summer, while on a leave of absence or on exchange.

Similar support services are available to Continuing Education Students through the Office of Graduate and Continuing Education.

OFFICE OF MINORITY AFFAIRS

The Office of Minority Affairs (OMA) is responsible for the planning, development and implementation of programs to improve the possibilities of success for minority students at the College. Of equal importance is the emphasis placed on finding creative ways to foster healthy, productive relationships between the ethnically diverse members of the campus community. As a liaison for handling cultural issues for students, faculty, and staff, the OMA provides information and advice on ways to achieve pluralist objectives on an as needed basis. The OMA also administers the Urban Education and the Minority Business Leadership programs.

URBAN EDUCATION PROGRAM

Recruitment and retention of first-generation college students comprise the primary focus of the Urban Education (UE) program. While serving the College as the primary recruiter of high school students from ethnic minority backgrounds, the UE program is not limited to non-whites. First-year students are accepted into the College on a preliminary basis and must complete a five-week summer "bridge" program to gain full matriculation. Comprehensive efforts to retain students to graduation include aggressive academic and personal counseling, course work to improve research methods, time management, note taking and critical thinking skills. Moreover, workshops on computer applications, expository writing and career planning are offered.

STUDENT SUPPORT SERVICES

The Student Support Services program is designed primarily to serve the needs of students who are first generation college students, students who demonstrate financial/economic need, and students who are physically challenged or learning disabled.

In order to enhance student retention graduation, the program provides appropriate support services for each student, including academic, interpersonal, and career counseling. Another focus is to help prepare students for acceptance into graduate and professional schools.

The SSS program provides a cooperative learning environment for classes in Math, Science, English as a Second Language, Critical Thinking in Reading and Basic Writing. The activities are designed to give students the basic skills necessary to excel in college courses.

Eligibility for services under this program may be determined by a program counselor. For additional information call extension 5391.

MINORITY BUSINESS LEADERSHIP PROGRAM

This is a mentor program for minority students in the Business major. Students with a 2.5 cumulative average may be selected for training and other extra-curricular activities to prepare them for management positions in a nearby corporate setting. Businesses currently participating in the program include BayBank Valley, Springfield Institution for Savings, the Aetna, Massachusetts Mutual Insurance Company and Fleet Bank among others. Student interns gain invaluable work experience while earning competitive salaries during both the summer and winter school breaks; participating corporations guarantee successful students full-time employment upon completion of the baccalaureate degree.

The Office of Minority Affairs is located in Wilson Hall, Room 235, extension 5391.

ACADEMIC SUPPORT/TUTORING

Academic assistance and tutorial support is provided through the Tutoring Center. The Center is operated by professional staff and supplemented with approximately 70 peer tutors.

Academic assistance is offered in writing, study skills and mathematics. Tutoring is also available in all areas of the college curriculum. Workshops are held in word processing. Software programs for computer-assisted instruction in specific content areas are also available.

The Center also coordinates the provision of support services to students who are physically challenged or learning disabled.

For further information, the Tutoring Center is located in Wilson 235, extension 5391.

LIBRARY FACILITIES

The Governor Joseph B. Ely Library houses more than 160,000 volumes, 1100 periodical titles, 7,500 reels of microfilm and 380,000 units of microfiche and microcard.

PRIVILEGES AT AREA LIBRARIES

Through a cooperative arrangement, Westfield State College students may register and borrow materials at the following libraries: American International College, Bay Path College, College of Our Lady of the Elms, Holyoke Community College, Springfield College, Springfield Technical Community College, Springfield City Library, Western New England College, Western New England Law Library, Westfield Athenaeum and the University of Massachusetts libraries.

ADDITIONAL EDUCATIONAL PROGRAMS

STUDY ABROAD PROGRAM

The International Education program offers opportunities for most liberal arts majors interested in study abroad programs and limited opportunities for practicum placements in the areas of Education, Mass Communication and Business.

The study abroad opportunities are available at pre-approved locations in England, Ireland, Scotland, Spain and in the Canadian Provinces of Quebec and Nova Scotia. Under special circumstances other locations may be made available.

Education Practicums are available in England, Ireland, and Northern Ireland. Special arrangements for practicums at other selected American schools abroad may be possible.

A minimum grade point average of 2.75 is required as well as approval of the major department chair and the director of the program. General information meetings are held at the beginning of each semester. The application deadline for the fall term candidates is April 1 and for spring term candidates, November 1.

For further information, contact the director or advisors of the program through the Dean of Undergraduate Studies.

NATIONAL STUDENT EXCHANGE (NSE)

NSE is an exchange school network of 115 higher educational institutions in the United States which allow students to attend one or more different colleges and universities generally at in-state tuition rates.

To qualify for NSE, a student applicant must: 1. Be a full-time student at the time of application; 2. Complete full-time study the semester prior to exchange; 3. Have a 2.50 GPA (4.0 scale) at the time of application and at the end of the semester prior to exchange; 4. Be a sophomore, junior or senior (students are not approved for exchange during their freshman year). In addition, an exchange applicant must commit to various terms and conditions (e.g. length of exchange, cost of exchange, academic advising agreement, and acceptance of the NSE policies).

Financial aid regulations require the school that receives payment for the exchange student's tuition and fees to administer the students's financial aid. In other words, exchange students who pay their Host School's tuition and fees must apply for student finanacial aid through their host school. Exchange students who prefer to pay WSC tuition and fees must apply for financial aid through Westfield.

A student exchange may last one semester or a year, and a student may participate in more than one exchange experience. Full academic credit is given for work satisfactorily completed while a student is on exchange.

Students interested in exchange opportunities should begin working with an exchange coordinator during the fall semester of the year prior to the exchange. Additional information about National Student Exchange is available from the NSE coordinators at extension 5444 or 5561.

COOPERATING COLLEGES OF GREATER SPRINGFIELD (CCGS)

The Cooperating Colleges of Greater Springfield (CCGS) program offers students the opportunity to take a course at one of the participating area colleges at no additional cost. Colleges participating in this program are: Springfield College, American International College, Western New England College, Bay Path College, College of Our Lady of the Elms, Springfield Technical Community College, and Holyoke Community College. This program is open to all Day Division students and matriculated Continuing Education students enrolled in at least 6 semester hours at Westfield. Students may take no more than one course each semester under this program and must register for the CCGS course prior to taking it.

All students are strongly urged to consult their academic advisor concerning credit taken through this program to be sure the coursework fits with their degree program. For additional details, or to pick up the necessary registration form, Day students may see the Registrar; Continuing Education students may see the Coordinator of Academic Advising.

COLLEGE ACADEMIC PROGRAM SHARING (CAPS)

The College Academic Program Sharing program is designed to offer students the opportunity for an educational experience at another state college in Massachusetts. It is available to full-time day division students in good academic standing and does not necessitate transferring. Students may participate in this program for one or two semesters, completing up to thirty credits. The filing deadline is December 15 for the Spring Semester and May 15 for the Fall Semester. Freshmen are ineligible. Colleges participating in this program are: Bridgewater State College, Fitchburg State College, Framingham State College, North Adams State College, Salem State College, Westfield State College, Worcester State College, Massachusetts College of Art, and Massachusetts Maritime Academy. For details please see the Registrar.

RESERVE OFFICERS TRAINING CORPS

ARMY R.O.T.C.

Westfield State College, in cooperation with Western New England College and the University of Massachusetts, offers an Army Reserve Officers Training Corps program (ROTC) leading to the rank of Second Lieutenant in the active Army, Army Reserve, or the Massachusetts National Guard. The program is directed by the United States Army and is available to all Day students. Introductory courses are offered on the

Westfield campus, but the majority of the courses required for the program are taken off-campus, primarily at Western New England College, through the Cooperating Colleges of Greater Springfield. For additional information, contact the Army R.O.T.C. liaison person at Western New England College, (413) 782-1345 or 1332.

AIR FORCE R.O.T.C.

The Air Force Reserve Officers Training Corps (AFROTC) does not have its own program at Westfield State College; however, students can take the program while attending Westfield State College through the Cooperating Colleges of Greater Springfield (CCGS) agreement. The agreement allows students to take AFROTC courses at Western New England College in Springfield. Freshmen and sophomore courses can be taken without any commitment to the Air Force, and a 2-year program is available for any interested sophomore who decides to pursue the program during the spring of that year. Upon successful completion of the program (and receipt of a bachelor's degree), graduating students will receive commissions as Second Lieutenants in the U.S. Air Force. Two to three and a half year scholarships paying full tuition, lab, incidental fees, and $100.00 per month during school are available to students in all academic majors. Books are provided by the AFROTC. For additional information, contact the Professor of Aerospace Studies, at the University of Massachusetts, (413) 545-2437 or 2451.

THE DIVISION OF GRADUATE AND CONTINUING EDUCATION

The Division of Graduate and Continuing Education offers programs in three areas: graduate studies, undergraduate studies (part-time), and credit-free programs. Graduate programs include the Master of Arts in English and Psychology, the Master of Science in Criminal Justice, the Master of Education in 9 different concentrations and the Clinical Masters in 10 concentrations. The Certificate of Advanced Graduate Study is offered in three education concentrations. In addition, the Division offers a post-baccalaureate teacher certification program which enables students already holding a bachelor's degree to pursue certification. In addition, the Division offers a Second Bachelor's Program for those interested in a new field of study, building on their previous baccalaureate work.

Undergraduate programs are offered in every major available to Day Division students. Generally, necessary courses are offered in the evening, although some courses may have to be taken in the Day Division. Students who are pursuing their degrees part-time (less than 12 hours per semester) generally matriculate through the Division of Graduate and Continuing Education. Financial aid is available for students in degree programs pursuing part-time study.

The credit-free program provides professional development programs such as the Alcoholism/Chemical Dependency Treatment Services Program, the Administrative Assistant and Paralegal Certificate programs, as well as a variety of home and business computer courses, personal enrichment courses and various seminars. Credit and credit-free courses in the evening or on weekends are available to Day Division students. However, because by law the Division must be financially self-supporting, students pay the established tuition and registration fees for the Division's courses.

For more information, contact the Division at (413)568-1992 or stop by the office, Parenzo 108, 9:00 AM - 7:00 PM Monday through Thursday, 9:00 AM - 5:00 PM Friday.

COLLEGE LEVEL EXAMINATION PROGRAM (CLEP) ADVANCED PLACEMENT (AP)

Academic credit or waiver of requirements may be granted based upon performance on the College Level Examination Program (CLEP) and Advanced Placement (AP) tests. Generally, students must attain a CLEP score at least equivalent to the 75 percentile of national norms established by the College Board, or an AP examination score of at least 3; however, specific standards and whether credit or waiver is granted are determined by the individual academic departments. Therefore, students should consult the appropriate academic department or the CLEP administrator (Wilson 234) concerning the relevant standards and policies. CLEP Tests are offered in areas fulfilling core requirements and in other subject areas as well. Students with questions regarding AP scores should consult the Director of Admission.

Credit or waiver of requirements will not be granted unless the examination is taken prior to enrollment in a course which is equivalent to the examination. A maximum of 60 credits may be earned through CLEP examination.

SCHOLASTIC REQUIREMENTS

COURSE LOAD DAY DIVISION STUDENTS

Fifteen (15) credit hours per semester is the normal academic course load of students at Westfield State College.

Students may enroll for up to eighteen (18) credit hours without special permission; however, students wishing to enroll for more than eighteen credit hours must secure the permission of their advisor, Department Chair, and the Undergraduate Dean. Course overload permission forms are available at the Registrar's Office.

As a guideline from the Academic Policy Committee, the maximum course load a student may carry in a given semester is 21 hours including both day and evening courses and programs. A student should have a minimum quality point average (QPA) of 2.50 to carry 19-20 credit hours and a minimum QPA of 3.00 in order to carry 21 credit hours.

Twelve (12) hours a semester is the minimum load for full-time day students. Graduating seniors carrying fewer than 12 credits are considered full-time during their last semester provided that they are carrying the number of credits needed to complete all their degree requirements.

Students carrying fewer than 12 hours lose their full-time status. Eligibility for residence hall space and financial aid may be affected. Students carrying fewer than 12 credits cannot represent the College in co-curricular activities. A student's eligibility for medical insurance coverage under a parent's policy may also be affected.

COURSE LOAD
CONTINUING EDUCATION STUDENTS

Undergraduate Continuing Education students may take up to three courses per term. Students with full-time employment should ordinarily limit themselves to two courses. Students with PELL grants must take a minimum of two courses in order to receive their award. Students needing assistance in order to determine an appropriate course load are advised to consult with an academic advisor.

Undergraduate and Postbaccalaureate students need signed permission to take 12 or more credits per term. Permission may be obtained from the Associate Director of Advising and Academic Programs (or his or her designee), who will make this decision after reviewing the student's academic progress.

CLASS STANDING

Class standing is calculated automatically whenever there is a change in a student's number of completed credits. Therefore, a student's class standing may change in the middle of semester or in the middle of an academic year.

Day Division registration and housing priority are based upon a student's anticipated class standing at the end of the current semester. This is calculated by adding the number of credits in which the student is currently enrolled to the number of earned hours the student has already completed. For some students this calculation may advance them to the next class level; for some students it may not.

Students who expect to graduate in four years should plan to complete 30 credits each academic year; students who fall more than 6 credits behind will be moved to the next lower class. The following table lists the class status of students as determined by the number of credits they have completed.

	Lower	Upper
Freshman	0- 8	9-23
Sophomore	24-38	39-53
Junior	54-68	69-83
Senior	84-98	99-

GRADES AND CREDITS

QUALITY POINT SYSTEM

A student's quality point average (QPA) is computed at the end of each semester. The quality point average is calculated for the semester, and a cumulative quality point average is calculated for all courses taken since the student's matriculation at Westfield. Courses accepted in transfer prior to matriculation at Westfield are not a part of the cumulative average.

Westfield State College uses a quality point system of:

A.....4.0 B.....3.0 C.....2.0 D.....1.0
A-....3.7 B-....2.7 C-....1.7 F.....0.0
B+...3.3 C+...2.3 D+...1.3

CALCULATING A QUALITY POINT AVERAGE

1. For each course taken, multiply the numeric value of the grade earned by the number of credits the course carries.
2. Add all these values.
3. Divide by the total number of credits carried. Note that "F" grades count as credits carried, although they do not earn quality points.
4. Credits for courses taken Pass/Fail are not included in the calculation of a QPA.

INCOMPLETE GRADES

The grade of "I" (incomplete) is only to be assigned when 80% of the course work has been completed for a specific course. "I" grades become "F" grades unless the course work is satisfactorily completed during the first four weeks of the next semester. Under certain circumstances the deadline to complete "I" grades may be extended or reduced. Special permission forms to extend the deadline to complete the course work for "I" grades can be obtained at the Registrar's Office, for Day Division students, at the Continuing Education Office for students in that division. The college's Committee on Academic Standing may require students to complete the course work on "I" grades early to determine if they are eligible to return to Westfield State College.

FAILING GRADES

Grades of "F" can never be removed, but the courses in which they have been received may be repeated and passed, or, in the case of electives, other approved courses must be taken and passed either in approved Summer Sessions, or when possible during the regular college year. In these cases, both grades will appear on the transcript and will be used in the calculation of the quality point average.

GRADE APPEALS

If a student wishes to appeal a grade, the appeal must be initiated through the Academic Affairs Office by the end of the fourth week of the semester after the course was taken.

Students are advised to attempt to resolve questions regarding grades on an informal level, between the student and instructor or department chair, if possible, prior to filing a formal appeal. If there is no resolution at this level, the student may appeal the grade to the Dean of Undergraduate or Graduate and Continuing Studies, as appropriate.

Note: The wording of the above policy has been modified to provide students with additional information about how the policy is applied and/or procedures to follow when applying the policy. The exact wording of the original policy may be found in the Westfield State College Policies and Procedures Manual.

COURSE REPEAT POLICY

The course repeat policy was designed to provide students with an opportunity to repeat courses for which they wish to earn an improved grade.

Subject to the following conditions, students may repeat courses regardless of the original grade earned.

Students may repeat any course in which they have received an "F" grade until a passing grade is earned. Credits for the course passed will be tallied in the student's graduation credits.

Students who have originally earned a passing grade in a course may repeat that course once only, and no more than three such courses may be repeated. The semester hours awarded for the repeated course will not be tallied in the student's graduation credit totals.

Grades and records of both the original course and the repeated course will remain on the student's transcript and both grades will be factored into the student's cumulative quality point average.

Students must file a completed course repeat form with the Registrar's Office prior to taking any course as a repeat. If either the original or the repeat course is not a Westfield State College course, the student must also obtain, on the course repeat form, the written approval of the chair of the Westfield State College department administering the course to assure its equivalence. No notation of the course repeat will appear on the student's record unless such prior approval has been obtained.

Students who wish to repeat a Westfield State College course at another institution must comply with all Westfield State College policies concerning courses taken at other institutions as well as with the guidelines set forth in this policy.

This policy is effective starting September, 1992 and will only apply to courses repeated after this date.

This policy will be reviewed by the Dean of Undergraduate Studies every two years.

This policy is implemented similarly for Continuing Education students, although they may not take courses at other institutions once they have been accepted into a degree program. The necessary forms are managed through the Office of Graduate and Continuing Education.

Note: The wording of the above policy has been modified to provide students with additional information about how the policy is applied and/or procedures to follow when applying the policy. The exact wording of the original policy may be found in the Westfield State College Policies and Procedures Manual.

COURSES TAKEN AT OTHER INSTITUTIONS AFTER MATRICULATION

For Day Division students to have courses taken at other colleges count toward their major or core requirements, prior permission must be obtained in writing from the chairperson of the department wherein the course to be taken lies. Students should note that such permission is granted under conditions specified prior to registration.

College courses taken without this written permission will be accepted for elective credit only until such permission has been granted.

Upper-level courses may not be taken at a community or junior college. No credit will be awarded for such courses.

Any grade of "D" or better is acceptable for transfer credit. NOTE: a grade of "D-" is unacceptable for transfer credit.

Students wishing to appeal the denial of permission to take courses or the denial of credit for courses taken should do so in the Office of Academic Affairs.

Continuing Education students may not take courses at other institutions once they have been accepted into a degree program unless special permission is granted by the Dean of Graduate and Continuing Education.

Note: The policy stated above does not apply to courses taken prior to a student's initial matriculation at Westfield. See paragraph on Transfer Grade Policy in section on Transfer Admission for additional information regarding transfer grades.

PASS/FAIL POLICY

Note that the Pass/Fail policy is implemented differently for one-credit introductory-level courses and for upper-level (0200 and 0300 level) courses.

FOR ONE (1) CREDIT 0100-LEVEL COURSES

Departments may offer one (1) credit 0100- level courses: 1) Pass/No Record, 2) Pass/Fail, and/or 3) for a letter grade. Within the first three (3) weeks of the semester, students must agree upon a grading option with the faculty member teaching the course.

No course eligible for common core credit may be designated for this option.

For Pass/No Record courses, if a student earns a Pass (PS) grade, the credit earned applies towards graduation credits only. If the student fails the course, the Fail (FL) grade and the course notation proper are removed from the student's academic record.

For Pass/Fail courses, if a student earns a Pass (PS) grade the credit earned applies towards graduation credits only. If the student fails the course, the Fail (FL) grade appears on the student's academic record but is not be used to calculate the student's quality point average.

FOR 0200/0300-LEVEL ELECTIVE COURSES

The intent of this policy is to encourage juniors and seniors to take upper-level elective courses outside of their major or the core without concern for lowering their quality point average.

No course in the major (home) department or any required course outside the major department may be taken on a Pass/Fail basis. Only elective courses above the 0100-level are eligible for the Pass/Fail option.

No course eligible for common core credit may be elected for the option.

Only students with junior or senior status are eligible for the option.

No more than two courses above the 0100-level, not to exceed 8 credits, may be taken on a Pass/Fail basis.

Eligible students must apply for Pass/Fail status with the Registrar no later than the midpoint of the course (as established by the Registrar).

Faculty must submit a letter grade for each student in the course, thereby making the faculty member "blind" to which students are opting for Pass/Fail status. The Registrar will convert the student's grade to Pass/Fail on the student's transcript.

Both the Pass "PS" and the Fail "FL" will be noted on the transcript, but neither will affect the student's cumulative quality point average.

Once the Pass/Fail option is selected, the choice is binding.

Credits awarded for courses taken PASS/FAIL are not counted toward the minimum 12 credits necessary for Dean's List eligibility.

This policy is implemented similarly for Continuing Education students. To be eligible, students must have completed a minimum of 54 credits. Pass/Fail permission forms must be filed in the Office of Graduate and Continuing Education, in accordance with deadlines established by that Division.

Note: The wording of the above policy has been modified to provide students with additional information about how the policy is applied and/or procedures to follow when applying the policy. The exact wording of the original policy may be found in the Westfield State College Policies and Procedures Manual.

ACADEMIC RETENTION AND PROBATION POLICY

ACADEMIC PROBATION

Students who fall short of the required cumulative quality point average for their class standing (see next page) yet are above an established minimum at the end of any semester are placed on Academic Probation for one semester. Students are removed from Academic Probation when they achieve good academic standing. Although students are generally placed on probation at the end of a semester, students whose quality point average falls below the required cumulative quality point average for their class standing during the semester (due to a grade change) may be placed on probation during that semester.

Students who are placed on academic probation can register for only 12 semester hours of credit and will be prohibited from participating in all co-curricular activities during the semester in which they are on probation. Co-curricular activities include intercollegiate athletics, intramural sports, clubs, social organizations, MTG, The Owl, Tekoa, WSKB, In Focus, student government organizations, or any other campus activity not directly connected to the requirements of a specific course. Students who violate this policy are subject to disciplinary action, and organizations which allow a student on probation to participate may jeopardize their funding or ability to function.

Mid-semester progress reports are issued by the Academic Achievement Center for all students on academic probation. Students on academic probation are STRONGLY ENCOURAGED to review these reports and explore strategies for academic success.

Students may also be considered for probation or suspension by the committee if they received the grade of "F" in three or more courses during a given semester, even if they have maintained the quality point average for their level.

Students cannot be on Academic Probation for two (2) consecutive semesters.

ACADEMIC SUSPENSION

Students whose cumulative quality point averages fall below that required for their class standing at the end of a semester on academic probation are subject to academic suspension. Students may also be suspended without a semester on probation should their quality point average fall below the minimum academic standing level for their number of attempted credits (see below).

Students who are suspended will not be allowed to attend Westfield State College within the Day Division.

In order to return to the Day Division from academic suspension, students may repair their academic records to the appropriate level by attending courses at another institution or through the Westfield State College Division of Graduate and Continuing Education. Cross-registration into day courses will not be allowed.

ACADEMIC DISMISSAL

Students who have returned to the Day Division from a previous suspension and who again fail to maintain their quality point average at the appropriate level may be dismissed from the College.

Students who are dismissed will not be allowed to attend Westfield State College within the Day Division.

In order to return to the Day Division from Academic Dismissal students must take a mandatory time out of two calendar years and repair their academic records at another institution or attend through the Westfield State College Division of Graduate and Continuing Education. Cross-registration into day courses will not be allowed.

ACADEMIC STANDING LEVELS

Students must maintain the appropriate quality point average for their class to continue at Westfield State College in good academic standing. The quality point average is based on the cumulative quality points and attempted credits from Westfield State College. The level of standing concerns the sum of credits attempted at Westfield State College plus any credits accepted in transfer if applicable.

Students must earn a cumulative quality point average of 1.5 while attempting up to 23 credits to be in good academic standing. Students with less than this average will be placed on probation or suspension. Students with less than a 1.0 average after attempting up to 23 credits will be suspended.

Students must earn a cumulative quality point average of 1.75 while attempting 24 to 47 credits to be in good academic standing. Students with less than this average will be placed on probation or suspension. Students with less than a 1.25 average after attempting 24 to 47 credits will be suspended or dismissed.

Students must earn a cumulative quality point average of 2.0 after attempting 48 credits to be in good academic standing. Students with less than this average will be placed on probation or suspension. Students with less than a 1.5 average after attempting 48 credits will be suspended or dismissed.

Students must earn a minimum cumulative quality point average of 2.0 as well as a minimum average of 2.0 in their major to be eligible to graduate. (Please note some majors may have a higher minimum requirement).

COMMITTEE ON ACADEMIC STANDING DAY DIVISION

This policy is administered by the Committee on Academic Standing, which consists of the following members (or their respective designees):

Registrar (Chairperson)
Vice President for Academic Affairs
Vice President for Student Affairs
Dean of Undergraduate Studies
Director of Minority Affairs
Director of the Academic Achievement Center
Two Faculty Members (appointed by MSCA President)

Committee decisions are based on a simple majority vote of members in attendance.

Any exceptions to the foregoing policy based upon extenuating circumstances may be appealed in writing to the Committee on Academic Standing. Appeals should be filed with the Registrar.

ACADEMIC STANDING: CONTINUING EDUCATION

The same academic standards apply to all undergraduates, in both the Day and Continuing Education divisions. However, because of differences in the pattern toward the completion of degree requirements, the monitoring of academic standards for Continuing Education undergraduates is modified.

Students in Continuing Education whose average (QPA) falls below the minimum level are placed on Academic Probation and must make an appointment with an academic advisor. In consultation with the advisor, students are responsible for developing a strategy to bring their grade averages up to the necessary level. The strategy should include specific direction with regard to course load, course selection, and deadlines for meeting the minimum cumulative average. The plan must be in writing, and a copy will be placed in the student's file for monitoring purposes. Students who do not maintain satisfactory academic progress while on Academic Probation within the prescribed time frame determined by their advisor, are placed on Academic Failure. Students who repeat the cycle of Academic Probation and failure to repair their records in accordance with their academic plan for a second time, are again placed on Academic Failure. Students placed on Academic Failure a second time, lose their status as matriculated students and may not be reinstated for two calendar years.

For students in the Division of Graduate and Continuing Education, this policy is administered by a committee consisting of:

Dean of Graduate and Continuing Education
Associate Director of Academic Advising
One faculty advisor (appointed by Dean)

SATISFACTORY ACADEMIC PROGRESS FOR FINANCIAL AID

See item 4 under FINANCIAL AID - POLICIES AND CRITERIA

ACADEMIC HONORS

THE HONORS PROGRAM

The Westfield State College Honors Program aims to provide interested and qualified students an avenue of advancing in the major field as far as their ability and enthusiasm will allow. A detailed brochure is available upon request. For additional information, contact the Academic Affairs Office.

DEAN'S LIST DAY DIVISION

In order to be cited by the Registrar for academic honors known as the Dean's List, a student must have:
1. An average of "B+" (3.3) or above during the semester.
2. No grade below "C" (2.0).
3. A program of at least 12 graded semester hours.
4. No grade of Incomplete.

GRADUATION HONORS

Cum Laude 3.30 to 3.59
Magna Cum Laude 3.60 to 3.79
Summa Cum Laude 3.80 or better

Students must have attended Westfield State College for a minimum of two (2) years, completing a minimum of 60 credit hours, to be eligible for graduation honors.

For purposes of determining honors eligibility, a cumulative quality point average is calculated on all courses accepted in transfer, as well as on all Westfield State College courses.

WITHDRAWAL POLICY AND THE NOTATION OF "W"

The notation of "W" is an administrative action, since it is a record of action taken by the student or administration and is not a reflection of the student's performance in the course. Withdrawals will be noted as follows.

1) Day students may withdraw from a course without notation on their academic record during the first week of that course. Continuing Education students may withdraw from a course without notation on their academic record before the first class. The calendar dates for this process will be published in the course offerings book. All day student withdrawals must be made through the Registrar's Office; Continuing Education withdrawals must be made through the Office of Graduate and Continuing Education.

2) Students may withdraw during the second through eighth week of a course (second through fourth week for eight-week courses) by completing a WITHDRAWAL ONLY FORM and obtaining the professor's signature. This procedure is designed to inform the faculty member of the student's intent and action. The calendar dates for this process will be published in the course offering book. WITHDRAWAL ONLY forms must be signed and returned to the Registrar's or Continuing Education Office, depending on the student's division, by the due date. The notation of "W" will be placed on the student's record for the course(s) dropped.

3) Administrative offices can withdraw students for cause. Reasons for administrative withdrawal may include non-payment of tuition and fees, lack of health form information, academic failure or probation, over-enrollment in a single semester, and/or disciplinary action. The notation of "W" is made on the student's record for all courses dropped administratively.

4) Day Division students who enroll for a course and fail to attend the first week of classes may be withdrawn from that course at the discretion of the professor. Students who are enrolled for eight-week courses or courses that meet only once a week may be withdrawn after missing the first class period. Continuing Education students who fail to attend the first two

classes may be withdrawn at the discretion of the professor. Professors are asked to justify such a decision at the time of the recommended withdrawal. Beginning with the third week of classes (or with the third class meeting in summer sessions), a professor may not submit a "W".

5) Students who can document extenuating circumstances may be allowed to drop a course with a "W" notation on their transcript prior to the final exam. These students must complete a form explaining the extenuating circumstances and obtain signatures from the Dean of Undergraduate Studies (Day Division) or the Associate Director of Academic Advising (Continuing Education Division) and the professor of record for the course. Extenuating circumstances may include health problems or family problems but may not include poor attendance and/or poor academic performance.

Continuing Education students who are cross-registered into day classes must observe the Day Division dates for withdrawal. Refunds of tuition for Continuing Education students, if any, are made on the basis of the date and time of receipt of withdrawal notification in the Continuing Education Office, and in accordance with the refund schedule in force during the session within which the refund is requested.

NOTE: Day students are not permitted to withdraw from English Composition I or English Composition II.

PROCEDURE FOR WITHDRAWING FROM COLLEGE DAY DIVISION

Students leaving the college, either during a semester or between semesters, must complete WITHDRAWAL FORMS which may be obtained in the Registrar's Office. Students withdrawing from the college will receive a "W" in each course. Students who leave the college during a semester and do not "Officially Withdraw" will receive "F" grades in all courses.

For students who withdraw completely from the college prior to the beginning of final exams, the Registrar's Office will circulate a form for faculty to indicate whether the student was passing or failing their course at the time of the withdrawal. Students who are passing a majority of their courses may return to the college for the next academic semester. Students who are failing a majority of their courses would be prevented from returning in the next semester.

LEAVE OF ABSENCE AND READMISSION CONTINUING EDUCATION DIVISION

Students withdrawing from the College in good academic standing may be readmitted through the Continuing Education Office, provided that the absence has been no longer than five years. Students absent longer than five years must reapply.

POLICY ON STUDENTS CALLED TO ACTIVE MILITARY DUTY

1) Students who are unable to complete a semester because they are called to active United States military duty shall, upon verification, be granted the option of a refund or credit of tuition and campus fees. With respect to any health insurance fee, the refund policy is subject to the concurrence of the carrier.

2) Any students who have received any form of financial aid including a full or partial scholarship or student loan or who expect to receive such, should contact the financial aid office at the College to make appropriate arrangements.

3) Students shall receive non-punitive withdrawals in all courses from which they are required to withdraw.

4) Students residing in residence halls shall receive refunds on a pro rata basis for the remainder of the semester.

5) Verification of the call to service must be provided by furnishing the Registrar with a copy of the Order to Active Duty within one week of receipt of the order.

6) The College's President may waive or suspend any institutional policy or regulation that negatively impacts students in their withdrawal or readmission to the institution due to a call to active duty.

7) Any student required to withdraw due to being called to active duty shall be given priority in enrollment in the program of his or her choice upon return to the institution for the two semesters immediately following his or her discharge from active duty.

ADDING COURSES

Students may add courses to their schedules during the first week of each semester. Please review the ADD procedure in the Course Offering Booklet.

DIRECTED/INDEPENDENT STUDY COURSES

Students desiring to enroll in departmental Independent Study projects must register for the course by filing an Independent Study/ Course by Special Arrangement form, available from the Registrar's Office for Day Division students or Continuing Education Office for evening students. This form requires a description of each project and must be approved by the faculty member, department chairperson, and the Dean of the student's division. FRESHMEN (students with fewer than 24 credits) ARE INELIGIBLE. Students may take only one Independent Study in any given semester and not more than four in their undergraduate work at Westfield State College. Students must register for the Independent Study credits within the first three (3) weeks of the semester.

PRACTICUM, INTERNSHIP, AND CO-OPERATIVE EDUCATION COURSES

Students in good academic standing are eligible for Practicum, Internship, or Co-operative Education placement if they meet the departmental requirements for such placement. No more than 15 academic credits combined of Practicum, Internship, or Co-operative Education may be applied toward graduation.

THE ACADEMIC MAJOR

DECLARING A MAJOR

All students should be accepted into a major by the beginning of their junior year (54 or more credits), or they may be subject to dismissal or denied permission to register for courses. In accepting students the college has an obligation to provide a complete program of study, including a major. However, the college may not be able to guarantee that there will be space available in all majors. Departments may establish specific requirements for entrance and retention in a major. Day students should consult the intended department, the Office of Academic Affairs, or the Academic Achievement Center. Continuing Education students should consult their advisor or the Coordinator of Academic Advising.

CHANGING A MAJOR

Students wishing to change their majors must secure a Change of Major Form from the Registrar's or Continuing Education Office, depending on their Division. This form requires the approval of the Chair of the new department and release from the Chair of the original department.

ADDING A MAJOR

A student may complete the requirements for the major in two academic areas. To add a second major, Day Division students must secure a "Double Major Form" from the Registrar's Office, Continuing Education students from the Office of Graduate and Continuing Education. This form requires the approval of the Chair of the department the student is adding as the second major.

DECLARING A MINOR

1. Students must have completed at least 6 credits of course work in an academic area in order to become eligible to declare that academic area as a minor.

2. Minor declarations must be approved by the chair of the academic department.

3. Students may not have more than two declared minors in progress. They may drop a minor at any time in order to add a different minor.

4. Minors are awarded only upon certification of completion by the chair of the academic department. Students are responsible for initiating the minor certification process. All uncertified minors will be removed from a student's record prior to graduation.

5. Declared minors may be given registration priorities at the department's discretion.

6. Students who complete minors without formally declaring them may still have them certified.

COMPLETING A MINOR

A student may include a minor in an academic area different from the major as part of his/her course of study. A minor generally consists of 18 credit hours. Details about specific minors are included in the departmental listings. During the semester in which the student is taking the final courses required to complete the minor, or after all the minor coursework has been completed, the student must file a Completion of Minor form. This form must be signed by the Chair of the department offering the minor and filed in the Registrar's or Continuing Education Office, as appropriate. A notation of the earned minor is posted on the student's official transcript.

CLASS ATTENDANCE

The student classroom attendance regulations shall be determined individually by each member of the faculty who is responsible and accountable for stating these regulations clearly in writing at the beginning of each course of instruction. Students may be dropped from any class if they fail to attend during the first week.

ABSENCE DUE TO RELIGIOUS BELIEFS
(Chapter 151C, 2B)

Any student in an educational or vocational training institution, other than a religious or denominational educational or vocational training institution, who is unable, because of her/his religious beliefs, to attend classes or to participate in any examination study, or work requirement on a particular day shall be excused from such examination or study or work requirement, and shall be provided with an opportunity to make up such examination, study, or work requirement which he/she may have missed because of such absence on any particular day; provided, however, that such makeup examination or work shall not create an unreasonable burden upon such school. No fees of any kind shall be charged by the institution for making available to said student such an opportunity. No adverse or prejudicial effects shall result to any student because of his/her availing him/herself to the provisions of this section. Massachusetts General Laws.

EXAMINATIONS AND FINALS

All students are required to take each and every examination assigned by their instructors at the designated time and place. A final examination schedule for day classes is posted each semester. When a student misses a final examination with a valid reason, but has met all the other requirements of the course, the Incomplete grade is assigned. If a student misses an examination, instructors may offer a "make-up" examination at their discretion.

GRADUATION

REQUIREMENTS FOR GRADUATION

Only students who have met the following requirements will graduate:

1. A cumulative quality point average of 2.00 or better.
2. Students must have a cumulative quality point average of 2.00 or better in their major. Major requirements are those in effect at the time the student matriculates into the major.
3. 120 successful credits. Successful credits require a grade of "D" or better.
4. Core requirements must be completed successfully.
5. Requirements of a major must be completed successfully.
6. Where a student has received an "F" in a required course, that course must be retaken; another course may be substituted if it would meet the same requirement.

Students should check with their advisors before their senior year (84 credits) to ensure that they have planned a course of study that will meet all of these requirements for graduation.

GRADUATION CEREMONY PARTICIPATION

In order to allow potential August graduates to participate in commencement with their graduating class, Day Division students who have completed between 114 and 119 semester hours of credit may submit a written petition to the Academic Vice President, requesting that they be allowed to participate in the ceremonies.

Continuing Education students may petition the Dean of Graduate and Continuing Education by March 4. Petitions to the Dean should reflect an approved plan to complete the program by the end of the second summer session.

Students requesting such permission should be within two courses of completing all degree requirements and have definite plans to complete the needed courses over the summer. Permission is granted at the discretion of the Academic Vice President (day students) or Dean (Continuing Education students) and is contingent upon the student's completion of all courses in progress. In addition, to participate in the ceremony, the student must have met the requirement of a 2.0 GPA.

As this policy is applied, students are expected to have met all other requirements for graduation listed above.

Note: The wording of the above policy has been modified to provide students with additional information about how the policy is applied and/or procedures to follow when applying the policy. The exact wording of the original policy may be found in the Westfield State College Policies and Procedures Manual.

PROCEDURES FOR GRADUATION DAY DIVISION

All students wishing to graduate at the end of the Spring semester must make a formal application for graduation at the Registrar's Office by March 1. Students wishing to graduate in August must make a formal application by July 1, and those wishing to graduate in January must make a formal application by November 1.

It is the responsibility of each senior student to provide the Registrar with information and official transcripts concerning all course work completed outside the Westfield State College Day Division.

PROCEDURES FOR GRADUATION GRADUATE AND CONTINUING EDUCATION

All students wishing to graduate in the spring semester must make a formal application for graduation by March 4. If a formal application is not completed by the deadline, students may neither participate in graduation ceremonies nor receive their degree at that time. Diplomas are not awarded without formal application.

Students who wish to graduate in August must make a formal application by April 1, and students wishing to graduate in January must make a formal application by November 1.

LISTING MAJOR ON DIPLOMAS

The major of each student may be listed on the diploma. Students have the option of not having their major listed on the diploma. Students who have completed two majors may have both listed on the diploma. Neither concentrations nor minors are to be listed on the diploma.

CERTIFICATION FOR TEACHING

All graduates who satisfactorily complete the requirements of a college-approved program for teacher certification and complete the appropriate application materials are recommended for certification to the Massachusetts Department of Education.

Under new regualtions for teacher certification in Massachusetts, students must complete a liberal arts or sciences major, or an approved interdisciplinary major, together with the education major or certification program. In addition to the undergraduate degree, standard certification requires the completion of a planned program of graduate study.

Admission and retention criteria for Teacher Cerification Programs are maintained by the Department of Education. Students' academic progress is reviewed regularly by the department. Students are required to achieve a minimum cumulative grade point average of 2.7 in order to be placed in a practicum. Proof of proficiency in written English must also be evidenced by a point score of 2.3 (C+) or better in English Composition I and English Composition II.

For further information, students are encouraged to contact the chairperson of the college's Department of Education in Parenzo 213, extension 5315.

REQUESTING TRANSCRIPTS

Transcripts are issued by the Registrar's Office for Day Division students, by the Office of Graduate and Continuing Education for Continuing Education students. Transcripts must be requested in writing by the student. Telephone requests are not accepted. There is a processing fee for each transcript. Official transcripts are not issued to students or graduates.

Students may request unofficial copies of their transcripts for their own use or sealed, official copies to be hand-delivered by the student. Sealed, official transcripts are stamped "Not valid if seal broken" on both the transcript and envelope.

Note: The wording of the above policy has been modified to provide students with additional information about how the policy is applied and/or procedures to follow when applying the policy. The exact wording of the original policy may be found in the Westfield State College Policies and Procedures Manual.

ACADEMIC CONDUCT POLICIES

Students should also review related policies and regulations found in the Student Handbook which is published by the Division of Student Affairs.

ACADEMIC FREEDOM AND RESPONSIBILITY

The Board of Trustees and the Massachusetts Teachers Association/NEA endorse the principles and standards of academic freedom and academic responsibility as generally and traditionally accepted in institutions of higher education. They agree to promote public understanding and support of academic freedom and agreement upon procedures to assure academic freedom in colleges and universities. Institutions of higher education are conducted for the common good and not to further the interest of either the individual teacher or the institution as a whole. The common good depends upon the free search for truth and its free exposition. Academic freedom is essential to these purposes and applies to both teaching and research.

Academic freedom is the right of scholars in institutions of higher education to study, discuss, investigate, teach, exhibit, perform, and publish. Freedom in research is fundamental to the advancement of truth. Academic freedom in its teaching aspect is fundamental for the protection of the rights of the teacher in teaching and of the student in learning.

The teacher is entitled to full freedom in research and in the exhibition, performance, and publication of the results of his/her research, to full freedom in the classroom in discussing his/her subject, and most specifically in the selection of classroom materials including selection of texts. The teacher is entitled to discuss controversial issues. As both a teacher and scholar he/she recognizes a professional obligation to present various scholarly opinions and to avoid presenting totally unrelated materials.

Faculty members have the right to determine the amount and character of the work and other activities they pursue outside the College provided such work and other activities do not interfere with the discharge of their responsibilities.

ACADEMIC HONESTY

Academic honesty is expected of all students. Plagiarism and cheating are not condoned and are subject to an academic penalty, which may be failure for the course in which the violation took place. A record of the violation is submitted to the Office of Academic Affairs and repeated offenses may result in suspension or dismissal from the College. Violations of academic honesty include cheating on examinations, plagiarism, and submission of papers for credit in two or more classes, to name a few examples.

EXAMINATIONS

Violations of academic honesty with regard to examinations consist of the following:

1. Receiving assistance or assisting others while the examination is in progress.
2. Obtaining or attempting to obtain prior to an examination, copies of the examination or the questions to appear on the examination.
3. Obtaining or attempting to obtain any unauthorized knowledge regarding the exam or the questions to appear on the examination from another student who possesses information regarding the contents of the exam.
4. Disseminating any written or verbal information regarding the contents of an examination to students who have not yet completed or taken said examination.
5. Utilizing or consulting any unauthorized information, such as notes or books, during an examination.

PLAGIARISM

Plagiarism will not be tolerated. Plagiarism consists of utilizing the work, words, or ideas of another person as if they were your own. All papers must have proper footnotes and references.

MULTIPLE SUBMISSIONS OF A SINGLE PAPER

Instructors are not required to accept a term paper submitted in other courses, i.e., a student may not submit the same research paper for credit in two classes within the college without prior written consent from both instructors.

COPYING COMPUTER SOFTWARE

The software installed on the College computers is protected by copyright laws, and the College has purchased the right to run this software. It does not have the right to make unlimited copies of this software. Making unauthorized personal copies of installed software is against the law.

LAB AND CLASSROOM USE

The primary use of laboratory and classroom space is for instruction purposes. Consequently, priority for room use will be given to faculty holding classes.

Please note: Faculty holding classes in this facility have the right to ask students (or staff) who are not part of the class to leave. Please schedule your work accordingly. Faculty reserve the right to allow students (or staff) to work independently in the room during class time.

To assist in the use of this facility, a classroom use schedule is posted. May member of the College community who wishes to schedule this room must make arrangements in accordance with normal classroom scheduling procedures.

NON-ACADEMIC POLICIES

DRUG POLICY

Drug Paraphernalia: The use or possession of drug paraphernalia on the Westfield State College Campus is strictly prohibited. Any student found to be in possession of drug paraphernalia and found responsible for such possession shall be placed on College probation for one (1) academic year and shall be required to receive a counseling evaluation and aftercare. A student found responsible for (repeat) possession of drug paraphernalia shall be subject to College housing suspension and College suspension (respectively) for one (1) full academic semester or more. Prior to returning to College housing and/or College, the student must provide verification of counseling evaluation and aftercare.

Drug Use or Possession: The Westfield State College Board of Trustees in upholding state laws and regulations and in supporting the mission of the College requires its agents to enforce College regulations regarding the unlawful use or possession of controlled substances and drugs on the Westfield State College campus. Any student found in possession of an illegal drug substance or found to be using such illicit substance and found responsible of such possession or use shall (this applies only to first-time offenders) be suspended from housing for one (1) academic semester or more with readmission to occur after verification of counseling evaluation and aftercare.

Any student found guilty of a second offense of possession or use of an illegal drug substance shall be suspended from the College for one (1) academic year or more with the possibility of returning to the College pending counseling evaluation and aftercare and by the decision of the Vice President, Student Affairs with no right of return after a third offense.

Drug Sale or Distribution: Any student found responsible of the sale or distribution of controlled substances or drugs on the Westfield State College campus by the College Student Judicial System will immediately be suspended from College for the current semester plus one (1) complete Academic year. A students may apply for readmission through regular College procedures on written recommendation from an ad hoc committee of students and administrators appointed by the Student Government Association President and the Vice President, Student Affairs to review the case. The review will include, but not be limited to, documentation from the student that he/she has undergone drug counseling. The student, if readmitted, will be on a probationary status for one (1) year with no right of return after a second offense.

Other Drugs: While Westfield State College regulates the consumption of alcoholic beverages and prohibits the use of illicit drugs, the College in promoting an environment directed toward wellness, recognizes that other legal substances may be used in harmful and abusive ways. In an effort to promote personal growth and problem solving without the use or abuse of substances, Westfield State College strongly discourages the abuse of any over-the-counter substances or prescription drugs. If the College has reasonable cause to believe that a student is abusing such drugs, the College may require a student to attend counseling evaluation and aftercare.

ALCOHOLIC BEVERAGES POLICY/REGULATIONS

The Westfield State College Policy and Regulations pertaining to the possession and consumption of alcoholic beverages are designed (1) to conform to the Massachusetts laws, which subject violators to criminal prosecution, and (2) to enhance the health, safety, property, and educational interests of all members of the College community. Accordingly, the College recognizes that certain conduct proscriptions, limitations, and guidelines, which are outlined in the 1994-95 Westfield State College Student Handbook are necessary.

All violators of these regulations will be brought before the student judiciary for disposition of their cases. Alcohol offenses are subject to the following sanctions:

First Offense: Attendance at substance education classes. (This sanction only applies one time and will not be repeated each year.)

Second Offense: Suspended from campus for three (3) consecutive weekends with a referral to counseling for maandatory evaluation and aftercare.

Third Offense: Suspension from College housing for one (1) academic semester or more with readmission to occur after verification of counseling evaluation and aftercare.

Fourth Offense: Suspension from College for one (1) academic semester or more with readmission to occur after verification of counseling evaluation and aftercare.

Legal Age Alcohol Offenses: Students of legal drinking age shall be subject to the above same sanctions except that for minor offenses such as open container in public area and failure to sign in alcohol, students shall receive a warning before the first level of sanction occurs.

Major Alcohol Offenses: The possession or use of alcoholic beverage containers such as kegs or beer balls (whether full, partially full, or empty) as well as punch bowls or any container with the capacity of more than four (4) litres (whether full or partially full) shall meet with a minimum immediate suspension from housing for one (1) full academic semester or more.

Note: Failure of a student to follow through with a sanction will result in the automatic elevation of the sanction to the next level after the failure is proven through due process procedures published in the Student Judicial Code. Individual exceptions regarding the modification of attendance at substance education classes will be based solely on academic reasons.

THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

The Family Educational Rights and Privacy Act of 1974 which took effect on November 19, 1974, assures confidentiality of education records containing information directly related to a presently enrolled student, a former student or alumnus/a.

Unless a student specifically requests in writing that his/her prior consent be obtained, an educational institution may make public "Directory Information" about a student, which includes name, address, date and place of birth, telephone listings, schools attended, degrees and awards received, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, most recently attended educational institution.

A request made by students to suppress from public distribution the above mentioned information is to be made in writing annually to the office of the Vice President, Student Affairs, no later than October 1 of the academic year for which the information is being made public.

As this law is interpreted at Westfield State College, the College may not release information about a student's academic performance or any other aspect of a student's college life to anyone, including the student's parents, except upon the written authorization of the student. If a student is declared as a dependent on a parent's Federal Income Tax Form, the parent has a right to this information. It is up to the parent to establish the dependent status of the student, or to the student to provide written authorization to the college to release such information to the parent. Other exceptions are provided by law.

Further information on the Family Education Rights and Privacy Act of 1974 may be obtained from the Office of the Vice President, Student Affairs, or the Registrar.

HAZING LAW - CHAPTER 665

Students are advised to be familiar with the Massachusetts General Laws, Chapter 269, Sections 17, 18, and 19 relative to the crime of hazing. A copy of the law is printed in the Student Handbook. Once a year a copy of the law is distributed to all students.

MEDICAL HISTORY FORM AND EVIDENCE OF IMMUNIZATION

Westfield State College requires that all incoming students have a Medical History Form and evidence of updated immunizations on file in Health Services. Massachusetts General Laws, Chapter 75, Section 15c, requires that all students born as of January 1, 1957 and matriculated in institutions of higher education furnish evidence of immunizations. The college regards the submission of these materials as part of the registration process. Students who do not submit such evidence by the date established by the college will be administratively withdrawn. Students who are administratively withdrawn may not reenter until the following semester, and then only upon payment of a reentry fee and submission of the required forms.

AFFIRMATIVE ACTION, NON-DISCRIMINATION AND DIVERSITY

The College maintains and promotes a policy of non-discrimination on the basis of race, creed, religion, color, gender, sexual orientation, age, disability, veteran status, marital status and national origin. This policy incorporates by reference and where applicable the requirements of Federal Executive Orders 11246 and 11375 as amended; the Civil Rights Act of 1988; the Civil Rights Act of 1991; Title IX of the Higher Education Amendments of 1972 as amended; Section 503 and 504 of the Rehabilitation Act of 1973; the Americans with

Disabilities Act of 1990; Section 402, Vietnam Era Veterans Readjustment Assistance Act of 1974; and pertinent Laws, Regulations and Executive Orders; directives of the Higher Education Coordinating Council, the Boards of Trustees of the Massachusetts State Colleges and the Commonwealth of Massachusetts, and other applicable local, state and federal statutes.

Non-discrimination requires the elimination of all existing discriminatory conditions, whether purposeful or inadvertent. The Massachusetts State Colleges shall systematically examine all policies and procedures to be sure that they do not, if implemented as stated, operate to the detriment of any person on the basis of race, creed, religion, color, gender, sexual orientation, age, disability, veteran status, marital status or nation[al] origin.

The Massachusetts State Colleges are committed to a policy of affirmative action, equal opportunity, non-discrimination and diversity. They are committed to providing a learning, working and living environment for their students, employees, and other members of the College Community which values the diverse backgrounds of all people...The Colleges believe that the diversity of socioeconomic, racial, ethnic, religious, gender, sexual orientation, age and disability backgrounds of members of the College Community enriches the institutions and their various constituencies. The Colleges will not tolerate behavior based in bigotry which has the effect of discriminating unlawfully against any member of their communities.

Excerpted from the Personnel Section of the Westfield State College Policy and Procedures Manual, Policy Number 2020.

SEXUAL HARASSMENT

It is against the policy of Westfield State College for any member of the College Community, male or female, to sexually harass another employee, student, or other person having dealings with the institution. The College is committed to providing a working, living and learning environment that is free from all forms of sexually abusive, harassing or coercive conduct. This policy seeks to protect the rights of all members of the College Community (faculty, librarians, administrators, staff and students) and other persons having dealings with the institution, to be treated with respect and dignity.

Sexual harassment is a form of behavior which fundamentally undermines the integrity of academic and employment relationships. It is of particular concern within educational institutions where all members of the community, but especially students, faculty, librarians, staff and administrators are connected by strong bonds of intellectual interdependence and trust. Both the Federal Courts and the Equal Employment Opportunity Commission have ruled that sexual harassment constitutes sex discrimination as defined under Title VII of the Civil Rights Act of 1964. Sexual harassment has also been judged to be prohibited sex discrimination under Title IX of the Higher Education Amendments of 1972 as amended, and under Chapters 151B and 151C of the Massachusetts General Laws.

Sexual harassment consists of unwelcome verbal, non-verbal and/or physical behavior of a sexual nature which has the effect of interfering with student, employment, academic or other status, or of creating a sexually intimidating, hostile, or offensive environment. Sexual harassment incidents can involve a male harasser and a female victim, a female harasser and a male victim, or same gender harassment.

Unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature constitute sexual harassment when: a. submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or education; b. submission to, or rejection of, such conduct by an individual is used as a basis for academic or employment decisions affecting that individual; or c. such conduct has the purpose or effect of substantially interfering with an individual's academic or professional performance or creating a sexually intimidating, hostile or offensive employment, educational or living environment.

Examples of sexual harassment may include, but are not limited to: verbal harassment or abuse; pressure for sexual activity; sexual remarks about an individual's or group's clothing, body or sexual activities; unnecessary touching, patting, or pinching; demands for sexual favors accompanied by implied or overt threats or offers concerning one's job, grades, letter of recommendation, etc.; physical sexual assault.

Under this policy, consenting romantic and/or sexual relationships between faculty and student, librarian and student, administrator and student, classified staff member and student, or supervisor and employee are deemed unprofessional...

Codes of Ethics for most professional associations forbid professional/client sexual relationships. In this context and for purposes of this policy, the professor/student relationship is properly regarded as one of professional and client. The respect and trust accorded a professor by a student, as well as the power exercised by the professor in giving praise or blame, grades, recommendations for further study and employment, and other benefits or opportunities diminish the student's actual freedom of choice such that relationships thought to be consensual may in fact be the product of implicit coercion. Many elements of the administrator/student, librarian/student, classified staff member/student and the supervisor/employee relationship are similar to those of the professor/student relationship because of a similar imbalance of power and a similar need for trust. For purposes of this policy, therefore, these relationships are also discouraged and looked upon with disfavor.

Excerpted from the Personnel Section of the Westfield State College Policy and Procedures Manual, Policy Number 2100.

DISCRIMINATION COMPLAINT PROCEDURE

A person who believes that s/he has been discriminated against on the basis of race, color, religion, national origin, gender, sexual orientation, age, disability, marital or veteran status may: a. File an informal claim either permitting or not permitting the use of his/her name, in an effort to resolve the matter; b. File a formal complaint either with or without first filing an informal claim; c. Proceed from an informal claim to a formal complaint; d. If provided for by law, file a charge directly with the local, state, or federal agency having appropriate jurisdiction.

Information and assistance on any of these options are available from the Director of Affirmative Action, Parenzo 210A, extension 5216. Complete information on Complaint Procedures may be found in the Personnel Section of the Westfield State College Policy and Procedures Manual, Policy Number 2070.

BACHELOR DEGREES BY MAJOR

Westfield State College students are awarded a Bachelor of Arts Degree, a Bachelor of Science Degree, or a Bachelor of Science in Education Degree, upon completion of the course of study required in their major field. See department course listings for specific major requirements.

BACHELOR OF ARTS DEGREE

Art
Economics
English
French
History
Liberal Studies
Mass Communication
Mathematics
Music
Political Science
Psychology
Social Science
Spanish

BACHELOR OF SCIENCE DEGREE

Applied Chemistry
Biology
Business Management
Computer Science
Computer Information Systems
Criminal Justice
General Science
Liberal Studies
Movement Science
Regional Planning

BACHELOR OF SCIENCE IN EDUCATION

Elementary Education
(includes Early Childhood Education)
Special Education

MINORS

A student may also earn a minor in an academic area different from the major as part of his/her course of study. Details about specific minors are included in the departmental listings.

Westfield State College students may minor in many of the areas listed above as well as in the following areas:

Cartography
Chemistry
Communication
Finance (Economics majors)
Geography
German
Italian
Journalism
Latin American Studies
Literature
Movement Science
Philosophy
Reading (Education majors)
Sociology/Social Work
Theatre
Wilderness Leadership
Women's Studies
Writing

COURSE PATTERN FOR A DEGREE

One hundred and twenty credits are required for graduation. These credits are distributed among courses required for the chosen academic major; courses that satisfy the common core; and electives, which may include courses that fulfill the requirements of an academic minor.

MAJOR

Courses in this segment are prescribed by the department wherein the major is housed and total approximately forty hours of credit. For specific major program requirements, see the departmental section in this Bulletin.

COMMON CORE

All students must complete a total of 40 semester hours, distributed among the different academic areas as follows:

Humanities (18 credits)	
Communications (Composition)	(6)
Intellectual and Moral Criticism	(6)
Appreciation of Fine Arts	(6)
Social Science (12 credits)	
State and Local Government	(3)
Social Understanding	(9)
Analytical Science (10 credits)	
Natural Science	(4 - 7)
Mathematical Reasoning	(3 - 6)

The foundations of the Common Core are disciplinary forms within which students select specific courses. The goals of the Common Core are to introduce students to areas of study which are seen as necessary ingredients for a cultivated, humane life.

In meeting the requirements of the Common Core, Westfield students acquire:

1. The capacity to communicate clearly in one or more natural languages
2. The capacity for intellectual and moral criticism
3. An appreciation of the fine arts
4. An understanding of the machinery of state and its history
5. The capacity for social understanding
6. An understanding of natural science
7. An understanding of mathematical reasoning.

ELECTIVES

Students select elective courses according to their personal interests, except for the students majoring in elementary or special education, who may be required to take specific electives to satisfy certification requirements.

COMPOSITION COMPONENT OF CORE

All full-time students must complete ENGL 0101 and ENGL 0102, English Composition I and II. These two courses constitute a unit which all students must complete within the first two semesters in which they are enrolled at Westfield State College. Any exceptions to this policy must be approved by the Chair of the English Department. Note that students are not permitted to withdraw from ENGL 0101 or ENGL 0102 and that both courses are a pre-requisite for 0200 level core English classes.

COMMON CORE OF STUDIES

HUMANITIES SECTION (18 HOURS)

1. Communications (6 hours)

English

ENGL 0101-0102	English Composition I & II
ENGL 0105-0110	Honors English Comp I & II

2. Intellectual and Moral Criticism (6 hours)

Philosophy

PHIL 0101	Intro. to Soc. & Pol. Phil.
PHIL 0102	Intro. to Ethics
PHIL 0104	Great Philosophical Issues
PHIL 0107	Major Religions of the West
PHIL 0108	Major Religions of the East
PHIL 0110	Intro. to Philosophy of Science

Literature

ENGL 0213	Major British Writers
ENGL 0215	Major American Writers
ENGL 0221	World Literature to 1750
ENGL 0222	World Literature Since 1750
ENGL 0228	Introduction to Shakespeare

Language

LCUL 0101	French Culture
LCUL 0102	German Culture
LCUL 0103	Italian Culture
LCUL 0104	Hispanic Culture
LFRE 0101-0102	French I & II *
LFRE 0103-0104	French III & IV
LFRE 0120	Intensive French I & II
LFRE 0200	French Conversation
LGER 0101-0102	German I & II *
LGER 0103-0104	German III & IV
LGER 0120	Intensive German
LGER 0200	German Conversation
LITA 0101-0102	Italian I & II *
LITA 0103-0104	Italian III & IV
LITA 0200	Italian Conversation
LJAP 0101-0102	Japanese I & II *
LANG 0100	Essentials of Latin
LANG 0101	Intro. to Study of Language
LPOR 0101-0102	Portuguese I & II *
LSPA 0101-0102	Spanish I & II *
LSPA 0103-0104	Spanish III & IV
LSPA 0120	Intensive Spanish
LSPA 0200	Spanish Conversation

* Core credit not awarded for a single semester of a language at the 0101 level; 6 core credits awarded for 0101 and 0102.

3. Appreciation of Fine Arts (6 hours)

Art

ART 0104	Design Fundamentals
ART 0106-0107	Art Survey I & II

Music

MUSC 0101-0103	Music Appreciation
MUSC 0102	Music in America
MUSC 0110-0111	Basic Music Theory
MUSC 0160	History of Jazz

Drama

ENGL 0104	Introduction to Theatre

SOCIAL SCIENCE SECTION (12 HOURS)

1. State and Local Government (3 hours required by law)

History

HIST 0130	U. S. History and Government

Political Science

POLS 0101	American National Government

2. Social Understanding (9 hours - 6 maximum in one area)

Economics

ECON 0101	Principles of Macroeconomics
ECON 0102	Principles of Microeconomics

Geography

GARP 0101	Principles of Geography

History

HIST 0101-0102	Western Experience I & II
HIST 0150	History of Non-Western World

Political Science

POLS 0101	American National Government
POLS 0103	State and Local Government

Psychology

PSYC 0101	General Psychology

Sociology

SOCI 0101	Principles of Sociology

ANALYTICAL SCIENCE SECTION (10 HOURS including one (1) mathematical reasoning and one (1) lab science)

1. Natural Science

Physical Science

PHYS 0101	Physical Science
PHYS 0104-0105	Physical Geology & Lab
PHYS 0106	Historical Geology
PHYS 0107	Intro. to Chemistry
PHYS 0109-0111	General Chemistry I & II
PHYS 0113	Introduction to Physics
PHYS 0115-0117	General Physics I & II
PHYS 0119-0121	Physics I & II
PHYS 0133	Astronomy

Geography

GARP 0102-0103	Physical Geography & Lab.

Biology

BIOL 0102	Environmental Biology
BIOL 0104	Biology of Organisms
BIOL 0106	Inheritance & Development

2. Mathematical Reasoning

Mathematics

MATH 0104	Precalculus
MATH 0105-0106	Calculus I & II
MATH 0108	Elementary Statistics
MATH 0110	Mathematical Explorations
MATH 0111	Mathematical Applications
MATH 0115	Math. for Bus. & Soc. Sci.
MATH 0127	Calculus for Bus. & Soc. Sci.
MATH 0150	Foundations / Sets & Logic
MATH 0251	Foundations / Geometry
MATH 0252	Foundations / Prob & Stats
MATH 0253	Foundations / Number Systems

Philosophy

PHIL 0103-0206	Symbolic Logic I & II

DEPARTMENTAL PROGRAMS

In this catalog, there are separate sections for each academic department and inter-disciplinary program within the College. These are arranged alphabetically.

Not every course in the following listing is offered annually. Definite information about course offerings and class hours is available at the time of registration through the Office of the Registrar. Insufficient enrollment or changing conditions may occasionally necessitate the withdrawal of scheduled courses.

Please check with appropriate departments to determine if the courses sought are being offered and when they are scheduled. This will be important in planning a program of classes for the year, and for designing a four-year program in order to meet degree requirements.

The course numbering system is as follows:

0100 Lower Level Courses
0200 Upper Level Courses (Undergraduate credit only)
0300 Upper Level Courses (Undergraduate credit only)
0500 Graduate Credit Courses
0600 Graduate Credit Courses
0700 Graduate Credit Courses

ART

The emphasis in the visual arts program is placed on the development of a strong two-dimensional capability through drawing and painting.

In addition to the major program, the Art Department offers various minors and concentrations. Internships are available in the Graphic Design concentration as well as the Teaching Certification concentration. All courses are open to students who meet the proper prerequisites.

The Arno Maris Art Gallery, located in the college library, is staffed by the Art Department and presents national and international exhibitions, as well as an annual student exhibition. The department also maintains a College Collection containing many fine works of art which are exhibited periodically.

The art studios are open to all art majors for all of their studio-related projects. Students may participate in various fine arts clubs which, along with the department, sponsor field trips to galleries throughout the year. Field trips to galleries in New York City and Boston are a regular part of student activities.

REQUIREMENTS FOR ART MAJORS

ART 0100	Materials and Safeguards	(1)
ART 0104	Design Fundamentals	(3)
ART 0209	Color Theory and Practice	(3)
ART 0103	Drawing I	(3)
ART 0330	Anatomy for the Artist	(3)
ART 0301	Drawing II	(3)
ART 0102	Painting I	(3)
ART 0202	Painting II	(3)
ART	One advanced painting course	(3)
ART 0204	Pottery I	(3)
ART 0201	Printmaking I	(3)
ART 0205	Sculpture I	(3)
ART	One studio elective	(3)
ART	Two advanced level art history courses	(6)

And one of the following:

ART 0303	Printmaking II	(3)
ART 0304	Pottery II	(3)
ART 0305	Sculpture II	(3)

Art majors are also expected to take ART 0106 and ART 0107, Art Survey I and II to satisfy the Fine Arts requirement of the common core.

Art majors must complete a minimum of 27 credits of course work within the Art Department at Westfield State. Students are advised to consult their advisors for information on course sequencing and general core requirements.

Art majors intending to pursue graduate work beyond their major are advised to take additionally recommended studio courses of their choice. It is also advisable to include more than the minimum requirementts in Art History.

ART MAJOR/GRAPHIC DESIGN CONCENTRATION

For the Art Major interested in a career in Graphic Design or commercial advertising, the following program concentration is recommended:

Graphic Design Courses - 18 credit hours:

ART 0206	Lettering and Layout	(3)
ART 0328	Graphic Design I	(3)
ART 0210	Typography	(3)
ART 0344	Graphic Design II	(3)
ART 0108	Computer Graphics for Art Applications I	(3)
ART 0329	Illustration I	(3)

Additional Electives Available:

ART 0212	Computer Graphics for Art Applications II	(3)
ART 0343	Illustration II	(3)
ART 0348	Portfolio Preparation	(3)

The Commercial Art Practicum (ART 0340), an 8-16 week on-the-job experience in a commercial advertising agency or design department, may be taken for 3-12 credits upon completion of the required 18 credits for the graphic design concentration.

ART MAJOR/FINE ARTS CONCENTRATION

For the art major who is interested in a career in fine arts or preparation for graduate school in studio art (MFA), an additional 18 credits of 200 and 300-level courses are recommended beyond the art major requirements, to be selected from the following:

Advanced Studio Courses	(3-6)
Advanced Drawing	(3)
Advanced Elective	(3)
ART 0348 Portfolio Preparation	(3)
ART 0399 Thesis	(3-6)

ART CERTIFICATION PROGRAM

Students wishing to be certified to teach art, must complete all the requirements of the Art major. They must also complete an additional 23 credit certification sequence for either Elementary (N-9) or Secondary (5-12) certification, as follows:

ELEMENTARY

EDUC 0221 Equity in Education	(3)
ART 0323 Introduction to Art Education	(3)
ART 0324 Art Methods/Materials	(3)
ART 0322 Art Education Curriculum (Elementary)	(3)
PSYC 0202 Child Psychology	(3)
ART 0331 Practicum (N-9)	(6)

SECONDARY

EDUC 0221 Equity in Education	(3)
ART 0323 Introduction to Art Education	(3)
ART 0324 Art Methods/Materials	(3)
ART 0322 Art Education Curriculum (Secondary)	(3)
PSYC 0203 Adolescent Psychology	(3)
ART 0351 Practicum (5-12)	(6)

In addition, during the last semester of their senior year, students must take a 2 credit practicum seminar.

NOTE: A MINIMUM CUM OF 2.7 IS REQUIRED FOR A PRACTICUM PLACEMENT

Every effort will be made to provide a timely sequence of courses in order to fulfill graduation and teaching certification courses, but there may be instances where this is impossible.

If any questions arise concerning sequence, time of student teaching, etc., please contact the Program Coordinator, Art Education Certification.

The Interstate Certification Compact (I.C.C.) is a legally based teacher certification reciprocity agreement among 32 states. Its value for students is that it provides reciprocal certification in the member states. Membership in I.C.C. is often an aid in job acquisition in non-member states as well.

The following state are I.C.C. certified:

Alaska	Maryland	Rhode Island
California	Massachusetts	South Carolina
Connecticut	Minnesota	South Dakota
Delaware	Nebraska	Utah
Florida	New Hampshire	Vermont
Hawaii	New Jersey	Virginia
Idaho	New York	Washington
Indiana	North Carolina	West Virginia
Iowa	Ohio	Wisconsin
Kentucky	Oklahoma	Panama Canal Zone
Maine	Pennsylvania	

ART HISTORY COURSES

ART 0106 ART SURVEY I (3) Major representative works of western art and architecture from prehistoric times through the middle ages will be presented from a critical and historical viewpoint. The student will be introduced to the aesthetic and philosophical principles that underlie all art as well as to the relationship between the visual arts and the culture and society which produced them.

ART 0107 ART SURVEY II (3) The study of western art and architecture from the Renaissance to the present will be presented under the same format as ART SURVEY I.

ART 0316 HISTORY OF AMERICAN ART (3) A study of the painting, architecture and practical arts in the United States from the period after colonial times to the present.

ART 0317 CLASSICAL ART (3) The chief artistic accomplishments of ancient Greece and Rome. Extensive study into the realm of Greek and Roman architecture, classical sculpture, building and portraiture, as well as the minor arts.

ART 0318 FLEMISH ART (3) Study of Netherlandish painting of the 14th through 16th century works of art, from Jean Pucelle to Brueghel.

ART 0319 RENAISSANCE ART (3) A study of the major artistic achievements of the Italian Renaissance from Giotto to Michaelangelo with special emphasis on painting and sculpture.

ART 0321 CONTEMPORARY ARTISTS AND CONTEMPORARY ART (3) Students will be introduced to the works and ideas of modern contemporary American artists since 1950 with reference to the influence of selected European modern artists. Museum trips are included.

ART 0333 EARLY TWENTIETH CENTURY ART (3) A study of modern movements in painting and sculpture from 1900 to 1940 including Fauvism, Cubism, Futurism, and Surrealism.

ART 0334 NINETEENTH CENTURY ART IN EUROPE (3) A study of European painting and sculpture from the Romantic-Classical styles of David and Delacroix through the Post-Impressionism of Paul Gauguin.

ART 0338 EARLY CHRISTIAN AND BYZANTINE ART (3) A study of the sources and development of art of Christian West to 600 A.D. and of Byzantium to 1435. Attention will be given to the emergence of a Christian form of artistic expression and its connection with the heritage of late antique art, Byzantine architecture, its monumental mosaic and fresco decoration, manuscript illumination and icon painting.

ART 0341 17th CENTURY ART (3) A study of formation and evolution of the Baroque movement in European architecture, sculpture and painting. Emphasis will be given to the individual styles and artistic ideas, as shown in works and writings of selected major artists of the 17th century.

ART 0345 CRITICISM (3) Classical and contemporary theories of art with emphasis on concepts involved in the interpretation, evaluation and criticism of works of art. Prerequisites: ART 0106 and ART 0107 or equivalent.

ART 0346 JAPANESE ART AND ARCHITECTURE (3) Japanese Art and Architecture, their Chinese sources and problems of evolution. Also, the social and cultural changes with the aesthetic output.

ART 0347 NON-WESTERN TRADITIONS IN MODERN EUROPEAN AND AMERICAN ART (3) A study of selected problems including: The meaning of Japanese color prints in the development of Impressionism and Post-impressionism; Modern Primitivism and its relation to the African sculpture and the art of primitive peoples; and the significance of Japanese traditional architectural concept for Modern Japanese, European and American architecture. The emphasis will be placed on the new relation between form and space developed under the condition of the crisis of the traditional western three-dimensional system of representation.

ART 0350 CONTEMPORARY ART AND CONTEMPORARY BEHOLDER (3) This seminar will examine the fundamental characteristic of Modern Art, i.e. its nonrealistic nature. Students will study why it has proved difficult for viewers to accept and critics to explain that works of Modern Art are not descriptions or illusions of actuality. Main trends of Modern Art, such as Cubism, Abstractionism, and Abstract Expressionism will be investigated. The works of Picasso, Kandinsky, Malevich, Mondrian, and others will be analyzed in relation to traditional Western European Art and the validity of its traditional criteria.

STUDIO COURSES

ART 0100 MATERIALS AND SAFEGUARDS IN ART (1) Is designed to outline the basic art media and materials used in studio art. Emphasis is placed on safeguards in utilizing art materials.

ART 0102 PAINTING I (3) Painting I is an introduction to the craft of painting for those with little or no experience. This course acquaints the student with the fundamental aspects of painting such as canvas preparation, preliminary drawing and basic painting techniques. Emphasis is placed on "how to get started".

ART 0103 DRAWING I (3) Drawing I presents the study of structure in form and space through the creation of three-dimensional illusions on two-dimensional surfaces. Line, texture, value and shape are introduced in addition to linear and atmospheric perspective, life drawing, and various media.

ART 0104 DESIGN FUNDAMENTALS (3) An investigation of the basic elements of art: line, shape, tone, texture, form, and space. These design elements are explained in theory as well as practice. The expressive possibilities of a variety of materials are also explored.

ART 0105 THREE DIMENSIONAL DESIGN (3) This course will address the basic fundamentals of 3-dimensional design. Students will learn a shared vocabulary of visual and verbal elements as a means to design and construct three dimensional objects. Classes will be a combination of studio, lecture and critique/discussion sessions.

ART 0201 PRINTMAKING I (3) The basic techniques in intaglio and relief printmaking will be explored. The intaglio procedures of line etching, aquatint, sugarlift and soft ground will be introduced. Collographs (a multimedia technique) and woodcuts (a relief printing process) will also be utilized. Students will create a series of prints in the various techniques and will develop an awareness of the visual and technical aspects of an original print.

ART 0202 PAINTING II (3) Painting II is a continuation of the fundamental aspects of painting using oil and/or acrylic. Students have the opportunity to paint from the still-life and model in both a representational and non-representational manner. Technical aspects of painting are explored, including the techniques of underpainting and glazing. Prerequisite: ART 0102.

ART 0203 WORKS ON/OF PAPER (3) The intent of this course is to encourage students to develop skill in various techniques and materials applicable to a paper support or ground. This course is for both the Fine Art major and those interested in furthering their illustration techniques. Working in and with paper will be examined through various aqueous media, collage, pastel and mixed media. Prerequisite: ART 0202.

ART 0204 POTTERY I (3) An introduction to all phases of creative ceramics, ranging from hand built pottery to slab sculpture and mosaics. Emphasis will be on exploration of the many decorative, functional and aesthetic aspects of ceramics.

ART 0205 SCULPTURE I (3) Provides an elementary consideration of sculpture through form and composition and includes studies in clay and plaster. There is some work from the human figure. Techniques include mature constructions, direct building in plaster, and casting into plaster and other materials.

ART 0207 WATERCOLOR (3) This course will emphasize the visual dynamics of the watercolor medium: its transparency and ability to interact directly with the paper (ground) to produce colors, textures, and forms. Through a series of exercises, the student will have an opportunity to develop skills and master the techniques of the medium. Prerequisite: ART 0202.

ART 0209 COLOR THEORY AND PRACTICE (3) The study of interaction of color in theory and practice through experimentation with various color media.

ART 0301 DRAWING II (3) Drawing II is a continuation of Drawing I. The focus is on the individual's needs as they develop a basic understanding of drawing. Emphasis is placed on life drawing in various media. Prerequisite: ART 0103.

ART 0302 WATERCOLOR II (3) A continuance of Watercolor Painting I, with mixed media, including gouache. Prerequisite: ART 0207.

ART 0303 PRINTMAKING II (3) A studio course which will further explore and develop the techniques of intaglio, relief, stencil and/or planographic printmaking. The emphasis will be on utilizing the various techniques introduced in Printmaking I and developing a deeper understanding of the visual and technical aspects of an original print. The use of color in the media of concentration will be explored. Prerequisite: ART 0201.

ART 0304 POTTERY II (3) A continuation of Pottery I with emphasis on wheel thrown pottery and individual investigation and experimentation with glazes. Prerequisite: ART 0204.

ART 0305 SCULPTURE II (3) Continuance of Sculpture I. Prerequisite: ART 0205.

ART 0306 TECHNICAL PAINTING (3) An introduction to the craft of painting. This course will explore traditional methods and their application to contemporary problems. The developement of technique will be examined through a study of egg tempera, old master oil techniques, Impressionist style painting and modern masters. There will be frequent demonstrations and direct assistance to students. Prerequisite: ART 0202.

ART 0307 ADVANCED PAINTING (3) This course is designed to allow the painting major who has completed the required painting courses to continue to explore painting in an advanced and individual manner. Technical and formal investigation will be coupled with individual vision. Prerequisite: Permission of instructor.

ART 0308 FIGURE AND/OR LANDSCAPE PAINTING (3) This course may be divided into two segments: painting from the human figure and/or from the landscape. Life painting assignments will involve various painting approaches from the traditional rendering to the use of the figure as the starting point for a more abstract color-space problem. Painting the landscape will involve on-site painting and working from drawings, photographs and the imagination. Media: oil, acrylic and/or watercolor. Prerequisite: ART 0202.

ART 0309 ADVANCED DRAWING (3) A course in Advanced Drawing will develop the student's own direction and personal expression. Prerequisite: ART 0301.

ART 0310 WORKSHOP IN CRAFTS (3) An introduction to a number of crafts and an opportunity to pursue several crafts as chosen. Woodwork, weaving, ceramics, enameling, puppetry, casting, rug designing, fibers and fabrics, basic printing techniques and leatherwork are offered.

ART 0312 INTAGLIO PRINTING (3) This course will explore intaglio techniques not employed in Printmaking I. Engraving, mezzotint, drypoint, photo-intaglio and ink viscosity printing will be some of the areas introduced. Involvement with the intaglio media as a mode of expression will be emphasized. Prerequisite: ART 0201.

ART 0313 LITHOGRAPHY (3) A studio course dealing with the planographic techniques of lithography. The various drawing materials used in this medium will include crayon, tusche, asphaltum, and the transfer method. The technical aspects of preparing, etching and printing the stone will be stressed. The visual and artistic understanding of an original print will also be emphasized. Color lithography will be introduced with various methods of registration. Prerequisite: ART 0201.

ART 0314 RELIEF PRINTING (3) A studio course offering various methods of relief printing. The techniques covered in this area will be line-cuts, woodcuts, cardboardcuts, wood engravings and gesso-cuts. The use of more than one color in a relief print will also be explored. The visual and artistic understanding of the above techniques will be emphasized. Prerequisite: ART 0201.

ART 0315 SERIGRAPHY (3) A studio course dealing with the stencil printing process of serigraphy (silk-screen). This course will cover the basic processes in serigraphy which are paper, tusche, glue, cut or profilm, and the photographic techniques. The visual and artistic understanding of a serigraph print will also be emphasized. Prerequisite: ART 0201.

ART 0330 ANATOMY FOR THE ARTIST (3) A study of human anatomy including the bone structure, muscles, and proportions. The course will utilize anatomy charts, the skeleton, and live models. Students of dance and drama, as well as students of the visual arts, will benefit from an in-depth study of human anatomy and from an understanding of the human body in movement.

ART 0339 MIXED MEDIA: COLLAGE/ASSEMBLAGE (3) This course integrates painting processes with materials such as wood, metals, fibers, clay and other tactile two and three dimensional media. Prerequisite: ART 0202.

ART 0348 PORTFOLIO PREPARATION (3) A culmination of the Graphic Design Concentration or the Fine Art Studio sequence. Emphasis on portfolio content and arrangement for job placement interviews or graduate school application. Assignment of supplementary art projects to augment portfolio presentation and/or slide reproduction of work. Resume design, preparation, and content also included. Prerequisites: permission of instructor; for senior art majors only.

ART 0349 ABSTRACT PAINTING (3) This course will allow the student to develop compositions and ideas in painting which digress from realistic depiction of subject matter. Analytical abstraction and non-objective content will allow for degrees of abstraction in order to develop, emphasize and reveal qualities of personal points of view as well as personal painting styles. Prerequisite: ART 0202.

GRAPHIC DESIGN COURSES

ART 0108 COMPUTER GRAPHICS FOR ART APPLICATIONS I (3) This introductory computer graphics course allows the student to explore the creative, visual and artistic possibilities which the micro-computer offers. Classwork and lab time on the computer is supplemented with slide lectures on computer generated are and its potential. Lectures assume no previous knowledge of computers or programming. Students create a variety of projects in form of slides, animations, and printouts.

ART 0206 LETTERING AND LAYOUT (3) Basic type and letter forms will be studied with an emphasis on mechanical lettering. Calligraphy as an expressive use of lettering will also be utilized. Basic layout techniques will be discussed and explored in conjunction with commercial advertising, posters, product labels, and brochures.

ART 0210 TYPOGRAPHY (3) The communicative and aesthetic aspects of type faces will be explored. Procedures in type specifications for catalogs, books and commercial advertisements will be introduced. Assignments will involve using type as the primary element in design. Prerequisite: ART 0206.

ART 0211 VISUAL COMMUNICATION AND DESIGN (3) A survey of media used in visual communication and commercial advertising. Technical procedures of printing and/or production will be outlined and basic design fundamentals, typography and graphic production procedures will be introduced. Prerequisite: sophomore standing.

ART 0212 COMPUTER GRAPHICS FOR ART APPLICATIONS II (3) Computer Graphics for Art Applications II is designed to be a sequel to the first semester for computer graphics. The format is slide lectures, classroom and studio lab time. As in the first semester of computer graphics, students have a hands-on experience with various microcomputers. Students also create images via the computer with programming and graphics software utilization in 2-D and 3-D designing.

ART 0328 GRAPHIC DESIGN I (3) A studio course with emphasis on the integration of design fundamentals into graphic communicative forms. Students will be involved in problem-solving experiences in various advertising media. Specific concentration will be on newspaper and magazine advertisements, brochures, television art forms and package designs. Prerequisites: ART 0104 and ART 0206.

ART 0329 ILLUSTRATION I (3) A studio course to introduce the many facets in the illustration field. Students will be involved in various problem solving experiences with concentration on the materials, techniques, and reproduction processes used in magazine, book, technical, and film illustration. The techniques of air brush and photography as illustrative media may also be explored. Prerequisite: ART 0104.

ART 0340 COMMERCIAL ART PRACTICUM (3-12) An 8-16 week, full time, on-the-job work experience program in which the student is placed in an advertising agency or commercial art work setting. The student will be supervised by the agency director and the art practicum advisor. This practicum experience sequence will prepare the student for work procedures in the commercial art field and assist in later job placement.

ART 0343 ILLUSTRATION II (3) A continuation of the study of techniques and application of illustration in the fields of advertising, book publication and technical journals. Portfolio quality work will be stressed. Prerequisite: ART 0329.

ART 0344 GRAPHIC DESIGN II (3) A continuation of the study of graphic communicative forms used in the advertising media. Emphasis will be on analyzing assigned problems and choosing appropriate media for final visual presentation. Prerequisite: ART 0328.

ART EDUCATION COURSES

ART 0322 ART EDUCATION CURRICULUM (3) Curriculum development at either the elementary or secondary level. It includes visits to area schools for the purpose of observations and art curriculum study.

ART 0323 INTRODUCTION TO ART EDUCATION (3) A pre-practicum experience providing students with a working knowledge of the various levels within the public school structure. This experience will be translated into a choice of certification level.

ART 0324 ART METHODS AND MATERIALS (3) The methods, principles and materials for Art Education. Areas included are stages of development, goals of Art Education, personal goals for teaching art, lesson planning and organization and newer media in Art Education. It includes a related pre-practicum experience.

ART 0325 ART IN THE ELEMENTARY SCHOOL K-6 (3) Studio experience with materials related to the art experiences of children. The emphasis will be on giving the prospective teacher a better foundation in understanding and working with art materials and concepts.

ART 0326 PRACTICUM: SEMINAR (ART EDUCATION) (3) The purpose of this course is to have students participating in the practicum (art teaching) share related student teaching problems and successes. Inter-relations between student teachers and pupils will be a prime focus.

ART 0331 PRACTICUM (ART TEACHING K-9) (6-12) Teaching experience within a setting appropriate for the art certification level chosen by the student.

ART 0351 PRACTICUM (ART TEACHING 5-12) (6-12) Teaching experience within a setting appropriate for the art certification level chosen by the student.

ART 0399 INDEPENDENT STUDY (6-12) In History, Studio and Education courses. (By arrangement only.)

BIOLOGY

The Biology Department offers opportunities for study in the areas of environmental, molecular, and organismal biology. Applying the scientific method, students learn to collect and analyze data while working closely with a dedicated faculty. The biology major prepares students for careers and opportunities in a variety of environmental fields, teaching, medical technology, as well as for advanced study in fields such as medicine.

Facilities available to students include eleven well-equipped laboratories, greenhouse, animal room, aquarium room, teaching collections of plants and animals, and an electron microscope. The forest setting of the college offers ample opportunities for field study. Independent studies and internship programs, on and off campus, are available for biology majors wishing to pursue areas of special interest.

Courses in the common core are General Biology I, General Biology II and Environmental Biology. The Human Anatomy and Physiology course meets the requirements of the Movement Science, Sports, and Leisure Studies major, but is not counted towards the Biology major.

REQUIREMENTS FOR THE BIOLOGY MAJOR

All Biology majors must take one introductory level biology course from among the following:

BIOL 0102 Environmental Biology (4)
BIOL 0104 General Biology I (4)
BIOL 0106 General Biology II (4)

Note: These courses may not be counted for both core credit and in fulfillment of the major.

In addition, all Biology majors must take:

BIOL 0228 Biological Concepts (4)

and

Two 1-credit departmental seminars (2). These are usually taken in the junior or senior year from among the several offered each semester. These courses are numbered BIOL 0280 - BIOL 0289.

In addition, the Biology major is required to take a minimum of 30 additional credits within the Department, including at least 2 courses at the 300 level. Three or more credits of BIOL 0399, Independent Study, may be substituted for one 0300-level course. Course selections must satisfy one of the following three distribution sequences:

Environmental Option
- 4 courses Group A
- 1 course Group B
- 2 courses Group C

Cellular/Molecular Option *
- 1 course Group A
- 3 courses Group B
- 3 courses Group C

Comprehensive Option
- 2 courses Group A
- 2 courses Group B
- 3 courses Group C

* Recommended for students interested in pre-med or medical technology.

Group A - Environmental

BIOL 0201	General Ecology	(3)
BIOL 0202	Conservation	(3)
BIOL 0208	Marine Biology	(4)
BIOL 0215	Economic Botany	(4)
BIOL 0219	Aquatic Biology	(4)
BIOL 0233	Environmental Legislation	(3)
BIOL 0250	Populations, Food, and Nutrition	(3)
BIOL 0304	Environmental Microbiology	(4)
BIOL 0305	Field Ecology	(4)
BIOL 0316	Urban Ecology	(4)
BIOL 0389	Topics in Environmental Studies	(1-3)

Group B - Cellular/Molecular

BIOL 0203	Genetics I	(4)
BIOL 0205	Cell Biology	(4)
BIOL 0210	Histology I	(4)
PHYS 0213	Biochemistry	(3)
BIOL 0223	Microbiology	(4)
BIOL 0303	Medical Microbiology	(4)
BIOL 0313	Immunology	(4)
BIOL 0318	Histology II	(4)
BIOL 0322	Electron Microscopy	(4)
BIOL 0326	Genetics II	(3)

Group C - Organismal

BIOL 0207	Embryology	(4)
BIOL 0211	Botany of the Higher Plants	(4)
BIOL 0216	Flora of Massachusetts	(4)
BIOL 0217	Invertebrate Zoology	(4)
BIOL 0221	Vertebrate Physiology	(4)
BIOL 0227	Comparative Vertebrate Anatomy	(4)
BIOL 0230	Evolution	(3)
BIOL 0231	Plant Physiology	(4)
BIOL 0235	Ornithology	(4)
BIOL 0301	Plant Growth and Development	(4)
BIOL 0312	Mammalogy	(4)

The Biology major is also required to take courses in related departments, as follows:

PHYS 0109	General Chemistry I	(4)
PHYS 0111	General Chemistry II	(4)
PHYS 0201	Organic Chemistry I	(4)

PHYS 0203 Organic Chemistry II (4)

as well as one of the following:

MATH 0105 Calculus I (3)
MATH 0108 Elementary Statistics (3)
A Computer Programming Course (3-4)

Physics, though not required, is recommended for students considering advanced study.

Note that the math and two semesters of chemistry may be used to satisfy the College's math and science core requirements, thereby reducing the total number of credits needed to complete the biology major.

CERTIFICATION FOR TEACHER OF BIOLOGY (9-12)

Students wishing to be certified to teach Biology at the High School level must complete the following:

All courses for the Biology major with the Comprehensive Option using the course distribution pattern below

The 18-credit secondary education sequence, described in the Education Department listings

BIOL 0290 Teaching Secondary School Biology

NOTE: A MINIMUM CUM OF 2.7 IS REQUIRED FOR A PRACTICUM PLACEMENT

COURSE DISTRIBUTION COMPREHENSIVE OPTION FOR CERTIFICATION

Group A - Environmental

BIOL 0201 General Ecology (3)

And one of the following:

BIOL 0202 Conservation (3)
BIOL 0208 Marine Biology (4)
BIOL 0215 Economic Botany (4)
BIOL 0219 Aquatic Biology (4)
BIOL 0250 Populations, Food, and Nutrition (3)

Group B - Cellular/Molecular

BIOL 0203 Genetics I (4)

And one of the following:

BIOL 0205 Cell Biology (4)
BIOL 0223 Microbiology (4)

Group C - Organismal

One of the following:

BIOL 0211 Botany of the Higher Plants (4)
BIOL 0216 Flora of Massachusetts (4)

One of the following:

BIOL 0217 Invertebrate Zoology (4)
BIOL 0235 Ornithology (4)
BIOL 0312 Mammalogy (4)

And one of the following:

BIOL 0207 Embryology (4)
BIOL 0221 Vertebrate Physiology (4)
BIOL 0230 Evolution (3)
BIOL 0301 Plant Growth and Development (4)

BIOLOGY MINOR

The student minoring in biology is required to take 18 credits in Biology, no more than eight of which can be introductory courses (0100 level).

ADVISING

Biology faculty welcome the opportunity to talk to incoming students about the program. Students who decide to major in biology will be assigned a faculty advisor in the Department who can provide guidance concerning the major and related work in mathematics, chemistry, physics, secondary education and other areas of interest. Consultation at an early date will provide the possibility of taking courses which can lead toward a variety of career options.

TRANSFER STUDENTS

Any student transferring into Westfield State College must successfully complete a minimum of 20 biology credits at Westfield State College. These credits must be biology credits. Course work required in the major, but outside the department such as chemistry, will not meet this requirement. Additionally, the biology distribution must also be met.

COURSES

Waiver of prerequisites: A student with a strong background may consult with the instructor to request the waiver of any prerequisite for a specific course.

BIOL 0100 NATURAL HISTORY OF MASSACHUSETTS (2) A discussion of the natural resources of Massachusetts. Topic will include wildlife management, endangered species, Massachusetts' habitats, and representative flora and fauna.

BIOL 0101 SCIENCE FOR THE ELEMENTARY SCHOOL (3) Designed to prepare future teachers to utilize the student-oriented inquiry approach in teaching elementary school science. Emphasis will be placed upon hands-on experiences for accomplishing this through biological, physical, and earth science activities. Course is taught by a professor from the Biology Department and one from the Physical Science Department.

BIOL 0102 ENVIRONMENTAL BIOLOGY (4) An introduction to selected ecological principles, and man's interrelations with, and effects upon, the environment.

BIOL 0104 GENERAL BIOLOGY I (4) Consideration of the means by which representative plants and animals, including the human, solve problems associated with the maintenance of the individual. Problems include gathering and digestion of food, gas exchange, circulation and regulation of the internal environment, reproduction, hormonal and nervous control, movement, and behavior.

BIOL 0106 GENERAL BIOLOGY II (4) Introduction to the study of energy transformations, cellular reproduction, inheritance and the gene, and the development of plants and animals.

BIOL 0201 GENERAL ECOLOGY (3) Denotes and studies physical and biological interactions and principles involved in functioning ecosystems. Includes measurement of local environmental factors and interpretation of these data. The roles of energy, raw materials, plants and animals in successional community development are stressed. Involves field experiences.

BIOL 0202 CONSERVATION (3) Emphasizes the scientific bases for solving current environmental management problems of energy, soil, land, solid wastes, water, air, and wildlife and integrates with sociological, historical, economic, geographic, and political aspects. Each student gathers information and suggests solutions to a local environmental problem of his choice.

BIOL 0203 GENETICS I (4) Emphasizes the Mendelian mechanisms of inheritance, sex inheritance, human heredity, chromosome mapping, and population genetics. Also included are methods for determining genetic probabilities and the analysis of statistical data. Discussions correlate current genetic research with the above, particularly as it relates to prenatal diagnosis of genetic abnormalities and the concept of eugenics in controlling gene frequencies. Prerequisite: Two semesters of introductory biology or one semester and permission of instructor.

BIOL 0205 CELL BIOLOGY (4) A study of the structure, function, and life history of cells and their components. Consideration of relationships among cell organelles and between cells and their environments. Prerequisite: Two semesters of introductory biology or one semester and permission of instructor.

BIOL 0207 EMBRYOLOGY (4) A study of vertebrate embryo development, including developmental patterns and the emergence of form and function as an expression of genetic endowment. Special attention is paid to the avian and mammalian morphogenesis. Prerequisite: One semester of BIOL 0102, BIOL 0104, or BIOL 0106.

BIOL 0208 MARINE BIOLOGY (4) An in-depth investigation of the various marine ecosystems such as sand, mud, and rock intertidal areas, salt marshes, estuaries, coral reefs, and mangrove forests; also the neritic, pelagic, and enthic regions of the open ocean. Includes the numerous interactions between biotic and abiotic factors present. Adaptations of life forms for survival in these environments will be discussed. Also includes laboratory exercises, including establishing, maintaining and analyzing a salt water aquarium, plus field trips to the coast. Prerequisite: one semester of BIOL 0102, BIOL 0104, or BIOL 0106.

BIOL 0210 HISTOLOGY I (4) Study of the microscopic structure and function of animal tissues with emphasis upon the mammal. An introduction to the basic principles of microtechnique. Prerequisite: Two semesters of introductory biology or one semester and permission of instructor.

BIOL 0211 BOTANY OF THE HIGHER PLANTS (4) Describes the course of the evolution of the vascular plants as deduced from their comparative morphology. Emphasis is placed on the adaptive mechanisms which have allowed these plants to spread and diversify on land, and their subsequent importance to man. Laboratory emphasis on plant anatomy, propagation, nutrient and tissue culture, and plant classification. Prerequisite: Two semesters of introductory biology or one semester and permission of instructor.

BIOL 0216 FLORA OF MASSACHUSETTS (4) An introduction to the vascular flora of Massachusetts. Topics will include a taxonomic survey of major families, the use of keys to identify specimens, and the dissection of preserved floral material. The early spring flora will be observed in the field and herbarium specimens will be extensively utilized throughout the course.

BIOL 0217 INVERTEBRATE ZOOLOGY (4) Study of representative groups of invertebrates, including the phylogenetic relationships and the morphology, physiology and natural histories of selected individual animals. Prerequisite: One semester of BIOL 0102, BIOL 0104, or BIOL 0106.

BIOL 0219 AQUATIC BIOLOGY (4) Survey covering the biological, chemical, and physical considerations of inland waters with emphasis on the environmental relationships, identification, and natural history of indigenous aquatic organisms. Considerable work is done in the field. Prerequisite: One semester of BIOL 0102, BIOL 0104, or BIOL 0106.

BIOL 0221 VERTEBRATE PHYSIOLOGY (4) Recognition and interpretation of the integration of function in the organ systems of the vertebrate animal in relation to environmental influences. Prerequisite: Two semesters of BIOL 0102, BIOL 0104, or BIOL 0106; two semesters of General Chemistry.

BIOL 0223 MICROBIOLOGY (4) An introductory study of the microorganisms with emphasis on Bacteriology. Consideration of clinical and environmental aspects, principles of structure, metabolism, and genetics of procaryotes. Laboratory includes basic techniques for study, enumerations and identification of bacteria. Prerequisite: Two semesters of BIOL 0102, BIOL 0104, or BIOL 0106 or one semester and permission of instructor.

BIOL 0227 COMPARATIVE VERTEBRATE ANATOMY (4) A study of the anatomy and phylogeny of the vertebrates. Lecture topics will include gross anatomy and consideration of evolutionary trends among the vertebrates. Laboratory work will consist primarily of the dissection of representative species. Prerequisite: One semester of BIOL 0102, BIOL 0104, or BIOL 0106.

BIOL 0228 BIOLOGICAL CONCEPTS (4) The study of some of the basic concepts underlying modern biology. Topics include cellular and molecular biology, organismic diversity and systematics, as well as evolution and ecology. Lecture and laboratory will include methods of inquiry and instrumentation. Prerequisites: BIOL 0102, BIOL 0104, or BIOL 0106.

BIOL 0230 EVOLUTION (3) A discussion of theories of evolution, evidence for evolution, genetic variability and changes in populations, and evolutionary patterns of the past. Prerequisite: One semester of BIOL 0102, BIOL 0104, or BIOL 0106.

BIOL 0233 ENVIRONMENTAL LEGISLATION (3) A detailed examination of the need for, and biological basis for, the standards established by existing, or proposed, federal and state legislation. The lectures, which will deal with topics such as the National Environment Policy Act and the Water Pollution Control Act, will be supplemented by analysis and discussion of environmental impact statements and court decisions dealing with each of the topics covered. Prerequisite: One semester of introductory biology and at least one of the following: BIOL 0201 or BIOL 0202 or permission of instructor.

BIOL 0235 ORNITHOLOGY (4) An intermediate course focusing on the evolution, ecology and distribution, life history and economic importance of the class Aves. Laboratories will emphasize field experience for the identification of local and migratory species, and the study of the anatomy and physiology of birds. Grades will be based upon lectures and laboratory exams. Prerequisite: One semester of biology or permission of instructor.

BIOL 0237 HUMAN ANATOMY AND PHYSIOLOGY I (4) Utilizes a general approach to the human body with emphasis on structure and function to show ways in which various organ systems interact. The integumentary, skeletal, muscular, and nervous systems and sense organs are studied. Course does not earn credit toward the biology major. Prerequisite: BIOL 0106 preferred, but BIOL 0104 is acceptable.

BIOL 0239 HUMAN ANATOMY AND PHYSIOLOGY II (4) Utilizes a general approach to the human body with emphasis on structure and function to show ways in which the various organ systems interact. The respiratory, circulatory, digestive, endocrine, and urinary systems as well as temperature regulation and fluid balance are studied. Course does not earn credit toward the biology major. Prerequisite: BIOL 0237.

BIOL 0245 HORTICULTURE (4) Instructs students in the science and art of growing, nurturing, and appreciating flowers, vegetables, ornamentals including herbs/spices. An emphasis will be given to Ethnobiology -- Plants in relation to Human Culture. Prerequisite: One college level introductory biology course or permission of the instructor.

BIOL 0260 TOPICS IN HISTOLOGY I (2) A study of the structure, function and interrelationships of mammalian tissues.

BIOL 0280 - 0289 BIOLOGY SEMINAR (1) Topics will vary depending on availability of staff and student interest. Primarily for juniors and seniors. Prerequisite: Permission of instructor.

BIOL 0290 TEACHING SECONDARY SCHOOL BIOLOGY (3) Designed to introduce the necessary skills and techniques for teaching biology in grades 9 - 12. Emphasis will be placed on the use of inquiry and those curricula developed with this approach. Topics discussed will include conditions for good biology teaching, biological goals and objectives, motivational and evaluative techniques, questioning strategies, safety in the biology laboratory, use of live organisms, choosing biology computer software, professional organizations for biology teachers and their publications. Course does not earn credit towards the biology major. Prerequisites: completion of 30 hours of the biology courses needed for certification plus EDUC 0356.

BIOL 0303 MEDICAL MICROBIOLOGY (4) A study of medically important microorganisms, including bacteria, fungi, viruses, and protozoa. The course attempts to correlate the mechanisms of pathogenicity and virulence with disease. Prerequisite: BIOL 0223

BIOL 0304 ENVIRONMENTAL MICROBIOLOGY (4) A study of the interrelationship of microorganisms with the environment. Consideration of the role of microorganisms in pollution and pollution abatement, industrial processes, agriculture, and ecology. Prerequisite: BIOL 0223 or permission of instructor.

BIOL 0305 FIELD ECOLOGY (4) An advanced course in ecology with strong emphasis on field studies and related laboratory work. Topics will include techniques in observation, collection, and identification of organisms, and the physical and biological description of natural area. Field trips required. Prerequisite: One semester of BIOL 0102, BIOL 0104, or BIOL 0106.

BIOL 0312 MAMMALOGY (4) The identification, classification, evolution, ecology, and physiology of mammals with emphasis on New England forms. Laboratory work will include an introduction to the common techniques used in mammalogy, experimentation, and identification of the skins and skulls of the local fauna. Prerequisite: Two courses at the intermediate (0200) level.

BIOL 0313 IMMUNOLOGY (4) Explores the nature of antigens and the immunological response. The immune response will be considered in relation to infectious disease, transplantations, allergies, and cancer. The laboratory includes basic serological techniques for separation of serum proteins. Prerequisite: 12 hours of intermediate-level Biology.

BIOL 0316 URBAN ECOLOGY (4) An examination of the interactions of humans and their structures (buildings, roads, etc.) and activities with the natural environment in an urban setting. Lecture topics will include urban climates, air pollution, and water supply and disposal. Laboratories will emphasize field experience. Prerequisite: One semester of BIOL 0102, BIOL 0104, BIOL 0106, or BIOL 0201.

BIOL 0318 HISTOLOGY II (4) Study of the microscopic structure and function of organs with emphasis upon the vertebrates. Laboratory experience will include histological, histochemical, and other appropriate techniques. Reading and discussion of selected papers from scientific journals. Prerequisite: BIOL 0210 and two semesters of General Chemistry.

BIOL 0322 ELECTRON MICROSCOPY (4) Consideration of research frontiers in biological fine structure will include practice in the basic techniques of the transmission electron microscope and will focus on analysis of the capabilities and limitations of the instrument. Prerequisite: BIOL 0205 or BIOL 0210.

BIOL 0326 GENETICS II (3) Includes the chemistry of DNA, RNA, and amino acids, regulation of protein and antibody synthesis, the genetic code, the concept of template surfaces, the operon theory and embryology at the molecular level. Builds upon and expands the understanding of Mendelian genetics and emphasizes bacterial and viral genetic research. Prerequisite: BIOL 0203.

BIOL 0388 BIOLOGY INTERNSHIP (1-12) A vocational experience in the area of the student's biological interest. Course is designed to provide a hands-on contact involving a variety of responsibilities and skills related to the student's specific concentration. Does not count toward 0300-level course requirement. Prerequisite: Permission of department.

BIOL 0389 TOPICS IN ENVIRONMENTAL STUDIES (1-3) A field-oriented investigation of one or more ecological communities not found in Massachusetts. The identification and ecology of the plants and animals of the community will be emphasized and the course will include lectures and/or readings in addition to an extended field trip within the community.

BIOL 0399 INDEPENDENT STUDIES (1-3) Directed study in biology with the student conducting a library, field, or laboratory research project under supervision of an instructor. A total of six credits may be applied toward the undergraduate degree. Prerequisite: Permission of instructor.

COMPUTER AND INFORMATION SCIENCE

The Department of Computer and Information Science (DCIS) supports two distinctly different majors - Computer Science and Computer Information Systems; the department also offers a minor in Computer and Information Science.

The Computer Science (COMS) major is the more technical of the two majors, emphasizing the design of system software and scientific or technical application software. The program can best be described as a mixture of mathematically-based theoretical study combined with application-oriented work in the major areas of the discipline. Generally, graduates of this program of study are recruited for positions as systems programmers, with responsibilities in the areas of compiler, operating system or utility program design, or as scientific or technical applications programmers.

The Computer Information Systems (CIS) major has as its focus the processing of data for business or governmental use. File processing and data base management are central to CIS activity, which typically includes replication of clerical function, generation of management reports, and provision of decision support information. Graduates of this program are typically recruited as business applications programmers in a mainframe environment, or as end-user computing support personnel in a microcomputer environment.

The COMS program of study is based on the Association for Computing Machinery's latest curriculum recommendations for computer science, and the CIS program of study is based on the Data Processing Management Association's latest curriculum recommendations for computer information systems. Both the COMS and CIS programs of study have undergone major curricular revision recently, and are completely up-to-date with respect to course offerings and content.

The computer hardware and software available to COMS and CIS majors at Westfield State College is extraordinary for an institution of its size. Mainframe, minicomputer, personal computing and workstation environments, including equipment from DEC, Sun and various microcomputer vendors are available to students. Languages such as APL, BASIC, C, C++, COBOL, FORTRAN, LISP, Pascal, and RPG; assembly languages including BAL, Intel, and VAX; and operating systems and environments such as DOS and Windows, UNIX, and VMS are all supported. INGRES, dBASE, Lotus 1-2-3, WordPerfect, PROCOMM, and SPSS represent only a sample of the numerous major application packages available. Westfield State College is a part of the Massachusetts Regents Computer Network, which provides an extensive collection of major packages and databases as well as access to wide-area networks such as Internet. All major equipment on campus is connected through a campus-wide network; thus most of the computing resources are available not only from the central computing labs, but are also remotely accessible via modem.

REQUIREMENTS FOR THE COMPUTER SCIENCE MAJOR

The COMS program of study requires 49 credits in the major, to include 28 credits of direct CAIS study, and 21 credits in the supporting areas of mathematics and physical science. The requirements are as follows:

Direct CAIS Study:

CAIS 0102	Computer Science Principles	(3)
CAIS 0120	Computer Science/Program Design	(4)
CAIS 0206	Assembly Language Programming	(3)
CAIS 0302	Computer Science Seminar	(1)
CAIS 0304	C/UNIX Systems Programming	(4)
CAIS 0320	Data Structures/Algorithm Analysis	(4)
CAIS 0330	Computer Architecture	(3)
CAIS 0339	Operating Systems	(3)
CAIS 03xx	Upper-level CAIS Elective	(3)

Physical Science Support Area Study:

PHYS 0137	Introduction to Digital Electronics	(3)

Mathematics Support Area Study:

MATH 0105	Calculus I	(4)
MATH 0106	Calculus II	(4)
MATH 0118	Linear Algebra	(3)
MATH 0220	Discrete Structures	(3)

plus two courses selected from the following seven:

MATH 0201	Calculus III	(4)
MATH 0311	Theory of Numbers	(3)
MATH 0333	Applied Statistics and Experimental Design	(3)
MATH 0334	Operations Research	(3)
MATH 0335	Introduction to Numerical Methods	(3)
MATH 0340	Mathematical Statistics I	(3)
MATH 0341	Mathematical Statistics II	(3)

REQUIREMENTS FOR THE COMPUTER INFORMATION SYSTEMS MAJOR

The CIS program of study requires 63 credits in the major, to include 27 credits of direct CAIS study, 24 credits in business background courses, and 12 credits in supporting liberal arts course work. The requirements are as follows:

Direct CAIS Study:

CAIS 0125	Introduction to Computer Information Systems	(3)
CAIS 0210	Systems Development for Microcomputers	(3)
CAIS 0205	Introduction to COBOL	(3)
CAIS 0308	Advanced COBOL/File Processing	(3)
CAIS 0310	Database Management	(3)

CAIS 0346	Systems Analysis and Design	(3)
CAIS 0353	Applied Development Project	(3)

plus two courses selected from the following nine:

CAIS 0120	Computer Science/Program Design	(4)
CAIS 0206	Assembly Language Programming	(3)
CAIS 0211	RPG Programming	(3)
CAIS 0290	Computer Security	(3)
CAIS 0304	C/UNIX Systems Programming	(4)
CAIS 0312	End-User Computing: An Overview	(3)
CAIS 0320	Data Structures/Algorithm Analysis	(4)
CAIS 0330	Computer Architecture	(3)
CAIS 0347	Telecommunications	(3)

Business Background Study:

MGMT 0104	Principles of Accounting I	(3)
MGMT 0105	Principles of Accounting II	(3)
MGMT 0207	Financial Management	(3)
MGMT 0220	Production/Operations Management	(3)
MGMT 0221	Introduction to Business Management	(3)
MGMT 0231	Marketing Management	(3)
MGMT 0250	Quantitative Approaches for Business Decisions	(3)
MGMT 0308	Organizational Development and Behavior	(3)

Supporting Liberal Arts Study:

ECON 0101	Principles of Macroeconomics	(3)
ECON 0102	Principles of Microeconomics	(3)
MATH 0108	Elementary Statistics	(3)
ENGL 0392	Business and Technical Writing	(3)

COMPUTER AND INFORMATION SCIENCE MINOR

The minor in Computer and Information Science is available to students who are not majoring in Computer Science or Computer Information Systems. The dramatically increasing pervasiveness of computers in society makes this an attractive adjunct for students in numerous disciplines. It requires that a student complete 18 credit hours of CAIS-labeled course work. The minor is unstructured in that any CAIS-labeled course may be applicable to the program of study; however, a student wishing to receive a Computer and Information Science minor must formally declare such intent no later than the completion of 12 credit hours of CAIS-labeled course work that will be applied toward the minor program of study so that a DCIS advisor may be assigned to the student and the remainder of the program may be planned and approved in conjunction with the advisor.

TRANSFER STUDENT POLICY

Any transfer student shall be required to take at least 12 credit hours of Westfield State College CAIS-labelled coursework, as well as meet any other programmatic requirements that may be in effect at the time and/or applicable to the student, in order to receive a Westfield State College degree in Computer Science or Computer Information Systems.

COURSES

CAIS 0101 COMPUTERS IN SOCIETY (3) An introduction to the nature and function of computers, with emphasis on the social, intellectual, legal and ethical issues involved with their use in contemporary society. Includes a survey of computing technology to the extent necessary to enable the student to identify, understand and evaluate computer-related issues such as privacy and databases, data matching, automation and dehumanization, worker displacement and computer security, fraud and evolving moral and legal concerns associated with modern technological society.

CAIS 0102 COMPUTER SCIENCE PRINCIPLES (3) Provides an overview of the fundamental principles of computer science. Topics covered include data representation, storage and manipulation techniques; an introduction to computer architectures and operations; an investigation of useful data structures; and a review of file organization and database models. The development and analysis of elementary algorithms, employing modular design programming language techniques, are used to demonstrate a number of the course concepts. Prerequisite: High school math through Algebra II or MATH 0104.

CAIS 0117 INTRODUCTION TO COMPUTER PROGRAMMING (BASIC) (3) An introduction to basic concepts and techniques of computer programming for the student not majoring in computer science. Topics to be studied include programming in BASIC, the solution of a variety of problems with the computer, and applications of computer programming and modeling to non-mathematical fields.

CAIS 0118 APPLICATIONS PROGRAMMING (FORTRAN) (3) An introduction to FORTRAN designed for students not majoring in computer science. Applications will be drawn from a variety of subjects. Some standard library programs will be considered. Several programming projects will be assigned.

CAIS 0120 COMPUTER SCIENCE/PROGRAM DESIGN (4) A theoretical introduction to computer science and program design for majors. A current high level programming language is covered in its entirety, to include sets, records, pointers, and external files. Emphasis is placed on structured programming techniques and common algorithms.Fundamental data structures are introduced. Extensive programming is required of the students.

CAIS 0124 THE PERSONAL COMPUTER (3) An introduction to microcomputers from the user's viewpoint. A survey of typical microcomputer hardware, to include capabilities, configurations and costs, familiarity with typical operating systems, and an overview of typical personal productivity software packages, including, but not limited to, word processing, spreadsheet and data base systems. Students will have an opportunity to apply the microcomputer to projects in their own disciplines.

CAIS 0125 INTRODUCTION TO COMPUTER INFORMATION SYSTEMS (3) This course provides an introduction to computer systems and data processing concepts, with special emphasis on the applications of computers in business organizations. Included are an overview of information systems concepts, a survey of computer hardware, software, and programming languages; an introduction to computer system configurations to include operating systems and data communications; an introduction to systems analysis and design, and a comparison of computer based data processing, management information, and decision support systems. A substantial portion of the course will be a microcomputer-based, hands-on component that will have as its focus spreadsheet applications.

CAIS 0200 PROGRAMMING LANGUAGE MODULE (1) Several one-credit courses have been developed to expose the student to selected software. Past modules have included LISP, SNOBOL4, GPSS, APL, PL/1, C++, and Visual BASIC. Offerings are based on current interest. Several programming assignments are associated with each module. Prerequisite: Knowledge of a high-level programming language.

CAIS 0205 INTRODUCTION TO COBOL (3) Provides an introduction to the COBOL programming language and structured programming principles. Generally accepted conventions for data manipulation, arithmetic operations, report generation, single-dimension table processing, data validation, and elementary file processing are covered. Extensive programming experience in a current COBOL environment, utilizing common business data processing applications, is provided. Prerequisite: CAIS 0125

CAIS 0206 ASSEMBLY LANGUAGE PROGRAMMING (3) An in-depth study of the internal instructions, organization, and operations of the modern digital computer. The host computer will vary from semester to semester as will the assembly language for this course. A second computer system may also be explored at the assembly language level. Prerequisite: Knowledge of a high level programming language.

CAIS 0210 SYSTEMS DEVELOPMENT FOR MICROCOMPUTERS (3) A study of current development strategies and techniques for microcomputer-based information systems. A dBASE-standard environment, to include application development, relational database design and implementation, screen and report procedures, and code generation will serve as the primary application development tool, although other platforms will be discussed as appropriate. A study of standard microcomputer operating system commands and techniques, along with selected utilities supportive of microcomputer application development, will also be undertaken. An IBM-compatible context will be utilized. Prerequisites: CAIS 0124, CAIS 0125, or MGMT 0107 and knowledge of a high level programming language.

CAIS 0211 RPG PROGRAMMING (3) An introduction to programming in a current version of the RPG language. Emphasis is on the application of RPG to real-world problems. Most of the features available in RPG will be covered during the course, including the fixed logic cycle of RPG. The complete programming process from problem identification through program design, coding, testing, implementation, and documentation will be experienced. A comparison between RPG and other higher-level languages will be made, and the role of RPG in the library of languages will be emphasized.

CAIS 0220 COMPUTER SIMULATION (3) An introduction to solving real-world problems using computer simulation. The student will use high-level software to develop models. Elements of computer use will be taught as necessary. Several small projects will be modeled, simulated and validated. The emphasis is on critical thinking, abstracting from real situations and interpretation of results. Prerequisite: MATH 0108 or equivalent statistics course.

CAIS 0280 SPECIAL TOPICS IN COMPUTER AND INFORMATION SCIENCE (1) A study of a topic of special interest to COMS or CIS majors that is not covered in a course currently in the Bulletin. Topics generally involve new, current or evolving issues, and offerings depend on student and instructor interests. May be repeated for credit if topic differs. Prerequisite: Permission of instructor.

CAIS 0290 COMPUTER SECURITY (3) The security of computer systems will be examined from three perspectives: risk identification, risk evaluation, and risk control. Risk identification will be explored in terms of the "onion skin" approach, methods of risk identification, and computer related fraud. Risk evaluation will involve an exploration of probability and impact and approaches to risk evaluation; risk control will focus on such issues as strategy, cost-effectiveness, and contingency planning. Prerequisite: CRJU 0207, MGMT 0104 or knowledge of a high level programming language.

CAIS 0301 COMPILER DESIGN (3) An introduction to the principles and techniques of compiler writing. Among the topics discussed are lexical and syntactic analysis, basic techniques of parsing (top-down and bottom-up), syntax-directed translation, run-time environments, intermediate code generation, code optimization and object code generation. Compiler writing tools such as LEX and YACC or SCANGEN and LLGEN are utilized. Prerequisites: CAIS 0304 and CAIS 0320.

CAIS 0302 COMPUTER SCIENCE SEMINAR (1) Focuses on current topics in computer science and allied fields. By means of individual presentations, group, or panel discussions, a variety of aspects and issues of this discipline will be explored. This course can be repeated for credit (up to a maximum of four credits). Prerequisite: Junior or Senior standing and permission of instructor for non-COMS/CIS majors.

CAIS 0304 C/UNIX SYSTEMS PROGRAMMING (4) The C systems programming language and UNIX Utilities such as AWK, GREP, LEX and YACC are taught in a UNIX environment. Extensive programming, to include both C and UNIX programming assignments, and additionally a small systems programming project using both UNIX utilities and the C language, will be required of students. Prerequisite: CAIS 0120. UNIX is a trademark of AT&T.

CAIS 0307 ORGANIZATION OF PROGRAMMING LANGUAGES (3) A study of computer programming languages from the following points of view: specification, programming paradigms, implementation, and actual performance. Some laboratory exercises for the various languages will be given as resources permit. The languages will be chosen by the instructor. Prerequisite: CAIS 0320

CAIS 0308 ADVANCED COBOL/FILE PROCESSING (3) A successor to CAIS 0205 - INTRODUCTION TO COBOL, this course is designed to provide the student with a proficiency in advanced file processing and data structure techniques through COBOL implementation. A major portion of the course is devoted to the theory and practice of file processing as it relates to sequential, relative and indexed file structures and manipulations. Multi-level table processing, sorting, and subprogramming are also considered. Using a current COBOL environment, students are required to design and implement programming projects of considerable complexity. Prerequisite: CAIS 0205.

CAIS 0310 DATABASE MANAGEMENT (3) An introductory course in database, to include fundamental concepts, design and underlying theory. Data structures supportive of the database environment, along with rationale, objectives, and design and data modeling concepts will be considered. The relational model will be emphasized, to include relational operations, normalization and anomalies, and data definition, manipulation and query techniques. Technical aspects of database administration, such as security, recovery and concurrency will also be considered. Prerequisite: CAIS 0210 or CAIS 0320

CAIS 0312 END-USER COMPUTING: AN OVERVIEW (3) An overview of end-user computing, to include the history and evolution of end-user computing, the identification of various end-user types, and an examination of end-user computing applications, risks and support activities. The organizational context of end-user computing, and particularly the concept and role of the information center, will be considered in the development of strategic planning for end-user computing. Prerequisite: CAIS 0346 or permission of instructor.

CAIS 0320 DATA STRUCTURES/ALGORITHM ANALYSIS (4) A study of fundamental algorithms which act on data structures, along with analysis of such techniques. This course requires extensive programming by the student, and provides the student with a sound theoretical background for applications to database management, operating systems, and compiler construction. Topics covered include stacks, queues, linked lists, tree structures, sorting and searching techniques. Prerequisites: CAIS 0102 and CAIS 0120.

CAIS 0330 COMPUTER ARCHITECTURE (3) Topics include: machine instruction sets, addressing schemes, control units (hardwired and microprogrammed), memory organization, storage mechanisms, I/O processing (data paths and interrupts), discussions of state-of-the-art computer architectures. The student will be introduced to advanced computer architectures centering around parallel processing, pipelining, array processors, and multiprocessor systems. Time permitting, additional concepts will be covered including RISC architectures, connection machines, data flow, and VLSI. Prerequisites: CAIS 0206 and PHYS 0137.

CAIS 0339 OPERATING SYSTEMS (3) Topics to be discussed include I/O programming (microprogramming and device handling routines), memory management (including real and virtual memory management), processor management (including interrupt processing), concurrent programming, file systems, and secondary memory management. Students will be required to complete one or more large programming projects. Time permitting, specific O.S. case studies will be done. Prerequisites: CAIS 0304, CAIS 0320 and CAIS 0330.

CAIS 0341 COMPUTER GRAPHICS (3) Topics in computer graphics software and hardware such as microcomputer graphics, graphics software standards, windowing, graphical I/O devices, and low-lever graphics algorithms. As time permits, high-level graphics such as CAD systems, scientific visualization systems, solid modeling, color, shading, and computer vision may be discussed. Prerequisite: CAIS 0120

CAIS 0346 SYSTEMS ANALYSIS AND DESIGN (3) An overview of the Systems Development Life Cycle. In addition, the most popular tools and methodologies for system analysis, documentation, design, and development. Through the use of individual projects and exercises or a semester-long case study, students will do major portions of the analysis and design of an information system of moderate complexity. Students will become familiar with traditional approaches to analysis and design as well as at least one of the popular structured methodologies in current use. Prerequisite: Knowledge of a high level programming language.

CAIS 0347 TELECOMMUNICATIONS (3) A course dealing with an overview of the telecommunications industry concentrating on computer networks and how they operate. Telecommunication hardware (modems, multiplexers, optic fiber, coaxial cable, etc.) is discussed. Local Area Networks, ISDN, and Wide Area Networks are covered. The ISO OSI network model is reviewed and communications protocols including Aloha, Slotted Aloha, Xmodem, BSC, and HDLC are discussed and analyzed. Prerequisites: MATH 0104 and knowledge of a high level programming language.

CAIS 0350 ARTIFICIAL INTELLIGENCE (3) A survey of artificial intelligence, including AI languages, applications of data structures, interaction with the external environment, and expert systems. Prerequisite: CAIS 0320.

CAIS 0351 INTRODUCTION TO THE THEORY OF COMPUTATION (3) Presentation of topics of current theoretical interest in computer science chosen from among grammars, finite automata, Turing machines, cellular automata and other models of computers; computability theory; and computational complexity. Prerequisites: CAIS 0120 and MATH 0220.

CAIS 0353 APPLIED DEVELOPMENT PROJECT (3) A practicum in systems development, utilizing real projects or detailed cases. A team approach is used to analyze, design, document, and develop realistic computer-based information system. Students are required to apply concepts, principles, problem-solving strategies, techniques, and tools learned in previous computer science and business courses in developing the system. Prerequisite: CAIS 0346.

CAIS 0380 SPECIAL TOPICS IN COMPUTER AND INFORMATION SCIENCE (3) A study of an advanced topic of special interest to COMS or CIS majors that is not covered in a course currently in the Bulletin. Topics generally involve new, current or evolving issues, and offerings depend on student and instructor interests. May be repeated for credit if topic differs. Prerequisite: Permission of the instructor.

CAIS 0396 COMPUTER SCIENCE INTERNSHIP A (3) An on-campus internship experience for computer science and computer information systems majors. This experience will involve 8-10 hours per week. Prerequisite: Permission of instructor.

CAIS 0397 COMPUTER SCIENCE INTERNSHIP B (3) An internship experience which may be on or off campus depending on availability. Students might participate in a major system design project on-campus or might be interning at a business location in the Greater Springfield Area. Prerequisite: Permission of instructor.

Note: "Knowledge of a high-level programming language" may be satisfied by any of CAIS 0117, CAIS 0118, CAIS 0120, CAIS 0205, or comparable previous programming experience.

CRIMINAL JUSTICE

The goal of the Criminal Justice program is to develop among present and future employees of the criminal justice system and students of the liberal arts an increased awareness of the roles of law enforcement, courts, and corrections, and a better understanding of the social, political and economic forces which influence that system.

The course of study consists of an extensive overview of the criminal justice system and an intensive examination of each of the major components of the system. The program is designed to serve both those students who may elect to enter the criminal justice profession immediately upon graduation and those students who desire to pursue graduate work. Criminal Justice majors are able to apply for an internship and work in a criminal justice related agency or organization during their senior year.

REQUIREMENTS FOR CRIMINAL JUSTICE MAJORS

The Criminal Justice major consists of 39 credits. All students must take at least 21 Criminal Justice credit-hours at Westfield State College. There are five required courses in the major.

CRJU 0101 Introduction to Criminal Justice	(3)
CRJU 0201 Law Enforcement and Society	(3)
CRJU 0202 Introduction to Corrections	(3)
CRJU 0205 American Judicial System	(3)
CRJU 0331 Research Methods	(3)

These three-credit courses amount to 15 of the 39 required credits in Criminal Justice. Students choose electives in the major to complete the remaining 24 credit-hours.

COURSES

CRJU 0101 INTRODUCTION TO CRIMINAL JUSTICE (3) A survey of the American Criminal Justice System as a socio-political institution. The police, criminal courts, and correctional and rehabilitative endeavors will be analyzed within the framework of empirical research from the perspectives of the social sciences. Required of all Freshmen in the Criminal Justice major.

CRJU 0201 LAW ENFORCEMENT AND SOCIETY (3) The structure and function of law enforcement agencies in contemporary society will be analyzed in their sociological context. Particular emphasis will be placed on the role of the police within the framework of the Criminal Justice System. Prerequisite: CRJU 0101 or its equivalent.

CRJU 0202 INTRODUCTION TO CORRECTIONS (3) An in-depth examination of the American Correctional System. Traditional punitive measures will be analyzed in relation to current reintegration alternatives. Prerequisite: CRJU 0101 or its equivalent.

CRJU 0203 CRIMINAL LAW (3) The function of criminal law and its relationship to various criminal offenses, including crimes against persons and crimes against property. Prerequisite: CRJU 0101, CRJU 0201, CRJU 0202, CRJU 0205, or their equivalent.

CRJU 0204 PRINCIPLES OF CRIMINAL INVESTIGATION (3) The science of investigation of crimes, laboratory techniques, interpretation of data, and elements of specific crimes. Prerequisite: CRJU 0101, CRJU 0201, CRJU 0202, CRJU 0205, or their equivalent.

CRJU 0205 AMERICAN JUDICIAL SYSTEM (3) An examination of the development of law and the American legal system. The problems related to the meaning and uses of law; the organizational hierarchy of the courts; and the role of the courts in the criminal justice system. Prerequisite: CRJU 0101 or its equivalent.

CRJU 0206 CRIME IN THE CITY (3) An examination of the distribution and crime patterns within an urban area. Particular emphasis will be placed on theoretical and environmental causes of urban crime. Additionally, this course will attempt to focus on urban policies that address the problems of crime in the city. Analysis of victim-precipitated crime, concentric zone theory, and urban migration, will be among the issues considered. Prerequisite: CRJU 0101, CRJU 0201, CRJU 0202, CRJU 0205, or their equivalent.

CRJU 0207 ISSUES IN CONTEMPORARY SECURITY (3) An overview of security systems applicable to contemporary industrial and commercial demands. Losses through physical, technological, and personnel hazards are viewed as preventable phenomena if vulnerabilities are recognized and ameliorative measures taken. Counter-measures will be weighed within the framework of loss criticality and cost of effectiveness. Prerequisite: CRJU 0101 or its equivalent.

CRJU 0301 JUVENILE PROCEDURE (3) An examination of the underlying philosophy of juvenile justice and procedures used to process a juvenile alleged to be delinquent through the juvenile justice system. The course will focus on the differences between juvenile procedure and adult criminal procedure by examining recent court decisions and statutory law pertaining to juveniles. Prerequisite: CRJU 0101, CRJU 0201, CRJU 0202, CRJU 0205 or their equivalent.

CRJU 0303 PATTERNS OF CRIMINALITY (3) The U.S. Department of Justice Index Crimes will be studied along with other crimes, which will be selected on the basis of their contemporary administrative significance and their effect on the criminal justice system in particular. Prerequisite: CRJU 0101, CRJU 0201, CRJU 0202, CRJU 0205, or their equivalent.

CRJU 0304 PREVENTION AND CONTROL (3) An in-depth examination of the criminal justice system and the efforts it has exerted in an attempt to prevent and control criminal behavior. Course will focus on the traditional methods including probation and parole as well as recent trends in crime control and prevention: the utilization of community based treatment programs and attempts by many criminal justice agencies to avoid the processing of individuals through the system. Prerequisite: CRJU 0101, CRJU 0201, CRJU 0202, CRJU 0205, or their equivalent.

CRJU 0305 PRINCIPLES OF EVIDENCE AND PROOF (3) The study of the different types of evidence, relevance, the hear-say rule and its exceptions, impeachment and cross-examination and privileged communications. Prerequisite: CRJU 0101, CRJU 0201, CRJU 0202, CRJU 0205, or their equivalent.

CRJU 0306 CONTEMPORARY PROBLEMS IN CORRECTIONS (3) An intensive analysis of selected problems in institutional and community corrections. Prerequisite: CRJU 0101, CRJU 0201, CRJU 0202, CRJU 0205, or their equivalent.

CRJU 0307 CONTEMPORARY PROBLEMS IN LAW ENFORCEMENT (3) An intensive analysis of selected problems in American law enforcement and police-community relations. A major research paper is required. Prerequisite: CRJU 0101, CRJU 0201, CRJU 0202, CRJU 0205, or their equivalent.

CRJU 0308 RIGHTS OF THE CONVICTED (3) An examination of the legal rights of the individual who has been convicted of a crime. This lecture course will focus specifically on both federal and state laws and court decisions dealing with the legal rights of probationers, confined prisoners, and parolees in the American criminal justice system. Prerequisite: CRJU 0101, CRJU 0201, CRJU 0202, CRJU 0205, or their equivalent.

CRJU 0310 ORGANIZED AND WHITE COLLAR CRIME (3) The methods through which organized crime influences and, in many instances, controls entire communities. Traditional types of crime heavily influenced by organized crime, such as loan sharking and gambling, will be analyzed in an effort to demonstrate the basis of power and wealth of organized crime in the United States. Prerequisite: CRJU 0101, CRJU 0201, CRJU 0202, CRJU 0205, or their equivalent.

CRJU 0311 VICTIMOLOGY (3) Criminal-victim relationships, with emphasis on victim-precipitated crimes and compensation to the victims. Consideration is given to: concept and significance of victimology; time, space, sex, age, and occupational factors in criminal-victim relationships; victims of murder, rape, other violent crimes and property crimes; victim typology; the public as victim; restitution and compensation to victims. Prerequisite: CRJU 0101, CRJU 0201, CRJU 0202, CRJU 0205, or their equivalent.

CRJU 0312 WOMEN AND THE LAW (3) An examination of the female and her involvement with the legal processes in the United States. Attention will be focused on the female as the offender and as the victim. Analysis of the various theoretical approaches to understanding the female offender will be presented in addition to an exploration of the recent literature on the female and the criminal justice system. Prerequisite: CRJU 0101, CRJU 0201, CRJU 0202, CRJU 0205, or their equivalent.

CRJU 0313 QUANTITATIVE METHODS IN CRIMINAL JUSTICE (3) Examines the relationship and application of statistical techniques to theory building and concept construction. Gives an overview of statistical methods and their appropriateness for research in criminal justice. In addition, various computer-oriented analytical tools and data processing systems available to the criminal justice practitioner will be surveyed. Prerequisite: CRJU 0331 or its equivalent.

CRJU 0314 SEMINAR ON OFFENDER REHABILITATION (3) The "nothing works" doctrine generated by the controversial Martinson Report has resulted in considerable confusion regarding the effectiveness of corrections programs designed to elicit specific behavioral changes on the part of the correctional client. This course will thoroughly examine the debate surrounding the "nothing works" doctrine and present those methods of rehabilitation that have proven effective in the treatment of offenders. Probation, parole and programs for the incarcerated offender will be the primary focus of this course. Prerequisite: CRJU 0101, CRJU 0201, CRJU 0202, CRJU 0205, or their equivalent.

CRJU 0315 STRESS AND THE CRIMINAL JUSTICE SYSTEM (3) An intensive examination of the interpersonal stresses indigenous to Criminal Justice practitioners. Stress management within Criminal Justice organizations will be considered in terms of the administrative and functional problems encountered. Special attention will be given to the criminal justice environment which deals with social service and control on a twenty-four hour basis. Prerequisite: CRJU 0101, CRJU 0201, CRJU 0202, CRJU 0205, or their equivalent.

CRJU 0316 CIVIL LIABILITIES OF CRIMINAL JUSTICE PROFESSIONALS (3) The civil liability for harm inflicted on another. Topics to be considered will include: intentional torts such as assault, battery, and false imprisonment; negligence; torts of strict liability; libel, slander and defamation; liability of owners and occupiers of land; and the liability of state and federal employees for harm caused in their respective professional capacities. Prerequisite: CRJU 0101, CRJU 0201, CRJU 0202, CRJU 0205, or their equivalent.

CRJU 0317 EVOLUTION OF AMERICAN LAW ENFORCEMENT (3) A critical analysis of the contemporary American law enforcement establishment in relation to the evolutionary forces that have contributed to its development. Excepting modern technology, the law enforcement function tends to run in predictable cycles. Traditional in origin, these cyclical phenomena may be observed in the patterns of older societies. Reflections of the past are deemed vital to a more objective and well-rounded perception of current issues.

CRJU 0318 SPECIAL TOPICS IN CRIMINAL JUSTICE (3) Contemporary analysis of topical criminal justice problems or programs of special interest because of state, federal or international events. The instructor will select an area of study which merits special investigation because of contemporary factors in the external environments in which the criminal justice system must operate. The instructor will relate the special topic to traditional materials, but will emphasize how current circumstances give it a unique nature. Prerequisite: CRJU 0101, CRJU 0201, CRJU 0202, CRJU 0205, or their equivalent.

CRJU 0319 ECONOMIC CRIME (3) The manner in which professionals in business are able to manipulate and control computer systems and engage in various types of white collar crime will be examined. Emphasis will be placed on consumer and computer fraud, embezzlement, and particular attention will be focused on corporate crime and on the criminal justice system's attempts to identify, prevent, and control it. Prerequisite: CRJU 0201, CRJU 0202, CRJU 0205, or their equivalent.

CRJU 0320 CRIMINAL PROCEDURE: FOURTH AMENDMENT RIGHTS OF THE ACCUSED (3) A study of due process, the exclusionary rule, and the legal problems associated with arrests, searches, and seizures. Prerequisite: CRJU 0205 or its equivalent, or permission of instructor.

CRJU 0321 CRIMINAL PROCEDURE: FIFTH AND SIXTH AMENDMENT (3) A study of the legal problems associated with interrogations, confessions, entrapment, lineups, and wiretapping and electronic surveillance. Prerequisite: CRJU 0205 or its equivalent or permission of the instructor.

CRJU 0330 CRIMINAL JUSTICE ADMINISTRATION (3) An examination of organizational theory and its applications within criminal justice agencies. Consideration of the principles of organization and methods adopted by progressive agencies to insure effective criminal justice service to the community will be reviewed. Prerequisite: CRJU 0101, CRJU 0201, CRJU 0202, CRJU 0205, or their equivalent.

CRJU 0331 RESEARCH METHODS IN CRIMINAL JUSTICE (3) An introduction to scientific methodology as related to criminal justice. The course will focus on the development of hypotheses, data collection, data analysis and hypothesis verification. Attention is also given to basic statistical techniques appropriate for criminal justice research. Prerequisite: CRJU 0101, CRJU 0201, CRJU 0202, CRJU 0205, or their equivalent.

CRJU 0332 HOMICIDE (3) An in-depth discussion of the legal definitions of and rationalizations for homicide. The statistical aggregates of those occasions will be considered in terms of demographic and ethno-cultural phenomena. The murder episode is examined within the context of morality. Prerequisite: CRJU 0101 or permission.

CRJU 0340 - 349 SPECIAL TOPICS IN CRIMINAL JUSTICE (3) An in-depth study of a limited or specialized area within the criminal justice field. Course content will vary according to the area of specialization of the instructor and the interest of the students. May be repeated if course content differs.

CRJU 0384 CASE STUDY SEMINAR: ADULT OFFENDERS (3) An eight-week class examining the life history of specific adults convicted of committing crimes, their attitudes, associates, criminality, and interaction with the criminal justice system. Each student will concentrate on a different individual. Connections between the case material and principal theories about the origins of crime, intervention strategies, and criminal justice institutions also will be considered. A field experience will normally be provided. Prerequisite: CRJU 0205, or permission of instructor and junior status or better. Cannot be taken concurrently with CRJU 0385.

CRJU 0385 CASE STUDY SEMINAR: JUVENILE OFFENDERS (3) An eight-week class examining the life history of specific juveniles implicated in one or more delinquent acts, their attitudes, associates, delinquency, and interactions with the criminal justice system. Each student will concentrate on a different individual. Connections between the case material and principal theories about the origins of crime, intervention strategies, and criminal justice institutions also will be considered. A field experiences will normally be provided. Prerequisite: CRJU 0205 or permission of instructor and junior status or better. Cannot be taken concurrently with CRJU 0384.

CRJU 0398 FIELD PRACTICUM IN CRIMINAL JUSTICE (6) The field practicum class involves the student's participation in the day-to-day functions of a publicly funded criminal justice agency. The course is designed to provide students with an opportunity to translate the theoretically oriented classroom experience into practical application. Consists of either 8 weeks of full-time placement or 16 weeks of part-time placement. Prerequisite: Permission of instructor.

CRJU 0399 INDEPENDENT STUDY (3-6) Individual research and independent study related to a particular aspect of criminal justice that is of special interest. Permission of instructor.

ECONOMICS
BUSINESS MANAGEMENT

The Department of Economics and Business Management offers two majors, leading to a B.A. in Economics or to a B.S. in Business Management.

Economics is a problem-based social science dealing with the relevant contemporary issues of unemployment, inflation, monopoly, pollution, income distribution, and productivity. Economics utilizes models, or simplifying constructs, for organizing facts in an effort to develop policy alternatives. The strength of economics is its ability to provide a logical, ordered way of looking at various problems and issues.

Business is the applied science of the possible in the economic world. Management principles serve as guidelines to achieve more effective and efficient performance in business organizations. Business Management offers a clear direction in the pursuit of knowledge in producing, directing, financing, and promoting products and services.

Varied in their objectives and flexible in orientation, the Economics and Business Management programs are geared to prepare undergraduates for successful entry into the job market. In addition, the Economics program gives students the analytical foundation for graduate study in economics, business administration, public administration, urban planning, and related disciplines. The Business Management program provides a sound background in the areas of accounting, finance, management, marketing, and labor relations. This program builds a solid framework for graduate work in business administration, law, public administration, and other fields. Business Management is also an area for certification in Secondary Education (see the department chairperson for more information).

The department's internship program is intended to allow students to apply analytical classroom material to practical experience. Acceptance into an internship program is reserved for second semester juniors and seniors with demonstrated academic competence.

REQUIREMENTS FOR ECONOMICS MAJORS

The department accepts as economics majors only those students who have demonstrated a basic level of ability and interest in economics.

REQUIRED COURSES

ECON 0101 Principles of Macroeconomics	(3)
ECON 0102 Principles of Microeconomics	(3)
ECON 0201 Microeconomic Theory	(3)
ECON 0202 Macroeconomic Theory	(3)
ECON 0204 Introduction to Mathematical Economics	(3)
MATH 0108 Elementary Statistics	(3)
MATH 0115 Mathematics for Business and Social Sciences	(3)

ELECTIVES FOR THE ECONOMICS MAJOR - 15 credits

ECON 0300 Money and Banking	(3)
ECON 0301 State & Local Finance	(3)
ECON 0302 Economic History of United States	(3)
ECON 0303 Economics of Development	(3)
ECON 0304 Urban Economics	(3)
ECON 0305 Introduction to Econometric Methods	(3)
ECON 0306 Managerial Economics	(3)
ECON 0311 Economic Fluctuations and Business Forecasting	(3)
ECON 0312 Labor Economics	(3)
ECON 0314 Industrial Organization	(3)
ECON 0315 Public Finance	(3)
ECON 0316 Economic History of Europe	(3)
ECON 0317 Comparative Economic Systems	(3)
ECON 0318 International Economics	(3)
ECON 0319 Development of Economic Thought	(3)
ECON 0350 Contemporary Economic Issues	(3)
ECON 0398 Senior Research Seminar	(3)
ECON 0399 Independent Study	(1-6)
MGMT 0338 International Business	(3)

ECONOMICS MINOR

The Economics minor program is intended for non-economics majors who choose to achieve some proficiency in economic analysis. It involves a minimum of eighteen credits in Economics.

The program in economics is designed to develop an understanding of economic relationships in contemporary life in order to equip a student to analyze economic issues of social and economic policy. This includes a systematic introduction to the basic theoretical and empirical techniques of economics. The program seeks to accommodate a broad range of student interests including preparation for careers in business or government, and graduate school in economics, business, law, or public administration.

REQUIRED COURSES FOR THE ECONOMICS MINOR - 6 credits

ECON 0101 Principles of Macroeconomics	(3)
ECON 0102 Principles of Microeconomics	(3)

ELECTIVES FOR THE ECONOMICS MINOR - 12 credits

ECON 0201 Microeconomic Theory	(3)
ECON 0202 Macroeconomic Theory	(3)
ECON 0204 Introduction to Mathematical Economics	(3)
ECON 0300 Money and Banking	(3)
ECON 0301 State & Local Finance	(3)
ECON 0302 Economic History of United States	(3)

ECON 0303 Economics of Development (3)
ECON 0304 Urban Economics (3)
ECON 0305 Introduction to Econometric Methods (3)
ECON 0306 Managerial Economics (3)
ECON 0311 Economic Fluctuations and Business Forecasting (3)
ECON 0312 Labor Economics (3)
ECON 0314 Industrial Organization (3)
ECON 0315 Public Finance (3)
ECON 0316 Economic History of Europe (3)
ECON 0317 Comparative Economic Systems (3)
ECON 0318 International Economics (3)
ECON 0319 Development of Economic Thought (3)
ECON 0350 Contemporary Economic Issues (3)
ECON 0398 Senior Research Seminar (3)
MGMT 0338 International Business (3)

ECONOMICS MAJOR WITH A FINANCE MINOR:

The Economics major with a Finance minor is a program designed to develop an understanding of theoretical and empirical techniques of economics combined with a comprehension of financial markets and decision making within a business enterprise. The goal of the program is to provide students with an appropriate course of study for entry into the professional job market. The course work for the Finance Minor (18 credits) is listed below.

MGMT 0207 Financial Management (required) (3)
MGMT 0312 Investments (required) (3)
MGMT 0318 Advanced Managerial Finance (required) (3)
MGMT 0319 Investment Portfolio Analysis (3)
MGMT 0320/ECON 0300 Money and Banking (required) (3)
MGMT 0329 Principles of Modern Bank Management (3)
MGMT 0332 The Money Market: Theory and Practice (3)

REQUIREMENTS FOR BUSINESS MANAGEMENT MAJORS

Acceptance in the Business Management major is competitive. Students who have demonstrated proficiency in their status as pre-business students during their freshman and sophomore years are accepted into the Business major upon completion of 54 - 60 credits on a space available basis. Business Management majors must complete a minimum of 30 credits in the major at Westfield State College in order to graduate.

BUSINESS CORE 33 CREDITS

MGMT 0104 Principles of Accounting I (3)
MGMT 0105 Principles of Accounting II (3)
MGMT 0107 Software Applications in Management (3)
MGMT 0207 Financial Management (3)
MGMT 0220 Production/Operations Management (3)
MGMT 0221 Business Management (3)
MGMT 0231 Marketing Management (3)
MGMT 0241 Business Law (3)
MGMT 0250 Quantitative Approach to Business Decisions (3)
MGMT 0325 Business Policy and Strategy (3)
MGMT 0338 International Business (3)

NON-BUSINESS REQUIRED COURSES 18 CREDITS

ECON 0101 Macroeconomics (3)
ECON 0102 Microeconomics (3)
ENGL 0103 Speech (3)
ENGL 0392 Business & Technical Writing (3)
MATH 0115 Math for Business & Social Science (3)
MATH 0108 Statistics (3)

BUSINESS CONCENTRATIONS (NOT MORE THAN ONE CONCENTRATION PER STUDENT) 15 CREDITS

ACCOUNTING
MGMT 0310 Federal Income Taxation (3)
MGMT 0311 Auditing (3)
MGMT 0315 Intermediate Accounting I (3)
MGMT 0316 Intermediate Accounting II (3)
MGMT 0317 Cost Accounting (3)

FINANCE
MGMT 0312 Investments (3)
MGMT 0318 Advanced Managerial Finance (3)
MGMT 0320/ECON 0300 Money and Banking (3)
0300 Level Finance Elective (3)
0300 Level Finance Elective (3)

MANAGEMENT
MGMT 0301 Labor Relations (3)
MGMT 0308 Organizational Development and Behavior (3)
MGMT 0321 Management Information Systems (3)
0300 Level Management Elective (3)
0300 Level Management Elective (3)

MARKETING
MGMT 0306 Distribution Management (3)
MGMT 0307 Marketing Research Techniques (3)
MGMT 0309 Sales and Sales Management (3)
0300 Level Marketing Elective (3)
0300 Level Marketing Elective (3)

ECONOMICS (Required for Teacher of Business Certification)
ECON 0201 Microeconomic Theory (3)
ECON 0202 Macroeconomic Theory (3)
ECON 0302 Economic History of United States (3)
ECON 0306 Managerial Economics (3)
Any Upper Level Economics Elective (other than MGMT 0338) (3)

CERTIFICATION FOR TEACHER OF BUSINESS MANAGEMENT (5-12)

Students wishing to be certified to teach Business at the Middle or High School levels must complete the following:

All courses for the Business Management major with an Economics Concentration

The 18-credit secondary education sequence, described in the Education Department listings

MGMT 0351 Teaching Methods in Business

NOTE: A MINIMUM CUM OF 2.7 IS REQUIRED FOR A PRACTICUM PLACEMENT

BUSINESS MINOR

The Business Minor Program is intended for non-business majors who choose to develop some proficiency in the business core area. The minor involves a minimum of eighteen credits in Business chosen from the Area I courses listed below:

MGMT 0104 Principles of Accounting I	(3)
MGMT 0105 Principles of Accounting II	(3)
MGMT 0107 Software Applications in Management	(3)
MGMT 0207 Financial Management	(3)
MGMT 0220 Production/Operations Management	(3)
MGMT 0221 Business Management	(3)
MGMT 0231 Marketing Management	(3)
MGMT 0241 Business Law	(3)
MGMT 0250 Quantitative Approach to Business Decisions	(3)
MGMT 0325 Business Policy and Strategy	(3)
MGMT 0338 International Business	(3)

ECONOMICS COURSES

ECON 0101 PRINCIPLES OF MACROECONOMICS (3) An introduction to economic analysis with emphasis on the application of economic principles to an understanding of contemporary problems. Topics to be discussed include: the nature of a market economy, national income, employment and fiscal policy, characteristics of the American monetary and banking system, economic growth and international trade. ECON 0101 and ECON 0102 may be taken in either order.

ECON 0102 PRINCIPLES OF MICROECONOMICS (3) Emphasis on the economics of the firm and resource allocation. Topics to be discussed include: the price and output determination under pure competition, pure monopoly, monopolistic competition, and oligopoly, the resource market,international trade, and an evaluation of American capitalism. ECON 0101 and ECON 0102 may be taken in either order.

ECON 0201 MICROECONOMIC THEORY (3) An examination of the basic assumptions and methods of analysis employed in microeconomic theory. Topics studied include: elasticity concepts, demand derivation, production and cost relationships, pricing under various market structures, and distribution theory. These topics are integrated through short and long-run analysis as applied to the firm and industry. Lecture and exercises of concepts is included. Prerequisite: ECON 0102.

ECON 0202 MACROECONOMIC THEORY (3) Analysis of the level of national income, employment, price level and the rate of growth in the economic system. Includes analysis of consumption and saving, factors affecting private investment, prosperity and depression, interactions between money and national income, implications for public policy. Lecture, discussion and exercise work. Prerequisite: ECON 0101.

ECON 0204 INTRODUCTION TO MATHEMATICAL ECONOMICS (3) A study of the principal mathematical formulations used in economic analysis. Topics to be discussed include: elementary mathematical economics confined to the fields of college algebra and trigonometry, differential and integral calculus and its relation to the concepts of elasticity and production functions, and differential and difference equations and their employment in models of stable competitive equilibrium. Prerequisites: ECON 0101 and ECON 0102. One year of college algebra or permission of instructor.

ECON 0300/MGMT 0320 MONEY AND BANKING (3) A study of the relations, institutions, policies, and problems of the American monetary system. The course covers both theoretical and practical aspects of the system as it relates to the goals of full-employment, price stability, and economic growth. Prerequisite: ECON 0101.

ECON 0301 STATE AND LOCAL FINANCE (3) Analysis of state and local government revenue sources, expenditures, and fiscal surplus. Problems of intergovernmental fiscal relations are analyzed with particular relevance to the State of Massachusetts and its fiscal problems. Prerequisite: ECON 0102.

ECON 0302 ECONOMIC HISTORY OF THE UNITED STATES (3) A study of the evolution of the American economy from colonial times to 1960. Recent analysis is utilized to evaluate the economic impact of industrialization, land policy, slavery, wars, banking, and transportation. The role of the government is carefully traced in this context. Prerequisites: ECON 0101 and ECON 0102.

ECON 0303 ECONOMICS OF DEVELOPMENT (3) Examination and analysis of the major theories of economic development: "surplus labor," capital accumulation, historical and cultural approaches. Investigates principal policy alternatives: foreign trade problems, "choice technique," sectoral balance, education, land reform. Discusses issues in foreign aid and gives a limited number of country studies. Prerequisite: Any 3-credit course in Economics.

ECON 0304 URBAN ECONOMICS (3) An economic analysis of contemporary urban issues. The course utilizes economic theory to examine and evaluate problems that affect the urban sector specifically, and the economy in general. Topics analyzed include; rent inequality, discrimination, the regulation of public utilities, and the economics of crime. Prerequisite: ECON 0102.

ECON 0305 INTRODUCTION TO ECONOMETRIC MODELS (3) An introduction to quantitative methods in economics.Topics to be discussed include: probability; random variables; frequency functions, sampling; descriptive statistics; estimation and hypothesis testing; regression analysis; stochastic formulations of economic relationships such as consumption, production, and wage functions; systems analysis of these functions. Prerequisites: ECON 0101, ECON 0102, and MATH 0108 or permission of instructor.

ECON 0306 MANAGERIAL ECONOMICS (3) An emphasis on the application of microeconomic theory in the solution of everyday business problems faced by the firm relating to production, costs, demand, expenditures, etc. A course designed for Business Management students. Prerequisite: ECON 0101 and 0102.

ECON 0311 ECONOMIC FLUCTUATIONS AND BUSINESS FORECASTING (3) A study of the behavior of the economy over time. Analysis of the business cycle in historical perspective and in contemporary terms. Explanations for the variability in employment, prices, and growth will be discussed. In addition, the government's proper role in a mixed economy will be explored. Prerequisite: ECON 0101.

ECON 0312 LABOR ECONOMICS (3) An examination of the theory of wage determination and labor markets. Topics include: the economics of collective bargaining, evaluation of criteria used for wage determination, and collective bargaining issues and procedures on the economy. Prerequisite: ECON 0102.

ECON 0314 INDUSTRIAL ORGANIZATION (3) An examination of modern business structure, conduct, and performance in imperfect markets. An emphasis on the development of public policy in the United States including federal anti-trust legislation and its judicial interpretation and regulation of business practices through the Federal Trade Commission. Prerequisite: ECON 0102.

ECON 0315 PUBLIC FINANCE (3) The role of government in attaining an efficient allocation of resources and an equitable distribution of income. Emphasis is placed on criteria for the evaluation and selection of public expenditure and tax programs including the problem of coordinating federal, state and local finance. Special attention is given to current policy issues. Prerequisite: ECON 0101 and ECON 0102.

ECON 0316 ECONOMIC HISTORY OF EUROPE (3) An analysis of the economic development of Europe from feudalism through the end of World War II. Special emphasis will be given to the rise and fall of the feudal economy, the transformation of agriculture, mercantilism, and the development of capitalism including the Industrial Revolution, urbanization, and economic imperialism. Prerequisite: ECON 0101.

ECON 0317 COMPARATIVE ECONOMIC SYSTEMS (3) A comparative economic analysis of the basic theories underlying capitalism, socialism, communism and the typical variants of these economic systems. The actual systems as they are exemplified by modern American capitalism, British and Swedish socialism and the hybrid systems of India and other developing countries will be evaluated. Prerequisites: ECON 0101 and ECON 0102.

ECON 0318 INTERNATIONAL ECONOMICS (3) An investigation into the theoretical and empirical basis of international trade and factor movements. The course deals with such basic topics as barriers to trade, the balance of payments, international monetary relations within the context of an historical perspective, present conditions, and future expec-tations. Prerequisites: ECON 0101 and ECON 0102.

ECON 0319 DEVELOPMENT OF ECONOMIC THOUGHT (3) Analyzes the content and limitations of contemporary economic thought in contrast with earlier theoretical systems. Traces the evolution of systematic economic thinking through the dual influence of internal logical development and the external social and intellectual environment. Central economic issues that are of current significance, such as price formation, distribution of wealth and income, population and international trade, etc., will be analyzed in historical perspective. Prerequisites: ECON 0101 and ECON 0102.

ECON 0350 CURRENT ECONOMIC ISSUES (3) Analysis of contemporary issues in domestic and international economic theory and policy at both macro- and micro-economic levels, including study of public vs. private sector relationships, the market structure, and the industrial base. Prerequisites: ECON 0201 or ECON 0202 or permission of instructor.

ECON 0398 SENIOR RESEARCH SEMINAR (3) Training in the application of economic theory and measurement to specific economic problems of local, national or international significance and in the preparation of research papers. Class discussion of student reports and assigned readings dealing with issues of economic theory and policy. Under faculty guidance, students will select a topic, design a research procedure, and complete an individual or group project. Prerequisites: ECON 0201 and ECON 0202.

ECON 0399 INDEPENDENT STUDY (3-6) Prerequisite: Permission of instructor.

BUSINESS MANAGEMENT COURSES

NOTE: Junior status is required for all courses except for those marked with an asterisk (*).

*MGMT 0101 INTRODUCTION TO BUSINESS (3) An introduction to the field of Business Management. The course covers types of businesses, their organization, and the general functions of financial management, production management and marketing management. (For non-business majors only).

*MGMT 0104 PRINCIPLES OF ACCOUNTING I (3) Development of a framework of concepts underlying the preparation of corporate financial statements which are useful to investors, economists, the general public, and other interested external parties. The balance sheet and income statement as conventionally reported by American corporations are studied as to methodology for their preparation, their interpretation, and their strengths and limitations. Prerequisite: MGMT 0107.

*MGMT 0105 PRINCIPLES OF ACCOUNTING II (3) Continuation of the emphasis in Principles of Accounting I upon corporate financial reporting to external parties. An introduction to the concepts underlying the preparation of accounting information which is useful to management in the planning and control of business operations. Prerequisite: MGMT 0104.

*MGMT 0107 SOFTWARE APPLICATIONS IN MANAGEMENT (3) Examines software designed for management including spreadsheets, data-base packages, and mainframe communications. Provides practical experience as well as systems theory necessary for managerial decision-making. Fundamentals of computer literacy and logical thinking, as they relate to management, are emphasized.

MGMT 0205 FUND ACCOUNTING (3) Concerns the accounting theory applied to nonprofit entities such as municipalities, universities, hospitals, and churches. Content constitutes a significant portion of the Uniform Certified Public Accountant examination. Prerequisite: MGMT 0104.

MGMT 0207 FINANCIAL MANAGEMENT (3) An analysis of the financial structure of American business with major emphasis on corporate finance. Among the topics to be considered are: promotion, government regulation of security sales, stocks, bonds, and stock market, investment banking, corporate dividend and investment policies, security analysis, working capital, corporate capital structure, government regulation of financial policies and mutual funds. Some attention is given to broad economic problems such as the influence of corporate finance on prices, investment, saving, prosperity and depression. Prerequisite: MGMT 0104.

MGMT 0210 BUSINESS DATA PROCESSING APPLICATIONS (3) Examines computer applications to business systems of purchasing and receiving, inventory control, production control, distribution and billing, accounts receivable, accounts payable, and payroll. Material covered also includes basic mathematics for computers and the operation of data processing equipment. Prerequisite: MGMT 0104.

MGMT 0220 PRODUCTION/OPERATIONS MANAGEMENT (3) Provides students with a working knowledge of manufacturing and purchasing operations. The course covers: manufacturing methods, location and layout, production planning and control, purchasing, inventory control, quality control, labor relations, and general manufacturing management. Prerequisite: MGMT 0104.

MGMT 0221 BUSINESS MANAGEMENT: A SURVEY OF ORGANIZATIONAL DEVELOPMENT AND MANAGEMENT PRINCIPLES (3) Provides a general probe into the role of management in business, exploring concepts of management used in business, various issues of Business Management structures and the organization of management. Topics to be studied include: an examination of a systems approach to management, human behavior, personality conflict in organizations and techniques of creative management. The course shall touch upon several leadership development strategies, models of executive action in business policy or control, and provide a broad comprehensive over-view of current issues concerning women, minorities and social responsibility in the field of Business Management. Prerequisite: MGMT 0107.

MGMT 0231 MARKETING MANAGEMENT (3) A developmental survey into the field of Marketing in business, which will study the roles of marketers in business and society as a whole. Concentration shall be placed on defining what is marketing, what does a marketing executive do, what are the various systems of marketing, and what economic factors affect marketing. In order to probe these questions, the course shall examine consumer behavior, purchase decision making, product pricing, policy and planning, channels of distribution in business, and marketing institutions and organizations. Further dimensions of advertising, marketing research, analysis, forecasting, and marketing information flows, controls and performance shall be explored. Prerequisite: Junior status.

*MGMT 0241 BUSINESS LAW I (3) Develops an understanding of the philosophical and logical development of the law and its relationship to business through the use of text and case analysis. Explores, in-depth, substantive contract law, which forms the basis for business transactions, commencing with the initial negotiation and offer through performance of legally binding obligations and the remedies available if obligations are not performed.

MGMT 0242 BUSINESS LAW II (3) Continuation and extension of the principles of Business Law I into other areas of law directly affecting modern business. Emphasis is on agency law, including employment; and property law both real and personal. Introduces forms of business organizations and commercial and financial transactions. Prerequisite: MGMT 0241.

MGMT 0250 QUANTITATIVE APPROACHES TO BUSINESS DECISIONS (3) Covers the application of quantitative techniques to business problem-solving and decision making. Subjects include linear programming, probabilities, simulations, PERT, queuing, and game theory. The application of these analytical tools to business decision problems such as: distribution, inventory control, product mix, scheduling, competitive strategy, and forecasting is covered through case analysis. Approximately 1/3 of the course is devoted to case work. Prerequisites: MGMT 0207, MGMT 0220, MGMT 0231.

MGMT 0301 LABOR RELATIONS (3) Examines the legal relationship between employer and employee. Uses text reading and case analysis to cover labor legislation, union organizations and practices, unfair labor practices, employment discrimination, and affirmative action programs. Prerequisite: MGMT 0241.

MGMT 0302 SMALL BUSINESS MANAGEMENT (3) A detailed study of the knowledge required and the factors involved in starting and operating a small business. Cost and money management are emphasized. Other areas covered include: product selection, location and timing, pricing and other marketing techniques, purchasing and inventory control, and the personal factors contributing to success. Prerequisites: MGMT 0231, MGMT 0241.

MGMT 0303 OFFICE MANAGEMENT AND PROCEDURES (3) Examines the administrative procedures necessary to control a business. These include office personnel, equipment, procedures, forms design and control, and business record keeping and reporting. Prerequisite: MGMT 0221.

MGMT 0304 MANAGERIAL ACCOUNTING (3) Designed to be used by students with a basic financial accounting background. Emphasis is on uses of accounting data internally by managers in setting plans and objectives in controlling operations. Topics covered will be management decision models, cost behavior patterns, profit planning and control. Prerequisite: MGMT 0105.

MGMT 0306 DISTRIBUTION MANAGEMENT (3) A vital part of the marketing world today is efficient physical distribution. Here the physical flow of products from manufacturers to retail stores is studied in depth. Included are the following areas: transportation, warehousing, inventory control, packaging, and materials handling. Prerequisite: MGMT 0231.

MGMT 0307 MARKETING RESEARCH TECHNIQUES (3) Reviews the specialized techniques for conducting marketing research and how they contribute to marketing strategy. Material covered includes quantitative and qualitative research, simulation, forecasting, survey preparation, and secondary source analysis. Prerequisite: MGMT 0231.

MGMT 0308 ORGANIZATIONAL DEVELOPMENT & BEHAVIOR (3) Examines the foundations for understanding individual and group behavior and relates these points to the problems faced by managers in organizations. Emphasis is on topics of study relevant to developing managerial effectiveness in interrelationships with other organizational members. Course attempts to develop an understanding of the relationship between individual and organization and to identify management skills that can contribute to effective performance. Prerequisite: MGMT 0221.

MGMT 0309 SALES AND SALES MANAGEMENT (3) A course in effective salesmanship and how to set up and control a field sales organization. Course emphasizes the role of personal selling in the marketing mix and covers all basic sales management issues. Prerequisite: MGMT 0231.

MGMT 0310 FEDERAL INCOME TAXATION (3) A first course in Federal Taxation which provides an overview of past and present Internal Revenue Codes. Emphasis is on personal and business income tax procedures and preparation. Exclusions, deductions, and income from proprietorships, partnerships, rental units, trusts, and estates, dividends, and interest are included. Prerequisite: MGMT 0105.

MGMT 0311 AUDITING (3) Covers the principles of auditing, using accounting principles as criteria. Auditing procedures and analysis of supporting documentation materials is emphasized. A practice audit and case studies are required. Prerequisite: MGMT 0105.

MGMT 0312 INVESTMENTS (3) A study of various investment securities for analysis and valuation. Included are corporation, public utility, banking, and investment company securities. Prerequisite: MGMT 0207.

MGMT 0313 COLLECTIVE BARGAINING (3) Combines the historical, behavioral, and legal elements covering the process of negotiating contractual conditions of employment. Current labor agreements are studied and distinctions between public and private sectors are identified. Prerequisite: MGMT 0241.

MGMT 0314 HUMAN RESOURCE MANAGEMENT (3) Covers the process of manpower planning and utilization in organizations. Personnel forecasting, employment, training and development, placement, motivation, wage and salary administration, employee benefits, and performance evaluation are covered. Special emphasis is given to problems arising between manager and subordinates, the professional in human services, minority groups, the hard-to-employ worker, and the impact of public policy. Prerequisite: MGMT 0241.

MGMT 0315 INTERMEDIATE ACCOUNTING I (3) Intermediate Accounting I advances the depth of accounting training that was pursued in the Principles course. Further study of financial reporting and of recent developments in valuation and reporting practices will be made. An appreciation of GAAP and SEC developments will be required. Prerequisite: MGMT 0105.

MGMT 0316 INTERMEDIATE ACCOUNTING II (3) A continuation of the professional theory and problem solving in accountancy developed in MGMT 0315, with emphasis on research. Prerequisite: MGMT 0315.

MGMT 0317 COST ACCOUNTING (3) Basic cost accounting methods for data collection, processing and reporting. Emphasis is on direct, job, process and standard cost systems. Estimating and profit calculation are also covered. Prerequisite: MGMT 0105.

MGMT 0318 ADVANCED MANAGERIAL FINANCE (3) A study of the financial operation and control of a corporation. Financial policies, practices, and organization are included. Prerequisite: MGMT 0207.

MGMT 0319 INVESTMENT PORTFOLIO ANALYSIS (3) Advanced analysis of market behavior involving detailed discussion of modern portfolio theory. The modern portfolio theory approach is contrasted with other evaluative techniques. Prerequisite: MGMT 0312.

MGMT 0320/ECON 0300 MONEY AND BANKING (3) A study of the relations, institutions, policies, and problems of the American monetary system. The course covers both theoretical and practical aspects of the system as it relates to the goals of full-employment, price stability, and economic growth. Prerequisite: ECON 0101.

MGMT 0321 MANAGEMENT INFORMATION SYSTEMS (3) Provides the background and perspective necessary to understand, utilize and interact with integrated, management information systems. Various techniques from industrial engineering, computerized data processing, and operations research are covered. These techniques are then applied to the planning, design and implementation of information systems. Course involves case work. Prerequisite: MGMT 0107.

MGMT 0325 BUSINESS POLICY AND STRATEGY (3) Emphasizes management planning and control techniques in solving business problems and in determining strategy for sales and profit growth. An integrated case study approach will be used. The course will illustrate the many factors that influence complex business decisions. FOR SENIORS ONLY. Prerequisites: MGMT 0207, MGMT 0221, MGMT 0231, MGMT 0241.

MGMT 0326 INSURANCE AND RISK MANAGEMENT (3) Provides the student with an in-depth understanding of all phases of insurance and risk management. The topics to be studied are basic principles, the nature and operation of insurance business, and the nature of risk and risk management. Included in these topics are property insurance; casualty insurance; life, accident, and health insurance; and group and social insurance. Prerequisite: MGMT 0207.

MGMT 0327 SMALL BUSINESS INSTITUTE (3) Small Business Institute is a cooperative effort between the Small Business Administration and W.S.C.'s Business Management Department. The course will supplement the academic training of business students with "real-world" problems from the small business sector. Student teams from the Business Management Program will furnish in-depth management assistance to small businesses. Areas of assistance include: accounting and record keeping, market research, advertising and sales promotion, inventory control, etc. Prerequisite: junior or senior status, and permission of department.

MGMT 0328 ADVERTISING TECHNIQUES AND STRATEGIES (3) Vital to the world of modern business is an understanding of the role of advertising. This course provides a study of the techniques and practices of advertising today. Strategies and procedures for campaign design and execution will be examined. Students will take an advertising idea through the various stages of planning, visualizing and writing advertising copy. Prerequisite: MGMT 0231.

MGMT 0329 PRINCIPLES OF MODERN BANK MANAGEMENT (3) This course teaches the theory and practice of modern bank management, which includes the following: portfolios and functions, branch systems, holding companies, multi-national banking systems, asset and liability management in commercial banks, trust services and strategies. It also includes a review of other financial intermediaries. Prerequisite: MGMT 0207.

MGMT 0330 CONTEMPORARY PROFESSIONAL ACCOUNTING PROBLEMS (3) Examines professional accountancy problems, design of format solution sets, and guides to underlining theory. This course supplies an integrated approach to the problems and theory sections of the CPA and CMA exams. Prerequisite: MGMT 0316.

MGMT 0331 ADVANCED ACCOUNTING (3) An intensive course that specializes in areas of accounting including: partnerships and joint ventures, branches, consolidated statements, segment reporting, interim statements, multi-national companies, bankruptcy and reorganization, installments and consignments, fund accounting, and estates and trusts. Prerequisite: MGMT 0316.

MGMT 0332 THE MONEY MARKET: THEORY AND PRACTICE (3) The course focuses on short-term, liquid investments. The study of domestic and international instruments leads to analysis of the yield curve, the market makers, arbitrage and the role of the central bank in determining the price and supply of money. Prerequisite: MGMT 0207.

MGMT 0333 LAW AND BUSINESS: CURRENT ISSUES (3) An upper level course, the objective will be to develop an understanding of the impact of the law on the complex climate in which the contemporary business entity operates. Students will examine the legal environment of managerial behavior in order to understand the philosophical, political, historical, social and ethical bases of American business. Current problems, including anti-trust, unfair competition, regulation and deregulation, marketing, consumerism, corporate social responsibility, and business ethics, will be explored. Prerequisite: MGMT 0241.

MGMT 0334 SEMINAR IN NEW VENTURE IN BUSINESS (3) The objective is to understand the pervasiveness of conceptualizing, investigating, planning and establishing a new venture. Students will explore the interrelationships among the complex elements necessary to make an innovative idea into a new, profit making venture. The principles studied will apply equally to small, entrepreneurial businesses and new product or process development within a large organization. Students will study the elements that lead to success; then, through simulation and participation, will create a prototype business plan analyzing and integrating the functional, organizational and financial aspects of the venture. Prerequisites: MGMT 0231, MGMT 0241, MGMT 0207, and permission of department.

MGMT 0335 MARKETING COMMUNICATIONS (3) Exposes students to all aspects of marketing communications and promotion, including advertising, personal selling, sales promotion, public relations, publicity, and word of mouth. It integrates communication theory with pragmatic aspects of the organizational/environmental interface. The course also covers non-business promotion, services promotion, promotion management, consumer correspondence, and consumer education. Prerequisite: MGMT 0231.

MGMT 0336 MANAGEMENT OF RETAILING ENTERPRISES (3) Retailing concepts, structure, and competition are studied and evaluated. Attention is given to techniques and procedures of purchasing goods for resale. The necessity of keeping merchandise assortments adjusted to constantly changing consumer demands is analyzed. Retail organizational trends and management, market analysis, store location, sales forecasting, and retail advertising will be examined. Prerequisite: MGMT 0231.

MGMT 0337 CONSUMER BEHAVIOR (3) By gaining a better understanding of the factors that affect consumer behavior, marketers are in a better position to predict how consumers will respond to their marketing strategies. Consumer Behavior draws on the Social Sciences in addition to the quantitative characteristics of the market such as: population patterns, income distribution, living standards, and occupational changes.

MGMT 0338 INTERNATIONAL BUSINESS (3) Provides an opportunity to bring the tools and information gained in previous courses to the task of solving managerial problems in international and foreign environments. Focuses on an analysis of market opportunities and methods of entry in foreign business areas and on related business problems. Prerequisite: senior status business major or permission of instructor.

MGMT 0350 SPECIAL TOPICS (IN BUSINESS MANAGEMENT) (3) Examines and analyzes contemporary topics in Business Management. Educates the student in the application of strategy and integrates fundamental problem solving techniques into contemporary situations. Focuses on current business issues, yet takes a traditional perspective.

MGMT 0351 TEACHING METHODS IN BUSINESS (3) Preparation for teaching of business in the middle and secondary schools through the following: preparation of lesson plans and lessons and development of evaluation methods appropriate to student developmental level and specific to business content. Analysis of teaching techniques and instructional materials will focus on differences between courses aimed at developing skills and those designed to teach understanding of the conceptual basis of business and economics. Approaches to teaching studied will include the following: sensitivity to surrounding cultures within which businesses operate; interrelationship of businesses with individuals and society; need for appropriate responses to changes in technology; and importance of employment relationships to the content area.

MGMT 0398 BUSINESS INTERNSHIP (3-15) Full time business student/ must be a second semester junior or senior and have permission of department.

MGMT 0399 INDEPENDENT STUDY Prerequisite: Permission of Department.

EDUCATION

Since its founding in 1836, Westfield State College has been a leader in teacher preparation. To become a competent, professional teacher of today, Education Majors acquire knowledge in a wide variety of areas. Therefore, our teacher education programs represent an integration of the courses and course sequences in our department and those of the college's other academic departments.

All of our undergraduate teacher education programs have been accredited by the New England Association of Schools and Colleges (1990-2000) and by the National Council for the Accreditation of Teacher Education (1987-1994). Interstate Certification Compact approval from the Massachusetts Department of Education was awarded for elementary, secondary, and special education programs (1988-1995).

Teacher-education programs at the elementary level include early childhood education, special education, and elementary education. At the secondary level, the approved programs include English, performing arts, history, mathematics, general science, chemistry, biology, business management, and occupational education. Special education programs prepare teachers to work with children with special needs at the elementary level or to work with children with intensive special needs at all grade levels.

The Regulations for Certification of Educational Personnel in the Commonwealth of Massachusetts have recently been revised. Undergraduate students admitted to Westfield State College in the fall of 1991 and thereafter are required to meet all provisions of the new regulations. These regulations require that all prospective teachers complete a liberal arts, sciences or interdisciplinary major. Furthermore, all prospective teachers certified after October 1, 1994 will be provisionally certified; standard certification is available upon completion of a masters degree. For details about program requirements students should contact their education advisor (assigned upon acceptance to programs in education).

The Education Department also sponsors informational meetings about programs in education each semester. Students should contact the department for meeting times.

Admissions and retention criteria for Teacher Certification Programs are maintained by the Department of Education. Proof of proficiency in written English must also be evidenced by a point score of 2.3 (C+) or better in ENGL 0101 and ENGL 0102.

A minimum CUM of 2.7 is required for a practicum placement.

A complete listing of teacher preparation programs sponsored or co-sponsored by the Department of Education includes:

Early Childhood (N-3)
Elementary (1-6)
English (5-9)
English (9-12)
Communication and Performing Arts (All levels)
History (5-9)
History (9-12)
Mathematics (5-9)
Mathematics (9-12)
Chemistry (9-12)
Biology (9-12)
General Science (5-9)
General Science (9-12)
French (5-12)
Spanish (5-12)
Business Management (5-12)
Special Needs (N-9)
Intensive Special Needs (All Levels)

ELEMENTARY EDUCATION

The Elementary Education programs are designed to prepare outstanding teachers. Students enrolled in a Bachelor of Science in Education Program may choose either Early Childhood (Grades N-3) or Elementary Education (Grades 1-6) as their major field or complete a certification program in Early Childhood or Elementary Education. All students majoring in education or completing a certification program must also complete a liberal arts, sciences or liberal studies major.

Generally, a student's first two years are devoted to acquiring a broad base in the liberal arts. During the sophomore year students also take introductory level education courses and participate in practical experiences in the classroom which help to confirm their desire to enter the teaching profession. During the last two years of college, students complete their education coursework and their arts or sciences major. During the senior year students must complete a practicum experience. Undergraduates who have completed all of the requirements for the major or certification programs in Early Childhood or Elementary Education are recommended by the Department of Education for provisional certification by the Commonwealth of Massachusetts.

PROGRAM REQUIREMENTS: EARLY CHILDHOOD (N-3)

MAJOR PROGRAM (36 HOURS):

EDUC 0220 Schools in American Culture (3)
EDUC 0221 Equity in Education (3)
EDUC 0319 Educational Planning and Evaluation: Early Childhood and Elementary Grades (3)
EDUC 0308 Early Childhood Curriculum (3)
EDUC 0381 Early Intervention for Young Children with Special Needs (3)

EDUC 0305 Literature and Language Arts (3)
EDUC 0303 Early Literacy and Reading (3)
EDUC 0336 Practicum (12)
PSYC 0202 Child Psychology (3)

CERTIFICATION PROGRAM (30 HOURS):

EDUC 0220 Schools in American Culture (3)
EDUC 0221 Equity in Education (3)
EDUC 0319 Educational Planning and Evaluation: Early Childhood and Elementary Grades (3)
EDUC 0308 Early Childhood Curriculum (3)
EDUC 0381 Early Intervention for Young Children with Special Needs (3)
EDUC 0336 Practicum (12)
PSYC 0202 Child Psychology (3)

PROGRAM REQUIREMENTS: ELEMENTARY EDUCATION (1-6)

MAJOR PROGRAM (36 HOURS):

EDUC 0220 Schools in American Culture (3)
EDUC 0221 Equity in Education (3)
EDUC 0319 Educational Planning and Evaluation: Early Childhood and Elementary Grades (3)
EDUC 0306 Elementary Curriculum and Instruction (3)
EDUC 0303 Early Literacy and Reading (3)
EDUC 0305 Literature and Language Arts (3)
Elective coursework in Elementary, Early Childhood or Special Education (6)
EDUC 0336 Practicum (6)
PSYC 0202 Child Psychology (3)
One of the following:
BIOL 0101 Science in the Elementary School (3)
MATH 0203 Math in the Elementary School (3)

CERTIFICATION PROGRAM (30 HOURS):

EDUC 0220 Schools in American Culture (3)
EDUC 0221 Equity in Education (3)
EDUC 0319 Educational Planning and Evaluation: Early Childhood and Elementary Grades (3)
EDUC 0306 Elementary Curriculum & Instruction (3)
EDUC 0303 Early Literacy and Reading (3)
EDUC 0305 Literature and the Language Arts (3)
EDUC 0336 Practicum (6)
PSYC 0202 Child Psychology (3)
One of the following:
BIOL 0101 Science in the Elementary School (3)
MATH 0203 Math in the Elementary School (3)

CORE COURSEWORK

The following core coursework is required for students completing the major or certification programs in early childhood and elementary education:

Appreciation of Fine Arts (6 hours)
ART 0106 Art Survey
or
ART 0104 Design Fundamentals

MUSC 0101 Music Appreciation
or
MUSC 0110 Basic Music Theory

ENGL 0104 Introduction to Theatre may be substituted for the art or music course.

State and Local Government (3 hours)
HIST 0130 U.S. History and Government

Analytical Science (10 hours)
PHYS 0101 Physical Science
One of the following:
BIOL 0102 Environmental Biology
BIOL 0104 Biology of Organisms
BIOL 0106 Inheritance and Development
As well as:
MATH 0150 Foundations Sets & Logic

Social Understanding (3 hours)
HIST 0150 History of the Non-Western World

Note that students must also complete PSYC 0101 General Psychology as a prerequisite for Child Psychology.

SPECIAL EDUCATION

Massachusetts State Law requires that children with special needs be served non-categorically and within the least restrictive environment possible. Federal law P.L, 94-142, the Education for All Handicapped Children's Act reinforces Massachusetts legislation and guarantees full education and due process for the handicapped.

Regulations designed to implement these laws clearly state the need for special education teachers to provide services to children who exhibit a wide range of special needs. Therefore, our Special Education Programs respond to these regulations. Two programs are available to students:

1. Teacher of Students with Special Needs (N-9)
2. Teacher of Students with Intensive Special Needs (All Levels)

Students may choose to major or complete the certification program sequence to prepare as a teacher of children with special needs or intensive special needs. Students completing either of the majors or certification programs in special education must also complete a liberal arts, sciences or liberal studies major.

In general the Special Educator is trained in the educational, social, emotional and vocational influences of developmental deviations; observation, identification, assessment and programming processes; adaptation and development of curriculum materials; language acquisition; analysis of behavior; the development and implementation of individual educational programs; knowledge about the legislation; and comprehensive support services for special needs populations. Students completing a program in special education generally devote the first two years to acquiring a broad base in the liberal arts. During the sophomore year students also take introductory level education courses. In the last two years students complete their education coursework and their arts, sciences or liberal studies major. Field experiences attached to education courses prepare students for the senior student teaching practicum.

PROGRAM REQUIREMENTS: TEACHER OF STUDENTS WITH SPECIAL NEEDS (Grades N-9)

MAJOR (33 HOURS):

- EDUC 0220 Schools in American Culture (3)
- EDUC 0221 Equity in Education (3)
- EDUC 0319 (or EDUC 0352) Educational Planning and Evaluation: Early Childhood and Elementary Grades (or Middle School) (3)
- EDUC 0371 Identification, Assessment, Planning and Programming (Special Needs Teacher) (3)
- EDUC 0378 Classroom Management of Students with Behavorial/Emotional Problems (3)
- EDUC 0377 Students with Specific Learning Problems (3)
- EDUC 0381 Early Intervention for Young Children with Special Needs (3)
- EDUC 0303 Early Literacy and Reading (3)
- PSYC 0202 Child Psychology (3)
- Appropriate Special Needs Practicum (6)

CERTIFICATION PROGRAM (27 HOURS):

- EDUC 0220 Schools in American Culture (3)
- EDUC 0221 Equity in Education (3)
- EDUC 0319 (or EDUC 0352) Educational Planning and Evaluation: Early Childhood and Elementary Grades (or Middle School) (3)
- EDUC 0371 Identification, Assessment, Planning and Programming (Special Needs Teacher) (3)
- EDUC 0378 Classroom Management of Students with Behavorial/Emotional Problems (3)
- EDUC 0377 Students with Specific Learning Problems (3)
- PSYC 0202 Child Psychology (3)
- Appropriate Special Needs Practicum (6)

PROGRAM REQUIREMENTS: TEACHER OF STUDENTS WITH INTENSIVE SPECIAL NEEDS (ALL LEVELS)

MAJOR (33 HOURS):

- EDUC 0220 Schools in American Culture (3)
- EDUC 0221 Equity in Education (3)
- EDUC 0367 Identification, Assessment, Planning and Programming in Special Education (Intensive) (3)
- EDUC 0385 Development and Administration of Community Based Resources (3)
- EDUC 0386 Education and Training of the Substantially Handicapped (3)
- EDUC 0376 Students with Emotional/Developmental Disabilities (3)
- EDUC 0381 Early Intervention for Young Children with Special Needs (3)
- PSYC 0202 Child Psychology (3)
- General Education Elective (upon advisement) (3)
- Practicum (6)

CERTIFICATION PROGRAM (27 HOURS):

- EDUC 0220 Schools in American Culture (3)
- EDUC 0221 Equity in Education (3)
- EDUC 0367 Identification, Assessment, Planning and Programming in Special Education (Intensive) (3)
- EDUC 0385 Development and Administration of Community Based Resources (3)
- EDUC 0386 Education and Training of the Substantially Handicapped (3)
- EDUC 0376 Students with Emotional/Developmental Disabilities (3)
- PSYC 0202 Child Psychology (3)
- Practicum (6)

CORE COURSEWORK

Students completing programs in special education must complete PSYC 0101 General Psychology as a prerequisite for Child Psychology. The course, HIST 0150 History of the Non-Western World is also required.

ELECTIVE

Elective course work should be selected under advisement.

SECONDARY EDUCATION

The Secondary Education program provides students with basic tools for teaching in select academic disciplines at the middle school, junior, and senior high schools. The course work in instructional methods and strategies for teaching the various academic subjects emphasizes helping the student become skilled at communicating the principles and concepts basic to the academic subject. The programs are structured so that students gain first hand experience in actual classroom situations early in their college studies, usually not later than the sophomore year.

Thus, students are better able to make judgments relative to a future career in teaching. With this emphasis on content in the academic discipline and intensive preparation in simulated and actual teaching situations, students experience and demonstrate competencies required for successful teaching.

Students may elect to prepare for teaching in any one (or a combination of) the following areas: Art (N-9,5-12), Biology (9-12), Business Management (5-12), Chemistry (9-12), Communication and Performing Arts (all levels), English (5-9, 9-12), French (5-12), General Sciences (5-9, 9-12), History (5-9, 9-12), Mathematics (5-9, 9-12), Music (N-9, 5-12), Physical Education (N-9, 5-12), Spanish (5-12).

Students who intend to prepare for a teaching career at the middle or secondary level must, in addition to selecting and meeting the requirements of a certifiable major, complete the Professional Sequence in Education. Freshmen who plan to follow the Professional Sequence in Secondary Education must make an appointment to see the Department Chair to complete the application process. Students are encouraged to meet regularly with their education advisor (assigned upon acceptance into the professional sequence) to ensure a timely completion of program requirements.

PROFESSIONAL SEQUENCE: MIDDLE SCHOOL GENERALIST (GRADES 5-9)

EDUC 0220 Schools in American Culture (3)
EDUC 0221 Equity in Education (3)
EDUC 0352 Educational Planning and Evaluation: Middle School (3)
EDUC 0359 Curriculum and Instruction: Middle School Generalist (3)
EDUC 0318 Reading in the Content Area (3)
EDUC 0364 Practicum: Middle School (6)
PSYC 0203 Adolescent Psychology (3)

PROFESSIONAL SEQUENCE: MIDDLE (GRADES 5-9) AND SECONDARY (GRADES 9-12) SPECIALIST

EDUC 0220 Schools in American Culture (3)
EDUC 0221 Equity in Education (3)
EDUC 0352 (or EDUC 0353 or EDUC 0354) Educational Planning and Evaluation (Middle, Secondary or Middle and Secondary) (3)
PSYC 0203 Adolescent Psychology (3)
EDUC 0364 (or EDUC 0369) Practicum: Middle School (Secondary) (6)

Program requirements also include a course in academic methods in addition to the above courses.

Secondary Education also offers a Community Service Placement. This is a six credit course which provides field work for students who wish to augment their teacher preparation sequence with additional clinical experience.

OCCUPATIONAL EDUCATION

In cooperation with the Division of Occupational Education of the State Department of Education, Westfield State College offers a degree program for vocational teachers. This is a Bachelor of Science in Education (Vocational) for teachers of trades. The students in this program are later employed either in their trade area, or in a vocational technical school, or in a comprehensive high school.

Since the students in this program are employed during the day, the program is offered on a part-time basis in the evening. In the Commonwealth of Massachusetts a degree is not a requirement for teaching a trade in a vocational school.

PROGRAM REQUIREMENTS: OCCUPATIONAL EDUCATION

EDUC 0141 Educational Psychology Applied to Occupational Education (3)
EDUC 0211 Teaching Methods in Vocational Education (6)
EDUC 0240 Occupational and Training Information (3)
EDUC 0210 Fundamentals of Vocational Education (3)
EDUC 0342 Supervision of Vocational School (3)
EDUC 0212 Management of Vocational Environments (3)
EDUC 0214 Supervised Internships (3)
EDUC 0343 Appraisal and Evaluation Techniques in Occupational Education (3)
EDUC 0344 Curriculum Development in Occupational Education (3)
EDUC 0345 Labor Laws Relating to Occupational Education (3)
EDUC 0347 Principles and Practices of Occupational Guidance (3)

Trade and Teaching Experience: 10-20 credits which may be granted by the State of Massachusetts to persons working toward State approval for vocational teaching.

Students who have four years teaching experience in a state-aided day vocational school and a minimum of eighty credits toward the degree may apply for Trade Experience and Professional Improvement (i.e. workshops, conferences, institutes, etc.) credit as part of the elective core.

READING MINOR

Students may choose to complete a minor in reading. The minor consists of 18 hours of course work in the specialized area of reading, typically beginning in the first semester of the sophomore year. Students interested in completing this minor should schedule an appointment with the Education Department chair.

Required Courses:

EDUC 0334 Word Analysis (3)
EDUC 0309 Children's Literature (3)
EDUC 0335 Individualized Instruction in Reading (3)
EDUC 0317 Analysis and Correction of Reading Disabilities (3)

Elective Courses (Select two):

EDUC 0205 Adult Literacy: Problems and Issues (3)
EDUC 0304 Reading and Creative Writing for the Classroom Teacher (3)
EDUC 0318 Reading in the Content Area (3)
EDUC 0326 Listening as an Aspect of Reading (3)
EDUC 0331 Creative Drama in a Reading Instructional Program (3)
EDUC 0333 Reading Clinic (3)
EDUC 0361 Teaching Reading in the Secondary School (3)

JUNIPER PARK SCHOOL

This elementary school is owned by Westfield State College and administered by the City of Westfield Public Schools. It is located adjacent to the college campus. Teacher-education students have the opportunity to observe team teaching, differentiated staffing, demonstration lessons, and innovative curricula taught by master teachers. Juniper Park School affords pre-service and in-service students opportunities to interact with pupils in Grades K-5.

The school staff represents a full range of education personnel including specialists and special educators. This staffing pattern allows Westfield State College students in various teacher-education programs to learn more about their chosen professional area. Westfield State College programs leading to certificates in early childhood education, elementary education, special education, art, music, physical education, and others rely upon the school's staff and physical facilities for pre-practicum and practicum placements of pre-service students.

COURSES

EDUC 0102 INTRODUCTION TO TEACHING (1) Assignment to various educational settings provides prospective teachers with an opportunity to observe individuals, small groups, and whole classes. Students visit with cooperating practitioners for at least 15 contact hours. As a result, students gain understanding about their personal and career goals relative to the teaching field.

EDUC 0103 INTRODUCTION TO TEACHING II (1) Field experience for undergraduates who are desiring further observational experience, as well as those studying in other academic disciplines.

EDUC 0105 IMPROVEMENT OF READING I (3) The course is expressly designed to provide a customized approach to help the student to improve in his/her reading skills. Major areas include the improvement of the student's comprehension, the development of the student's study skills habits and techniques. Scheduling for this course will be highly individualized and flexible, with classes arranged to best suit the student's needs.

EDUC 0106 IMPROVEMENT OF READING II (3) Sequel to EDUC 0105. Some students may take a second semester of the above.

EDUC 0141 EDUCATIONAL PSYCHOLOGY APPLIED TO OCCUPATIONAL EDUCATION (3) Organized around major discussion topics with particular reference to their application in the vocational schools. Among the topics considered are: motivation, readiness, climate for learning, level of aspiration, and the various types of learning.

EDUC 0155 STRUCTURE AND FUNCTIONS OF THE SECONDARY SCHOOL (3) Discussion of various aspects of the secondary school program including co-curricular activities, scheduling, fiscal procedures, legal responsibilities, public relations, systematic environment, and other areas of relationship and interaction. Emphasis will be placed upon the interdependence of the components of the modern secondary school and the role functions of the secondary school. On-site visits to a selected secondary school, research projects (group and individual), and evening panel discussions with members of various school systems will be part of the course requirements.

EDUC 0201 TESTS AND MEASUREMENTS-DIAGNOSIS (3) Examines underlying mathematical, psychological, and social principles pertaining to evaluation and applications of principles to standardized and teacher-made tests. Considered are individual and group, verbal and non-verbal, criterion-referenced, competency and performance-based tests. Diagnosis of particular children with serious learning problems in the area of basic skills; perceptual-motor; speech and language; writing; and the affective domain, will be studied.

EDUC 0210 FUNDAMENTALS OF VOCATIONAL EDUCATION (3) Organized in a competency based approach to provide a practical foundation for designing, organizing, and supervising classroom and shop learning activities. Includes videotaped review of microteaching lessons, strategies for evaluating and controlling student performance, procedures for utilizing effective advisory committees and a thorough review of the ten approval factors which govern vocational-technical programs. Also covers theories and techniques of various instructional methodologies.

EDUC 0211 TEACHING METHODS IN VOCATIONAL EDUCATION (6) Covers theories, techniques of instruction, use of audio visual equipment, preparing lesson plans for class or unit, and evaluation of student learning.

EDUC 0212 MANAGEMENT OF THE VOCATIONAL EDUCATION ENVIRONMENT (3) Shop, academic, related classroom and cooperative placement sites; safety, priority population, developmental psychology with focus on adolescent psychology, learning styles, and disciplines.

EDUC 0214 SUPERVISED INTERNSHIP: VOCATIONAL EDUCATION (3) Supervised by a master teacher and monitored by a college instructor. Demonstration of the application of pedagogical skill. Prerequisite: Completion of the four pre-internship vocational instructor approved courses.

EDUC 0220 SCHOOLS IN AMERICAN CULTURE (3) This prepracticum course is designed to stimulate creative and critical thinking about the nature and value of education. Participants will be introduced to the role of the teachers, learners, and schools in society. The characteristics of effective teaching and the relationship of technology and research to reacting will also be examined. Required 15 hour field experience.

EDUC 0221 EQUITY IN EDUCATION (3) Content and experiences will focus on both inter and intra-individual differences as well as group variables to be considered in teaching such as ethnic background, race, gender and developmental differences. Historical and current approaches for the education of those with handicapping conditions will be examined, as well as issues such as identification, placement, and evaluation. Special attention will be given to the prospective value of Individualized Educational Programs and education in the "least restrictive environment." Required 15 hour field experience.

EDUC 0240 OCCUPATIONAL AND TRAINING INFORMATION (3) The study of the history of occupations, work classification, job families and job descriptions, current occupational information and the Dictionary of Occupational Titles.

EDUC 0256 CONTEMPORARY ISSUES IN SECONDARY EDUCATION (3) Analysis of major social forces affecting secondary education, including contemporary social, cultural, economic, and political issues. Exploration of various underlying educational policies.

EDUC 0303 EARLY LITERACY AND READING (3) Provides the prospective teacher with an introduction to early literacy and reading program development. The course emphasizes skills related to emergent literacy, word recognition, comprehension, critical and oral reading, continuous evaluation of developmental reading skills, diagnostic teaching, and individualized instruction of reading in early childhood and elementary education. Prerequisite: EDUC 0319.

EDUC 0304 READING AND CREATIVE WRITING FOR THE CLASSROOM TEACHER (3) Designed both to aid the teacher in his/her awareness of creative expression and to provide a better understanding of basic objectives, techniques and means of fostering creativity within the actual classroom. A wide variety of creative writing experiences will be explored, identified, and applied. Creating classroom climate conducive to creativity and establishing learning centers will also be major goals of this course.

EDUC 0305 LITERATURE AND THE LANGUAGE ARTS (3) Provides the prospective teacher with an introduction to literature/language arts programs. Emphasis is on the communication skills of listening, speaking, reading, and writing. The relationship of children's literature in the total language arts program in early childhood and elementary education is presented. Prerequisite: EDUC 0319.

EDUC 0306 ELEMENTARY CURRICULUM AND INSTRUCTION (3) Elementary Curriculum and Instruction Students will be introduced to the major concepts of the elementary school social studies, science, mathematics, the arts, physical education/health, and drug and substance abuse curricula. The relationship among the elementary disciplines will be demonstrated in the development of a unit of work and learning center activities. The application of the curricular concepts and unitary procedure will be demonstrated in a required field experience. Prerequiste: EDUC 0319.

EDUC 0307 PHILOSOPHY OF EDUCATION (3) Builds a knowledge of the tools of critical thinking which include an understanding of the uses and misuses of logic and language both in general and specifically applied to educational concepts, as well as an understanding of the major philosophical assumptions regarding the question; What is Man? posed by the representative philosophers who have had a major impact on American Education Practice.

EDUC 0308 EARLY CHILDHOOD CURRICULUM (3) Curriculum and principles of early childhood education for children with and without special needs are identified for students through lectures supported by observations and demonstrations. Curricular adaptations and relationships among the disciplines taught in early childhood are presented. A thirty hour (minimum) field placement is required. Prerequisites: EDUC 0220, EDUC 0221, and PSYC 0101.

EDUC 0309 CHILDREN'S LITERATURE (3) This course is designed to provide teachers with a background of the major objectives and purposes for children's literature in today's classroom. Major emphasis will be given to a review of various types of children's literature, ways to share literature effectively with children, the use of media to encourage more reading, and to the establishment of library centers within the classroom setting. Areas of specialization such as award-winning books, key illustrators, poetry, and traditional literature will also be included.

EDUC 0310 SEMINAR: TEACHING DESIGNS IN EARLY CHILDHOOD (3) The seminar is designed to examine considerations in structuring learning experiences and environments for young children. Included will be research studies of Piaget, Skinner, and Maslow and their influence on the teaching designs of curriculum to meet the needs of young children, including those at risk. Specific attention will be given to reviewing and studying early childhood demonstration programs that have been designed to meet the needs of the 9 mos-3 year old, as well as 4-7 year old children with a variety of handicapping conditions.

EDUC 0311 SOCIAL STUDIES IN THE ELEMENTARY SCHOOL (3) Requires students to examine actively the basic principles underlying Social Studies. It requires that students become aware of unifying concepts and generalizations related to the realities of how people live and interact. Examination of traditional and current Social Studies projects is a matter of concern. Concurrently, production of materials and use of procedures promoting apt combinations of cognitive affective and psychomotor behaviors are expected.

EDUC 0317 ANALYSIS AND CORRECTION OF READING DISABILITIES (3) Designed to acquaint students with the procedures, techniques, and materials used in diagnosing, prescribing, and remediating individual reading disabilities. Instruction in theoretical background is applied to actual cases with disabled readers. Prerequisite: EDUC 0303 or permission of instructor.

EDUC 0318 READING IN THE CONTENT AREAS (3) Approaches reading as a tool in the content areas of the curricula. All of the major subject matter areas will be explored. The general reading abilities involved in these areas as well as the specialized reading needs will be examined. The objectives, techniques, procedures, and material will be identified and utilized. Designed for teachers in the intermediate and secondary levels.

EDUC 0319 EDUCATIONAL PLANNING & EVALUATION:EARLY CHILDHOOD AND ELEMENTARY (3) Introduces educational planning procedures including: modes of teaching, classroom interaction strategies, media, grouping for instruction, classroom interaction behaviors, Individual Educational Plans, community resources, and parent-teacher conferencing. The course also emphasizes the selection and development of evaluation measures to assess student learning. The application of methodology, concepts, and skills and the ability to modify teaching strategies will be demonstrated in a required thirty hour (minimum) field experience. Prerequisites: EDUC 0220, EDUC 0221 and PSYC 0202.

EDUC 0323 FIELD EXPERIENCE I (1) This is a pre-practicum to be taken concurrently with Principles of Teaching I. Students will apply the learnings and principles in a field setting. Students will use these opportunities to establish their competencies required for certification. Prerequisite: Junior status or permission of instructor.

EDUC 0324 FIELD EXPERIENCE II (1) This is a pre-practicum to be taken concurrently with Principles of Teaching II. Students will apply the learnings and principles learned in a field experience setting. Students will use this opportunity to establish their competencies required for certification.

EDUC 0326 LISTENING AS AN ASPECT OF READING (3) The purpose of this course is to acquaint the teacher with listening as a vital area of the total language arts program. Listening as one of the major tools in learning and communication is explored. The course concerns itself with the nature of listening, listening in the total curriculum, and creating an environment for effective listening development. The course will also provide opportunity to develop resource materials such as tapes and games which would be applicable to practical teaching situations.

EDUC 0331 CREATIVE DRAMATICS IN A READING INSTRUCTIONAL PROGRAM (3) Deals with activities related to creative dramatics which can be integrated into literature and reading programs. Competence in using drama and in actual performance through assignments and projects that focus on creative dramatics, improvisations, role-playing, poetry, choral verse, and the adaptation of basal reader stories into play form.

EDUC 0334 WORD ANALYSIS SKILLS IN READING (3) Prospective reading teachers will acquire the skills of phonetic and structural analysis of words in order to teach independent word attack skills in reading. Designed to give each student experience in reading requirements and skills in teaching reading.

EDUC 0335 INDIVIDUALIZED INSTRUCTION IN READING (3) Students study and develop techniques for implementing an individualized program in reading for the elementary grades. Included are methods of diagnosing and assessing levels of competency of children, procedures for working in an individualized program and methods of evaluating progress and keeping records. This course examines the values of various approaches to individualized instruction such as programming, performance contracting and media oriented learning centers. Prerequisite: EDUC 0303 or permission of instructor.

EDUC 0336 PRACTICUM EARLY CHILDHOOD K-3 (First 8 weeks) (6) A minimum of 150 clock hours of supervised student teaching experience in grades K-3. Guidelines for evaluation are identified in the Westfield State College Student Teaching Handbook.

EDUC 0337 PRACTICUM EARLY CHILDHOOD K-3 (Second 8 weeks) (6) A minimum of 150 clock hours of supervised student teaching experience in grades K-3. Guidelines for evaluation are identified in the Westfield State College Student Teaching Handbook.

EDUC 0338 PRACTICUM: ELEMENTARY (1-6) (First 8 weeks) (6) A minimum of 150 clock hours of supervised student teaching experience in grades 1-6. Guidelines for evaluation are identified in the Westfield State College Student Teaching Handbook.

EDUC 0339 PRACTICUM: ELEMENTARY (1-6) (Second 8 weeks) (6) A minimum of 150 clock hours of supervised student teaching experience in grades 1-6. Guidelines for evaluation are identified in the Westfield State College Student Teaching Handbook.

EDUC 0342 SUPERVISION OF VOCATIONAL SCHOOLS (3) Discussion of various aspects of the vocational school program including co-curricular activities, scheduling, fiscal procedures, legal responsibilities, public relations, systematic environment, and other areas of relationships and interaction. Emphasis will be placed upon the interdependence of the component parts of modern vocational schools. On-site visits to selected occupational schools, research projects (group and individual), and evening discussion panels with members representing various parts of a school system will be part of the course requirements.

EDUC 0343 APPRAISAL AND EVALUATION TECHNIQUES IN OCCUPATIONAL EDUCATION (3) Appraisal of the development and significance of educational measurements as they relate to the vocational school student. Emphasis on uses and limitations of standardized tests; construction, validation and limitations of classroom tests; analysis, interpretation, and utilization of test results.

EDUC 0344 CURRICULUM DEVELOPMENT IN OCCUPATIONAL EDUCATION (3) Preparing valid job-related curriculum content to include cognitive, psychomotor and affective skills as well as techniques and resources for implementing a curriculum using competency based vocational education materials.

EDUC 0345 LABOR LAWS RELATING TO OCCUPATIONAL EDUCATION (3) Designed to augment the participant's understanding of the legal environment affecting students. Emphasis will be on laws affecting all teachers as well as on particular aspects of law (Torts, Negligence, National Apprenticeship Rules, Chapter 707, State Legislation, etc.) that relate especially to the participants.

EDUC 0347 PRINCIPLES AND PRACTICES OF OCCUPATIONAL GUIDANCE (3) The vocational guidance process in both the elementary and secondary public schools will be studied. Approaches include counseling, group guidance and class instruction, the use of standardized tests and interest inventories, and cooperation with families, employers and other agencies. Phrased especially for Vocational Education Students.

EDUC 0349 INTERPERSONAL RELATIONS AND CONFERENCE LEADERSHIP (3) An examination and analysis of interpersonal and group relations. An appraisal of the processes which produce greater self-awareness, heightened sensitivity to others, and improved human relations in classroom practice. Emphasis is placed upon learning to deal with individuals and groups with greater understanding and skill.

EDUC 0350 ORGANIZATION OF EARLY CHILDHOOD SETTINGS (3) An introductory course in the organization and implementation of pre-school curriculum, i.e. private-public-Head Start and Montessori programs for the very young child. Significant topics included in the course are: characteristics and stages of development of the normal and special needs young child, the study of the learning theories appropriate to the readiness skills of the pre-schooler and the examination of the curriculum programs integrating subject matter, i.e. reading, communication (oral and written), art, music, math, science, health and physical education. Participants will be expected to prepare a learning kit or appropriate activities for the pre-schooler in three (3) skill areas.

EDUC 0352 EDUCATIONAL PLANNING AND EVALUATION: MIDDLE SCHOOLS (3) Provides preparation for direct school experience at the middle level. Lesson plans, unit structures, methods and techniques of teaching, classroom management, test construction, interpretation and usage, the standards for provisional certification, form the basis of this course. Thirty hours of field experience is required. Prerequisites: EDUC 0220 and EDUC 0221.

EDUC 0353 EDUCATIONAL PLANNING AND EVALUATION: SECONDARY SCHOOLS (3) Provides preparation for direct school experience at the secondary level. Lesson plans, unit structures, methods and techniques of teaching, classroom management, test construction, interpretation and usage, the standards for provisional certification, form the basis for this course. Thirty hours of field experience is required. Prerequisities: EDUC 0220 and EDUC 0221.

EDUC 0354 EDUCATIONAL PLANNING AND EVALUATION: MIDDLE AND SECONDARY SCHOOLS (3) Provides preparation for direct school experience at the secondary level. Lesson plans, unit structures, methods and techniques of teaching, classroom management, test construction, interpretation and usage, the standards for provisional certification, form the basis for this course. Thirty hours of field experience is required. Prerequisites: EDUC 0220 and EDUC 0221.

EDUC 0355 PRACTICUM IN COMMMUNICATION AND PERFORMING ARTS (6) A minimum of one hundred and fifty clock hours of supervised student teaching under the joint supervision of an experienced cooperating practitioner and college supervisors from the English and Education Departments.

EDUC 0359 CURRICULUM AND INSTRUCTION: MIDDLE SCHOOL GENERALIST (3) A developmental approach to the conceptual structure of modern middle school curriculum design and implementation. Curriculum organization and the forces affecting it will be considered. Students will be introduced to the major concepts of middle school curricula in social studies, science, mathematics, art and music, physical education/health, and drug and substance abuse. The relationship among the middle school disciplines will be demonstrated in a 30 hour required field experience at the middle school level. Prerequisites: EDUC 0220, EDUC 0221, and PSYC 0203

EDUC 0360 COMMUNITY SERVICE PLACEMENT (6) Involves eight or sixteen weeks of field work experience in selected area agencies. The work is related to the occupational interests of the student but does not lead toward teacher certification. Placement provides an opportunity for the student to apply, test, evaluate and integrate in a responsible professional activity the knowledge, attitudes and skills learned in the classroom.

EDUC 0364 PRACTICUM: MIDDLE SCHOOL (6) A minimum of one hundred fifty clock hours of supervised student teaching in a selected middle school under the joint supervision of an experienced cooperating practitioner and college supervisor. Prerequisite: Permission.

EDUC 0366 PRACTICUM: MIDDLE AND SECONDARY SCHOOL (6) A minimum of one hundred fifty clock hours of supervised student teaching in a selected middle school under the joint supervision of an experienced cooperating practitioner and college supervisor. Prerequisite: Permission.

EDUC 0367 IDENTIFICATION, ASSESSMENT, PLACEMENT, AND PROGRAMMING IN SPECIAL EDUCATION (Intensive) (3) Curriculum resources, methods and materials for children with severe special needs are developed on the basis of on-going diagnosis.

EDUC 0369 PRACTICUM: SECONDARY SCHOOL (6) A minimum of one hundred fifty clock hours of supervised student teaching in a selected secondary school under the joint supervision of an experienced cooperating practitioner and college supervisor. Prerequisite: Permission.

EDUC 0370 SPEECH AND LANGUAGE PROBLEMS OF THE SPECIAL NEEDS CHILD (3) Normal speech and language expectancies, problems of the special needs child in language acquisition, speech and hearing mechanisms. Speech and language pathologies, their incidence and etiology, Regulations of "766" and "94-142" regarding speech and language habilitation of difficulties.

EDUC 0371 IDENTIFICATION, ASSESSMENT, PLANNING AND PROGRAMMING (Special Needs Teacher) (3) Curriculum resources, methods and materials for children with moderate special needs are developed on the basis of on-going diagnosis.

EDUC 0373 CLINICAL EXPERIENCE (Moderate) (3) Advanced students are offered guided practicum experiences in selected schools for application of the theoretical foundations of the diagnostic-prescription approach to teaching pupils with moderate special needs. Each student is required to prepare an I.E.P. for a special needs pupil.

EDUC 0375 COMPREHENSIVE SERVICES IN SPECIAL EDUCATION (3) Home, school and community influences are analyzed in family adjustment to the presence of a handicapped child. Family reactions are considered in behavioral differences among children with various degrees of disability. Emphasis is given to guidance skills and knowledge needed by teachers and other professional workers in the field of Special Education.

EDUC 0376 STUDENTS WITH EMOTIONAL /DEVELOPMENTAL DISABILITIES (3) A developmental disability is a delay or failure to progress through the normal developmental milestones of childhood. The purpose of this course is to explore educational, social and legal issues that affect the opportunities of developmentally disabled individuals. Educational assessment and programming will focus on the developmental domains of motor, psycho-social, communication, cognitive functioning. A continuum of educational and community options will be described in order to acquaint the student with the least restrictive options needed to promote the growth of the developmentally disabled.

EDUC 0377 STUDENTS WITH SPECIFIC LEARNING PROBLEMS (3) Introduction to the history and current practices in the diagnosis and remediation of learning disabilities, major theories of etiology, commonly used assessment instruments, and remedial materials and methods. Research findings, issues and controversies in the field will be discussed.

EDUC 0378 CLASSROOM MANAGEMENT: STUDENTS WITH BEHAVIORAL/EMOTIONAL PROBLEMS (3) Psycho-educational assessment, identification, choice of intervention and management of children with special needs; behavioral difficulties, are main areas of study. The home, school, and community are considered in relation to the child's mental health. Prerequisites: EDUC 0220, EDUC 0221, and either EDUC 0352, EDUC 0353, or EDUC 0354.

EDUC 0380 MULTICULTURAL EDUCATION (3) Discussion of children from various ethnic, cultural, and linguistic backgrounds in terms of their physical, social, emotional, economic, psychological, and educational needs. Emphasis placed on causal factors as well as factors affecting successful educational practice. Racial identity theories and theories of multicultural education will also be reviewed.

EDUC 0381 EARLY INTERVENTION FOR YOUNG CHILDREN WITH SPECIAL NEEDS (3) The purpose of this course is to help students to gain an awareness of how early identification of handicapping or potentially handicapping conditions, along with appropriate remediation measures, can be the most beneficial way to help children to develop. The course will be divided into four main areas of study: rationale for early intervention and related legislation; research; casefind, screening and diagnosis; and intervention strategies and programs. Although the amount of the time spent in each area of study may vary, each area is of great importance in developing an understanding of the field.

EDUC 0385 DEVELOPING AND ADMINISTERING COMMUNITY BASED RESOURCES (3) Focuses upon the procedures and programs needed for providing an easier transition along the continuum (from institutions to independence) for handicapped individuals. Various options for living, working and schooling are discussed. This course stresses the development and management of resources that aid in "communitization".

EDUC 0386 EDUCATION AND TRAINING OF THE SUBSTANTIALLY HANDICAPPED CHILD (3) This course is a systematic study of neurophysiological deviations that cause severe disabilities. Emphasis is also placed on method and techniques for increasing motivation and improving performance. Students will develop an understanding of concepts and procedures necessary to write cooperatively with medical professionals, physical therapists, occupation therapists, communication specialists and parents.

EDUC 0387 CLINICAL EXPERIENCE IN SPECIAL EDUCATION (Intensive) (3) Advanced students are offered guided practicum experiences in selected clinics or agencies and residential institutions, for application of the theoretical foundations of the diagnostic-prescription approach to teaching pupils with severe special needs. Each student is required to prepare an I.E.P. for a severe special needs individual.

EDUC 0389 PRACTICUM: INTENSIVE SPECIAL NEEDS (6-12) A minimum of 300 clock hours (12 cr.) of supervised student teaching experience in an approved setting for students in severe special needs.

EDUC 0395 CLINICAL EXPERIENCE IN READING (3) Advanced clinical opportunities to work with pupils/students, individually and in small groups, in corrective reading instruction, remedial reading instruction, and developmental reading instruction at various settings.

EDUC 0396 SEMINAR RECENT DEVELOPMENTS: COMPUTERS IN EDUCATION (3) This course requires no previous experience with computers and will be comprised of three major components: (a) an introduction to software tools for teachers, (b) exposure to and analysis of commercially available educational software and hardware, (c) an analysis of both practical and theoretical issues related to the use of microcomputers in education.

EDUC 0397 PRACTICUM: SPECIAL NEEDS TEACHER (6) A minimum of 150 clock hours of supervised. student teaching experiences with students having moderate special needs.

EDUC 0399 INDEPENDENT STUDY (3-9) Education majors are allowed to receive up to a maximum of nine academic credits, at the rate of three credits per semester, for engaging in independent study. Each study is taken as a part of a student's regular course load only. The student engaged in independent study will select and develop topics in the field of Education and related fields in cooperation with a professor from the Education Department, and the approval of the chair.

ENGLISH

English majors may choose from three distinct concentrations, each leading to a Bachelor of Arts degree: Literature, Theatre, and Writing. Students may earn provisional teaching certificates under two of these concentrations in Literature/Secondary Education and Theatre Arts/Education. Non-majors may also include in their programs one or more of the department's five minors: Literature, Theatre, Writing, Journalism and Communications. Department courses afford opportunities for developing the crucial verbal skills of analysis, synthesis, comprehensive and critical reading, extended and incisive writing, and clear thinking. In addition, English study provides, through rigorous analysis of major literary works, a unique experience in recognizing, evaluating, and articulating human values, motives, and qualities. New offerings in Theatre Arts education and Writing also encourage students to develop their talents in theatrical performance and creative writing.

Westfield State College offers students of English a fully equipped professional theater, access to the campus television and radio station, a weekly college newspaper staffed chiefly by journalism students, the latest word processing equipment, and a literary magazine publishing outstanding student writing. A popular and successful feature in the department is its internship program whereby students gain valuable on-the-job experience with television and radio stations, newspapers, a professional theater, social services agencies, and regional offices of national corporations.

Recent graduates majoring in English have accepted positions as teachers, reporters and editors, television staff members, theater directors, and corporate public relations officers. Some graduates have entered management training programs; others have gone on to graduate or professional schools.

FOR ALL ENGLISH MAJORS

1. A minimum of 39 credits is required within the English major.
2. Completion of at least two college semesters of one foreign language is required, unless during high school the student has (a) completed three years of study of one foreign language, or (b) completed two years of study in each of two foreign languages. A student may also satisfy the foreign language requirement by passing a proficiency examination designed and administered either nationally or locally.
3. Students who transfer into the English Major from other institutions must complete 21 hours in English at Westfield State College.

REQUIREMENTS FOR LITERATURE CONCENTRATION

The following courses are required of English majors, if they concentrate in Literature:

ENGL 0210, British Literature to 1603 (3)
ENGL 0211, British Literature, 1603-1780
or ENGL 0212, British Literature Since 1780 (3)
ENGL 0216, 19th-Century American Literature
and ENGL 0217, Modern American Literature (6)
ENGL 0317, Shakespeare: Tragedies and Histories (3)
One course in a major figure or period (3)
ENGL 0348, History of the English Language
or ENGL 0349, Structure of Modern English (3)
ENGL 0300, Development of the Novel (3)
A 0200 or 0300-level writing course (3)

The remaining 12 hours of electives are chosen from 0300-level English courses. ENGL 0211, British Literature, 1603-1780, or ENGL 0212, British Literature Since 1780, if not taken as a requirement, is the only 200-level course that may be used as an elective toward the major.

REQUIREMENTS FOR TEACHING ENGLISH IN MIDDLE AND SECONDARY SCHOOLS

Students wishing to be certified to teach English at the Middle or High School levels must complete the following:

All courses for the English major with the literature concentration
ENGL 0221 World Literature to 1750 (3)
ENGL 0106 Principles of Grammar (1)
The 18-credit secondary education sequence, described in the Education Department listings
ENGL 0350 (ENGL 0351) Methods of Teaching English in the Middle (Secondary) School (3)

ENGL 0338 Literature and the Adolescent, though not required, is recommended as an elective.

To be recommended for ENGL 0350 or ENGL 0351 Methods of Teaching English and the teaching practicum, students must have a 2.7 cumulative average in courses counting toward the Literature Concentration, 24 completed credits in Literature, and permission of the Program Coordinator.

NOTE: A MINIMUM CUM OF 2.7 IS REQUIRED FOR A PRACTICUM PLACEMENT.

REQUIREMENTS FOR THEATRE CONCENTRATION AND THEATRE ARTS/EDUCATION

THEATRE

This theatre concentration serves as preparation for those students who wish to prepare for careers in professional or educational theatre. Students concentrating in Theatre must complete at least 39 hours in Theatre Arts courses. Required courses are:

ENGL 0251 Theatre Arts (3)
ENGL 0252 Acting I (3)
ENGL 0254 Vocal Techniques for the Stage (3)
ENGL 0255 Directing I (3)

ENGL 0317 Shakespeare: Tragedies and Histories (3)
ENGL 0353 Theatre Workshop (6)
ENGL 0357 Acting II (3)
ENGL 0365 Dramatic Criticism (3)
ENGL 0366 Dramatic Literature (3)
ENGL 0369 History of Theatre Arts (3)

The remaining 6 hours of electives or two courses are chosen from the following; ENGL 0380 and ENGL 0399 are offered only after minimum electives have been completed.

ENGL 0318 Shakespeare: Comedies and Romances (3)
ENGL 0321 Irish Theatre (3)
ENGL 0336 Contemporary Trends in Dramatic Literature (3)
ENGL 0356 Stagecraft and Design (3)
ENGL 0362 Research Seminar in Theatre (3)
ENGL 0364 American Drama (3)
ENGL 0367 Film Theory and Criticism (3)
ENGL 0368 Directing II (3)
ENGL 0370 Modern Drama (3)
ENGL 0371 Playwriting (3)
ENGL 0380 Practicum Internship (3-12)
ENGL 0381 Television Drama (3)
ENGL 0391 Special Studies in Film (3)
ENGL 0393 History and Development of the Motion Picture (3)
ENGL 0399 Independent Study (3)
MCOM 0332 Writing for Television (3)

THEATRE ARTS/EDUCATION

Those students who wish to teach courses in drama, speech and debate, and direct school performances in grades K-12 take the following courses for a total of 39 credits. Required courses are:

History, Criticism, Aesthetics
ENGL 0104 Introduction to Theatre (3)
ENGL 0369 History of Theatre Arts (3)
ENGL 0365 Dramatic Criticism (3)
ENGL 0366 Dramatic Literature (3)
One of the following:
ENGL 0317 Shakespeare: Tragedies and Histories (3)
ENGL 0364 American Drama (3)
ENGL 0370 Modern Drama (3)
ENGL 0387 World Drama (3)

Stagecraft, Production, Performance
ENGL 0251 Theatre Arts (3)
ENGL 0252 Acting I (3)
ENGL 0353 Theatre Workshop (6)
ENGL 0356 Stagecraft and Design (3)

Students are also required to take three of the following courses, with at least one course from three of the four different performance groupings:

Drama
ENGL 0254 Vocal Techniques for Stage (3)
ENGL 0255 Directing I (3)
ENGL 0357 Acting II (3)
ENGL 0368 Directing II (3)
ENGL 0371 Playwriting (3)

Films and Television
ENGL 0381 Television Drama (3)
ENGL 0391 Special Studies in Film (3)
ENGL 0393 Historical Development of Motion Pictures (3)
MCOM 0332 Writing for Television (3)

Speech
ENGL 0103 Speech (3)
ENGL 0250 Oral Interpretation (3)
ENGL 0361 Argumentation and Debate (3)
MCOM 0343 Speaking on Radio and Television (3)

Dance
MOVP 0215 Dance Fundamentals (3)

Students are also required to take the following educational methods courses:
EDUC 0220 Schools in American Culture (3)
EDUC 0221 Equity in Education (3)
PSYC 0203 Adolescent Psychology (3)
As well as:
EDUC 0354 Educational Planning and Evaluation: Middle and Secondary Schools (3)
ENGL 0363 Methods of Teaching Theatre Arts (3)
EDUC 0355 Practicum in Communication and Performing Arts (6)

Also recommended for this certificate are EDUC 0304, Reading and Creative Writing for the Classroom Teacher, and EDUC 0311, Creative Dramatics in a Reading Instructional Program.

REQUIREMENTS FOR WRITING CONCENTRATION

Students completing the Writing Concentration take six courses or 18 academic credits in the Literature area as defined below and seven courses or 21 credits in the Writing area for a total of 39 credits.

LITERATURE (18 credits)

ENGL 0210 British Literature to 1603 (3)
ENGL 0211 British Literature 1603-1780 or (3)
ENGL 0212 British Literature Since 1780 (3)
ENGL 0216 19th-century American Literature (3)
ENGL 0217 Modern American Literature (3)

Any two of the following genre courses:

Poetry:

- ENGL 0376 Modern British/American Poetry (3)
- ENGL 0382 Contemporary Poetry (3)

Fiction:

- ENGL 0300 Development of the Novel (3)
- ENGL 0311 British Novel (3)
- ENGL 0323 American Novel (3)

Prose:

- ENGL 0372 History of Prose (3)
- ENGL 0373 Literary Journalists (3)

Drama:

- ENGL 0317 Shakespeare: Tragedies and Histories (3)
- ENGL 0318 Shakespeare: Comedies and Romances (3)
- ENGL 0364 American Drama (3)
- ENGL 0366 Dramatic Literature (3)
- ENGL 0370 Modern Drama (3)
- ENGL 0387 World Drama (3)

Film:

- ENGL 0381 Television Drama (3)
- ENGL 0391 Special Studies in Film (3)
- ENGL 0393 History/Development of the Motion Picture (3)

WRITING: One course from each of the four groups is required with three other courses selected from any of the groups (21)

Fiction and Poetry:

- ENGL 0246 Creative Writing (3)
- ENGL 0345 Writing Fiction (3)
- ENGL 0346 Writing Poetry (3)

Non-fiction Prose:

- ENGL 0275 Journalism I (3)
- ENGL 0375 Journalism II (3)
- ENGL 0377 Feature Writing (3)
- ENGL 0388 Special Topics in Writing (3)
- ENGL 0392 Business/Technical Writing (3)
- ENGL 0394 News Editing (3)

Drama and Film:

- ENGL 0371 Playwriting (3)
- ENGL 0374 Writing for Film (3)
- MCOM 0332 Writing for Television (3)

Criticism:

- ENGL 0276 Writing About the Arts (3)
- ENGL 0347 Advanced Writing Techniques (3)

MINORS IN ENGLISH

Transfer students must complete 9 credits at Westfield, with 6 credits taken at the 0300 level.

REQUIREMENTS FOR THE LITERATURE MINOR

Students take 18 credits made up of the following courses:

- ENGL 0210 British Literature to 1603 (3)
- ENGL 0211 British Literature 1603-1780 or ENGL 0212, British Literature Since 1780 (3)
- ENGL 0216 19th-Century American Literature (3)
- ENGL 0217 Modern American Literature (3)

Two of the following:

- ENGL 0211 British Literature 1603-1780 or ENGL 0212 British Literature Since 1780 (whichever is not taken as a requirement) (3)
- ENGL 0221 World Literature to 1750* (3)
- ENGL 0222 World Literature Since 1750* (3)
- ENGL 0317 Shakespeare: Tragedies and Histories (3)

Any 0200 or 0300-level writing course (3)

*Course may not be used for both minor and core credit

REQUIREMENTS FOR THE THEATRE MINOR

ENGL 0353 Theatre Workshop (6) or its equivalent as determined by English Department faculty to be taken after any 12 credits offered under "Requirements for Theatre Concentration."

REQUIREMENTS FOR THE WRITING MINOR

Students take 15 credits from the following courses, not necessarily in sequence:

- ENGL 0275 Journalism I (3)
- ENGL 0347 Advanced Writing Techniques (3)
- ENGL 0377 Feature Writing (3)
- ENGL 0392 Business and Technical Writing (3)
- MCOM 0332 Writing for Television (3)

And any one of the following:

- ENGL 0346 Creative Writing (3)
- ENGL 0371 Playwriting (3)
- ENGL 0375 Journalism II (Prereq. ENGL 0275) (3)
- ENGL 0388 Special Topics in Writing (3)

REQUIREMENTS FOR THE JOURNALISM MINOR

Students who wish to minor in journalism should join the staff of The Owl and participate in its activities for at least four semesters (transfer students see the Chair).

Students must take 18 hours from following courses to complete the minor:

- ENGL 0275 Journalism I (required) (3)
- ENGL 0375 Journalism II (required) (3)
- ENGL 0345 Advanced Writing Techniques (3)
- ENGL 0377 Feature Writing (3)

ENGL 0380 Practicum in English
(senior year only) (3-12)
ENGL 0384 Special Topics in Journalism (3)
ENGL 0392 Business and Technical Writing (3)
ENGL 0394 News Editing (3)
MCOM 0202 Introduction to Photography (3)
MCOM 0301 Introduction to Television Production (3)
MCOM 0309 Broadcast Journalism (3)
MCOM 0250 History of Journalism (required) (3)
MCOM 0332 Writing for Television (3)
MCOM 0343 Speaking on Radio and Television (3)

Note: Journalism minor will be discontinued in the Fall of 1995. Students are encouraged to pursue a minor in writing.

REQUIREMENTS FOR THE COMMUNICATIONS MINOR

Students must take 18 credits from the following courses with two courses chosen from each category:

Critical Communication
ENGL 0367 Film Theory and Criticism (3)
ENGL 0381 Television Drama (3)
ENGL 0393 History and Development of
Motion Pictures (3)
ENGL 0391 Special Studies in Film (3)

Written Communication
ENGL 0275 Journalism I (3)
ENGL 0346 Creative Writing (3)
ENGL 0377 Feature Writing (3)
ENGL 0388 Special Topics in Writing (3)
ENGL 0392 Business and Technical Writing (3)
MCOM 0332 Writing for Television (3)

Oral Communication
ENGL 0103 Speech (3)
ENGL 0250 Oral Interpretation (3)
MCOM 0343 Speaking on Radio and Television (3)

Note: Communications minor will be discontinued in the Fall of 1995. Students are encouraged to pursue a minor in writing.

PRACTICUM

Of special interest to English majors is the Practicum in English, ENGL 0380, the counterpart to student teaching for students who intend to apply the English major in a variety of occupational settings. Through the Practicum, seniors can earn 3-12 college credits for on or off-campus work experience. Such experiences are often the beginning of lifetime vocational decisions and an added resourse to help compete in the job search.

COURSES

ENGL 0099 FUNDAMENTALS OF WRITING (no credit; meets 3 hours weekly) In this course students will study and practice the fundamentals of clear writing, with emphasis on grammatically correct sentence structure and effective paragraphs. Students take this course to prepare for the essay writing in ENGL 0101 English Composition I.

ENGL 0100 LEARNING ENGLISH AS A SECOND LANGUAGE (0) Designed to teach English language skills to students whose native language is not English. A thorough study is made of the American English sound system, sentence patterns, vocabulary, transforms, and modification. In addition, students will have an opportunity to study American culture through language habits.

ENGL 0101 ENGLISH COMPOSITION I (3) An intensive course in writing. Provides instruction and practice in the process of composing essays, including planning, drafting, revising and editing. Covers rhetoric, research methods, critical reading of texts, and sentence and paragraph development. ENGL 0101 must be taken during the first semester of the freshman year unless the student is enrolled in ENGL 0099 instead; it is a prerequisite for ENGL 0102. STUDENTS MAY DROP THIS COURSE ONLY UNDER EXTRAORDINARY CIRCUMSTANCES AND WITH THE SPECIAL PERMISSION OF THE WRITING COORDINATOR.

ENGL 0102 ENGLISH COMPOSITION II (3) An introduction to literature covering critical reading of fiction, drama and poetry. Provides instruction in writing about literature and research techniques. A research paper will be required. SUCCESSFUL COMPLETION OF THIS COURSE IS A PREREQUISITE FOR ALL 0200 AND 0300 ENGLISH COURSES OFFERED. ENGL 0102 must be taken during the second semester of the freshman year. STUDENTS MAY DROP THIS COURSE ONLY UNDER EXTRAORDINARY CIRCUMSTANCES AND WITH THE SPECIAL PERMISSION OF THE WRITING COORDINATOR.

ENGL 0103 SPEECH (3) A course that gives students an opportunity to practice the fundamental principles of oral communication. It includes experience in organizing and delivering various kinds of talks, participating in group and panel discussions,and evaluating speech habits. Voice quality, articulation and pronunciation are studied.

ENGL 0104 INTRODUCTION TO THE THEATRE (3) Acquaints interested students with the origins and nature of drama, dramatic literature and, in general, with major historical periods of Western theatre. Moreover, the theory and practice of the theatre arts of play writing, acting, directing, set and lighting design, theatre architecture, costuming and makeup, technical production and theatre management will be studied and considered in the light of their creative and cultural impact on playgoers and playreaders, past and present.

ENGL 0105 FRESHMAN ENGLISH SEMINAR (HONORS) (3) Designed as an ENGL 0101 substitute for freshmen with high verbal ability and well-developed writing skills. Emphasis is on analysis and writing of thematically organized assignments with complexities well beyond those usually considered in ENGL 0101. Permission of the Instructor.

ENGL 0106 PRINCIPLES OF GRAMMAR (1) Designed for, but not limited to, students who have completed English Composition I but who need or want better understanding of, and improvement in, grammar, usage, and mechanics. Reviews standard English principles and practice in fundamental areas such as sentence types and structure, clauses, modification, case,agreement, and punctuation. Meets 75 minutes twice each week for 8 weeks.

ENGL 0110 ENGLISH COMPOSITION II (Honors) (3) Designed as a substitute for ENGL 0102 for students who have satisfactorily completed ENGL 0105 or shown marked ability in ENGL 0101. Focus on the critical and appreciative reading of fiction, poetry, and drama and on interpretive and analytical writing about literature at a level beyond that in ENGL 0102. Techniques of research are discussed and practiced. Permission of the Instructor.

ENGL 0200 WRITING WORKSHOP (1-3) Designed for students in all majors, the workshop will develop skills in rhetorical techniques and provide practice in specific types of expository writing appropriate to many disciplines.

ENGL 0208 GREAT BOOKS I, II, III (1-3) Designed for non-English majors, this course will focus on one great work of literature for each third of the semester (4-5 weeks), with a total of three works covered, one in each of three self-contained units. Students may sign up for one to three credits depending upon how long they intend to remain in the course. Prerequisite: ENGL 0102.

ENGL 0210 BRITISH LITERATURE TO 1603 (3) English literature from Beowulf through Shakespeare. The chronological development of English literature will be stressed. Required of all English majors except those concentrating in theatre.

ENGL 0211 BRITISH LITERATURE, 1603-1780 (3) English literature from the early 17th century to the late 18th century (1780). The chronological development of English literature will be stressed.

ENGL 0212 BRITISH LITERATURE SINCE 1780 (3) English literature from the Romantics (1780) to the 20th century. The chronological development of English literature will be stressed.

ENGL 0213 MAJOR BRITISH WRITERS (3) Designed for non-English majors, the course consists of a study of the most prominent writers of English literature through representative selections. Prerequisite: ENGL 0101 and ENGL 0102.

ENGL 0215 MAJOR AMERICAN WRITERS (3) Designed for non-English majors, the course consists of a study of the most prominent writers of American literature through representative selections. Prerequisite: ENGL 0101 and ENGL 0102.

ENGL 0216 19TH CENTURY AMERICAN LITERATURE (3) Surveys the major figures of the century from Poe to James. Attention is directed toward the cultural and historical context of our literature. Required of all English majors except those concentrating in Theatre.

ENGL 0217 MODERN AMERICAN LITERATURE (3) A study of 20th century American literature in the light of significant social and literary trends. Featured are major authors from Dreiser to the present. Required of all English majors except those concentrating in Theatre.

ENGL 0221 WORLD LITERATURE to 1750 (3) A study of western and non-western literary masterpieces that have shaped modern thought and culture. Selections range from the classics through the 18th century. Prerequisite: ENGL 0101 and ENGL 0102.

ENGL 0222 WORLD LITERATURE SINCE 1750 (3) A study of western and non-western literary masterpieces from the 19th century to the present. Prerequisite: ENGL 0101 and ENGL 0102.

ENGL 0223 THE BIBLE AS LITERATURE (3) An examination of the Bible's legends, folk tales, songs, and historical narratives in relation to classical mythology as seminal ideas and themes in English literature.

ENGL 0225 THE SHORT STORY (3) Extensive readings of short stories of various periods representing different countries. Special attention is given to the theme and form of each story.

ENGL 0227 CONTEMPORARY LITERATURE (3) A study of various types of international literature since World War II and the influence of the period on such literature. Plays, different forms of fiction, and poetry are read and discussed.

ENGL 0228 INTRODUCTION TO SHAKESPEARE (3) Designed for students who are not majoring in English, this course provides a basic knowledge of Shakespeare's dramatic forms, poetry, characterization, theatrical method, and insight into human nature. No student may receive credit for this course if credit is received for either ENGL 0317 (Shakespeare I) or ENGL 0318 (Shakespeare II). Prerequisite: ENGL 0101 and ENGL 0102.

ENGL 0246 CREATIVE WRITING (3) For qualified students interested in identifying and developing their special writing abilities. The techniques of writing fiction, drama, and verse will be studied.

ENGL 0250 ORAL INTERPRETATION (3) Geared towards aiding those students interested in broadcasting, acting, or teaching careers. In an informal group setting, the student will pursue the heightening and sharing of his/her sensitivities in relation to a wide choice of written materials including drama, children's literature, documentaries, fiction, editorials, scripts, and poetry. At the same time, the course will concentrate on using and developing the full range of the voice as the vehicle to communicate the student's sensitivities and interpretations. Counts as a 0300-level elective for literature and literature/secondary education concentrations.

ENGL 0251 THEATRE ARTS (3) Students will understand the collaborative artists of the theatre and become adept in creating plans, plots, and cues sheets. A course in analysis and organization.

ENGL 0252 ACTING I (3) An introductory course in the art and craft of the actor designed to make the student aware of personal outer and inner resources and to provide the student with work habits and tools to approach the actor's task with understanding.

ENGL 0254 VOCAL TECHNIQUES FOR THE STAGE (3) Fundamentals of effective vocal production with special emphasis on interpretation.

ENGL 0255 DIRECTING I (3) A study of the process of play direction and practice in the staging of scenes from the most common styles of plays.

ENGL 0275 JOURNALISM I (3) An introduction to the technique of writing basic news stories. Students will also learn the basics of libel law and consider some of the ethical issues that arise in the practice of journalism. Students will pay close attention to models of professional writing in newspapers and news magazines.

ENGL 0276 WRITING ABOUT THE ARTS (3) An introduction to the techniques of reviewing and criticizing the arts. Students will read classic and contemporary reviews of drama, film, dance, architecture, painting, literature and music, and will review various contemporary works and performances. The course will be useful for students who would like a better understanding of aesthetics, of the contemporary arts, and of the techniques of effective writing. Prerequisite: ENGL 0102.

ENGL 0300 DEVELOPMENT OF THE NOVEL (3) A study of the novel as a literary form from the eighteenth century to the present. Emphasis will be on the shaping influences of the English novel of the 18th and 19th centuries. Among the works which may be included are those of Richardson, Fielding, Sterne, Austen, Eliot, Dickens, and Hardy. Twentieth-century innovations in the form will be considered through such writers as Joyce, Lawrence, and Faulkner. Novel theorists such as Flaubert, James, and Ortega may also be included.

ENGL 0311 THE BRITISH NOVEL (3) A study of the development of the novel as a genre, its literary origins and its relationship to society. Readings begin with 18th-century novelists such as Defoe, Richardson, Fielding, Smollett, and Sterne and continue with 19th-century representatives: Austen, Dickens, Eliot, Hardy, and Conrad.

ENGL 0313 MEDIEVAL ENGLISH LITERATURE (3) A study of the outstanding English literature of the eighth through fifteenth centuries. Poems, dramas, sermons, and other prose works will be studied in their literary and historical traditions perspectives.

ENGL 0314 MILTON (3) A study of the man and his works including Paradise Lost and selected poetry and prose.

ENGL 0315 17th CENTURY ENGLISH LITERATURE (3) Literature of this period from Donne and Jacobean drama to Marvell and Dryden.

ENGL 0317 SHAKESPEARE: TRAGEDIES AND HISTORIES (3) A study of the tragedies and histories of Shakespeare including some consideration of his sources, his use of Elizabethan ideas, and his theatre.

ENGL 0318 SHAKESPEARE: COMEDIES AND ROMANCES (3) A study of the comedies and romances, including some consideration of Shakespeare's sources, his use of Elizabethan ideas and his theatre.

ENGL 0319 VICTORIAN LITERATURE (3) A study of literary responses to the impact of industrialism, science and modernism upon England's society and culture between 1830 and 1900. Readings include: Carlyle, Ruskin, Newman, Mill, Tennyson, Browning, Arnold, Dickens, Eliot.

ENGL 0320 CHAUCER (3) Readings will include The Canterbury Tales and other selected works.

ENGL 0323 THE AMERICAN NOVEL (3) Readings will include at least one major work of fiction by each member of a selected group of American novelists from the mid-nineteenth century to the present day.

ENGL 0324 BLACK AMERICAN LITERATURE (3) Critical study of the Black in American Literature from two vantage points: the new image of the Black in the works of major American writers, and the image of the Black and of Americans in work created by American Black writers. Prerequisite: 0200-level literature course.

ENGL 0326 LITERATURE BY AND ABOUT WOMEN (3) Students will read literary works that exemplify stereotypical roles of women and the non-traditional roles that suggest changing perspectives and portrayals. The aims of the course are to gain better understanding of individual works from different genres and eras and to increase awareness of the diversity of literary presentations of women by women. Prerequisite: 200-level literature course.

ENGL 0330 AN INTRODUCTION TO MODERN LITERARY CRITICISM (3) Examines significant types of literary criticism from classical theories to contemporary critical approaches. Among the types of criticism that may be included are New Criticism, Myth and Archetype, Freudianism, Structuralism, Deconstruction, Semiotics, and Feminism. Emphasis will be on the application of theories to specific literary texts.

ENGL 0332 ROMANTIC LITERATURE (3) A study of the prose and poetry of the major writers of the Romantic Age.

ENGL 0337 EUROPE AND WESTERN LITERATURE (FIELD STUDY) (3) A course designed to make the best use of firsthand experiences of the cultural legacy of Western Europe (performing arts, museums, historical sites, etc.) as a means of gaining further insight into the values, meanings, and styles of major literary works in Western literature. Students will combine a two- or three-week period of organized and supervised travel in Europe with subsequent attendance at seminars and development of papers to articulate their newly acquired understanding of particular literary works.

ENGL 0338 LITERATURE AND THE ADOLESCENT (3) A detailed examination of the teaching of literature in the junior and senior high school, with emphasis on literature written expressly for adolescents. Attention will also be given to related matters: (1) the objectives and functions of literature study; (2) a pedagogical approach to major genres; (3) new approaches to literature study; (4) methods of teaching reading. In short, this course ought to aid teachers who wish to improve the way they teach literature to their students.

ENGL 0339 LITERATURE OF THE 18TH CENTURY (3) Students will study Dryden, Johnson, Pope, Swift, and other major writers of the century.

ENGL 0341 SEMINAR IN MAJOR BRITISH AND AMERICAN AUTHORS (3) A study of significant works by major literary figures. Each seminar will feature the works of one or two literary figures. The names of the figures will be announced in advance of the seminar and will be included in the course title.

ENGL 0344 STUDIES IN SATIRE (3) A study of the development of English satire to the present, examining its gradual and skillful integration of three basic elements: invective, burlesque, and irony. To avoid simplistic judgments, the course will include readings in both theory and practice.

ENGL 0345 WRITING FICTION (3) Advanced workshop in fiction. Emphasis on discovery of individual style, mastery of traditional forms and techniques, and exploration beyond conventions. Special attention given to organic development of theme, and postmodernist innovations. Prerequisite: ENGL 0246 or permission of the instructor.

ENGL 0346 WRITING POETRY (3) Advanced workshop in poetry. Emphasis on discovery of the individual voice, mastery of traditional forms and techniques, and exploration beyond conventions. Special attention given to imagery, uses of the subconscious, and the poetic sequence. Prerequisite: ENGL 0246 or permission of the instructor.

ENGL 0347 ADVANCED CRITICAL WRITING (3) Designed to develop formal writing ability on scholarly topics. Intensive library research will precede all writings. The goal of the course is to provide students with the research and writing skills necessary in the preparation of papers of publishable quality.

ENGL 0348 HISTORY OF THE ENGLISH LANGUAGE (3) A study of the development of English from its Indo-European origins to the present day, including an historical survey of changes in structure, sounds, and meaning.

ENGL 0349 THE STRUCTURE OF MODERN ENGLISH (3) A study of the origin and development of the English language with emphasis on its present structure and usage.

ENGL 0350 METHODS OF TEACHING ENGLISH IN THE MIDDLE SCHOOL (3) Preparation for teaching English in middle school through the following: study and observation of school structures, procedures, and teaching techniques; evaluation and selection of appropriate material for middle school students; preparation of lesson and unit plans; presentation of lessons; construction of tests; and evaluation of student writing. Prerequisite: 24 credits in the literature concentration of the major and permission of the instructor.

ENGL 0351 METHODS OF TEACHING ENGLISH IN THE SECONDARY SCHOOL (3) Preparation for teaching English in the secondary school through the following: study and observation of school structures, procedures, and teaching techniques; evaluation and selection of appropriate material for secondary school students; preparation of lesson and unit plans; presentation of lessons; construction of tests; and evaluation of student writing. Prerequisite: 24 credits in the literature concentration of the major and permission of the instructor.

ENGL 0353 THEATRE WORKSHOP (6) Daily and intensive course for experienced students. No two workshops are quite alike; a recent workshop presented a new play each week for ten weeks. Prerequisite: Permission of the instructor.

ENGL 0356 STAGECRAFT AND DESIGN (3) An extension of ENGL 0251 with emphasis on the visual poetry of the theatre. Projects in building and painting scenery and considerations of lighting design. Prerequisite: ENGL 0251.

ENGL 0357 ACTING II (3) Working on a role, students apply the elements of Acting I to text, character analysis, and performance. Scenes and short works will be performed for class criticism. Prerequisite: ENGL 0252.

ENGL 0361 ARGUMENTATION AND DEBATE (3) Involves intensive study of persuasive argumentation debate procedures, and debate technique. Prerequisite: ENGL 0103.

ENGL 0362 RESEARCH SEMINAR IN THEATRE (3) Advanced research in theatre, including guided individual study of an approved topic. Members of the department will assist students whose special interests coincide with their specialized areas. Prerequisite: Permission of instructor.

ENGL 0363 METHODS OF TEACHING THEATRE ARTS (3) Designed to prepare students seeking certification in Communication and the Theatre Arts. Skills in critical, technical, and performing areas will be applied in a series of model productions and classes for different school levels. Students will observe and assist teachers in the appropriate areas. Prerequisite: Permission of instructor only. Students must have completed ENGL 0104, ENGL 0369, and required courses in Stagecraft, Production and Performance area; they must also be recommended by their performance area instructors.

ENGL 0364 AMERICAN DRAMA (3) Emphasis on the development of the dramatic form in America. Plays that are read and discussed demonstrate that there is a native American dramatic tradition and that experimentation is one of its characteristics. The plays also reflect significant development in and through culture.

ENGL 0365 DRAMATIC CRITICISM (3) Students read major historic and modern drama criticism and apply critical principles in writing reviews of area productions.

ENGL 0366 DRAMATIC LITERATURE (3) A critical evaluation of representative plays of the important periods of theatre, including outstanding plays of Greece, Italy, Germany, Sweden, Spain, Russia, England and the United States. An attempt is made to understand in depth the influence of the times upon the plays and authors studied. Prerequisite: ENGL 0369.

ENGL 0367 FILM THEORY AND CRITICISM (3) A study of the basics of film communication, various film modes and structure. A development of bases for evaluation of films according to communicative and aesthetic values will be a primary aim.

ENGL 0368 DIRECTING II (3) Through directing of at least one one-act play, class criticism, and analysis, students will learn the role of director as interpreter, organizer, teacher, and stage manager. Prerequisite: ENGL 0255.

ENGL 0369 HISTORY OF THEATRE ARTS (3) History of Theatre Arts is an interdisciplinary and historical study of the development, continuum and evolution of theatre arts from primitive ritual and the Greek Classical period until the 1990s in a world cultural context. The primary aims of this course are to enhance the students' historical perspective and familiarity with conventions, styles and vocabulary, as well as to encourage students' critical appreciation of the theatre arts.

ENGL 0370 MODERN DRAMA (3) Modern theatre is characterized by its international nature and its diversity of subject, style, and setting. This course will chronologically examine the development of modern drama from Ibsen to the present with specific attention to crucial social, political, and scientific influences and pivotal plays.

ENGL 0371 PLAYWRITING (3) Introduction to the craft recommended for students with some experience in both creative writing and theatrical production.

ENGL 0372 HISTORY OF PROSE (3) A study of the evolution of English language and style in non-fiction prose from the seventeenth century to the present. With a focus on the conventions of the essay tradition, course readings will also include some examples of journals, memoirs, biographies, and autobiographies. Selections will be made from such writers as Bacon, Burton, Addison, Steele, Boswell, Newman, Mill, Darwin, Thoreau, Douglass, Woolf, and from contemporaries. Prerequisite: 0200-level literature course.

ENGL 0373 LITERARY JOURNALISTS (3) An examination of a group of writers who have combined the traditional elements of fiction and non-fiction. The course will focus on the work of contemporary journalists and consider a number of writers who address critical theories that shed light on the development of literary journalism. Prerequisite: 0200-level literature course.

ENGL 0374 WRITING FOR FILM (3) This course will introduce students to screenwriting. They will first learn the syntax of film--the various kinds of shots and how those shots can be combined to create meaning or to tell a story. They will then learn how their own ideas can be transcribed into scripts. They will try their hands at three of the main modes of screenwriting: each student will write a brief documentary, and adaptation, and an original story. Students will also screen and discuss examples of these three kinds of movies. Prerequisite: MCOM 0332 Writing for Television, or permission of the instructor.

ENGL 0375 JOURNALISM II (3) An introduction to beat, specialized and advanced reporting. Students will try their hands at a variety of stories frequently assigned to reporters who have mastered the basic techniques of news writing. Prerequisite: ENGL 0275.

ENGL 0376 MODERN BRITISH AND AMERICAN POETRY (3) Reading and discussion of the foremost English and American poets of the 20th century. Special attention is given to the experimental forms and the modern thought of the poetry.

ENGL 0377 FEATURE WRITING (3) An introduction to writing feature stories for newspapers and magazines. Students will write a variety of newspaper features. They will also prepare and send a query (story proposal) to a magazine and write the story upon which the query is based. Prerequisite: ENGL 0275 or permission of instructor.

ENGL 0380 PRACTICUM IN ENGLISH (3-12) A practical internship program for senior English majors who want to gain real experience in on-the-job training such as theatre, television, radio, report writing, news writing, insurance underwriting, education, editing, public relations, and advertising. Students will participate for a stipulated period under professional supervision and will be periodically observed by college faculty.

ENGL 0381 TELEVISION DRAMA (3) Because television actually has its own unique drama form and technique in contrast to those plays written for the theatre, this course will examine the various differences and the specific challenges for the television playwright. The student will study some of television's most critically acclaimed plays from the 1950's to the present. Included will be the works of such television dramatists as Paddy Chayefsky, Reginald Rose, Rod Sterling, Robert Crean, Ronald Ribman, Stanley Gray, and Loring Mandel. The original television scripts will be studied from teleplay anthologies now available in paperback. Prerequisite: six credits of literature courses.

ENGL 0382 CONTEMPORARY POETRY (3) A study of the most important movements, schools, poets, ethnic and regional styles, and international trends since the 1960's. Includes confessionalism, the New York School, surrealism and the New Formalism. Prerequisite: 0200-level literature course.

ENGL 0384 SPECIAL TOPICS IN JOURNALISM (3) An introduction to or an examination of journalistic writing and journalistic issues not dealt with in the basic curriculum. Past topics have included the new journalism writing for the editorial page and the first amendment. Prerequisite: ENGL 0275 or permission of instructor.

ENGL 0387 WORLD DRAMA (3) This course deals mainly with discussion, interpretation and critical evaluation of selective texts from the world's drama (from the Greeks to the present) emphasizing genres and periods. Consideration will also be given to the ideas, structures, styles, and techniques of dramatic literature.

ENGL 0388 SPECIAL TOPICS IN WRITING (3) An advanced course in writing based upon a common theme or subject.

ENGL 0391 SPECIAL STUDIES IN FILM (3) Intensive study of significant individuals, groups, topics, or movements in the development of film.

ENGL 0392 BUSINESS AND TECHNICAL WRITING (3) An advanced course to teach effective writing techniques for specific application to business and industry. The course gives students experience in preparing a variety of professional reports, letters, and other documents. Students will leave the course with a portfolio of writing samples.

ENGL 0393 HISTORY AND DEVELOPMENT OF MOTION PICTURES (3) A study of the evolution of the motion picture as an international art form and social force. Students will make an analysis of form, technique and impact of film. A selected screening of representative film styles and content will be made.

ENGL 0394 NEWS EDITING (3) An introduction to the duties of the copy editor. Students will work to refine the skills and art necessary to news selection, editing, headline writing, design and layout. Prerequisite: ENGL 0275.

ENGL 0397 SPECIAL TOPICS IN LITERATURE (3) Focuses on a specific period, genre, writer, or group of writers, chosen in keeping with the instructor's field of specialization and in response to student interest. Prerequisite: a 0200-level literature course.

ENGL 0399 INDEPENDENT STUDY (3-6) Independent work in a field of special interest in either literature or language not covered by our regular course offerings. The student will be assigned a faculty member qualified to supervise the independent study project. The student must apply to the department Chair at least one semester in advance of the one during which he/she engages in the study and the project must be approved by the Department Curriculum Committee.

FOREIGN LANGUAGES AND LITERATURES

The Department of Languages offers a sequence of courses of graduated difficulty in the languages of five groups which have influenced our civilization: French, German, Portuguese, Italian and Spanish. In addition, we offer courses which introduce the student to the cultures of those peoples through lectures and readings in English. These courses are also part of the General Education core. From time to time other languages e.g. Chinese, Russian, Esperanto, have been offered for both credit and non-credit through the Division of Continuing Education.

The department offers the student the opportunity to gain a working knowledge of one or more languages through minor concentrations in French, German, Italian and Spanish. The minor consists of a minimum of eighteen credit hours including the 0103 and 0104 courses in each language. The major programs in French and Spanish require a minimum of thirty-six credit hours. These programs provide the student with a strong liberal arts education and an in-depth study of the language and cultural achievements of the French and the Spanish-speaking peoples.

The department also has a fully-accredited teacher training program in both Spanish and French, administered in conjunction with the Department of Education.

A working knowledge of another language provides opportunities in business and commerce, government and social services and in professional careers.

REQUIREMENTS FOR FRENCH AND SPANISH MAJORS

FRENCH MAJOR

Requirements: a minimum of 36 credit hours including:

LFRE 0103 French III	(3)
LFRE 0104 French IV	(3)
LFRE 0200 French Conversation	(3) *
LFRE 0201 Readings in French Literature	(3) *
LFRE 0202 French Composition	(3) *
LFRE 0203 French Civilization	(3) *
LFRE 0300 French Literature I	(3) *
LFRE 0301 French Literature II	(3) *
12 credits of French electives	(12)

* Required for Certification in French. Additional requirements listed below.

SPANISH MAJOR

Requirements: a minimum of 36 credit hours including:

LSPA 0103 Spanish III	(3)
LSPA 0104 Spanish IV	(3)
LSPA 0200 Spanish Conversation	(3) *
LSPA 0201 Readings in Hispanic Literature	(3)
LSPA 0203 Spanish Civilization	(3) *
LSPA 0204 Spanish-American Civilization	(3) *
LSPA 0300 Spanish Literature I	(3) *
LSPA 0301 Spanish Literature II	(3) *
LSPA 0307 Spanish-American Literature I	(3) *
LSPA 0308 Spanish-American Literature II	(3) *
plus at least 6 credits of Spanish electives	(6)

* Required for Certification in Spanish. Additional requirements listed below.

CERTIFICATION FOR TEACHER OF FRENCH OR SPANISH (5-12)

Note: These requirements are in effect for students expecting to be certified after October 1, 1994. All other students seeking certification are subject to requirements listed in earlier editions of the College Bulletin.

Students wishing to be certified to teach French or Spanish must complete the following:

All courses in the major marked with an asterisk (*), as noted above

French majors must also take LFRE 0308 Contemporary French Civilization

12 additional credits in French or Spanish electives at the 200 or 300 level

LANG 0301 Phonetics

The 18 credit secondary education sequence, described in the Education Department listings

LANG 0300 Methods of Teaching Foreign Languages

EDUC 0366 Practicum: Middle and Secondary School

NOTE: A MINIMUM CUM OF 2.7 IS REQUIRED FOR A PRACTICUM PLACEMENT.

Academic Policies for the Teacher Certification Program.

Students must attain the advanced level at the Oral Proficiency Interview to be eligible for practicum. The interview which conforms to the ACTFL guidelines is a test of an individual's functional foreign language speaking ability, and is given by trained members of the Department of Languages and Literatures.

Any exceptions or alterations to the required Foreign Language education sequence must be approved by the department chair.

COURSES TAUGHT IN ENGLISH

LANG 0101 INTRODUCTION TO THE STUDY OF LANGUAGE (3) An examination of the procedures used in the study of the phenomenon of language; a study of the structure of the world's most spoken languages; a history of the Indo-European language family.

LANG 0300 METHODS OF TEACHING FOREIGN LANGUAGES (3) Study of various approaches and methods of teaching foreign languages from both a historical and pedagogical perspective. Students learn to identify and use evaluative procedures to assess the effectiveness of instruction. Observation of secondary school classes, discussion, and writing of reports of fieldwork experience. A pre-practicum course required for French and Spanish teaching certification. Prerequisite: Permission of instructor.

LANG 0301 PHONETICS (3) Introductory study of romance philology; diachronic and synchronic examination of French/Spanish; formation and practice of sound system plus patterns of stress, pitch, intonation, and linking. The course is mandated for the French/Spanish teacher certification. Prerequisite: LANG 0101 or permission of the instructor.

LCUL 0101 FRENCH CULTURE (3) An introduction to the people and ideas which have shaped the culture of the French-speaking world. No prerequisite.

LCUL 0102 GERMAN CULTURE (3) An introduction to the people and ideas which have shaped the culture of the German-speaking world. No prerequisite.

LCUL 0103 ITALIAN CULTURE (3) An introduction to the people and ideas which have shaped the culture of the Italian-speaking world. No prerequisite.

LCUL 0104 HISPANIC CULTURE (3) An introduction to the people and ideas which have shaped the culture of the Spanish-speaking world. No prerequisite.

FRENCH

LFRE 0101 FRENCH I (3) The first course in the French language sequence. An introduction to the sounds and basic grammatical structures of standard conversational French. Stress on oral comprehension and speaking as well as the reading and writing of simple grammatical patterns. Vocabulary is limited to about 400-500 of the most used words. No prerequisite.

LFRE 0102 FRENCH II (3) The second course in the French sequence. Stress on oral comprehension and speaking as well as the increased practice of reading and writing. Additional active vocabulary of 400-500 of the most common items. Prerequisite: one semester of college or one year of high school French.

LFRE 0103 FRENCH III (3) The third course in the French sequence. Stress on oral comprehension, speaking, reading and writing about topics dealing with contemporary life in the French-speaking world. An additional active vocabulary of 400-500 new words. Prerequisite: two semesters of college or two years of high school French.

LFRE 0104 FRENCH IV (3) The fourth course in the French sequence. Continued emphasis on the four language skills with topics about contemporary life. Additional vocabulary of 400-500 new words. Prerequisite: three semesters of college or three years of high school French.

LFRE 0120 INTENSIVE FRENCH I & II (6) A one semester course covering the material of both French I and French II. Emphasis on speaking and understanding the spoken language.

LFRE 0121 INTENSIVE FRENCH III & IV (6) A one semester course covering the material of both French III and French IV. Emphasis on speaking and understanding the spoken language.

LFRE 0200 FRENCH CONVERSATION (3) A course which enables the student to practice the vocabulary and the conversational patterns which have already been learned while expanding both vocabulary (300-400 new items) and self-expression. Prerequisites: LFRE 0104 or the equivalent.

LFRE 0201 READINGS IN FRENCH LITERATURE (3) Selected readings on an intermediate level. The goal is the development of the student's vocabulary and reading skills. Reading material will be drawn from various appropriate sources. Prerequisite: LFRE 0104 or the equivalent.

LFRE 0202 FRENCH COMPOSITION (3) A course which offers the student the opportunity to practice writing French. Assignments will include the writing of expository prose, personal and business letters. Prerequisite: LFRE 0104 or the equivalent.

LFRE 0203 FRENCH CIVILIZATION (3) An examination of the elements which have formed the culture of present-day society in the Frenchspeaking world. Special attention will be paid to the people and ideas whose contributions embody the spirit of French culture. A working knowledge of French is required. Prerequisite: LFRE 0104 or the equivalent.

LFRE 0300 FRENCH LITERATURE I (survey) (3) A survey of French literature from the medieval era to the beginning of the Nineteenth Century; a critical analysis of selected works by the leading literary figures. Prerequisite: LFRE 0201 or the equivalent.

LFRE 0301 FRENCH LITERATURE II (survey) (3) A survey of French literature in the Nineteenth and Twentieth Centuries; a critical analysis of selected works by the leading literary figures. Prerequisite: LFRE 0201 or the equivalent.

LFRE 0308 CONTEMPORARY FRENCH CIVILIZATION (3) Focuses on contemporary French life from 1960 to the present, and various aspects of present-day French society and culture. The course is mandated for French teacher certification. Prerequisites: LFRE 0201, LFRE 0200, or permission of instructor.

LFRE 0340 SPECIAL TOPICS IN FRENCH (3) An in-depth study of a limited or specialized area within French literature or culture. Course content will vary according to the area of specialization of the instructor and the interests of the students. May be repeated if course content differs.

LFRE 0399 INDEPENDENT STUDY (3) A course offered by special arrangement to the student interested in studying a specific aspect of French literature. A reading knowledge of French is required. Prerequisite: LFRE 0300 or LFRE 0301 or the equivalent.

GERMAN

LGER 0101 GERMAN I (3) The first course in the German language sequence. An introduction to the sounds and basic grammatical patterns of standard conversational German. Stress on oral comprehension and speaking. Vocabulary is limited to about 300-400 of the most used words and expressions. No prerequisite.

LGER 0102 GERMAN II (3) The second course in the German sequence. Stress on oral comprehension and speaking plus the reading and writing of simple sentence patterns. Additional active vocabulary of 400-500 new words. Prerequisite: one semester of college or one year of high school German.

LGER 0103 GERMAN III (3) The third course in the German sequence. Stress on oral comprehension and speaking, reading and writing about topics dealing with contemporary life in the German-speaking world. Additional active vocabulary of 400-500 new items. Prerequisite: one year of college or two years of high school German.

LGER 0104 GERMAN IV (3) The fourth course in the German sequence. Continued emphasis on the four language skills with topics drawn from contemporary life in German-speaking Europe. An additional vocabulary of 400-500 new items. Prerequisite: three semesters of college or three years of high school German.

LGER 0120 INTENSIVE GERMAN I & II (6) A one semester course covering the material of both German I and German II. Emphasis on speaking and understanding the spoken language.

LGER 0200 GERMAN CONVERSATION (3) A course which enables the student to practice the vocabulary and conversational patterns which have already been learned while expanding both vocabulary (300-400 new items) and self-expression. Topics will be taken from newspaper and magazine articles dealing with current issues. Prerequisite: LGER 0104 or the equivalent.

LGER 0201 READINGS IN GERMAN LITERATURE (3) Selected readings on an intermediate level whose goal is the development of the student's vocabulary and reading skills. Reading material will be selected from the most current sources, and will include topics dealing with politics, business and commerce, the social scene and the arts. Prerequisite: LGER 0104 or the equivalent.

LGER 0399 INDEPENDENT STUDY (3) A course offered by special arrangement to the student interested in studying a specific aspect of German literature. A reading knowledge of German is required. Prerequisite: LGER 0201 or the equivalent.

ITALIAN

LITA 0101 ITALIAN I (3) This is the first course in the Italian language sequence. It is designed to introduce the student to the Italian language and to provide a foundation in both spoken and written Italian. Basic structures and vocabulary will be covered. No prerequisite.

LITA 0102 ITALIAN II (3) The second course in the Italian sequence will continue with more basic structures and will introduce short reading selections from contemporary works, as well as aspects of Italian culture. Prerequisite: one semester of college or one year of high school Italian.

LITA 0103 ITALIAN III (3) The third course in the Italian sequence will review and expand structures and vocabulary by means of conversations, compositions and oral reports in order to increase fluency in spoken and written contexts. Prerequisite: two semesters of college or two years of high school Italian.

LITA 0104 ITALIAN IV (3) The fourth course in the Italian sequence will continue to drill on structures and more advanced vocabulary so that by this time the student will be able to express himself in a correct and natural way. Emphasis will be put on phonetics. Prerequisite: three semesters of college or three years of high school Italian.

LITA 0200 ITALIAN CONVERSATION (3) This course enables the student to practice the vocabulary and conversational patterns which have already been learned while expanding both vocabulary and self-expression. Topics will be drawn from newspaper and magazine articles which deal with current issues. Prerequisite: LITA 0104 or the equivalent.

LITA 0399 INDEPENDENT STUDY (3) A course offered by special arrangement to a student interested in studying an aspect of Italian literature. A reading knowledge of Italian is required.

JAPANESE

LJAP 0101 JAPANESE I AND LJAP 0102 JAPANESE II (3 each) An introduction to the Japanese language. During the two semesters the fundamental grammatical structures of Japanese will be introduced. Students will also learn simple conversational patterns. The hiragana and katakana syllabaries will be learned and there will be an introduction to kanji and the use of Chinese character dictionaries in the second semester.

PORTUGUESE

LPOR 0101 PORTUGUESE I (3) The first course in the Portuguese language sequence. Stress on oral proficiency, writing and reading. Vocabulary is limited to about 300-400 of the most used words and expressions. Introduction to the cultures of Brazil and Portugal. No Prerequisite.

LPOR 0102 PORTUGUESE II (3) The second course in the Portuguese sequence. Stress on oral proficiency, writing, and reading. Additional active vocabulary of 400-500 new words. Introduction to the cultures of Brazil and Portugal. Prerequisite of one semester of college or one year of high school Portuguese.

LPOR 0120 INTENSIVE PORTUGUESE (6) A one semester course covering the material of both Portuguese I and Portuguese II. Emphasis on spoken and written Portuguese.

SPANISH

LSPA 0101 SPANISH I (3) The first course in Spanish for those who have never studied the language before. Through an introduction to both sounds and basic grammatical structures, it will provide the student with a foundation in both spoken and written Spanish. In this course the emphasis will be on oral comprehension and speaking, and acquisition of a limited, basic vocabulary.

LSPA 0102 SPANISH II (3) The second course in the Spanish sequence. Stress on oral comprehension and speaking will continue, along with increased practice in reading and writing, and enlargement of active vocabulary. Prerequisite: one semester of college or one year of high school Spanish.

LSPA 0103 SPANISH III (3) The third course in the Spanish sequence will review and seek to expand students' understanding of grammatical structures. Increased emphasis on reading and writing through materials dealing with aspects of the Spanish-speaking world. Prerequisite: two semesters of college or two years of high school Spanish.

LSPA 0104 SPANISH IV (3) The fourth course in the Spanish sequence. Stress on reading and some practice in writing, and on the acquisition of new vocabulary. The four language skills listening, speaking, reading and writing will be practiced in relation to topics dealing with the Spanish-speaking world and with contemporary life. Prerequisite: three semesters of college or three years of high school Spanish.

LSPA 0120 INTENSIVE SPANISH I & II (6) A one semester course covering the material of both Spanish I and Spanish II. Emphasis on speaking and understanding the spoken language.

LSPA 0121 INTENSIVE SPANISH III & IV (6) A one semester course covering the material of both Spanish III and Spanish IV. Emphasis on speaking and understanding the spoken language.

LSPA 0200 SPANISH CONVERSATION (3) Conversation based upon a wide variety of topics both extemporaneous and assigned. Practice with often used expressions and patterns of speech common in a conversational style. The main objective is to develop fluency in speaking and ease in understanding. Prerequisite: LSPA 0104 or the equivalent.

LSPA 0201 READINGS IN HISPANIC LITERATURE (3) Selected readings on an intermediate level of difficulty to develop reading skills and increase vocabulary. An introduction to various literary forms and styles and the vocabulary necessary for literary analysis. Prerequisite: LSPA 0104 or the equivalent.

LSPA 0203 SPANISH CIVILIZATION (3) An examination of the forces, conflicts and beliefs which have shaped Spanish culture. Special attention to major works in the visual arts, music and literature which embody the artistic achievements of Spanish civilization. Oral and reading competence in Spanish is required. Prerequisite: LSPA 0104 or the equivalent.

LSPA 0204 SPANISH-AMERICAN CIVILIZATION (3) An examination of the culture of Spanish America in both pre-columbian and modern times. Emphasis on the diversity of Hispanic cultures in America and the artistic achievements of Spanish-American civilization. Special attention to Mexico, Puerto Rico and contemporary issues in the Hispanic world. Prerequisite: LSPA 0104 or the equivalent.

LSPA 0205 SPANISH COMPOSITION (3) An opportunity to develop your own style in writing by putting words and sentences together in accordance with the rules of Spanish grammar and rhetoric. The student will practice sentence patterns of differing length and complexity. Stress will be placed on the solution of specific problems of Spanish composition. Prerequisite: LSPA 0104 or the equivalent.

LSPA 0206 ADVANCED ORAL SPANISH (3) Intensive practice in speaking in a variety of formal and informal situations so that the student will gain self-confidence in expressing personal ideas in Spanish. Prerequisite: LSPA 0200 or the equivalent.

LSPA 0300 SPANISH LITERATURE I (survey) (3) A survey of Peninsular literature from the medieval era to the end of the Eighteenth Century; a critical analysis of selected works by the leading literary figures. Prerequisite: LSPA 0201 or the equivalent.

LSPA 0301 SPANISH LITERATURE II (survey) (3) A survey of Peninsular literature of the Nineteenth and Twentieth Centuries; a critical analysis of selected works by the leading literary figures. Prerequisite: LSPA 0201 or the equivalent.

LSPA 0306 CONTEMPORARY PENINSULAR LITERATURE (3) A study of Spanish literature from the generation of 1898 to the present. Prerequisite: LSPA 0301 or the equivalent.

LSPA 0307 SPANISH-AMERICAN LITERATURE I (survey) (3) A survey of Spanish-American literature from the colonial period to Ruben Dario; a critical analysis of selected works by the leading literary figures. Prerequisite: LSPA 0201 or the equivalent.

LSPA 0308 SPANISH-AMERICAN LITERATURE II (survey) (3) A survey of Spanish-American literature from Ruben Dario to the present; a critical analysis of selected works by the leading literary figures. Prerequisite: LSPA 0201 or the equivalent.

LSPA 0309 CONTEMPORARY SPANISH-AMERICAN LITERATURE (3) A study of selected major works from the period 1950 - 1970 (the "Boom"), with an emphasis on the novel. Prerequisite: LSPA 0308 or permission of instructor.

LSPA 0340 SPECIAL TOPICS IN SPANISH (3) An in-depth study of a limited or specialized area within Spanish/Latin American literature or culture. Course content will vary according to the area of specialization of the instructor and the interests of the students. May be repeated if course content differs.

LSPA 0399 INDEPENDENT STUDY (3) A course offered by special arrangement to the student interested in studying a specific aspect of Spanish literature. A reading knowledge of Spanish is essential. Prerequisite: LSPA 0300, LSPA 0301, LSPA 0307 or LSPA 0308 or the equivalent.

GEOGRAPHY AND REGIONAL PLANNING

The Department of Geography and Regional Planning offers the Bachelor of Science Degree in Regional Planning, minors in Geography and Regional Planning, and the Cartography Certificate. Interdisciplinary in nature, the field of regional planning requires knowledge and skills from the areas of the geographic and environmental sciences, political theory and public policy, and design applications. Many students are dual majors in Regional Planning and related concentrations.

Department courses in geographic thought cover the topical areas of earth science, culture-environment, locational and area analysis. Physical geography deals with the description and analysis of the earth's surface, its physical patterns, and human occupants. Cultural, social, and economic aspects of our relationship to the earth are discovered in the interaction between the geographic environment and human behavior.

Students in the Regional Planning major learn to analyze conflicts between land development and preservation. Land use problems are related to environmental pollution, community and economic development, urban design, historic preservation and transportation issues. A strong internship program has placed qualified students in private land use, development, real estate, and public planning agencies.

Recent graduates are employed as town planners; consultants for environmental engineering; they are employed in land use and transportation firms; and are policy analysts and educators. Several of our graduates have gone on to graduate schools across the country.

The Geography and Regional Planning Department has excellent facilities and equipment. Housed in Bates Hall is the computer cartography/remote sensing laboratory, which contains remote sensing video and digital analysis equipment, color and engineering quality and pen plotters, various types of microcomputer hardware and software for cartography, and hardwire connections with the computer center's VAX hardware. Also available for cartography students is a completely equipped darkroom and photography complex including a large overhead camera. A new Wilson Science Building weather center contains a computer link to a weather data computer, local meteorological sensors and weather satellite equipment capable of receiving up-to-date images of the earth from the geostationary weather satellite. Department facilities in Bates Hall include a cartography laboratory, physical geography laboratory room and a seminar room.

REQUIREMENTS FOR REGIONAL PLANNING MAJORS

Recommended Preparatory Course Work (7 hours)

GARP 0101 Principles of Geography
GARP 0102 Physical Geography
GARP 0103 Physical Geography Lab

Regional Planning majors must complete a minimum of 36 credits in course work within the department or interdisciplinary courses, distributed according to the tracks below.

Regional Planning Shared Core - 9 hours: required

GARP 0105 Introduction to Urban and Regional Planning (3)
GARP 0106 Introduction to Environmental Analysis (3)
GARP 0311 Seminar in Regional and Environmental Planning (3)

Regional Planning Methodology - 9 hours; must include one graphic course and one quantitative course

GARP 0240 Spatial Analysis (3)
GARP 0241 Introduction to Cartography
GARP 0242 Introduction to Computer Mapping (3)
GARP 0243 Introduction to Remote Sensing (3)
GARP 0340 SPSS: Statistical Package for Social Scientists (3)
GARP 0344 Geographic Information Systems (3)

Social or Environmental Applications - 12 hours; any four courses listed in one track

Social Planning Track
GARP 0216 Urban Geography
GARP 0218 Recreational Geography
GARP 0314 Transportation Geography
GARP 0317 ST: Social Geography and Planning

Environmental Planning Track
GARP 0215 Economic Geography
GARP 0219 Land Use/Resource Planning
GARP 0220 Landform Evaluation for Planners
GARP 0228 Environmental Impact Analysis
GARP 0317 ST: Environmental Geography and Planning
GARP 0330 Climatology

Regional Planning Electives - 6 hours; any two courses listed below, or additional methodology or applications courses
GARP 0213 Travel and Tourism
GARP 0214 Behavioral Geography
GARP 0217 Global Issues of the Future
GARP 0315 Site Location Analysis
GARP 0350 Internship in Regional and Environmental Planning - (3-12 credits)
GARP 0399 Independent Study in Geography and Regional Planning (3-6 credits)

Alternative electives may be selected from among the following, with advisor approval:

BIOL 0201 General Ecology	(3)
BIOL 0202 Conservation	(3)
BIOL 0223 Environmental Legislation	(3)
BIOL 0316 Urban Ecology	(3)
CRJU 0206 Crime and the City	(3)
ECON 0301 State and Local Finance	(3)
ECON 0304 Economics of Urban Development	(3)
ENGL 0347 Advanced Writing Techniques	(3)
GARP 0200 Geography of Europe	(3)
GARP 0201 Geography of Africa	(3)
GARP 0202 Geography of North America	(3)
GARP 0211 Population Geography	(3)
GARP 0212 Political Geography	(3)
GARP 0230 Introduction to Meteorology	(3)
GARP 0300 Regional Geography of Europe	(3)
GARP 0301 Regional Geography of Africa	(3)
GARP 0308 Cultural Geography of Europe	(3)
HIST 0268 The City in American History	(3)
HIST 0269 Contemporary American City	(3)
HIST 0365 History of City and Regional Planning	(3)
POLS 0204 Introduction to Public Administration	(3)
POLS 0205 Urban Politics	(3)
POLS 0318 Public Management Skills	(3)

MINORS IN GEOGRAPHY AND REGIONAL PLANNING

The minor in Regional Planning is tailored to the particular interests of the student in the Regional Planning program. The minor requires a total of 18 semester hours of course work, including GARP 0105 and GARP 0106, any one course listed in the methodology section, and any three courses listed in the Land Use and Environmental Applications sections.

The department offers two (2) Geography Minors which require 18 semester hours. Principles of Geography (GARP 0101) is required in each minor. The student is advised of the courses related to specific interests from the courses listed below.

The Cultural-Regional Geography minor involves a specialization in a particular region of the world. The Applied Geography minor includes courses related to site location analysis and application.

APPLIED GEOGRAPHY

GARP 0101 Principles of Geography	(3)
GARP 0102 Physical Geography and Lab	(4)
GARP 0105 Intro Urban & Region Analysis	(3)
GARP 0213 Travel and Tourism	(3)
GARP 0214 Behavioral Geography	(3)
GARP 0215 Economic Geography	(3)
GARP 0216 Urban Geography	(3)
GARP 0230 Meteorology or GARP 0330 Climatology	(3)
GARP 0240 Spatial Analysis	(3)
GARP 0241 Cartography	(3)
GARP 0242 Computer Mapping	(3)
GARP 0243 Introduction to Remote Sensing	(3)
GARP 0314 Transportation Geography	(3)
GARP 0332 Geomorphology	(3)
GARP 0340 Statistical Package for Social Scientists	(3)

CULTURAL-REGIONAL GEOGRAPHY

GARP 0101 Principles of Geography	(3)
GARP 0102 Physical Geography and Lab	(4)
GARP 0201 Geography of Africa	(3)
GARP 0202 Geography of Anglo-America	(3)
GARP 0210 Cultural Geography	(3)
GARP 0212 Political Geography	(3)
GARP 0214 Behavioral Geography	(3)
GARP 0241 Cartography	(3)
GARP 0300 Geography of Europe	(3)
GARP 0302 Geography of North America	(3)
GARP 0330 Climatology	(3)

CARTOGRAPHY CONCENTRATION AND MINOR

Cartography deals with the theory, design, and production of maps and graphic information. The Westfield State College Cartography concentration program and minor is designed to train students for jobs in the field of mapping, which include federal, state, and local planning agencies, as well as private institutions.

The program trains students in three distinct areas: map science, remote sensing, and applications. Students are given hands-on experience with state of the art map production equipment including computer graphics, aerial photography and digital data analysis equipment. A newly expanded Geographic Information Systems laboratory is found adjacent to the new PC and Macintosh computer labs in Bates Hall.

The concentration is available to all students at Westfield State College. In particular, Computer Science, Business Management, Art, Criminal Justice and Biology majors would find the minor to be a valuable addition to their resumes.

Prerequisites for Admission to the Cartography Concentration Program (9 hours)

GARP 0101 Principles of Geography or GARP 0102 Physical Geography	(3)
MATH 0103 College Algebra	(3)
MATH 0104 Precalculus	(3)

Required Courses in Cartography Concentration/Minor (18 credits)

GARP 0241 Introduction to Cartography	(3)
GARP 0242 Computer Mapping	(3)
GARP 0243 Introduction to Remote Sensing	(3)
GARP 0340 Statistical Package for the Social Sciences	(3)
GARP 0341 Advanced Cartography	(3)
GARP 0343 Advanced Remote Sensing	(3)
ART 0206 Lettering and Layout	(3)

Specific courses should be selected with advisement. For more information about the Cartography Concentration Program contact Dr. Robert S. Bristow, Department of Geography and Regional Planning, extension 595.

COURSES

GARP 0101 PRINCIPLES OF GEOGRAPHY (3) An introductory course which introduces the student to the scientific principles of geography, including spatial organization, spatial diffusion, Central Place Theory, urban land use and human-environment interaction. Students also learn to interpret maps and do exercises in a variety of modern geographic topics such as migration, site location and computer mapping.

GARP 0102 PHYSICAL GEOGRAPHY (3) Analysis, through a conceptual approach of regional landform development, climatic patterns, vegetation distributions, soil groupings and factors influencing the location of major economic minerals. The man-land relationship will be emphasized. Extensive use of maps.

GARP 0103 PHYSICAL GEOGRAPHY LABORATORY (1) An optional laboratory session correlated with GARP 0102 Physical Geography. Conduct of this course will include field study and laboratory techniques. Map and aerial photographic interpretation skills will be emphasized. Prerequisite: Concurrent enrollment or previous enrollment in GARP 0102.

GARP 0105 INTRODUCTION TO URBAN AND REGIONAL ANALYSIS (3) Deals with the history of urban planning, planning theory and the specialty areas of planning, including physical, social and economic planning. Urban, regional and environmental issues are related to applications of solutions to land-use problems at the municipal, state and federal levels. Specific topics covered: innovative zoning techniques, land preservation strategies, governmental programs for housing and economic revitalization and comprehensive master planning

GARP 0106 INTRODUCTION TO ENVIRONMENTAL ANALYSIS (3) Introduces the interface of the human and natural environmental systems. Topics include air and water pollution, forest and wildlife preservation, risk assessments of floods and other hazards, urban climatology and various techniques of environmental assessment.

GARP 0200 GEOGRAPHY OF EUROPE (3) A regional geographic study of physical, economic, cultural and political patterns of Europe. Population patterns will be evaluated via sequent occupance studies. Assets and liabilities of individual states will be evaluated and discussed in an attempt to promote a better appreciation of the geographic structure of Europe.

GARP 0201 GEOGRAPHY OF AFRICA (3) A regional, physical and cultural geographic survey of Africa. A study of the distribution of land and people, physical environment, resources, settlement, and economic development. Special emphasis will be given to cultural elements. A geographic interpretation of the political and economic problems of emerging African States will be considered. Prerequisite: GARP 0101.

GARP 0202 GEOGRAPHY OF ANGLO-AMERICA (3) A physical and cultural survey of Anglo-America. A geographic interpretation of the settlement, resource development and problems of Anglo-America.

GARP 0210 CULTURAL GEOGRAPHY (3) An analysis of the man-land relationship as evidenced in the variety of culture worlds that exist. Special emphasis on growth of the population as well as the invention and diffusion of ideas.

GARP 0211 POPULATION GEOGRAPHY (3) Discusses the spatial distribution of the three major demographic variables, fertility, mortality and migration. Attention also given to US migration trends, the demographic transition, world economic development, geography of disease and the use of certain demographic techniques (e.g., population projections, etc.).

GARP 0212 POLITICAL GEOGRAPHY (3) International disputes over boundaries and resources, including internal conflicts over water rights; the Law of the sea; political manipulation of space (e.g., Gerrymandering, "redlining," redistricting, etc.); electoral politics and geographic expression of voting patterns on a national, regional, state and urban level.

GARP 0213 TRAVEL AND TOURISM (3) Surveys major world tourist areas, the role of the physical environment in tourism and recreation, trip planning, travel agency operations and recreational planning.

GARP 0214 BEHAVIORAL GEOGRAPHY (3) Behavioral geography focuses on the relationship (or interaction) between the geographic environment and human spatial behavior. Some major topics of the course include: how one's mental images of the environment influence spatial behavior; cognitive mapping, a study of human orientation in geographic space; preferences or evaluations of certain types of climates or landscapes; models of spatial decision making: e.g., migration decisions, human versus environment studies, hazard perception, personal space, and the affective bond between people and places. Prerequisite: sophomore standing.

GARP 0215 ECONOMIC GEOGRAPHY (3) An analysis of basic economic activities and the ways in which environmental factors affect them. Major emphasis is given to the differences between economies of abundance and economies of scarcity, with special emphasis on present world resource problems. This course may be taken as part of the requirements for Economic majors with the permission of both departments.

GARP 0216 URBAN GEOGRAPHY (3) A study of the urban setting through a geographical analysis of its social, economic, demographic, political and environmental problems. The structure of the course will allow the student to conduct independent research in areas where his/her main interests lie. Independent research will be prefaced with a short history of the origin, growth development and spread of urbanism. Prerequisite: permission of instructor.

GARP 0217 GLOBAL ISSUES OF THE FUTURE (3) Addresses a variety of conditions, problematical issues, and potential solutions confronting global society as we close in on the 21st century. Specific topics to be discussed include: future shock, the consequences of a "shrinking" world, urbanization and world cities, trans-national corporations, alternative and exotic energy sources, environmental quality, resource scarcities, geopolitical developments, space control and colonization, and emergent life-styles. Prerequisite: Sophomore standing.

GARP 0218 RECREATIONAL GEOGRAPHY (3) An introduction to the patterns of provision, use and management of recreation resources. Primary focus is on outdoor public recreation resources. Major topics include spatial analysis of physical setting, development of public needs, government policies, site management, economic and social concepts which impact on outdoor recreation planning. Special emphasis will be placed on the recreational resources of the New England region. Prerequisite: GARP 0101 or GARP 0102.

GARP 0219 LAND USE AND RESOURCE PLANNING (3) An analysis of land use within the urban area and a historical perspective on land use in America from colonial times to the present. Part two is devoted an in-field inventory of present day patterns of land use in a local urban area. The concluding segment of the course will involve analysis of the land use inventories to determine areas of conflicting land uses and to offer solutions to resolve these conflicts. Prerequisite: GARP 0102.

GARP 0220 LANDFORM EVALUATION FOR PLANNERS (3) This course provides students with a basic understanding of the physical setting in which planning is accomplished. The principles of landform analysis are intensively studied. Case studies involving natural hazards will be presented. Extensive use of maps. Prerequisite: GARP 0102.

GARP 0230 METEOROLOGY (3) A nonmathematical introduction to weather science. Students are introduced to the basic elements of weather: earth-sun relations, temperature, winds and atmospheric pressure, humidity and precipitation, air masses, fronts, cyclogenesis, weather forecasting and storms. Students are also acquainted with the use of weather instruments.

GARP 0235 GEOMORPHOLOGY (3) An analysis of various processes of landform development, with emphasis on the delimitation of landform regions. Prerequisite: GARP 0102.

GARP 0236 ENVIRONMENTAL ANALYSIS II (3) Provides an advanced treatment of the problems created by the interfacing of natural and human systems in the environment. Special emphasis will be placed on problems unique to the New England context, including air and water pollution, waste management and the development of New England coastal areas. Prerequisite: GARP 0106.

GARP 0240 SPATIAL ANALYSIS (3) An introduction to the use of quantitative methods in the analysis of spatial distributions.

GARP 0241 INTRODUCTORY CARTOGRAPHY (3) A laboratory course which is designed to survey the field of cartography. An analysis is made of early map projections and the evolution of modern mapping techniques. Map intelligence, maps, and aerial photo interpretation will constitute a significant portion of the course. Emphasis will be given to the interpretation of data spatially. Each student will be introduced to the cartographic process and participate in the design, production and reproduction of various graphics.

GARP 0242 COMPUTER MAPPING (3) Student is introduced to the use of computer in automatic mapping operations, including the printing, plotting and color display devices. Student also learns map digitizing processes. No computer programming knowledge is required for the course.

GARP 0243 INTRODUCTION TO REMOTE SENSING (3) An introduction to the application of remote sensing techniques for the inventory and analysis of earth resources. Included are the treatments of exotic sensors, electromagnetic energy physics and data processing for digital classification techniques. Prerequisite: GARP 0102.

GARP 0305 REGIONAL GEOGRAPHY OF NEW ENGLAND (3) A study of the various physical features of New England: forms, climate, soil and vegetation, with an emphasis on natural resources and manufacturing.

GARP 0308 CULTURAL GEOGRAPHY OF EUROPE (3-6) A variable credit course for those students doing cultural geography fieldwork in Europe.

GARP 0311 SEMINAR IN REGIONAL AND ENVIRONMENTAL PLANNING (3) Focus of the seminar is on the formulation and development of a plan which addresses a particular land use or growth management problem. Readings and discussion involve aspects of the master planning process. Projects involve environmental pollution impact studies. Independent research is conducted by collecting and analyzing data and recommending alternatives and solutions to the planning problem. Prerequisite: GARP 0105, GARP 0106, GARP 0340 or the permission of instructor.

GARP 0314 TRANSPORTATION GEOGRAPHY (3) Deals with the evolution, significance, and underlying geographic principles of transportation, the theoretical bases of interaction, and the techniques of network analysis. The format of the course will allow the student to conduct independent research in the areas of interest. A significant portion of the course will introduce the student to computer-assisted techniques for transportation system analysis, although no student experience with computer operation is assumed. Prerequisite: GARP 0101.

GARP 0315 SITE LOCATION ANALYSIS (3) An introduction to the geography of locational analysis. Theories and methods of site locational analysis are introduced. Students are presented with case studies involving the best locations for various types of facilities, with special emphasis on business site location.

GARP 0316 AMERICAN SUBURBANIZATION (3) Examines post WWII expansion of American suburbs. The course traces the rise of suburbs as a dominant feature on the American metropolitan landscape and analyzes the political, economic, social, and cultural ramifications of suburban development on American city life. Prerequisite: GARP 0105.

GARP 0317 SPECIAL TOPICS IN GEOGRAPHY AND PLANNING (3) An in-depth study of a limited or specialized area within Geography and Regional Planning. Course content will vary according to the area of specialization of the instructor and the interests of the students. May be repeated if course content differs.

GARP 0320 INTERMEDIATE METEOROLOGY (3) Intermediate meteorology focuses on more advanced topics in meteorology with major focus on synoptic and mesocale meteorology. Emphasis on weather forecasting techniques including surface and upper air charts, use of numerical (computer) forecasting models (e. g. Limited Fine Mesh, etc.), analysis of radar and satellite imagery and severe weather analysis. Prerequisites: GARP 0230, junior or senior standing, and background in algebra.

GARP 0330 CLIMATOLOGY (3) A study of the processes and patterns of the world's climates. After a review of basic meteorology, the Koppen and Thorthwaite classification systems are discussed. The final portion of the course investigates applied climatology which includes: human biometeorology (climate and humans), agriculture climatology, climates past and future, and the effect of climate on transportation, architecture, business and the construction industry. Prerequisite: GARP 0230.

GARP 0331 SEVERE AND UNUSUAL WEATHER (3) Introduces students to the meteorological conditions associated with the formation of severe weather conditions, and examines the impact of hostile weather on human activities. Lectures focus on the Jet Stream and its role in the genesis of cyclones, blizzards, severe thunderstorms, lightning, hail, tornadoes, hurricanes, floods, droughts, cold and heat waves and bizarre weather phenomena such as dust devils, Chinooks, Haboobs, Santa Anas and mountain-adoes. Prerequisite: GARP 0102 or GARP 0230.

GARP 0340 STATISTICAL PACKAGE FOR SOCIAL SCIENTISTS (SPSS) (3) This course exposes students to the variety of statistical routines available in the widely-used Statistical Package for Social Sciences (SPSS). Class time divided between lectures and application of statistical methods in SPSS program. Emphasis is placed upon a series of computer laboratory exercises, including frequency distributions, crosstabs, regression and correlation, Chi-Square, T-Test and others. No prior computer programming knowledge required.

GARP 0341 ADVANCED CARTOGRAPHY (3) Advanced principles of cartographic design and map reproduction. Coverage of topics such as map projections, landform representation, reproduction processes and advanced principles of thematic mapping. Prerequisite: GARP 0241.

GARP 0342 ADVANCED COMPUTER MAPPING (3) Deals with the production of maps and graphics at a more advanced level. Particular attention given to a computer mapping packages that have three-dimensional capabilities. Prerequisite: GARP 0242.

GARP 0343 ADVANCED REMOTE SENSING (3) An advanced approach which provides students with an introduction to the application of remote sensing techniques for the inventory analysis of earth resources. Included are treatments of exotic sensors, electromagnetic energy physics and data processing for digital classification techniques. Prerequisites: GARP 0102 and GARP 0243.

GARP 0344 GEOGRAPHIC INFORMATION SYSTEMS (3) A geographic information system (GIS) is designed to accept, organize, statistically analyze, and display diverse types of spatial information that are digitally referenced to a common coordinate system. Included are steps for socio-economic and physical data acquisition, encoding, management, analyses and graphic display. Prerequisites: GARP 0243 and junior or senior standing or permission of instructor.

GARP 0350 INTERNSHIP IN REGIONAL AND ENVIRONMENTAL PLANNING (3-12) Students must apply for an internship to the Coordinator of Regional Planning one semester in advance of the one during which he/she will be scheduled to do the internship. Students who meet the criteria for internship status are matched with available options. Special interests and requirements of the skills of the internship position are taken into consideration in the assignment.

GARP 0360 FIELD METHODS (3) Explores the basic methods used to make physical and socio-cultural observations or measurements in a spatial setting. Off-campus field work is required. Specific skills developed include map reading, aerial photographic interpretation, field sketch mapping, compass traverses, sampling, questionnaire design, interviewing, analysis and reporting. Prerequisites: GARP 0102, junior or senior standing.

GARP 0390 SEMINAR IN GEOGRAPHY (3) This seminar will be conducted by members of the Geography Department and will include guest lectures. It will focus on geographic methods, the interdisciplinary nature of geography, methods of inquiry and present trends.

GARP 0399 INDEPENDENT STUDY (3-6) A course by special arrangement in a specific theoretical or applied area in Geography or Regional Planning. A student may be assigned a series of readings and discussions, or and applied project in an area of environmental quality control, land preservation or design techniques.

HISTORY

The major in History is structured to provide undergraduates with an understanding of the past as well as to teach skills enabling them to attack any sort of problem, to ask appropriate questions, to assemble valid evidence, and to arrive at rational conclusions. Given such training, the student majoring in History is prepared for graduate work in history or law, or to pursue careers in international business, communications, teaching, government service, museum administration, social work, and library science. The department also has a fully-accredited teacher-training program, administered in conjunction with the Department of Education.

An integral part of the department is the Institute for Massachusetts Studies, which publishes the Historical Journal of Massachusetts as well as books related to the history and culture of the region. The Journal draws important contributors and reviewers nationally, and has a circulation of well over one thousand, including university and college libraries in the United States and in several foreign countries. Students serve on a board of student editors, and outstanding student research papers are occasionally published.

The campus supports an active chapter of Phi Alpha Theta, the National Honor Society in History, and qualified students are inducted into the society in the junior or senior year.

A number of internship opportunities allied to the study of American History are available. These include museum work at Old Sturbridge Village, the Holyoke Museum, the Basketball Hall of Fame, and the Connecticut Valley Historical Museum, and archival and library work at the Springfield City Library and the John Fitzgerald Kennedy Library in Boston.

HISTORY MAJOR REQUIREMENTS

I. Major core: 9 credits in 0100-level History courses.

II. Major advanced program: In consultation with a department faculty adviser, students will define a field of concentration within one of three areas: European History, American History, or Non-Western (Africa, Asia, Latin America) History. The concentration will consist of 18 credits in one of these three areas and will be supplemented by 12 credits in a different, but chronologically or topically related field, chosen from the two remaining areas.

Distribution of courses by level, concentration and allied area:

CORE FOR MAJOR (9 credits)
- 0100-level courses (9)
  - HIST 0101 Western Experience I (3)
  - HIST 0102 Western Experience II (3)
  - HIST 0130 United States History & Government (3)

FIELD OF CONCENTRATION (18 credits)
- Twelve credits in 0200-level courses (12)
- Six credits in 0300-level courses (6)

ALLIED FIELD (12 credits)
- Nine credits in 0200-level courses (9)
- Three credits in 0300-level courses (3)

Total credits in History Major 39

Descriptions of fields within the three areas noted above may be obtained from the History Department. Students interested in teacher certification MUST meet with the program director, to ensure that they enroll in courses which meet the requirements of that program.

CERTIFICATION FOR TEACHER OF HISTORY (5-9, 9-12)

Students wishing to be certified to teach History at the Middle or High School levels must complete the following:

All courses for the History major

The 18-credit secondary education sequence, described in the Education Department listings

HIST 0298 (HIST 0299) Methods of Teaching History: Middle (Secondary) School

NOTE: A MINIMUM CUM OF 2.7 IS REQUIRED FOR A PRACTICUM PLACEMENT.

COURSES

A. EUROPEAN

HIST 0101 WESTERN EXPERIENCE I (3) A survey of pre-modern (pre-1500 A.D.) Western civilizations. Major topics include: the "classical" societies of ancient Greece and Rome, the rise of Christian civilization in Europe, and the nature of medieval society and culture.

HIST 0102 WESTERN EXPERIENCE II (3) A multi-disciplinary approach to understanding the nature of modern (post-1500 A.D.) European civilization. Through lectures and discussions, students will explore demographic, sociological, political, and cultural elements of Europe's evolution from traditional to modern modes of activity and thought.

HIST 0201 MEDIEVAL EUROPE (3) The institutional, economic, and intellectual history of Europe as it emerged from its Roman and Germanic antecedents and developed into a distinctly western civilization. Emphasis will be placed upon the growth of medieval governmental institutions and the great intellectual achievement of the high middle ages.

HIST 0203 RENAISSANCE AND REFORMATION EUROPE (3) An examination of the "waning of the Middle Ages" and the "Dawn of a new era" in the light of recent historical research. The physical and psychological impact of the Black Death, the fascination with the classical past, the religious revolution and the possibility of individual creativity will be considered in the context of the scientific, social, and political assumptions of Europeans from the 14th through the 16th centuries.

HIST 0205 17th CENTURY EUROPE, 1559-1715 (3) The 17th century began with political chaos, economic dislocation, religious passion, and endemic violence. The century ended with political stability, economic viability, toleration, and pervasive skepticism. The course will examine the nature of these changes, with particular attention to the physical and psychological impact of 17th century warfare, the nature of scientific inquiry, and the reordering of 17th century monarchies.

HIST 0207 18th CENTURY EUROPE (3) An examination of the development of this great age which launched Europe on the path of Revolution. Important political and intellectual antecedents will be discussed. This will be followed by a thorough study of the ideas, institutions and society of 18th century Europe, culminating in the French Revolution of 1789.

HIST 0209 19th CENTURY EUROPE (3) An examination of the effects of the combined forces of nationalism, revolution and the Industrial Revolution upon the fabric of European political, social, and economic institutions. Special consideration will be given to drives for national unity in Italy and Germany, and their effects upon the European balance of power prior to World War I.

HIST 0211 EUROPE SINCE 1919 (3) An examination of Europe's efforts to recover from the first World War, to work out the self-determination policy of the Versailles Treaty to survive the great depression, and to resolve the conflicts which precipitated World War II. The course will also examine the post-war problems of the United Nations, the Cold War, the end of Imperialism, the common market, and new regional pacts.

HIST 0216 THE FRENCH REVOLUTION (3) This course will deal with the upheaval that effectively destroyed the age-old European hierarchical society and laid the foundation for modern political systems. The problem of the impact of ideas, the role of economic dislocation and political dysfunction as portents of revolution will be considered. Use will be made of the newer research into demography and crowd psychology as well as of the traditional literary and historical sources.

HIST 0223 WORLD WAR I: The "Real" War (3) War was expected and planned for in turn-of-the-century Europe. Almost no one, however, was prepared for a war so obscene by nature and in a dimension unparalleled in the previous history of modern Europe. An entire generation of young men and "of the best among them" of each of the major powers of Europe perished in the "Great" War as it is called by Europeans. The course will treat the causes, the course and the nature of the war. The impact of the war on contemporaries will be measured through biographical, autobiographical and other literary sources written by participants in, or close observers of, the war.

HIST 0225 LONDON AND PARIS, 1610-1870 (3) A study of the transition of two major European cities from walled towns defined by charters of liberties to metropolitan capitals. Two broad categories will be considered: first, the changing relationship between the town and the territorial state, with the disappearance of walls and the impact of population explosion; and second, the changing patterns of settlement within the town, the growth of slums, the effectiveness of city planning, and the inter-relation of town organization, crowd psychology and political revolution. Recent studies of urban demography, labor patterns and city planning will be used, as well as maps, pictures, memoirs and novels.

HIST 0231 MODERN BRITAIN, 1738 to WORLD WAR II (3) Explores a number of significant themes in the historical experience of Modern Britain; viz, the evolution of the social welfare state, the political and environmental impact of the industrial revolution, urbanization and demographic change, the political and social democratization of British society, the rise to great power status and the subsequent decline of Britain, and the impact of post-war economic and political organization upon traditional British structures and values.

HIST 0235 MODERN IRELAND, 1783 TO PRESENT (3) The major theme of the course will revolve around the origins, development, character and tactics of the Irish nationalist movement. The seventeenth century confiscations, the American and French Revolutions, the Emancipation and Repeal movements, the Great Famine, the Home Rule agitation, and the Irish cultural renaissance which combined to create a militant Irish nationalism, culminating in the 1916 Rebellion, will be the major issues examined. Secondary themes will be the decisive role of the Irish Question in molding British political and constitutional developments, the causes and significance of the recent violence in Northern Ireland, and the impact of the twentieth century modernization and the E.E.C. upon traditional Irish nationalism.

HIST 0239 HISTORY OF RUSSIA I (3) A survey of Russian civilization from its origins to the mid-nineteenth century. Major themes include: the rise of autocracy, serfdom, and empire, as well as the nature and achievements of Russian culture.

HIST 0240 HISTORY OF RUSSIA II (3) A survey of modern Russian civilization since 1881. Major themes include: the origins and consequences of the Russian revolutions, the nature of the Soviet system, the achievements of Russian and Soviet culture, and the US-USSR contest for world empire.

HIST 0300 PROBLEMS IN EUROPEAN HISTORY (3) Significant themes or issues in the evolving process of European Civilization examined in detail. May be taken three times for credit.

HIST 0305 ENGLAND AND AMERICA IN THE 17th CENTURY (3) Between 1620 and 1642, 58,000 Englishmen left home for the New World, despite its deserved reputation as a death trap. The course will examine in depth the motives both in terms of protest and aspiration of the emigrants, the impact upon them of the wilderness and the Indian, and the emergence of such specifically American institutions as the Puritan family, the town structure, and slavery. Discussion and independent research.

HIST 0309 THE COLLAPSE OF EUROPE, 1890-1922 (3) The period extending from 1890 to 1922 was witness to one of the most profound and sudden intellectual, cultural and political revolutions in the history of Western Europe. The Intellectual Revolution, taken together with World War I and the Russian Revolution, is often regarded as marking the end of an epoch in European history that started as early as the Renaissance and which took sharper form during the 18th century Enlightenment. The course focuses attention on the thought of European intellectuals during the period, and on the varying consciousness among them, of a sense of profound cultural change.

HIST 0315 LIVING AND DYING IN EUROPE, 1610-1870 (3) The course presents an introduction to the patterns of everyday life of ordinary Europeans before and after the "vital revolution" of the 18th century, a revolution which marked the shift from recurrent mortalities to population explosion. The relationship between the exploitation of resources and population in terms of family life, economic distribution, political organization and popular psychology will be examined. Much of the material is recent and controversial. The course will be conducted by discussion and students will be expected to do a considerable amount of independent research.

HIST 0340 RUSSIA IN REVOLUTION 1900-1930 (3) A study in detail of the revolutionary experience of Russia: three "revolutions" and a civil war within twenty years. The student will study the causes and effects of violent change, the origins for the Soviet state (theory and practice) and the terminology and method of Soviet historiography.

AMERICAN

HIST 0130 UNITED STATES HISTORY AND GOVERNMENT (3) A survey of the United States history tracing the growth of American institutions and interpreting periods and events of important national significance. Consideration will be given to the causes and results of wars, presidential administrations, great issues and changes in governmental attitudes.

HIST 0241 RESPONSE TO INDUSTRIALISM, 1877-1932 (3) Examines the rise of American industrialization and urbanization, the development of national movements of Progressive reform and labor organization, as well as the increasing importance of American involvement in world affairs. Prerequisite: HIST 0130.

HIST 0243 UNITED STATES HISTORY, 1932-PRESENT (3) Will provide the student with knowledge of the continuing evolution of the American welfare state, federal fiscal crises, the impact of technology upon the rural and urban environment, and the impact of science and technology on social and economic conditions. Prerequisite: HIST 0130.

HIST 0251 AMERICAN COLONIAL HISTORY 1607-1776 (3) The political, economic, and social development of the American colonies from the age of exploration to the Declaration of Independence. Topics include exploration, early settlement, and the development of the colonies through the coming of the American Revolution.

HIST 0255 THE AGE OF JEFFERSON AND JACKSON, 1776-1845 (3) A study of the American Revolution and its aftermath including the "critical period" and the drafting of the United States Constitution. Topics include the emergence of political parties, Jeffersonian and Jacksonian democracy, expansion and the War of 1812, and the emergence of sectionalism.

HIST 0257 THE CIVIL WAR AND RECONSTRUCTION, 1845-1877 (3) The causes of the War, the conduct of the war; the attempt at reconstruction in its political, social, and economic aspects; national reunification.

HIST 0260 UNITED STATES HISTORY 1877-1932 (3) An analytical portrayal of the American nation from the post-Reconstruction period through the beginnings of the Great Depression. Themes of study will include American industrialization, urbanization, Progressivism, and reform, economic development, and the increasingly important role of American involvement in world affairs.

HIST 0266 U.S. SOCIAL AND CULTURAL HISTORY I (3) An examination of American social and cultural developments from the early colonization to the Civil War. Topics to be studied include the religious history of colonial America, changing social and family life, entertainment, the impact of democracy and nationalism on American life, and the workers, north and south.

HIST 0267 U.S. SOCIAL AND CULTURAL HISTORY II (3) An examination of American social and cultural developments from the Civil War to the present, with projections for the future. Topics to be studied include industrialization, urbanization, immigration, changes in family and social relationships, religion, and a focus on women, Blacks, Indians, and minorities.

HIST 0268 THE CITY IN AMERICAN HISTORY (3) A study of the American city from colonial times to 1919. The course examines the impact of urbanization upon social and institutional structures. Topics include the rise of the city, transportation revolution, the impact of technology, industrialization, immigration, physical growth patterns, social mobility, reform, and the rise of city planning.

HIST 0269 THE CONTEMPORARY AMERICAN CITY (3) The American City since 1919 as studied through the forces that have shaped the contemporary city: the automobile, the highway revolution, metropolitan and megalopolis forms, ghettos, suburbanization, and city and regional planning. Particular emphasis will be given to the nationalization of the American City.

HIST 0270 PROBLEMS IN AMERICAN HISTORY (3) This course will offer readings and/or research in a specific prearranged topic in American history. Examples of the topics are sickness and health in American History, the Immigrant Experience, the Depression, etc. This course may be taken three times for credit.

HIST 0274 MASSACHUSETTS HISTORY TO 1820 (3) An examination of the history and society of Massachusetts from the period before the arrival of Whites to 1820. Major topics to be covered include the Puritan experience, Indian-White relationships, the Revolutionary era, Massachusetts under the Articles of Confederation, the early development of industrialization, and the War of 1812 and its aftermath.

HIST 0275 MASSACHUSETTS HISTORY SINCE 1820 (3) An examination of the history and society of Massachusetts from the early 19th century to the present time. Major topics to be covered include immigration and its impact on Massachusetts, industrialization, urbanization and suburbanization, the cultural flowering of the 19th century, the Civil War, the changing environment and economy, and the impact of technological developments in the post-World War II period.

HIST 0350 SENIOR SEMINAR: EARLY AMERICAN HISTORY (3) An in-depth research and/or reading experience in early American history, building upon the student's background and interests. The course will include discussion, criticism by classmates, analysis by the instructor. Prerequisites: two 0200-level courses in the field or equivalent.

HIST 0355 SENIOR SEMINAR: 19th CENTURY AMERICAN HISTORY (3) An in-depth research and/or reading experience in 19th century American history, building upon the student's background and interests. The course will include discussion, criticism by classmates, and analysis by the instructor. Prerequisites: two 0200-level courses in the field or the equivalent.

HIST 0360 SENIOR SEMINAR: RECENT AMERICAN HISTORY (3) An in-depth research and/or reading experience in recent American history, building upon the student's background and interests. The course will include discussion, criticism by classmates, and analysis by the instructor. Prerequisites: two 200-level courses in the field or equivalent.

HIST 0361 INTERNSHIPS IN AMERICAN HISTORY (1-15) A program centering on study and internship in various career fields allied to the study of American History. These may include museum work, historical restoration projects, local archaeology, archival work, and historical editing (editing is limited to 1 credit per semester, a maximum of 3 credits may be earned). While gaining practical work experience through the internship program, the student will also be undertaking a directed research project associated with the area of internship. Prerequisite: permission of director of internships.

HIST 0365 THE HISTORY OF CITY AND REGIONAL PLANNING (3) The development of the urban planning profession in America is studied from the 1890's to date. The course will analyze planners' responses to rising problems of land use, zoning, housing, suburbanization, environmental problems, highways, strips, malls and the larger requirements of metropolitan and regional need created by the evolution of urban form and structure.

C. NON-WESTERN

HIST 0150 INTRODUCTION TO NON-WESTERN WORLD (3) Provides a brief survey of the essential elements of the history and culture of the peoples of Asia and Africa. Includes an analysis of the roles played by Buddhism, Confucianism, Hinduism and Islam in developing the unique characteristics of the non-west; and a summary of the major historical events of China, India and Africa, as well as a study of the relations of these countries with each other.

HIST 0276 THE SPANISH EMPIRE IN AMERICA (3) The course will examine the Spanish discovery and conquest of America from Columbus to the 19th century revolutions for independence. Focal points will be the existence of the great Indian civilizations; the formation of Spain's American Empire; the Indian receptivity of Spanish culture; and the factors which contribute to the decline and fall of this most extensive of the European empires in the Western Hemisphere.

HIST 0277 LATIN AMERICAN NATIONS, 1825 TO THE PRESENT (3) The course focuses on the emergence of the Latin American countries, their common characteristics, their struggles for survival in the face of persistent dictatorships and military juntas, and the survival of colonial traditions which have both facilitated and impeded their development in the large community of nations.

HIST 0282 TRADITIONAL AFRICA TO 1807 (3) The history of Africa is to be surveyed from prehistoric times to 1807. Topics covered will include an introduction to the geography, peoples and culture of the continent. More specialized topics will include studies of prehistoric Africa, Africa and the classical world, formation and history of sudanic and savanna states, Bantu migrations, African states of the east coast, initial European contacts with continent, the slave trade and the beginnings of exploration.

HIST 0283 CONTEMPORARY AFRICAN HISTORY (3) The second half of the study of the history of Africa will be devoted to a survey of the period from the English and slave trade law of 1807 to the present. Topics covered will include the slave trade of the 19th century and its suppression, exploration of the continent, the impact of imperialism, the formation and administration of colonies, and the nationalist movements. There will be further specialized topics concerning modern Africa such as economic and political development, confrontation between the races, Africa in world affairs, and studies in depth of individual nations.

HIST 0286 TRADITIONAL FAR EAST (3) A study of the historical and cultural foundations of China, Korea, India, and Japan including their dynastic developments until the eighteenth century.

HIST 0287 CONTEMPORARY FAR EAST (3) Western contacts with Asia beginning with the eighteenth century, emphasizing the Chinese world view in the History of Asia, including the emergence of Modern China and Japan.

HIST 0290 PROBLEMS IN NON-WESTERN HISTORY (3) These courses are designed to focus the attention of the student on a specific problem within the scope of historical study the fields of Africa, Asia, or Latin America. The problems will be of contemporary interest; and they will include intensive research, readings, class discussions, and the production of a scholarly paper. The field and problem(s) will be designated prior to the semester in which the course is offered. This course may be taken 3 times for credit.

HIST 0291 EXPANSION OF EUROPE AND IMPERIALISM (3) The period to be covered will be 1415 to the present. This will include the formation of both the "old" and "new" empires, as well as a study of the modern relations between ex-colony and "mother country." Topics to be covered will be the initial European exploration and colonization of Asia and Africa as well as the "new world." The conflict of European nations leading to the loss of most of the "old" empire by England, France, Spain, Portugal and Holland will be traced. The remainder of the course will be devoted to a study of the causes of the growth of the "new" empire under the general term imperialism.

HIST 0292 MODERN MIDDLE EAST (3) A survey of the history of the Middle East from the First World War to the present, with special attention to the issues of conflicting nationalisms and change, as well as the significance of modern Islam.

HIST 0370 PROBLEMS IN AFRICAN HISTORY (3) Intensive guided research and presentations of written results in a scholarly manner on a major topic of historical interest in African studies. Topics such as nationalism, state formation and colonial institutions may be selected depending on research facilities and student interest. The major topic will be designated in advance of registration. The course may be taken three times for credit.

HIST 0373 MODERN LATIN AMERICA (3) An opportunity to study modern Latin America's struggle with elites, military and civilian juntas, regional pacts, and national security v. human rights since 1950. Lectures and directed readings will provide opportunities for in-depth special interest research and study.

HIST 0375 UNITED STATES LATIN AMERICAN RELATIONS (3) The course probes the Latin American response to questions of U.S. interference and influence of various types, and it will also examine the snared goals of the two areas. Specific examples will be discussed, e.g., the Cuban Revolution, the Panama Canal Treaties, Multinational corporations, United States aid and development projects, and Latin American relations with the non-aligned world.

D. GENERAL

HIST 0298 METHODS OF TEACHING HISTORY: MIDDLE SCHOOL (3) A practical experience for students planning a career as a middle school history teacher. This course will cover a variety of topics, including the development of goals and objectives, planning, questioning, inquiry teaching, reading and writing skills, the use of media as a teaching tool, simulation activities, and more. This course should be taken the semester prior to enrolling in the Practicum. Prerequisite: 36 hours in history and completion of all education courses.

HIST 0299 METHODS OF TEACHING HISTORY: SECONDARY (3) A practical experience for students planning a career as a secondary school history teacher. This course will cover a variety of topics, including the development of goals and objectives, planning, questioning, inquiry teaching, reading and writing skills, the use of media as a teaching tool, simulation activities, and more. This course should be taken the semester prior to enrolling in the Practicum.

HIST 0385 PSYCHOHISTORY (3) To explore the possible relationships between psychoanalytical theory, biography, and historical movements. An examination and evaluation of some of the works on psychohistory and psychobiography will be included. Theoretical questions concerning the relationships between psychobiology, psychoanalytical theory, and biographical traits will be viewed.

HIST 0399 INDEPENDENT STUDY I, II, III (3) Independent study consists of directed reading and research on an historical subject agreed upon by the student and instructor and approved by the Chair of the Department. Arrangements must be made with the instructor and Chair before registering for this course.

LATIN AMERICAN STUDIES MINOR

Consisting of 18 hours, this minor is designed to incorporate perspectives from a wide range of disciplines such as literature, history, women's studies, anthropology and politics. Accordingly, students will take two courses from each of three categories as follows: literature, language and the fine arts; history and philosophy; and the social sciences. The category in which LA 301, Seminar in Latin American Studies, is counted will depend on its topic in a given semester. Courses in addition to those given below may be added as appropriate when they are developed.

Mastery of the Spanish or Portuguese language should be an important goal for those intending to work or to pursue advanced study in an area related to Latin America. For the purpose of this minor students are required, prior to the beginning of the senior year, to attain intermediate-level competency in Spanish or Portuguese as judged by successful completion of the fourth semester of language study or equivalent experience.

COURSES

Courses for the minor may be chosen from among the following:

HIST 0277 Latin American Nations 1825 to the Present	(3)
HIST 0373 Modern Latin America	(3)
HIST 0375 United States-Latin American Relations	(3)
HIST 0399 Independent Studies	(3)
LSPA 0200 Spanish Conversation	(3)
LSPA 0204 Spanish American Civilization	(3)
LSPA 0206 Advanced Oral Spanish	(3)
LSPA 0307 Spanish American Literature I	(3)
LSPA 0308 Spanish American Literature II	(3)
LSPA 0309 Contemporary Latin American Literature	(3)
MUSC 0304 Afro-Caribbean Music	(3)
PHIL 0300 Seminar in Philosophy	(3)
PHIL 0333 Seminar in Interdisciplinary Studies	(3)
POLS 0323 Selected Topics in Political Science	(3)
POLS 0324 Third World Politics	(3)
MCOM 0316 Special Topics in Mass Communications	(3)
LAMS 0301 Seminar in Latin American Studies	(3)

(Special topics, seminars, or independent studies courses may be applied to the minor when their content is appropriate and approved in a given semester).

COURSES

LAMS 0301 SEMINAR IN LATIN AMERICAN STUDIES (3) Readings about and discussion of issues, figures, movements, or perspectives on Latin America, to accompany independent research by the student. Topics which integrate various forms of study about the Spanish, Portuguese, and French-speaking peoples of the hemisphere will be emphasized. Prerequisite: introductory work in Latin American-related courses or equivalent.

LIBERAL STUDIES PROGRAM

Some students are unable to satisfy their educational goals within the existing structure of academic majors at Westfield State College for several possible reasons:

a) Broad career or educational goals which can only be met by interdisciplinary study.
b) Strong academic interests that cut across departmental lines.
c) A major unavailable in the field of primary interest.

For these students, the flexibility of the Liberal Studies major offers an opportunity to participate in designing an individual program of major studies which creatively integrates three areas of interest.

In the major, the three areas of concentration are chosen by the student with the approval of the Program Chair. These areas are not to be chosen haphazardly, but should be interrelated when viewed in perspective with the student's educational goals. For example, a student interested in a career in television reporting might choose to combine Communications-Journalism with Media Studies and Political Science; another with a passion for ancient Greek culture might combine Philosophy with History and Mathematics or Art; and the student interested in theatre production might select Speech and Theatre, Business Administration and Music. The possibilities for goal-oriented integrated programs are numerous.

The courses within each area of concentration are chosen by the student with the approval of the Program Chair, and should reflect a coherent, cohesive pattern. In addition, students are encouraged to choose electives in subject areas related to their areas of concentration.

Because of the individualized nature of each major program, special academic strength is expected. Students should have achieved a G.P.A. of 2.5 to be seriously considered for admission.

Students are accepted into the program only with the consent of the Program Chair.

REQUIREMENTS FOR THE B.A. IN LIBERAL STUDIES

1. The College Common Core: 40 hours.

2. The Major, consisting of a primary area of concentration, 18 hours; a secondary area of concentration, 15 hours; and a third area of concentration, 12 hours, for a total of 45 hours.

3. Electives totaling 35 hours.

REGULATIONS

1. There are three (3) areas of concentration in the B.A. in Liberal Studies Major, consisting of at least 18, 15 and 12 hours.

2. The areas of concentration may be selected from specific disciplines or from programs either free-standing or subsumed under a particular major which represent specific and distinct subject matters within a particular discipline.

3. Within each area of concentration, the selection of courses should not be random, but should reflect a coherent pattern designed by the student and approved by the Program Chair.

4. Students are expected to choose areas of concentration which are intellectually complementary.

5. Areas of concentration are restricted to those compatible with a Bachelor of Arts degree, and must be approved by the Program Chair.

6. Introductory level courses acceptable in the major itself are restricted to two courses.

REQUIREMENTS FOR THE B.S. IN LIBERAL STUDIES

The B.S. is designed to be an intellectually coherent interdisciplinary concentration providing study in two professional disciplines as well as a related liberal arts area.

1. The College Common Core: 40 hours.

2. The Major, consisting of three academic areas, two of five courses, one of four courses, with an additional elective course in any one of the areas for a total of 45 hours. No more than two courses on the introductory level can be taken in the entire major.

3. Electives totaling 35 hours.

REGULATIONS

The courses taken must be drawn from upper-level offerings arranged as below:

Two areas chosen from Business Management, Computer Science, and Criminal Justice.

And a third area chosen from Physical Science, Economics, Psychology, Mass Communication, Sociology, Political Science, Regional Planning, Biology, Mathematics, Art, Music, English, History, Philosophy, Modern Foreign Languages, Women's Studies, or Latin American Studies. Appropriate science-oriented Movement Science courses, or Education courses which have significant liberal arts components may be accepted. Such courses can be chosen from a list provided through the Liberal Studies Program.

MASS COMMUNICATION

The objective of the Mass Communication faculty is to provide our students with a strong liberal arts foundation through effective teaching and personal counseling so that each student will be able to develop general perspectives, knowledge, and skills currently employed in the field of communication.

The department faculty offers students the opportunity for more specialized knowledge and skills through the elected concentrations in Communication Management/Marketing, Broadcast Communication, and Journalism.

Effective September 1992, the concentration in Journalism offered by the Mass Communication Department was expanded to include numerous courses formerly offered by the College's English Department. The resultant working relationship with the English Department includes offerings by both departments. A curriculum revision process reflects the impact of current changes in electronic print media: computer graphics, reporting, editing, and design.

Central to the Mass Communication Department's philosophy of education is the commitment to an adaptation of the resources of the department and of the College to the needs, interests and abilities of individual students through a well coordinated academic counseling and advising program consistent with the College's academic standards and mission.

Graduates of the Mass Communication major have found the curriculum to be a strong foundation for entering graduate school or for entry-level occupations in business, industry, and service organizations.

Graduates work as writers, broadcasters, producers, managers, sales representatives, public relations practitioners, creative personnel, and human resource personnel in virtually all segments of society where effective interpersonal and mass communication knowledge and skills are critical factors of success.

FACILITIES

The department houses a full color television studio, editing suite, darkroom complex, production laboratories, and portable video units. Additionally, the college maintains a student-operated FM stereo radio station.

INTERNSHIPS

The Internship Program in the Department of Mass Communication offers qualified students an opportunity to gain valuable experience with professional mass communication organizations while earning college credit. Experiences vary, depending upon regulations and restrictions that are set by each agency. The Internship Program is divided into three categories: Local, Regional and National, and International Agencies.

Among the available opportunities in public relations/marketing, broadcasting, and journalism are locations in Boston, New York, Hartford, Springfield; London, England; and Dublin, Ireland.

REQUIREMENTS FOR THE MASS COMMUNICATION MAJOR

Note: The Mass Communication Department is in the process of revising the major: changing the major core, adding additional concentrations and revising course descriptions. Students enrolling this year may elect to complete either the current or the revised major.

REQUIRED MAJOR CORE - 18 credits

MCOM 0101 Introduction to Mass Communication	(3)
MCOM 0204 Writing for the Mass Media	(3)
MCOM 0240 History of Broadcasting	(3)
MCOM 0304 Communication Ethics	(3)
MCOM 0312 Mass Media Criticism	(3)
ENGL 0275 Journalism I	(3)

STUDENTS MUST ELECT ONE OF THE FOLLOWING CONCENTRATIONS:

COMMUNICATION MANAGEMENT/MARKETING - 21 credits

MCOM 0203 Principles of Public Relations	(3)
MCOM 0303 Propaganda, Persuasion and the Mass Media	(3)
MCOM 0320 Foundations of Media Research	(3)
MCOM 0340 Organizational Communications	(3)
Electives - Nine credits	(9)

BROADCAST COMMUNICATION - 21 credits

MCOM 0301 Introduction to Television Production	(3)
MCOM 0307 Broadcast Law	(3)
MCOM 0330 Broadcast Operations	(3)
MCOM 0350 Film as Mass Communication	(3)
Electives - Nine credits	(9)

JOURNALISM - 21 credits

MCOM 0202 Introduction to Photography	(3)
MCOM 0309 Broadcast Journalism	(3)
ENGL 0375 Journalism II	(3)
ENGL 0394 News Editing	(3)
Electives - Nine credits	(9)

ELECTIVE LIST

ART 0211 Visual Communication	(3)
ENGL 0103 Speech	(3)
ENGL 0367 Film Theory and Criticism	(3)
ENGL 0377 Feature Writing	(3)
ENGL 0384 Special Topics in Journalism	(3)
ENGL 0392 Business and Technical Writing	(3)

ENGL 0393 History and Development of the Motion Picture (3)
MCOM 0201 Mass Media in the Classroom (3)
MCOM 0250 History of Journalism (3)
MCOM 0302 Seminar in Television Production (3)
MCOM 0306 International Media (3)
MCOM 0311 Stereotyping in the Mass Media (3)
MCOM 0314 Senior Thesis (3)
MCOM 0316 Special Topics in Mass Communication (3)
MCOM 0318 Production of Instructional Media (3)
MCOM 0332 Writing for Television (3)
MCOM 0333 Television Workshop (3)
MCOM 0339 News Media Seminar (3)
MCOM 0343 Speaking on Radio and Television (3)
MCOM 0345 TV/Film Production Analysis (3)
MCOM 0399 Independent Study (3)
MGMT 0221 Business Management (3)
MGMT 0231 Marketing Management (3)
MGMT 0328 Advertising Techniques and Strategies (3)
MGMT 0335 Marketing Communications (3)

(Concentration requirements may also be used as electives)

NOTE: Numerous other electives available in the College's other departments of study may be elected with the recommendation of the student's advisor and the approval of the Department Chair.

FIELD PLACEMENT COURSES

The following courses require departmental and/or faculty approval: (credits earned for MCOM 0205 and/or MCOM 0305 may not be substituted for the Required Major Core, Concentration Requirements, or Concentration Electives).

MCOM 0205 Public Relations Aiding (1)
MCOM 0305 Mass Communication Internship (1-15)

MINOR IN MASS COMMUNICATION

Students electing a minor in Mass Communication must complete:

MCOM 0101 Introduction to Mass Communication
Two (2) addidtional courses from the required major core
Three (3) courses with MCOM designation

COURSES

MCOM 0101 INTRODUCTION TO MASS COMMUNICATIONS (3) A survey course in mass communication. Areas of discussion include basic media theory, history of the mass media, basic regulatory systems, and an introduction to the role of media in society.

MCOM 0201 MEDIA IN THE CLASSROOM (3) Designed to acquaint the student with the characteristics of mass media as an instructional tool. Major emphasis will be placed on the use of television, film, and still photography in an educational setting. Evaluation of software will also be covered.

MCOM 0202 INTRODUCTION TO PHOTOGRAPHY (3) Examines various techniques and applications of photography. Areas of study include camera operation, film selection, lenses, filters, lighting, composition, portraits, black and white processing and printing, and manipulation of the image. The history of the medium and its communicative properties are also discussed.

MCOM 0203 PRINCIPLES OF PUBLIC RELATIONS (3) Examines various principles and processes of public relations. Areas of discussion include organizational aspects, the public relations environment, fact finding, planning and programming, implementation, and evaluation. Particular attention will be given to audience targeting.

MCOM 0204 WRITING FOR MASS MEDIA (3) An examination of the manner in which messages are constructed for a variety of mass communication formats. Study will be conducted in areas such as print and broadcast journalism, advertising, organizational and political communication, as well as the visual dimensions of film and video. Students will be expected to develop both critical and practical skills in message design, and visual, written, and oral communication. Prerequisite: MCOM 0101.

MCOM 0205 PUBLIC RELATIONS AIDING (1) A "hands-on" experience under supervision which affords the student aide opportunities to actively participate in some aspects of Public Relations work. May be taken concurrently with MCOM 0203 or at a later time. Individually arranged schedule. Prerequisite: MCOM 0101.

MCOM 0230 FUNDAMENTALS OF AUDIO PRODUCTION (3) This course offers a focused study of principles in sound generation and reproduction. Included is a chronology of audio recording history along with some of the various effects of audio technology on the sounds, voices, and music of this century. Studio technology and methods of recording will be discussed and samples of recorded sound from various eras of recording history will be demonstrated. Practical exercises will be included involving the procedures of voice recording and tape editing. Prerequisite: MCOM 0101.

MCOM 0240 HISTORY OF BROADCASTING (3) Offers an historical and critical perspective of the development of the broadcasting industry in the United States. Specific areas of coverage include attempts at regulation, early educational broadcasting, the rise of commercialism, the history of networks, and radio and television's "Golden Ages."

MCOM 0243 PUBLIC RELATIONS WRITING (3) Covers public relations planning, audience analysis, and construction of motivational messages. Students will work on a variety of assignments that emphasize the design and production of effective public relations material for press, publications, and electronic media. Prerequisites: MCOM 0203 and MCOM 0204.

MCOM 0250 HISTORY OF JOURNALISM (3) An overview of journalism in the United States from the publication of the first newspaper in 1704 to the latest developments in electronic technology. The emphasis will be on major figures, institutions, and issues. The media's influence on American society will be examined. (Change from ENGL 0231 pending final governance approval).

MCOM 0301 INTRODUCTION TO TELEVISION PRODUCTION (3) Topics include lighting, camera operation, directing, switching, audio control, and general operation and set up of a studio. Each student will be required to write and direct a ten-minute color video tape production. All talent and production crews will be selected from class members. The class is limited to 12 students. Prerequisite: permission of instructor.

MCOM 0302 SEMINAR IN TELEVISION PRODUCTION (3) Designed to give the student an opportunity to conduct in-depth study into particular areas of television production. Students may choose to research a facet of television production or may select one of many genres used by the medium. Students will be required to prepare a formal paper and a 30-60 minute television production for discussion by the seminar. Participation in the productions of the College and assignments at a local broadcast station are requirements of the course (subject to arrangement with the station). Prerequisites: MCOM 0301 and permission of instructor.

MCOM 0303 PROPAGANDA, PERSUASION, AND THE MASS MEDIA (3) Activity involves students in monitoring, selecting and examining advertisements, speeches, editorials, jingles, etc., for the purpose of analyzing and identifying the many techniques and types of propaganda in the media. Details the "Five Pearls of Persuasion" common to media marketing, uses historical models and current case studies on media impact, develops basic analytic skills for testing credibility of media messages. Prerequisite: MCOM 0101.

MCOM 0304 COMMUNICATION ETHICS (3) Examines ethical considerations when applied to the following areas of mass communication: laws and regulations, advertising, delivery systems, institutions, and social impact. Prerequisite: MCOM 0101.

MCOM 0305 MASS COMMUNICATION INTERNSHIP (1-15) Students, through prior arrangement, will intern at various local, regional, or national media outlets.

MCOM 0306 INTERNATIONAL MEDIA (3) The course will examine various international media systems. Specific countries included are France, West Germany, Belgium, The Netherlands, Great Britain. Areas of discussion will include financing, control, and corporate structure. This course may be elected as a field study. Prerequisite: MCOM 0101.

MCOM 0307 BROADCAST LAW (3) Examines the decisions of the Federal Communications Commission, the Federal Trade Commission, and the Supreme Court that deal directly with mass media. Case studies of specific decisions will be examined as well as the role of the government in broadcasting. Prerequisite: MCOM 0101.

MCOM 0309 BROADCAST JOURNALISM (3) Areas of discussion to include effective utilization of the immediacy of radio and television, use of audio and video-tape for on the spot coverage, the relationship of word and picture, visual and aural redundancy, adapting other media such as newspapers and wire services to the electronic media, and the role of camera work in generating effective news delivery. Prerequisite: MCOM 0101.

MCOM 0311 STEREOTYPING IN THE MASS MEDIA (3) Examines how various minority groups are portrayed in the media. Includes an examination of the relevant research in media stereotyping and an analysis of the roles of the industry, the government and the public in formulating prevalent stereotypes used in the media. Prerequisite: MCOM 0101.

MCOM 0312 MASS MEDIA CRITICISM (3) Examines criticism of the mass media. The focus of the course will be on such broadcast media as radio and television, the various critical approaches which have been used and the relevance of those approaches today. Students will explore such issues as the early emphasis on appreciation and conventional program reviewing, more recent attempts to use statistical procedures in program analysis, and the collective nature of the media. Prerequisite: MCOM 0101.

MCOM 0314 SENIOR THESIS (3) Offers the student an opportunity to conduct specialized research in mass communication. Evaluation of the work will be conducted by the entire department. An oral defense of the project is required as well as public dissemination of the final written report. Prerequisites: MCOM 0320, senior status, and permission of the department.

MCOM 0316 SPECIAL TOPICS IN MASS COMMUNICATION (3) Examines selected media issues, perspectives, or themes chosen for their timely interest. Prerequisite: MCOM 0101.

MCOM 0318 PRODUCTION OF INSTRUCTIONAL MEDIA (3) Designed to give the student a background of information in the production of posters, charts, graphs, exhibits, models, devices, photographs (sets), transparencies, tape recordings, and the fundamentals of motion picture production. Limited to 16 students.

MCOM 0320 FOUNDATIONS OF MEDIA RESEARCH (3) Examines the various methodologies of media research. Topics will include analysis of various ratings systems, audience survey methods, content analysis, uses and gratifications, and evaluation of current media research. Prerequisite: MCOM 0101 or introductory management course.

MCOM 0325 PHOTOJOURNALISM (3) Course examines how primary photographic skills can be combined with language and graphics to observe or interpret people, things, and events for one of several forms of publication. Emphasis will be placed on informative, interpretive, and archival characteristics as well as the role of photo-journalism in mass communication. Prerequisites: MCOM 0202 and ENGL 0275.

MCOM 0330 BROADCAST OPERATIONS (3) Examines the field of broadcast operations. Areas of discussion include staffing, ENG assignments, remotes, programming, FCC forms and regulations, and various responsibilities of broadcast management. Prerequisite: MCOM 0101 or introductory management course.

MCOM 0332 WRITING FOR TELEVISION (3) Shows the student how to write for various aspects of this medium including creative public service announcements, educational documentaries, newscasts, promotional material, and copywriting in general. Students will write their own scripts utilizing actual professional script models. At least one field trip will be made to a professional studio. (Change from ENGL 0378 pending final governance approval).

MCOM 0333 TELEVISION PRODUCTION WORKSHOP (3) Provides students with advanced experience in preparing, structuring, rehearsing, producing, post production, evaluation, and analysis of their own programming. Emphasis will be placed on the subject matter beyond the material covered in MCOM 0301 and MCOM 0302. Prerequisite: MCOM 0302.

MCOM 0335 FUTURE STUDIES IN COMMUNICATION (3) An analysis of future trends in communication, especially with regard to the social and economic effects on people. Areas of discussion include the general pattern of merging functions in the telecommunications and computer industries, and the consequences for dependent systems such as broadcasts, cable, satellite, and microwave services. Other new technologies such as videotext, high resolution television, interactive computers, optical memory systems, small size direct broadcast satellite receiving equipment, and office and factory automation systems will also be discussed and examined in terms of intrinsic value and potential market and social impact. Prerequisite: MCOM 0101.

MCOM 0336 ADVANCED PUBLIC RELATIONS (3) Focuses on the public relations practitioner as communications manager, emphasizing the counseling function of PR in formulating strategies and policies in corporate communications. Prerequisite: MCOM 0203 or permission of instructor.

MCOM 0339 NEWS MEDIA SEMINAR: CONCEPTS AND ISSUES (3) A seminar in which participants will conduct an analysis of American mass communications; specifically, an examination of the development of news media and an evaluation of its control. Various components of the news media (wires, syndicates, networks, newspapers, magazines and books, radio and television) will also be evaluated as will their news coverage of such areas of public interest as government, violence and crime, national security and war, minorities and women, and specialized news. Prerequisites: Journalism II and consent of the instructor. (Change from ENGL 0379 pending final governance approval).

MCOM 0340 ORGANIZATIONAL COMMUNICATIONS (3) Concentrates on the process of creating and exchanging messages within a network of relationships in an organization; examines the organization's in-house and public relations as they influence adaptation to the dynamic environment. Includes case studies and current news media reports of communications problems and remedies as applications of communications theory. Prerequisite: MCOM 0203.

MCOM 0343 SPEAKING ON RADIO AND TELEVISION (3) Directed toward those students interested in broadcasting careers or in heightening their awareness of the extensive contrasting oral approaches used in both media. Utilizing actual in-studio environs, individual instruction, and classroom involvement, the course will expose the student to all the varying speaking situations and the expertise needed. Some of the key areas to be covered will be general radio and television announcing and the differences between the two, interviewing style and techniques, narration, panel discussions, talk programs, newscasting and sportscasting. (Change from ENGL 0395 pending final governance approval).

MCOM 0345 TV/FILM PRODUCTION ANALYSIS (3) An examination of television and film productions in terms of their managerial, financial, organizational and logistical requirements. Students will analyze and develop cost-effective models for use in television and film production management. Prerequisite: MCOM 0301.

MCOM 0350 FILM AS MASS COMMUNICATION (3) Examines film from a mass communication perspective. Particular emphasis will be placed on the cultural role of film, including economic factors as well as sociological, psychological, political and critical dimensions. An analysis of the impact of technology on the industry will also be conducted. Prerequisite: MCOM 0101.

MCOM 0399 INDEPENDENT STUDY (3-6) Independent study of topics in mass communication under faculty supervision. Prerequisite: permission of instructor and department chair.

MATHEMATICS

Mathematics is a subject with a history which stretches for thousands of years. It has been a major cultural force in Western civilization, serving as the foundation for scientific reasoning and forming the core of the major theories of physical science, as well as determining the direction and content of much philosophic thought. It has supplied substance to economic and political theories, has fashioned major painting, musical, architectural, and literary styles, has fathered our logic, and has furnished some of the best answers we have to fundamental questions about the nature of man and his universe.

Since Mathematics can be studied both as a pure discipline and as an applied discipline, the Department of Mathematics offers a major in mathematics, providing a foundation of pure and applied mathematics (suitable, among other things, for the preparation of high school teachers of mathematics). In addition, we provide courses which satisfy the college Common Core. Seventy percent of the faculty in this department hold terminal degrees in their field.

Students who major in Mathematics may wish to consider careers in actuarial science, secondary education, or further graduate work in mathematics. The study of mathematical sciences also provides a strong foundation for further professional education in a variety of areas.

Also, our Actuarial Preparatory Program recommends a sequence of courses in mathematics, economics, and business administration which are designed to prepare students for successful completion of the first three actuarial examinations.

REQUIREMENTS FOR MATHEMATICS MAJORS

Requirements (36 credits)

MATH 0105 Calculus I	(4)
MATH 0106 Calculus II	(4)
MATH 0118 Linear Algebra	(3)
MATH 0201 Calculus III	(4)
Seven (7) additional 0300-level mathematics courses	

CERTIFICATION FOR TEACHER OF MATHEMATICS (5-9, 9-12)

NOTE: A MINIMUM CUM OF 2.7 IS REQUIRED FOR A PRACTICUM PLACEMENT

Undergraduate mathematics majors who wish to be certified to teach Mathematics at the Middle or High School levels must:

Choose their math major electives to satisfy the mandated teacher certification competencies

Complete the courses that satisfy certification competencies with no grade lower than C

Complete the 18-credit secondary or middle school education sequence, described under the Education Department listings

Take MATH 0337 Foundations of Secondary and Middle School Mathematics

MATHEMATICS MINOR

The minor in mathematics consists of 18 hours of mathematics courses including:

MATH 0105 Calculus I
MATH 0106 Calculus II
No more than two (2) of the following:
- MATH 0104 Precalculus
- MATH 0110 Math Explorations
- MATH 0111 Math Applications
- MATH 0115 Math for Business and Social Science
- MATH 0150 Foundations/Sets and Logic

Note: One computer science programming course may be included in the minor. MATH 0103 College Algebra may not be included in the minor.

COURSES

MATH 0103 COLLEGE ALGEBRA (3) First of a two- course sequence designed to prepare students for Calculus. Topics include the real number system; inequalities and absolute values: introduction to functions; exponents; linear, polynomial and rational expressions; introduction to graphing: exponential and logarithmic functions. Prerequisite: High School Algebra I.

MATH 0104 PRECALCULUS (3) Topics covered include an in-depth discussion of functions; graphing; exponential and logarithmic functions; trigonometric functions; and analytic geometry and conic sections. Prerequisite: High School Algebra II or MATH 0103.

MATH 0105 CALCULUS I (4) A standard first semester course in calculus. Topics include limits and continuity, the derivativeand its properties, applications of differentiation (maxima and minima, related rates, introduction to anti-differentialtion, the definite integrals, and the fundamental theorem of calculus. Prerequisites: Four years of High School Math, including Algebra I and II and Geometry.

MATH 0106 CALCULUS II (4) A continuation of Calculus I. Topics include techniques of integration, applications of the integral, improper integrals, series and sequences, L'Hôpital's Rule, approximations of functions. Prerequisite: MATH 0105 or equivalent.

MATH 0108 ELEMENTARY STATISTICS (3) Intended to provide knowledge and computational skill in statistical procedures necessary to apply research techniques to problems in education, psychology, business and social sciences. The topics include nature of elementary statistics, nature of probability, sampling and sampling distributions, problems of estimations, tests of hypotheses, regression and correlation. Elective for non-mathematics majors. Prerequisite: High School Algebra II or MATH 0103.

MATH 0110 MATHEMATICAL EXPLORATIONS (3) An exploration of topics from elementary theoretical mathematics, including some of, but not limited to, the following topics: sets, logic, number systems, geometry, elementary number theory, and counting. Designed to give the liberal arts major an appreciation of mathematical reasoning and content. MATH 0110 and MATH 0111 may be taken in any order. Prerequisite: High School Algebra II or MATH 0103.

MATH 0111 MATHEMATICAL APPLICATIONS (3) A selection of topics from applied mathematics, including some of, but not limited to, the following topics: probability, statistics, solutions of linear equations and systems of linear equations, linear programming, computer programming, and consumer mathematics. Designed to give the liberal arts major an appreciation of the way in which mathematics can be applied in the real world. MATH 0110 and MATH 0111 may be taken in any order. Prerequisite: High School Algebra II or MATH 0103.

MATH 0115 MATHEMATICS FOR BUSINESS AND SOCIAL SCIENCES (3) A study of selected topics with particular emphasis on applications in business and social sciences. Topics include sets, probability, solution of equations, systems of linear equations, introduction to linear programming and, as time permits, an introduction to calculus. Prerequisite: High School Algebra II or MATH 0103.

MATH 0116 INTRODUCTION TO MATHEMATICAL SYSTEMS (3) Intended as a first course for students planning to major in mathematics. Emphasis in the course is on the structure of mathematical systems and methods of proof. Topics to be considered: logic and the nature of proof, sets, number systems, relations and functions, mathematical systems including groups and fields. Prerequisite: High School Algebra, Geometry and Trigonometry.

MATH 0118 LINEAR ALGEBRA (3) Study of fundamental concepts of linear algebra over the field of real numbers. Topics include solution of simultaneous linear equations, vector spaces, linear independence and dependence, basis, subspaces, linear transformations and matrices and their properties. Prerequisite: MATH 0104 or equivalent.

MATH 0127 CALCULUS WITH APPLICATIONS FOR BUSINESS AND SOCIAL SCIENCE (3) A study of differential calculus with an emphasis to business and economics. Topics will include: a review of algebra and functions, mathematical modeling, limits and differentiation, techniques of differentiation, max/min problems, graphing, business application, approximation, implicit differentiation and related rates, exponential and logarithmic functions, and growth models in business and economics. Prerequisite: High School Algebra and Geometry or MATH 0104.

MATH 0150 FOUNDATIONS/SETS AND LOGIC (3) Introductory course in the foundations of mathematics. Topics will include sets, logic, and problem solving. The topics of place value, relations, and functions will also be introduced. Students will develop a conceptual understanding of the course material and, through work with mathematics manipulatives, will explore the pedagogy of the subject. Prerequisite: High School Algebra II or MATH 0103.

MATH 0201 CALCULUS III (4) A continuation of Calculus II. Topics include vector functions and calculus of curves in space, differential calculus of multivariate functions, integral calculus of multivariate functions, polar, spherical and cylindrical coordinates, parametric equations, Cartesian coordinates, line and surface integrals. Prerequisite: MATH 0106 or equivalent.

MATH 0203 MATHEMATICS IN THE ELEMENTARY SCHOOL (3) Designed to reinforce the mathematical background and to enhance the effectiveness of the prospective elementary teacher. An integral part of the course is an investigation of the content, procedures, and materials of modern curricula for the elementary school. Prerequisite: MATH 0150.

MATH 0220 DISCRETE STRUCTURES (3) An introduction to discrete mathematical structures for Computer Science: discrete algebraic structures, algorithms and applications to structural programming and the analysis of algorithms; graphs, digraphs and applications to electrical and scheduling network; lattices, Boolean algebra and applications to switching theory. Prerequisite: CAIS 0120 and MATH 0118.

MATH 0237 MATHEMATICS TUTOR TRAINING SEMINAR (1) A training seminar for upper-class students involved with the Mathematics Peer Tutoring Program to meet the following three objectives: 1) presenting mathematics with understanding and flexibility; 2) recognizing, diagnosing, and remediating common math misconceptions, 3) becoming more sensitive to some of the affective issues arising both in tutoring relationships and for students struggling with mathematics. Prerequisites: MATH 0106, permission of instructor, and concurrent participation in the mathematics tutoring program. May be elected only once for credit.

MATH 0251 FOUNDATIONS/GEOMETRY (3) The study of the foundations of Geometry and Mensuration. Topics will include topological, projective, and Euclidean properties in 2- and 3- space; the development of the concept of measure in 2- and 3- space; and the introduction of measurement formulas. Students will develop a conceptual understanding of the course material and will work with mathematics manipulations. Prerequisite: MATH 0150 or equivalent.

MATH 0252 FOUNDATIONS/PROBABILITY AND STATISTICS (3) The study of the foundations of Probability and Statistics. Topics will include techniques for collecting, tabulating, and analyzing data, using probability principles, construction of histograms, hypothesis testing, and the formulation of inferences using principles of statistics. Students will develop a conceptual understanding of the course material and will work with mathematics manipulations. Prerequisite: MATH 0150 or equivalent.

MATH 0253 FOUNDATIONS/NUMBER SYSTEMS (3) The study of the real number system and its subsets. Topics will include the structure and properties of the whole, integer, rational and real number systems and the application of four-function calculators to problem solving and estimation. Students will develop a conceptual understanding of the course material and will work with mathematics manipulations. Prerequisite: MATH 0150 or equivalent.

MATH 0301 MODERN ABSTRACT ALGEBRA I (3) A study of groups, rings, integral domains and fields, with special emphasis on the real and complex fields. Prerequisite: MATH 0118.

MATH 0302 MODERN ABSTRACT ALGEBRA II (3) Polynomial rings, vector spaces, linear transformations, elementary theory of matrices and determinants. Prerequisite: MATH 0301.

MATH 0304 DIFFERENTIAL EQUATIONS (3) Geometric and physical meaning of differential equations. Theory and solution of first, second and higher order linear and non-linear differential equations. Initial and boundary value problems. Finite difference equations. Prerequisites: MATH 0201 and MATH 0118.

MATH 0306 MODERN GEOMETRY I (3) An integrated course consisting of intuitive, synthetic, and analytic approaches to Euclidean and other geometries. Topics will include axiomatic foundations, finite geometries, non-Euclidean geometries, and synthetic projective geometry. Prerequisite: MATH 0118.

MATH 0307 MODERN GEOMETRY II (3) Geometric and algebraic invariants, groups of transformations, topological, projective, affine and Euclidean transformations. Prerequisite: MATH 0306.

MATH 0308 INTRODUCTORY ANALYSIS (3) Topology of real numbers, Cauchy sequences, metric completeness, continuity, compactness, connectedness. Sequence and series and uniform convergence of infinite series. Derivatives and define integrals. Prerequisite: MATH 0106.

MATH 0309 INTRODUCTORY TOPOLOGY (3) A simple, thorough survey of the elementary topics of point-set topology of the real line and plane topological spaces; metric spaces; mappings; connectedness; compactness. Prerequisite: MATH 0201, junior or senior status in the major or permission.

MATH 0311 THEORY OF NUMBERS (3) Properties of integers including congruences, primes and factorization, continued fractions, quadratic residues, linear diophantine equations and number theoretic functions. Prerequisite: junior or senior status in the major or permission.

MATH 0323 COMPLEX ANALYSIS (3) Algebra of complex numbers, analytic functions, Cauchy Riemann conditions, conformal mapping, line integrals, Cauchy integral formula, residue integration, Taylor and Laurent series. Prerequisite: MATH 0201.

MATH 0333 APPLIED STATISTICS AND EXPERIMENTAL DESIGN (3) A study of the application of computer programming to statistical procedures employed in empirical research and the interpretation of numerical results. Topics in statistics include: introduction to descriptive and inferential statistics, hypothesis testing, parametric and non-parametric tests (correlation, regression, the t-test, analysis of variance, and factor analysis). The underlying assumptions of several experimental designs will also be examined. Prerequisites: MATH 0108 or equivalent, and knowledge of at least one scientific programming language.

MATH 0334 OPERATIONS RESEARCH AND MODELING (3) A study of mathematical modeling and of the models of interest in operations research, which may include distribution problems, linear programming, the simplex method and applications. CPM, network problems, non-linear programming problems, Markov chains, queuing models, and simulation. Prerequisites: MATH 0118, MATH 0108, and knowledge of at least one programming language.

MATH 0335 INTRODUCTION TO NUMERICAL METHODS (3) Intended for majors in mathematics or computer science. Uses the FORTRAN language for numerical computation but no previous knowledge of FORTRAN is assumed. Standard algorithms of numerical analysis will be chosen from: systems of linear equations, differential equations, integration, interpolation, non-linear equations. Prerequisites: MATH 0118, MATH 0106 and knowledge of at least one programming language.

MATH 0337 FOUNDATIONS OF SECONDARY AND MIDDLE SCHOOL MATHEMATICS (3) Designed to build upon student's mathematics background, relating students' mathematical knowledge to understanding and teaching the middle or secondary school mathematics curriculum. Topics to be considered are: geometry, algebra, basic skills, number theory, probability and statistics and the use of calculators and computers in the classroom. A thirty (30) hour field experience is a course requirement. Prerequisites: Junior or senior status in the major or permission.

MATH 0340 MATHEMATICAL STATISTICS I (3) Covers mathematical probability theory including: review of set theory, principles of counting, sample spaces and probability functions, random variables, joint probability functions, discrete distributions and continuous distributions. Prerequisite: MATH 0106.

MATH 0341 MATHEMATICAL STATISTICS II (3) A systematic treatment of theoretical mathematical statistics assuming preparation in post-calculus probability theory. Topics covered include estimation, hypothesis testing, linear models, non-parametric methods. Prerequisite: MATH 0340.

MATH 0399 INDEPENDENT STUDY (1-6) Independent study of topics in mathematics under careful faculty supervision. Intended for capable students to broaden their mathematics program or to gain depth in a particular area of interest. Prerequisite: permission of instructor and Department Chair.

MOVEMENT SCIENCE, SPORT AND LEISURE STUDIES

The Department of Movement Science, Sport and Leisure Studies offers a major in Movement Science leading to a Bachelor of Science degree. The department also offers a diverse selection of elective courses (theory and activity) designed to meet the needs and interests of today's students.

SCOPE OF THE MAJOR PROGRAM

The undergraduate major program prepares the student with a foundation in the movement sciences enabling the student to pursue several career alternatives and/or graduate study. In addition to the thirty (30) semester hours in major courses, Movement Science majors are required to complete a concentration in either Sports Medicine, Health/Fitness, Recreation, Physical Education Teaching Certification or Wilderness Leadership. Each concentration requires that the student satisfactorily complete a minimum of eighteen (18) credits of specific courses and a six credit internship. In lieu of an internship, students may select two upper level courses offered by the department.

Majors may choose more than one of the four concentrations or may, under advisement, and in addition to one of the four concentrations offered, design an individual program in such areas as sports journalism, sports broadcasting, or sports management.

The Movement Science Department also offers minors in Movement Science and Wilderness Leadership.

MAJOR PROGRAM REQUIREMENTS

All Movement Science Majors must complete the thirty (30) credits of courses specified below and at least one concentration offered by the department.

MAJOR CORE CLASSES

- MOVP 0104 Freshman Seminar (1)
- MOVP 0105 Foundations of Movement Science I (3)
- MOVP 0106 Foundations of Movement Science II (3)
- BIOL 0237 Anatomy and Physiology I (4)
- BIOL 0239 Anatomy and Physiology II (4)
- MOVH 0100 Health Related Fitness (3)
- MOVP 0202 Introduction to Motor Learning (3)
- MOVP 0203 Motor Development and Behavior (3)
- MOVP 0204 Analysis of Motion (3)
- MOVP 0205 Physiology of Exercise (3)

CONCENTRATIONS

SPORTS MEDICINE

- MOVH 0212 Concepts of Nutrition (3)
- MOVP 0230 Therapeutic Modalities (3)
- MOVP 0309 Evaluation of Injuries (3)
- MOVP 0311 Adaptive Physical Education (3)
- MOVP 0315 Exercise Injuries: Prevention and Treatment (3)
- MOVH 0103 Principles of Health and Wellbeing (3)
- MOVP 0353 Clinical Experience (6)

NOTE: A minimum GPA of 2.5 is required for a clinical placement.

HEALTH /FITNESS

- MOVH 0103 Principles of Health and Wellbeing (3)
- MOVH 0212 Concepts of Nutrition (3)
- MOVP 0183 Relaxation Techniques (1)

One of the following:

- MOVP 0181 Aqua Aerobics (1)
- MOVP 0185 Swimming for Fitness (1)

One of the following:

- MOVP 0162 Strength Training and Conditioning (1)
- MOVP 0109 Aerobics (1)
- MOVP 0114 Fitness for Adults (1)

As well as:

- MOVP 0221 Exercise Programs for Business & Industry (3)
- MOVP 0315 Exercise Injuries: Prevention and Treatment (3)
- MOVP 0321 Supervising Sports/Fitness Programs (3)
- MOVH 0351 Internship in Health (6)

NOTE: A minimum GPA of 2.5 is required for an internship placement.

TEACHER OF PHYSICAL EDUCATION (ELEMENTARY OR SECONDARY)

- MOVP 0103 Introduction to Teaching Physical Education (1)
- MOVP 0260 (MOVP 0261) Analysis of Teaching Selected P.E. Skills I: Elementary (Secondary) (4)
- MOVP 0262 Analysis of Teaching P.E. Skills II (2)
- MOVP 0302 Measurement and Evaluation in P.E. (3)
- MOVP 0311 Adaptive Physical Education (3)
- MOVP 0313 (MOVP 0314) Physical Education Teaching Methodology: Elementary (Secondary) (3)
- MOVP 0316 Curriculum Planning and Implementation in P.E. (2)
- MOVP 0349 (0350) Practicum: Elementary (Secondary) (6)

NOTE: A MINIMUM CUM OF 2.7 IS REQUIRED FOR A PRACTICUM PLACEMENT.

WILDERNESS LEADERSHIP

- MOVP 0199 Wilderness Experiences (3)
- MOVP 0245 Adventure Challenge Instructor (3)
- MOVP 0250 Techniques of Wilderness Leadership (3)
- MOVP 0398 Internship Wilderness Leadership (6)
- MOVH 0101 First Aid and Emergency Care (1)

One of the following:
- BIOL 0100 Natural History of Massachusetts (2)
- BIOL 0201 General Ecology (3)

One of the following:
- MOVR 0301 Outdoor Recreation (3)
- EDUC 0312 Outdoor Education (3)

As well as three Activities from the following list: (3-4)
- MOVP 0137 Skin and Scuba Diving
- MOVP 0138 Boating and Canoeing
- MOVP 0139 Kayaking
- MOVP 0155 Ski Touring and Snowshoeing
- MOVP 0164 Bicycling
- MOVP 0167 Camping Skills
- MOVP 0172 Orienteering
- MOVP 0173 Initiative Games and Ropes
- MOVP 0180 Rock Climbing
- MOVP 0182 Life Guard Training
- MOVP 0184 Water Safety Instructor

To be accepted into a concentration within the major, a student must attain a QPA of 2.5 in the major core area (30 credits). Once accepted into a concentration and in order to be accepted into an internship or clinical experience, a student must attain a QPA of 2.5 in the courses listed in the concentration.

Candidates for an internship, clinical experience, or teaching practicum must: 1) complete an application (available from advisor); 2) submit three (3) favorable recommendations from department faculty and two (2) favorable recommendations from supervising practitioners; 3) hold a current First Aid Certificate; 4) demonstrate student membership in a professional society for two years. Additionally, the student must submit a self evaluation which includes:

a. reasons for choosing the concentration.
b. contributions made or projected to the field.
c. strengths and/or weaknesses.
d. a resume listing activities of a professional nature.

The recommendations from the faculty and cooperating practitioners should provide evidence of proficiency as a leader and address perceived growth and contribution to the field of study.

Students seeking certification to teach physical education must also meet any standards mandated by the State Department of Education.

MINOR IN MOVEMENT SCIENCE

To earn a minor in Movement Science, a student must complete the following courses:

- MOVP 0105 Foundations of Movement Science I
  or MOVP 0106 Foundations of Movement Science II
- MOVP 0202 Introduction to Motor Learning
- MOVP 0205 Physiology of Exercise
- MOVP 0315 Exercise Injuries: Prevention and Treatment
- BIOL 0237 Anatomy and Physiology I
- Three P. E. Skills Courses

MINOR IN WILDERNESS LEADERSHIP

The Movement Science Department also offers a minor in Wilderness Leadership. The requirements are the same as for the Wilderness Leadership Concentration, except an internship is not required, nor is completion of the major core required.

COURSES

MOVP 0103 INTRODUCTION TO TEACHING PHYSICAL EDUCATION (1) This course will provide initial exposure to school physical education programs and the opportunity to integrate concepts of the movement science courses with the curriculum in the schools. Field-based pre-practicum (30 clock hours) with classroom follow-up. Prerequisite: MOVP 0105 or MOVP 0106.

MOVP 0104 FRESHMAN SEMINAR/MOVEMENT SCIENCE (1) Designed to provide the student with an introductory study and critical analysis of the professional opportunities in movement science.

MOVP 0105 FOUNDATIONS OF MOVEMENT SCIENCE I (3) Designed to provide the student with the opportunity to examine the historical and philosophical foundations of human movement and sport.

MOVP 0106 FOUNDATIONS OF MOVEMENT SCIENCE II (3) Designed to provide the student with the opportunity to examine the sociological and psychological foundations of human movement and sport.

MOVP 0199 WILDERNESS EXPERIENCES (3) An introduction to wilderness activities which provide participants with a degree of challenge and excitement. Will include current information on the most popular activities, with attention given to the history, equipment needs, travel arrangements, safety and first aid procedures, physical skills, liability problems and environmental concerns. The theories behind these activities and the organizational methods for conducting them, will also be included.

MOVP 0202 INTRODUCTION TO MOTOR LEARNING (3) The study of significant variables which influence motor learning, i.e., transfer, cues, practice, reminiscences, perception, reaction time, motivation, reinforcement, etc. and the analysis of selective variables which affect the acquisition of motor skills. Prerequisite: PSYC 0101

MOVP 0203 MOTOR DEVELOPMENT AND BEHAVIOR (3) The scientific study of developmental patterns (psychomotor, cognitive and affective domains) of basic motor skills and structural components, growth processes and interrelationships/interactions of structure to function that influence motor behavior - infancy to old age. Prerequisite: PSYC 0101

MOVP 0204 ANALYSIS OF MOTION (3) Science of human motion, analysis of leverage in body movement and problems of readjustment in relationship to body mechanics and to physical activity as it is related to an understanding of skillful, efficient and purposeful human motion. A lab component is included. Prerequisite: BIOL 0237.

MOVP 0205 PHYSIOLOGY OF EXERCISE (3) Designed to investigate and understand the role that exercise (muscle activity) plays on the functioning of the human body and how the body responds to exercise. A laboratory component is included. Prerequisite: BIOL 0239

MOVP 0215 DANCE FUNDAMENTALS (3) The course is designed to introduce the student to a variety of dance forms. The student will be provided the opportunity to gain knowledge of the history of dance, the technical elements of selected dance forms and dance composition. The course meets for two hours of lecture and two hours of technique laboratory per week for the semester.

MOVP 0221 EXERCISE PROGRAMS FOR BUSINESS AND INDUSTRY (3) Analysis of physiological principles and exercise prescriptions for fitness, weight control and health programs. Provides an understanding of business/ corporate/industrial fitness/wellness programs. Prerequisite: BIOL 0237.

MOVP 0230 THERAPEUTIC MODALITIES (3) Examines the use of therapeutic modalities as a component of athletic injury reconditioning programs. Theory, clinical applications and legal aspects are considered. Two lectures, two hour laboratory, weekly. Prerequisite: permission of instructor.

MOVP 0245 ADVENTURE CHALLENGE INSTRUCTOR (3) The operation, management and design of an Adventure Challenge Ropes Course. This includes liability responsibilities, group process, construction and maintenance, safety procedures and technical skill. Satisfactory completion will result in one year certification of Adventure Challenge Instructor at Westfield State College.

MOVP 0250 TECHNIQUES OF WILDERNESS LEADERSHIP (3) Techniques of planning, developing, organizing, and and conducting an extended Wilderness Experience. Leadership training will also include first aid, rescue, navigation and legal responsibilities of these experiences. Prerequisite: MOVP 0199.

MOVP 0260 ANALYSIS OF TEACHING SELECTED PHYSICAL EDUCATION SKILLS/ELEMENTARY (4) This course provides the student with the knowledge and methodology of selected activities appropriate for the elementary school child. The course will include locomotor, non-locomotor, manipulative, body management and specific sports skills as taught through games of low organization, lead-up activities to games of higher organization and rhythmics. Consideration will be given to analysis of performance organization and progression. The course will consist of two hours of lecture and four hours of laboratory. Prerequisites: MOVP 0105 and MOVP 0106.

MOVP 0261 ANALYSIS OF TEACHING SELECTED PHYSICAL EDUCATION SKILLS/SECONDARY (4) This course provides the student with the knowledge and methodology of teaching games, sports and physical activities in a secondary physical education program. The course will include team and individual sports, non-traditional games and dance/rhythmic activities. Emphasis will be placed on analysis of performance, sequence and progression of skills and lead-up games, and effective organizational techniques applied in teaching these selected activities. This course will consist of two hours of lecture and four hours of laboratory. Prerequisites: MOVP 0105 and MOVP 0106.

MOVP 0262 ANALYSIS OF TEACHING SELECTED PHYSICAL EDUCATION SKILLS II (2) Provides the student with the knowledge and methodology appropriate for selected physical education skills: aquatics, tumbling and gymnastics, and track and field. Emphasis will be placed on analysis of performance, sequence, progression of skills and effective organizational techniques applied in teaching these activities. Will include safety procedures. Prerequisites: MOVP 0260 or MOVP 0261.

MOVP 0301 PHYSICAL EDUCATION IN THE ELEMENTARY SCHOOL (3) Philosophy, program planning and methods of teaching children, guided observational experiences of children in schools, presentation of activities suitable in elementary school programs.

MOVP 0302 MEASUREMENT & EVALUATION IN PHYSICAL EDUCATION (3) This course is designed to provide the student with an opportunity to gain knowledge of elementary statistical techniques and measurement procedures applicable to the discipline of physical education. Students will be expected to develop competency in the selection, development, and administration of valid testing and evaluation programs in physical education. Prerequisite: MOVP 0313 or MOVP 0314 or permission.

MOVP 0304 PSYCHOLOGY OF COACHING (3) This course concentrates on the principles and techniques applicable to the coaching of sports at the elementary and secondary levels.

MOVP 0309 EVALUATION OF INJURIES (3) The study of advanced techniques in the evaluation of and treatment of athletic injuries with special emphasis upon the theories and principles of tissue injury and repair. The course includes study of the principles of and the construction of programs for athletic fitness, protective and rehabilitative devices, and the underlying physics, physiological effects, and determination of proper care and use of advanced therapeutic modalities. Prerequisite: MOVP 0204, MOVH 0210, MOVP 0302 or written permission of instructor.

MOVP 0311 ADAPTIVE PHYSICAL EDUCATION (3) The course will cover scientific techniques used in assessment, identification, skill analysis and program implementation for special needs students. Consideration will be given to characteristics, needs and related problems associated with handicapping conditions such as retardation, learning disabilities, behavioral disorders, orthopedic disabilities, visual and hearing impairment, chronic illnesses, bilingual and multicultural problems of children and their integration into physical education programs. Special attention will be given to the impact of federal and state regulations as they relate to adapted and mainstreamed physical education. Twenty (20) hours of field work required. Prerequisite: MOVP 0204

MOVP 0312 MOVEMENT AND MUSIC WORKSHOP (3) Creative teaching in movement and music. Course will focus on movement principles and Orff-Schulwerk design for creativity in music. There will be application of the movement principles in Movement Education Program and the design for creativity in music toward the development of elemental experiences in music (sound), rhythm movement, and word. The culmination of activities will lead to the interdisciplinary application of movement, music and literature in the development of sensitivity of expressional media through the creative teacher. Prerequisite: Junior or senior standing or permission of instructor.

MOVP 0313 PHYSICAL EDUCATION TEACHING METHODOLOGY: ELEMENTARY (3) Analysis of performance and methods of teaching selected motor activities for the elementary level. Included will be growth and development as it relates to program planning and implementation, class management, teaching styles, formulation of goals and objectives through lesson and unit plans, sequencing and progression for teaching skills, fundamental motor patterns and game usage. A forty (40) hour pre-practicum at the elementary level is required. Prerequisites: MOVP 0202 and MOVP 0262.

MOVP 0314 PHYSICAL EDUCATION TEACHING METHODOLOGY: SECONDARY (3) Analysis of skill performance and methods of teaching physical education in the secondary school. Will include organization, sequence and progression for teaching skills, formulation of objectives and goals through lesson and unit plans, evaluation of lessons, class management and teaching styles. A forty (40) hour pre-practicum at the secondary level is required. Prerequisites: MOVP 0202 and MOVP 0262.

MOVP 0315 EXERCISE INJURIES: PREVENTION AND TREATMENT (3) Provides the student with the knowledge of the general principles of athletic training. The emphasis of the course will be the prevention and management of exercise/sport injuries and conditions. Prerequisite: BIOL 0237

MOVP 0316 CURRICULUM PLANNING & IMPLEMENTATION (2) This course will provide for the development of curricular designs in Physical Education for programs in schools through evaluation of existing programs and the study of current trends and development in relation to their influence on the curriculum. Prerequisites: MOVP 0313 or MOVP 0314.

MOVP 0317 METHODS AND MATERIALS II: ELEMENTARY (3) Students will be involved in experiences with children from public schools in teaching and learning experiences. Students are required to become actively involved in assuming the roles and responsibilities of a professional educator. Prerequisite: MOVP 0313.

MOVP 0318 METHODS AND MATERIALS II: SECONDARY (3) Students will be involved in experiences with children from public schools in teaching and learning experiences. Students are required to become actively involved in assuming the roles and responsibilities of a professional educator. Prerequisite: MOVP 0314.

MOVP 0321 SUPERVISING SPORTS/FITNESS PROGRAMS (3) An overview of the objectives, strategies and policies the managing sports/fitness programs. Specific learning experience will be designed to enhance the individual's technical, human, and conceptual skills. Prerequisite: MOVP 0105, MOVP 0106 or MOVH 0100

MOVP 0322 SPORTS AND THE LAW (3) An analysis of the legal considerations in the administration of physical education, health, and sports/athletic programs. Specific law relevant to these programs and how to incorporate consideration of the law into instruction, curriculum development, supervision, staffing, policy formulation, facility design and maintenance, equipment selection and maintenance will be examined.

MOVP 0325 WOMEN AND SPORT (3) Provides an overview of the concerns of women within the social institution of sport. The historical, socio-psychological, and physiological aspects of female sport participation will be examined and discussed. Issues related to the impact of social change within sport upon the female athlete will be addressed. Prerequisite: WSTP 0101, PSYC 0101, or SOCI 0101.

MOVP 0349 PRACTICUM IN PHYSICAL EDUCATION: ELEMENTARY (6) Supervised observation and student teaching in an elementary school, conduct of classes and extra-curricular activities, development and understanding of school and community. Emphasis on continuity of lessons, units, daily evaluation. Supervision by cooperating school practitioner and Physical Education faculty from the college. Individual conferences and group seminars. Prerequisite: Advanced standing, MOVP 0313, and current First Aid certificate.

MOVP 0350 PRACTICUM IN PHYSICAL EDUCATION - SECONDARY (6) Supervised observation and student teaching in a secondary school, conduct of classes and extra-curricular activities, development and understanding of school and community. Emphasis on continuity of lessons, units, daily evaluation. Supervision by cooperating school practitioner and Physical Education faculty from the college. Individual conferences and group seminars. Prerequisite: Advanced standing, MOVP 0314, and current First Aid certificate.

MOVP 0353 CLINICAL EXPERIENCE IN ATHLETIC TRAINING (6-12) Course requires working with a certified athletic trainer in another school for practical experience. Duties to include: administering first aid, administration of therapy treatment, observation of work of the clinical supervisor and duties assigned by the clinical supervisor. Prerequisite: Advanced standing, 2.5 GPA in Athletic Training concentration, and current First Aid certificate.

MOVP 0355 PRACTICUM SEMINAR: PHYSICAL EDUCATION (3) The practicum seminar is a series of formal meetings to provide an opportunity for student teachers to perceive relationships among ideas in problem situations, to explore creative situations, to increase familiarity with many resources and materials, and to develop wholesome personal and professional relationships. Special programs are presented with the aid of professional resource persons. Identification of educational innovations, problems and suggestions for the present and future needs of students and school personnel are a pertinent part of the practicum experience.

MOVP 0398 INTERNSHIP WILDERNESS LEADERSHIP (6) Provides the student enrolled in the Wilderness Leadership concentration with an opportunity to work with public and/or private agencies/institutions in the community conducting wilderness programs. The student will work under the supervision of the agency/institution director and will be supervised by a member from the MSSLS department. Students will be expected to assist in the development as well as the conduct of the Wilderness Programs offered. Students are expected to fulfill a minimum of 280 clock hours. Prerequisite: Advanced standing and completion of courses in the Wilderness leadership concentration with a minimum QPA of 2.5 and current First Aid certificate.

MOVP 0399 INDEPENDENT STUDY (1-6) Individual research and independent study related to a particular phase of Physical Education with approval from the Physical Education Department. Prerequisite: Physical Education Major with Advanced Standing.

HEALTH

MOVH 0100 HEALTH-RELATED FITNESS FOR ADULTS (3) Designed to assist the individual in making sound choices toward preparing and planning a lifestyle conducive to achieving and maintaining total fitness and wellbeing. Topics include: cardiovascular endurance, muscle strength, muscle endurance, flexibility, diet and weight control, stress management and degenerative disease prevention. Combines the theoretical with the experimental.

MOVH 0101 FIRST AID AND EMERGENCY CARE (1) Provides the fundamental principles, knowledge and skills of first aid and accident prevention. Prepares the individual to care for most injuries and emergencies when medical assistance is delayed. Certification from the National Safety Council will be available upon successful completion of the course.

MOVH 0103 PRINCIPLES OF HEALTH AND WELLBEING (3) Designed to assist the student in developing a lifestyle conducive to good health and wellbeing. Identification of risk factors which affect longevity will be discussed. Included will be substance abuse, emotional and environmental factors, diet and exercise.

MOVH 0212 CONCEPTS OF NUTRITION (3) Includes basic principles of nutrition and the body's use of nutrients. Emphasis on the effect of diet on selected health problems as well as the relationship between diet and athletic habits using a variety of established guidelines including the use of a computerized diet analysis. Prerequisite: any lab science course

MOVH 0301 HEALTH EDUCATION IN THE ELEMENTARY SCHOOL (3) Designed to assist administrators and classroom teachers in evaluating needs of the particular school system and to formulate programs in health education. Emphasis will be on correlation and integration of health instruction. Prerequisite: MOVH 0103 or permission of the instructor.

MOVH 0351 INTERNSHIP HEALTH (6) Provides the student enrolled in the Health/Fitness Concentration with an opportunity to do in service work with public and private agencies/institutions in the community. The students will work under the supervision of the agency/institution director and will be supervised by a faculty member from the MSSLS Department. Students will be expected to assist in the development as well as conduct of Health/Fitness programs offered. Students are expected to fulfill a minimum of 280 clock hours. Individual conferences and group seminars are held in addition to the 280 clock hours. Prerequisites: Advanced Standing and completion of courses in the Health/Fitness Concentration with a 2.5 minimum QPA, and current First Aid certificate.

MOVH 0399 INDEPENDENT STUDY IN HEALTH (1-6) Individual research and independent study relative to a particular health issue. Prerequisite: Permission of instructor.

RECREATION

MOVR 0301 OUTDOOR RECREATION (3) An in-depth analysis of outdoor recreational activities. Includes skills of living in nature in respect to wilderness camping and environmental awareness, campcraft skills; planning and conducting outdoor recreation programs. Prerequisites: MOVR 0102 and MOVR 0201.

MOVR 0399 INDEPENDENT STUDY IN RECREATION (1-6) Individual research and independent study relative to a particular recreation issue. Prerequisite: Permission of instructor.

SKILLS

MOVP 0109 AEROBICS (1)
MOVP 0110 ARCHERY (1)
MOVP 0111 BADMINTON (1)
MOVP 0112 BADMINTON II (1)
MOVP 0113 FITNESS FOR ADULTS: WALKING (1)
MOVP 0114 FITNESS FOR ADULTS: JOGGING (1)
MOVP 0115 BOWLING (1)
MOVP 0118 STEP AEROBICS (1)
MOVP 0120 SOCCER (1)
MOVP 0122 SOFTBALL (1)
MOVP 0124 BASKETBALL (1)
MOVP 0127 VOLLEYBALL (1)
MOVP 0128 VOLLEYBALL II (1)
MOVP 0129 FIELD HOCKEY (1)
MOVP 0131 BEGINNERS' SWIMMING (1)
MOVP 0132 INTERMEDIATE SWIMMING (1)
MOVP 0133 SWIMMERS (1)
MOVP 0137 SKIN AND SCUBA DIVING (1)
MOVP 0138 BOATING AND CANOEING (1)
MOVP 0139 KAYAKING (1)
MOVP 0140 SQUARE DANCE (1)
MOVP 0141 FOLK DANCE (1)
MOVP 0142 MODERN DANCE (1)
MOVP 0143 BALLROOM DANCE (1)
MOVP 0144 MODERN JAZZ DANCE (1)
MOVP 0145 BALLET I (1)
MOVP 0146 BALLET II (1)
MOVP 0147 BASIC RHYTHMIC ACTIVITIES (1)
MOVP 0148 TAP DANCE (1)
MOVP 0149 TENNIS (1)
MOVP 0150 TENNIS II (1)
MOVP 0151 TRACK AND FIELD (1)
MOVP 0152 GOLF I (1)
MOVP 0153 GOLF II (1)
MOVP 0154 DOWNHILL SKIING (1)
MOVP 0155 SKI TOURING AND SNOW SHOEING (1)
MOVP 0156 GYMNASTICS I (1)
MOVP 0162 STRENGTH TRAINING & CONDITIONING (1)
MOVP 0163 BALLROOM DANCE II (1)
MOVP 0164 BICYCLING (1)
MOVP 0165 RACQUETBALL AND HANDBALL (1)
MOVP 0167 CAMPING SKILLS (1)
MOVP 0170 TOUCH FOOTBALL (1)
MOVP 0171 DIVING (1)
MOVP 0172 ORIENTEERING (1)
MOVP 0173 INITIATIVE GAMES AND ROPES (1)
MOVP 0180 ROCK CLIMBING (1)
MOVP 0181 AQUA AEROBICS (1)
MOVP 0182 LIFEGUARD TRAINING (2)
MOVP 0183 RELAXATION TECHNIQUES (1)
MOVP 0184 WATER SAFETY INSTRUCTOR (2)
MOVP 0185 SWIMMING FOR FITNESS (1)
MOVP 0188 MODERN JAZZ DANCE II (1)

MUSIC

The Music Department, in alliance with a liberal arts base, provides the highest standard of practical and theoretical training toward the development of potential in the individual student. The department places the student at the center of its focus. Professional training in musicianship, performance, pedagogy, and literature furnishes an environment in which the abilities of the student can be fully developed. After completing music studies at Westfield State College, the student is well equipped to make choices regarding further professional goals and objectives.

Areas of concentration are provided in Performance, Theory and Composition, Music History, Music Education, Jazz Studies, Musical Theatre, Music Merchandising, and Business Management. The successful completion of the Concentration in Music Education leads toward Certification by the State Board of Education.

Any qualified student may participate in the department's Performance Ensembles. Numerous concerts, recitals, and other productions are presented to the entire community each semester.

The Music Department's facilities consist of an electronic piano laboratory, individual practice rooms (equipped with pianos), a music listening room, a recital room, and practice sound modules. Additionally, there is a growing collection of recordings and cassettes available to students. An impressive collection of texts on music and an expanding collection of music scores are housed in the College Library.

Graduates majoring in music have found careers in church music, music education, recording engineering, music retailing, profession performance careers outside of the field of Music.

REQUIREMENTS FOR MUSIC MAJORS

MUSIC MAJOR CORE (Total Credits 35)

MUSC 0112 Music Theory I	(3)
MUSC 0211 Music Theory II	(3)
MUSC 0113 Basic Musicianship I	(1)
MUSC 0114 Basic Musicianship II	(1)
MUSC 0200 Music History I	(3)
MUSC 0201 Music History II	(3)

MUSIC INSTRUMENT/VOICE (Levels 1-7) (14)

All Music Majors are required to take one lesson per week on their major instrument, or voice, throughout seven semesters of study. All students enrolled in Major instrument or Voice study must also participate, as available, in a Repertoire Class. There is no additional fee for lessons that are required for graduation, within the Music Major Core, or the student's selected Area of Concentration.

PIANO PROFICIENCY (0-3)

ENSEMBLE (6)

All students must participate in a performing ensemble during each semester enrolled as a Music Major or Music Minor as assigned by the department. To receive credit for any Major instrument or Voice level for the study of Applied Music, all students must pass a jury examination at the end of each semester. Any grade of "Incomplete" received in Applied Music must be made up by the end of the fourth week of the following semester.

RECITAL CLASS (1)

All Music majors must participate in a musical organization each semester. Details available from Department.

AREAS OF CONCENTRATION

CONCENTRATION IN MUSIC EDUCATION

The student will select the appropriate group of listed courses for the certification sought: Teacher of Music: Elementary (N-9), or Teacher of Music: Secondary (5-12).

Admission to the Music Education concentration during the fourth semester is dependent on: completion of the piano proficiency requirement, and completion of an entrance examination to include music education philosophy, major applied area, basic musicianship, and piano.

All Music Education concentration students must pass a pre-practicum jury examination in the semester preceding the practicum. The examination will demonstrate proficiency in conducting, score reading, piano, sight singing, and the major applied area.

Music education concentration students preparing for a practicum experience in instrumental music normally take a traditional concert band or orchestral instrument for the applied major. Students preparing for a practicum experience in vocal music normally take voice for the applied major. Students planning a practicum experience outside their usual performing area must demonstrate performance experience and proficiency equivalent to MUSC 0172 or complete three semesters of minor applied study and ensemble experience in voice, percussion, winds or orchestral strings, as appropriate.

NOTE: A MINIMUM CUM OF 2.7 IS REQUIRED FOR A PRACTICUM PLACEMENT.

Major Coursework (Total Credits 41)

MUSC 0112 Music Theory I	(3)
MUSC 0211 Music Theory II	(3)
MUSC 0212 Music Theory* III	(3)
MUSC 0312 Form and Analysis	(3)
MUSC 0200 Music History I	(3)
MUSC 0201 Music History II	(3)
MUSC 0230 Basic Conducting	(3)
Applied Music (Instrument/Voice 7 Levels)	(14)
Ensemble	(6)

Pedagogical Coursework

Vocal and Instrumental Techniques	(3)
MUSC 0221 Music Curriculum and Instruction	(3)
MUSC 0323 Behavioral Techniques in Music	(3)
EDUC 0221 Equity in Education	(3)

One of the following:

MUSC 0322 Elementary Music Methods	(3)
MUSC 0321 Vocal Music in the Secondary Schools	(3)
MUSC 0327 Instrumental Music in the Elementary Schools	(3)
MUSC 0326 Instrumental Music in the Secondary Schools	(3)

One of the following:

PSYC 0202 Child Psychology	(3)
PSYC 0203 Adolescent Psychology	(3)

One of the following:

MUSC 0324 Practicum: Music, Elementary	(6)
MUSC 0325 Practicum: Music, Secondary	(6)

* Students who also concentrate in Jazz Studies may substitute MUSC 0364 Contemporary Harmonic Techniques for MUSC 0212 Music Theory III.

CONCENTRATION IN PERFORMANCE (Total Credits 30)

Students will audition for admission into this Concentration; pass a qualifying examination before entering the fifth level of applied studies; and present a satisfactory junior performance.

Major Instrument or Voice	(10)
MUSC 0200 Music History I or MUSC 0201 Music History II	(3)
Music History Elective	(3)
MUSC 0212 Music Theory III	(3)
Music Theory or Composition Elective	(3)
MUSC 0213 Basic Musicianship III	(2)
MUSC 0330 Choral Conducting or MUSC 0331 Instrumental Conducting	(3)
MUSC 0312 Form and Analysis	(3)
Senior Recital	(0)

CONCENTRATION IN MUSIC HISTORY (Total Credits 21)

MUSC 0300 Music in the Middle Ages and Renaissance	(3)
MUSC 0301 Music in the Baroque Period	(3)
MUSC 0302 Music in the Classical and Romantic Periods	(3)
MUSC 0303 Music in the Twentieth Century	(3)
MUSC 0212 Music Theory III	(3)
MUSC 0312 Form and Analysis	(3)
MUSC 0330 Choral Conducting or MUSC 0331 Instrumental Conducting	(3)

CONCENTRATION IN THEORY AND COMPOSITION (Total Credits 33)

For the student in the Theory and Composition Concentration, the fourteen hours required in the Music Major Core in MAJOR INSTRUMENT OR VOICE, will be distributed as follows:

Major Instrument or Voice	(8)
Minor Instrument/Piano	(4)
Advanced Composition I	(2)
MUSC 0212 Music Theory III	(3)
MUSC 0217 Orchestration	(3)
MUSC 0312 Form and Analysis	(3)
MUSC 0310 Counterpoint	(3)
MUSC 0214 Composition I	(2)
MUSC 0215 Composition II	(2)
MUSC 0216 Composition III	(2)
Instrumental Classes from two of the following: Strings, Woodwinds, Brass, and Percussion	(2)
Choral or Instrumental Conducting	(3)
MUSC 0311 Advanced Music Theory	(3)
MUSC 0315 Advanced Composition II	(2)
MUSC 0316 Advanced Composition III	(2)
Music History Elective	(3)

The last three listed courses in the Concentration in Theory and Composition are not required of those students who have a double concentration in Music.

CONCENTRATION IN MUSICAL THEATRE (Total Credits 27)

Voice Class	(1)
MUSC 0330 Choral Conducting or MUSC 0331 Instrumental Conducting	(3)
Musical Theatre Practicum (1-1-1-1)	(4)
MUSC 0200 Music History I or MUSC 0201 Music History II	(3)
ENGL 0252 Acting I and ENGL 0357 Acting II	(6)
ENGL 0353 Theatre Workshop or	(6)
ENGL 0254 Vocal Techniques	(3)
and ENGL 0251 Theatre Arts	(3)
MOVP 0145 Ballet I and MOVP 0146 Ballet II	(2)
Dance: Folk, Modern, Tap, or Jazz	(2)

CONCENTRATION IN INSTRUMENTAL JAZZ STUDIES (Total Credits 26)

MUSC 0160 Jazz/Rock History	(3)
MUSC 0264 Jazz Theory and Analysis	(3)
MUSC 0362 Jazz Improvisation I	(2)
MUSC 0364 Contemporary Harmonic Techniques	(3)
MUSC 0360 Stage Band Arranging I	(3)
MUSC 0361 Stage Band Arranging II	(3)
MUSC 0145 Jazz Ensemble	(2)
MUSC 0267/0268 Jazz Keyboard Harmony I, II, III	(3)
MUSC 0363 Jazz Improvisation II	(2)
Jazz Instrument	(2)

CONCENTRATION IN VOCAL JAZZ STUDIES (Total Credits 24)

MUSC 0160 Jazz/Rock History	(3)
MUSC 0264 Jazz Theory and Analysis	(3)
MUSC 0362 Jazz Improvisation I	(2)
MUSC 0364 Contemporary Harmonic Techniques	(3)
MUSC 0365 Vocal Jazz Techniques	(3)
MUSC 0366 Vocal Jazz Arranging	(3)
MUSC 0267/0268 Jazz Keyboard Harmony I, II, III	(3)
MUSC 0146 Vocal Jazz Ensemble	(2)
Jazz Voice	(2)

CONCENTRATION IN MUSIC MERCHANDISING AND BUSINESS MANAGEMENT (Total Credits 31)

Music Theory or MUSC 0364 Contemporary Harmonic Techniques	(3)
MUSC 0264 Jazz Theory and Analysis	(3)
MUSC 0200 Music History I or MUSC 0201 Music History II	(3)
Instrumental Classes From: Violin, Trumpet, Clarinet, Piccolo, Guitar	(4)
From: Oboe, Flute, Saxophone, Horn, Trombone	(3)
MUSC 0330 Choral Conducting or MUSC 0331 Instrumental Conducting	(3)
MGMT 0221 Business Management	(3)
MGMT 0231 Marketing Management	(3)
MGMT 0104 Accounting I	(3)
MGMT 0302 Small Business Management	(3)

MUSIC MAJOR - NO SPECIFIC CONCENTRATION

Music Theory and Music History Electives	(9)
Ensembles	(2)

MUSIC MINOR (Total Credits 18)

MUSC 0112 Music Theory I and MUSC 0211 Music Theory II	(6)
Major Instrument or Voice	(6)
MUSC 0330 Choral Conducting or MUSC 0331 Instumental Conducting	(3)
MUSC 0200 Music History I or MUSC 0201 Music History II	(3)

COURSES

THEORY AND COMPOSITION

MUSC 0110 BASIC MUSIC THEORY (3) (non majors) The study of notation, scale construction, intervals, chords, rhythm, and elements of form and counterpoint.

MUSC 0111 BASIC MUSIC THEORY (Majors and Minors) (3) The study of notation, scale, interval and chord construction, rhythm, and elements of melody, form and counterpoint.

MUSC 0112 MUSIC THEORY I (3) A continuation of Basic Music Theory (MUSC 0111) with study of Inversions, Nonharmonic Tones, Harmonic Rhythm, Modulations, Dominant Seventh Chords, the Principles of Secondary Dominants, and simple descriptive analysis. Continued exploration of melodic structure, and musical texture.

MUSC 0113 BASIC MUSICIANSHIP I (1) Elementary solfege, rhythm exercises, musical dictation, and musical terms in Italian and German.

MUSC 0114 BASIC MUSICIANSHIP II (1) Intermediate solfege, rhythm exercises, musical dictation, and musical terms in the French language. Prerequisite: MUSC 0113.

MUSC 0211 MUSIC THEORY II (3) Emphasis is upon the study of extended chords, sequence, and chromatic harmonies. Continued development of analytical techniques. Prerequisite: MUSC 0112.

MUSC 0212 MUSIC THEORY III (3) Emphasis is upon late Romantic and Twentieth-Century Harmonic Techniques. Also, an introduction to the experimental techniques of Contemporary Music, and continued concern for the development of analytical techniques. Prerequisite: MUSC 0211.

MUSC 0213 BASIC MUSICIANSHIP III (2) Advanced solfege, rhythm exercises. Interpretation of scores through formal analysis. Prerequisite: MUSC 0114.

MUSC 0214 COMPOSITION I (2) An introduction to basic compositional techniques in music. Creative work in smaller forms. Prerequisite: MUSC 0112.

MUSC 0215 COMPOSITION II (2) Emphasis is upon varied instrumental and vocal media. Includes an introduction to Twentieth-Century Compositional Techniques. Prerequisites: MUSC 0211 and MUSC 0214.

MUSC 0216 COMPOSITION III (2) Emphasis is upon individual projects. Performance of original works will be encouraged. Prerequisites: MUSC 0212 and MUSC 0215.

MUSC 0217 ORCHESTRATION (3) A study of the technical aspects of each instrument to include ranges and transposition. Score analysis and arranging for various combinations of instruments. Prerequisites: MUSC 0112 and Instrument Classes.

MUSC 0310 COUNTERPOINT (3) A review of species counterpoint will lead to a study of tonal counterpoint in the style of the 18th Century. Analysis of representative works will complement the written work in from two to four voices, culminating in efforts in such forms and techniques as the invention, canon, invertible counterpoint, and fugue. Prerequisite: MUSC 0112.

MUSC 0311 ADVANCED MUSIC THEORY (3) Continuation of Music Theory III with special focus upon the works of contemporary theorists, and the application of their concepts and principles to music of all periods and styles. May be repeated for credit. Prerequisites: MUSC 0212 and MUSC 0312.

MUSC 0312 FORM AND ANALYSIS (3) An introduction to the analysis of musical forms. Works analyzed: 17th century to late 19th century compositions. Prerequisite: MUSC 0212.

MUSC 0314 ADVANCED COMPOSITION I (2) Continuation of Composition III. Performances of original works will be required. Prerequisite: MUSC 0312.

MUSC 0315 ADVANCED COMPOSITION II (2) Continued study in Music Composition, with emphasis upon extended works for larger ensembles. Prerequisite: MUSC 0314.

MUSC 0316 ADVANCED COMPOSITION III (2) The final semester in Composition. Concern for the presentation of a public recital and/or the development of a portfolio of compositions. Prerequisite: MUSC 0315.

MUSC 0317 CHORAL ARRANGING (3) The development of arranging techniques for the choral ensemble. Attention is devoted to harmonic arranging for both accompanied and unaccompanied female, male, and mixed ensembles. Attention to contrapuntal aspects of the choral arranging process. Prerequisites: MUSC 0212 and MUSC 0310.

MUSC 0399 INDEPENDENT STUDY (Theory and Composition) (3-6). Permission of instructor.

MUSIC HISTORY, LITERATURE, AND APPRECIATION

MUSC 0101 MUSIC APPRECIATION (3) The study of masterpieces of music from each era, from the Middle Ages through contemporary times. Emphasis is on directed listening and music is analyzed with reference to style characteristics.

MUSC 0102 MUSIC IN AMERICA (3) A survey of music in America from the landing of Columbus through the Twentieth Century.

MUSC 0103 MUSIC APPRECIATION (Music majors) (3) The study of music of each era, from the Middle Ages through contemporary times. Music is analyzed through directed listening, through the use of musical scores, and with reference to style characteristics.

MUSC 0104 WORLD MUSIC (3) A survey of world music literature including the music of non-Western cultures: China, India, and the Near East; the tribal music of Africa and its influence on the music of South America and the Caribbean area; the lesser known music of the Western world including Iceland, Ireland, and the Indians of America. Designed for Honors students of the college. Prerequisite: MUSC 0101 or permission of instructor.

MUSC 0106 WOMEN'S ROLE IN MUSIC: A HISTORY (3) The course will trace women's involvement in the field of music and include the study of women composers, performers, musicologists, educators, and women as patrons of the arts.

MUSC 0160 HISTORY OF JAZZ (3) The study of jazz music from the early 1900's to the present. Emphasis on styles and trends of major jazz performers and ensembles within each period.

MUSC 0200 MUSIC HISTORY I (3) A chronological study of the history of musical styles showing the development of musical forms from the Middle Ages through the Baroque Era.

MUSC 0201 MUSIC HISTORY II (3) A continuation of Music History I. The study of musical forms as developed from the Classical Era through the Twentieth Century.

MUSC 0300 MUSIC IN THE MIDDLE AGES AND RENAISSANCE (3) A chronological study of forms and styles of Western Music from Antiquity through the Sixteenth Century. Prerequisite: MUSC 0103, MUSC 0200, and MUSC 0201 or permission of instructor.

MUSC 0301 MUSIC IN THE BAROQUE ERA (3) The history of music from 1600 to 1750 with emphasis on the musical styles of Monteverdi, Bach, and Handel. Prerequisite: MUSC 0103, MUSC 0200, MUSC 0201 or permission of instructor.

MUSC 0302 MUSIC IN THE CLASSIC AND ROMANTIC ERAS (3) A study of the forms and styles of music from 1740 to 1900. Prerequisite: MUSC 0103, MUSC 0200, MUSC 0201 or permission of instructor.

MUSC 0303 MUSIC IN THE TWENTIETH CENTURY (3) A study of changing styles of music from the late German Romanticists through the experimental music of contemporary times. Prerequisites: MUSC 0103, MUSC 0200 and MUSC 0201 or permission of instructor.

MUSC 0304 AFRO-CARIBBEAN MUSIC (3) Music of Puerto Rico and the Caribbean Islands. A study of the influences of Spanish, African and Indian music on the music of Puerto Rico, and its influence on the music of America. Course is especially designed for the classroom teacher. Prerequisite: MUSC 0101 or MUSC 0103.

MUSC 0399 INDEPENDENT STUDY (Music History) (3-6). Permission of instructor.

MUSIC EDUCATION

MUSC 0220 MUSIC IN THE ELEMENTARY SCHOOL (3) A course designed for the nonmusic major. Introduces the materials and techniques with which the Elementary Education major may guide young children in musical experiences. Emphasis is on the development of musical knowledge and teaching skills.

MUSC 0221 MUSIC CURRICULUM AND INSTRUCTION (3) A field-based methods course including an overview of curriculum and principles of music education grades N-12. Administration of ensembles and classroom music courses. Twenty-five (25) hours of field experience in selected public schools are required with documentation.

MUSC 0230 BASIC CONDUCTING (3) Basic techniques of conducting including baton techniques; simple, compound, and asymetrical meters; expression and interpretation through laboratory experiences. Prerequisites: MUSC 0112 and MUSC 0201.

MUSC 0321 VOCAL MUSIC IN THE SECONDARY SCHOOLS (3) A study of vocal music activities in the public schools, from the middle-school level through the senior high school. The course field experience prepares students to organize and develop a choral program, analyze and evaluate choral literature, and prepare for rehearsals and performances. Prerequisites: MUSC 0221, MUSC 0156, MUSC 0274 Major Instrument V, Voice and Piano Proficiency.

MUSC 0322 ELEMENTARY MUSIC METHODS (3) A survey of music literature, materials and current teaching techniques appropriate for the elementary school vocal music program. Consideration is given to identifying goals and developing sequential musical experiences. Assignments in area public/private schools will be required throughout the semester. Prerequisites: PSYC 0301, MUSC 0156, Piano Proficiency, and MUSC 0221.

MUSC 0323 BEHAVIORAL TECHNIQUES IN MUSIC (3) A field-based methods course emphasizing the application of behavioral principles in music rehearsals and classes. Twenty-five (25) hours of field experience in selected public schools are required with documentation. Prerequisites: PSYC 0101 and MUSC 0221.

MUSC 0324 PRACTICUM: MUSIC, ELEMENTARY (6-12) A full-time unpaid apprenticeship with a co-operating practitioner at the elementary level, supervised by college music faculty. Scheduled to include a minimum of 135 hours of direct instructional responsibility. Periodic on campus seminars are required. Prerequisite: Completion of all required courses for elementary certification.

MUSC 0325 PRACTICUM: MUSIC, SECONDARY (6-12) A full-time unpaid apprenticeship with a co-operating practitioner at the secondary level, supervised by college music faculty. Scheduled to include a minimum of 135 hours of direct instructional responsibility. Periodic on campus seminars are required. Prerequisite: Completion of all required courses for secondary certification.

MUSC 0326 INSTRUMENTAL MUSIC IN THE SECONDARY SCHOOLS (3) A field-based methods course emphasizing teaching materials and techniques for secondary school bands and orchestras. Twenty-five (25) hours of field experience in selected public schools are required, with documentation. Prerequisite: MUSC 0221.

MUSC 0327 INSTRUMENTAL MUSIC IN THE ELEMENTARY SCHOOLS (3) A field-based methods course emphasizing teaching materials and techniques for beginning and intermediate instrumental classes, including strings, woodwinds, brass, and percussion. Twenty-five (25) hours of field experience in selected public schools are required, with documentation. Prerequisite: MUSC 0221.

MUSC 0399 INDEPENDENT STUDY (Music Education) (3-6). Permission of instructor.

CONDUCTING

MUSC 0330 CHORAL CONDUCTING (3) The development of conducting techniques in relation to rhythmic/melodic exercises. Basic techniques of choral conducting, voice production, choral literature and performance practices. Prerequisites: MUSC 0201 and MUSC 0211.

MUSC 0331 INSTRUMENTAL CONDUCTING (3) Conducting and score reading of standard orchestral repertoire. Attention is given to the broader aspects of style, interpretation, terminology, transposition and the detailed aspects of baton technique. Prerequisites: MUSC 0201, MUSC 0211, and Instrument Classes.

MUSC 0399 INDEPENDENT STUDY (Conducting) (3-6). Permission of instructor.

PERFORMING ENSEMBLES

MUSC 0140 CHORALE (1) Membership by audition. Mixed voices emphasizing the acappella tradition, the Chorale also performs with orchestra. Extensive performance schedule on and off campus. Literature spans all periods of music history. The Chorale tours every spring. May be repeated for credit.

MUSC 0141 COLLEGE CHORUS (1) Mixed voices, no audition required. Performs on and off campus at least twice each semester. Literature covers all periods of music history with emphasis on major works. May be repeated for credit.

MUSC 0142 MADRIGAL SINGERS (1) Mixed voices, by audition. Music for small ensemble from all periods of music history. Emphasis on the Renaissance Period and acappella singing. May be repeated for credit.

MUSC 0143 THE WIND SYMPHONY (1) Open to all qualified students through the successful completion of an audition. Dedicated to the finest in wind-instrument repertory. Several concerts, both on and off campus each year. May be repeated for credit.

MUSC 0144 ORCHESTRA (1) A College-Community Ensemble which is open to all students and interested musicians from the Greater Westfield Area. Performance of standard orchestral literature. A performance each semester. May be repeated for credit.

MUSC 0145 JAZZ ENSEMBLE (1) A group of instrumentalists who perform arrangements in the Jazz and other popular idioms. By audition only. May be repeated for credit.

MUSC 0146 JAZZ VOCAL ENSEMBLE (1) A group of sixteen singers and instrumentalists who perform arrangements in the Jazz and contemporary idioms. Semi-choreographed. By audition only. May be repeated for credit.

MUSC 0240 CHAMBER ENSEMBLES (1) By special arrangement. Small ensembles structured according to student interest and available faculty expertise. Recently offered: Brass Quintet, Woodwind Quartet, Accordion Ensemble, Percussion Ensemble, Trombone Choir, Horn Ensemble, Opera Workshop and others. May be repeated for credit.

INSTRUMENTAL CLASSES

MUSC 0150-0151, 0250 PIANO CLASS (non-majors) (1-1-1) (Beginner, Intermediate, Advanced) Class instruction for students with little or no keyboard experience. Emphasis is on developing functional skills at the keyboard and ability to interpret musical notation.

MUSC 0152-0153, 0252 PIANO CLASS I-III (for Music Majors) (1-1-1) A keyboard class designed to develop practical playing skills. Begins with emphasis on fundamental piano techniques, moves through emphasis on chording, accompanying, and improvising and sight reading, and concludes with the learning of assigned compositions and the development of transpositional skills.

MUSC 0154 WOODWIND CLASS (1) The focus will be on either Flute, Oboe/Bassoon, Clarinet, or Saxophone. Involves classroom study of the particular instrument through practical experience in performance to the extent that the student can demonstrate a knowledge of the basic fundamentals of embouchure, fingerings, breathing and tone production, as they apply to the particular instrument being studied.

MUSC 0155 BRASS CLASS (1) (Trumpet, Horn, Trombone, or Tuba) Classroom study of the particular instrument through practical experience in performance to the extent that the student can demonstrate a knowledge of the basic fundamentals of embouchure, fingerings, breathing and tone production as they apply to the particular instrument being studied.

MUSC 0156 VOICE CLASS (1) A course designed to meet the needs of the non-voice major in the Music major program. The class is conducted in the form of a vocal laboratory, in which the students work on the development of skills necessary for good singing.

MUSC 0157 PERCUSSION CLASS (1) The study and acquisition of skills applicable to the various instruments of the percussion section.

MUSC 0158 STRING CLASS (1) (Violin, Viola, Violoncello, or String Bass) Classroom study on a particular instrument. Practical experience in performance to the extent that the student can demonstrate a knowledge of the basic fundamentals of bowing, fingerings, and tone production as they apply to the particular instrument.

JAZZ STUDIES

MUSC 0260-0263 JAZZ INSTRUMENT OR VOICE I-IV (2-2-2-2) Study on the student's principal instrument of the techniques and stylistic considerations in the performance of Jazz. Prerequisite: MUSC 0174-0177.

MUSC 0264 JAZZ THEORY AND ANALYSIS (3) The study of jazz techniques and fundamentals including: improvisation, scales, chords, and rhythmic interpretation of jazz phrases. Prerequisite: MUSC 0111.

MUSC 0266 SMALL GROUP JAZZ WORKSHOP (1) The study of Jazz literature, current improvisational techniques and the performance practice made popular by the so-called "jam session."

MUSC 0267-0268 JAZZ KEYBOARD HARMONY I-II (1-1) Classroom piano instruction for students interested in jazz. Emphasis on II-V-I progressions, Blues forms, and other chord functions. Prerequisite: MUSC 0264.

MUSC 0360-0361 STAGE BAND ARRANGING I-II (3-3) A study of writing techniques for jazz ensembles, rock groups, and other ensembles. Prerequisites: MUSC 0264 and MUSC 0364.

MUSC 0362-0363 JAZZ IMPROVISATION I-II (2-2) Classes for developing skills in harmonic, melodic, and rhythmic improvisation through performance. Prerequisite: MUSC 0264.

MUSC 0364 CONTEMPORARY HARMONIC TECHNIQUES (3) Twentieth century chordal structures including extended chords, chromatic harmony, and harmonic substitutions. The keyboard will be used and all scoring will be for piano. Prerequisites: MUSC 0211 and MUSC 0264.

MUSC 0365 JAZZ VOCAL TECHNIQUES (3) A class for developing Jazz vocal phrasing, interpretations, and style. Scat singing is emphasized.

MUSC 0366 JAZZ VOCAL ARRANGING (3) A class for developing writing skills for Jazz vocal solos, duets, small and large ensembles. Notation is emphasized.

MUSC 0367 CHORD SCALES (2) The advance study of chord extensions, substitutions and alterations relating to scales and melody for use in instrumental solo playing and arranging. Prerequisites: MUSC 0110, MUSC 0111, MUSC 0262, and MUSC 0362.

MUSC 0399 INDEPENDENT STUDY (Jazz Studies) (3-6). Permission of instructor.

APPLIED MUSIC STUDIES

Private music lessons, required of all Music majors and Music minors, are provided by the Applied Music Studies Faculty. Music majors are exempt from applied music instruction fees for those hours specifically required for graduation, within their individual programs.

A PREREQUISITE to all first-year MAJOR INSTRUMENT OR VOICE study is a satisfactory entrance audition. MAJOR INSTRUMENT OR VOICE study is undertaken by each student in relation to one instrument from the following list:

Accordion	Horn	Trombone
Bassoon	Oboe	Trumpet
Clarinet	Organ	Tuba
Classical Guitar	Percussion	Viola
Euphonium	Piano	Violin
Flute	Saxophone	Violincello
Harpsichord	String Bass	Voice

MINOR INSTRUMENT OR VOICE levels listed below are generally taken only for elective credit. Any of the above instruments may be elected for Minor study. Syllabi which detail the requirements for each level are available through a separate departmental publication. MINOR INSTRUMENT OR VOICE study does not require a Jury Examination at the end of each semester.

MUSC 0170-0173 MINOR INSTRUMENT OR VOICE I-IV 1-1-1-1

MUSC 0270-0273 MINOR INSTRUMENT OR VOICE V-VIII 1-1-1-1

Syllabi which detail the requirements for each level of MAJOR INSTRUMENT OR VOICE are available through a separate departmental publication. A Juried Examination is required for the completion of each level.

MUSC 0174-0177 MAJOR INSTRUMENT OR VOICE I-IV 2-2-2-2

MUSC 0274-0277 MAJOR INSTRUMENT OR VOICE V-VIII 2-2-2-2

MUSC 0374-0377 MAJOR INSTRUMENT OR VOICE IX-XII 2-2-2-2

MUSC 0278 RECITAL CLASS (1) Application of platform deportment, and performance experience. Attention is given to aspects of programming works for recitals and concerts.

MUSC 0378 SENIOR RECITAL (0) Complete public recital of solo and ensemble (optional) literature from the standard repertoire (sixty minutes minimum playing duration). Prerequisite: A satisfactory junior performance; prerequisite to the junior performance is a satisfactory qualifying examination.

MUSICAL THEATRE

MUSC 0180 MUSICAL THEATRE PRACTICA (1) Participation for a semester in the Musical Theatre Guild production, in one of the following capacities: (a) Director, Musical Director, Choreographer, or Conductor, (b) Major or minor lead part, (c) Chorus plus serving on one crew. May be repeated for credit. Prerequisite: Enrollment in the Musical Theatre Concentration.

MUSC 0399 INDEPENDENT STUDY (Musical Theatre) (3-6). Permission of instructor.

PHILOSOPHY

PHILOSOPHY MINOR

Students who wish to add significant philosophic depth to their undergraduate program may take a minor in Philosophy. The minor consists of 18 credits of Philosophy courses. The Philosophy Department does not require a rigid sequence of courses but relies on advising to integrate the minor and the student's educational needs and interests.

The philosophy faculty intends to provide courses to achieve the following:

* opportunities in all offerings for insight into and the methods for rigorous, carefully articulated, dynamic criticism of ideas and theories in general
* detailed, multi-level treatments of certain well-defined and traditionally important areas of thought such as political and social philosophy, ethics, logic, religion, philosophy of science, and philosophies of the human sciences
* a comprehensive range of courses outlining the development of Western philosophies and identifying significant thinkers, with a particular emphasis on modern and contemporary implications
* frequent and thorough analyses of issues which can utilize fruitfully and provocatively interdisciplinary perspectives and the application of antithetical as well as complementary theories of knowledge
* study of issues in ways which heighten and promote the continued vitality of a liberal arts education, especially the analytical and critical breadth which the humanities provide.

The Department expects to advance these goals in part by often scheduling courses on topical and timely subjects.

The courses which follow are divided into three levels, varying by degree of difficulty and requirements for entrance. Level One courses have no prerequisites and are open to all students in the College. Level Two courses generally have some form of prerequisite, though under special circumstances these may be waived. Level Three courses usually contain more difficult material; prerequisites should be expected, though not necessarily only in philosophy. In all cases, however, the instructor may waive prerequisites so as to give students opportunities to undertake a serious intellectual challenge.

COURSES

PHIL 0101 INTRODUCTION TO SOCIAL AND POLITICAL PHILOSOPHY (3) Introduction to philosophy through consideration of topics such as individualism, order vs. freedom, values within contemporary social movements, foundations of social and political life, and analyses of modern culture as expressive of social and political ideas. Special attention given to the fundamentals of critical analysis.

PHIL 0102 INTRODUCTION TO ETHICS (3) Introduction to philosophy through consideration of classic and contemporary moral issues. Topics such as moral relativism, responsibility, the bases of systems of justice, moral consistency, and the structure and applications of ethical systems. Special attention given to fundamentals of critical analysis.

PHIL 0103 SYMBOLIC LOGIC I (3) Introduction to the principles and techniques of standard deductive logic: the nature of reasoning, argument, and inference; truth and validity; the application of logical rules to alternative types of deductive proof; the limits of sentence logic and an introduction to predicate logic. Attention given to the application of logic to other disciplines.

PHIL 0104 GREAT PHILOSOPHICAL ISSUES (3) Introduction to philosophy through consideration of historically recurrent themes such as materialism, mysticism, idealism, rationalism, and empiricism. Special attention given to the fundamentals of critical analysis and the interpretation of original sources.

PHIL 0107 MAJOR RELIGIONS OF THE WEST (3) Introduction to the history and the major doctrines of Christianity, Islam, Judaism, and Zoroastrianism. Special attention given to fundamentals of philosophical analysis of religious beliefs.

PHIL 0108 MAJOR RELIGIONS OF THE EAST (3) Introduction to the history and major doctrines of Buddhism, Confucianism, Hinduism, Jainism, Shinto, Sikhism, and Taoism. Special attention to the fundamentals of philosophical analysis of religious beliefs.

PHIL 0110 INTRODUCTION TO PHILOSOPHY OF SCIENCE (3) Introduction to classical and contemporary scientific world views and their respective philosophies of nature. Topics such as comparative studies of major scientific revolutions. Special attention given to the fundamentals of philosophical analysis of scientific theories.

PHIL 0200 SPECIAL TOPICS IN PHILOSOPHY: (3) Careful analytical treatment of selected philosophical issues, perspectives, or themes chosen for their timely interest. Significant topics such as Marxism, Eastern philosophies, myth and reality, minds and machines, and philosophy and the arts (music, film, drama, literature, painting, design, or sculpture; aesthetics). Prerequisite: 0100-level philosophy course or equivalent.

PHIL 0201 ANCIENT PHILOSOPHY (3) Reading and discussions of such ancient thinkers as the pre-Socratics, Socrates, Democritus, Plato, and Aristotle. Special attention to organizing ancient philosophical thought by examining historically recurrent themes; considering dominant perspectives such as Ionian nature-philosophy, atomism, skepticism, and Pythagoreanism. Prerequisite: 0100-level philosophy course or equivalent.

PHIL 0202 MODERN PHILOSOPHY: 15TH TO 18TH CENTURIES (3) Reading and discussion of selected major Continental and British thinkers of the period such as Cusanus, Bacon, Descartes, Pascal, Locke, and Kant. Special attention given to organizing early modern philosophical thought by examining historically recurrent themes; considering crucial developments such as the New Physics, the tensions of form and experiment, and the conflict between reason, doubt, and revelation. Prerequisite: 0100-level philosophy course or equivalent.

PHIL 0203 MODERN PHILOSOPHY: THE 19TH CENTURY (3) Reading and discussion of selected major Continental and British thinkers of the century such as Hegel, Marx, Kierkegaard, Nietzsche, Darwin, and Mach. Special attention to organizing 19th century philosophical thought by examining historically recurrent themes; considering trends such as Romanticism, Marxism, subjectivism, naturalism, and mechanism. Prerequisite: 0100-level philosophy course or equivalent.

PHIL 0206 SYMBOLIC LOGIC II (3) Careful treatment of predicate logic through the theory of relations. Introduction to philosophical logic by consideration of alternative theories of consistency and proof. Some recent investigations of the nature and varieties of paradox and their impact on reasoning and inference. Special attention given to the applications of such logics to artificial, natural, and expressive languages. Prerequisite: PHIL 0103 or its equivalent.

PHIL 0209 PHILOSOPHY OF RELIGION (3) Careful analytical treatment of the various problems of religious discourse. Significant topics such as the problem of the existence of a god (or gods), the nature of religious experience, and the question of revelation. Prerequisites: PHIL 0107, PHIL 0108, or equivalent.

PHIL 0212 PHILOSOPHY OF SCIENCE (3) Careful analytical treatment of the conceptual foundations of scientific thought. Topics such as space, time, and relativity; determinism and indeterminism; causality and chance; alternative views of explanation, theory construction, truth. Special attention given to examples selected from mathematics and/or physical sciences. Prerequisite: PHIL 0110 or its equivalent.

PHIL 0213 PHILOSOPHY AND MODERN ORGANIZATIONS: (3) Careful analytical treatment of selected modern institutions so as to understand their philosophical presuppositions, ethics, languages, orders, and impact on and view of the person. Topical consideration of agencies, professions, and social groups such as those involved with medicine, the law, business, psychiatry and psychology, education, and government. Under this course number might appear biomedical, media, scientific, or legal ethics; philosophies of law or of jurisprudence, etc. Prerequisite: 0100-level philosophy course or equivalent.

PHIL 0214 PHILOSOPHY OF THE SOCIAL SCIENCES (3) Careful analytical treatment of knowledge in the social sciences. Comparisons with scientific criteria emphasized. Special attention given to relations between philosophical and social commitments and social-scientific methodologies. Prerequisite: 0100-level philosophy course or equivalent.

PHIL 0215 AMERICAN PHILOSOPHY (3) Reading and discussion of selected major American thinkers such as Cotton Mather, Edwards, Royce, Peirce, William James, Dewey, and Santayana. Special attention given to organizing American philosophical thought by examining historically recurrent themes (including the various religious, socio-cultural, and metaphysical views of the person, the group, knowledge itself, and ultimate-value systems advanced by such philosophers); considering perspectives such as idealism, utilitarianism, pragmatism, individualism, naturalism, and positivism. Prerequisite: 0100-level philosophy course or equivalent.

PHIL 0216 CONTEMPORARY PHILOSOPHY (3) Reading and discussion of selected thinkers of the 20th Century such as Sartre, de Beauvoir, Heidegger, Wittgenstein, Russell, Whitehead, and the "Vienna Circle." Special attention given to organizing contemporary philosophical thought by examining historically recurrent themes; considering perspectives such as existentialism, phenomenology, analytic philosophy, philosophies of language, and philosophies of liberation. Prerequisite: 0100-level philosophy course or equivalent.

PHIL 0217 PHILOSOPHY AND FILM: Study of film esthetics and concepts in selected movies and related intellectual movements, thinkers, or film-makers. Special emphasis on those informed by philosophical movements such as existentialism, Marxism, modernism, or postmodernism. Topics drawn from cinema dealing with ethics, social and political philosophies, religious themes, or modern metaphysics, with attention to film criticism written by 20th century thinkers with philosophical training and interests. Prerequisite: 0100-level philosophy course or equivalent.

PHIL 0300 SEMINAR IN PHILOSOPHY: (3) Intensive analysis of selected issues, problems, figures, or areas in philosophy. Prerequisite: 0200-level philosophy course or consent of instructor.

PHIL 0304 SEMINAR IN INFERENCE AND INQUIRY: (3) Intensive analysis of the structures of inference and modes of inquiry in the formal, empirical, or human sciences. Topics selected from the mathematical, physical, biological, and social sciences. Special attention given to the logical, methodological, and epistemological status of models, laws, paradigms, and theories. Prerequisite: 0200-level philosophy course or consent of instructor.

PHIL 0305 SEMINAR IN VALUE THEORY: (3) Intensive analysis of selected issues, problems, figures, or areas concerned with topics such as free choice, "right action," personal commitment, systems of values, and socio-cultural norms. Prerequisite: 0200-level philosophy course or consent of instructor.

PHIL 0306 SEMINAR IN RELIGIOUS STUDIES: (3) Intensive analysis of selected issues, problems, figures and areas within the history and in the philosophical consideration of religious belief. Prerequisite: 0200-level philosophy course or consent of instructor.

PHIL 0333 SEMINAR IN INTERDISCIPLINARY STUDIES: (3) A seminar with intensive analysis of selected issues, problems, thinkers, or areas which can involve interdisciplinary perspectives or which raise traditionally interdisciplinary questions. Consideration of the forms, fundamental ideas, and structures of intellectual and academic disciplines. May be offered in conjunction with other departments. Prerequisite: 0200- or 0300-level course work or consent of instructor.

PHIL 0399 INDEPENDENT STUDY: (1 to 6 credits) Directed written or reading projects to be arranged by the student and instructor. Intensive analysis of student work. Prerequisite: advanced work in philosophy or other disciplines.

PHYSICAL SCIENCE

The Physical Science Department is a multidisciplinary department which includes physics, chemistry, electronics, geology, and astronomy. The Department offers a Bachelor of Science degree in General Science with concentrations in general science education or chemistry. The general science education concentration is designed for students who plan to teach general science at the middle school, junior high school, or high school level. The chemistry concentration prepares students for graduate school or employment. Graduates have obtained positions as laboratory technicians, medical technologists, and teachers. Students who choose to teach General Science or Chemistry must also elect professional secondary education courses.

The Department also offers a Bachelor of Science degree in Applied Chemistry. The primary emphasis of the major is the application of the principles of chemistry, physics, computer science, and electronics to chemical instrumentation. The curriculum includes a basic study of chemistry and physics along with the various aspects of electronics and computer technology required to produce hardware and software interfaces between instruments and computers.

Majors in Applied Chemistry have been employed in the field or have gone on to graduate school.

The Department offers minor programs in General Science and Chemistry.

Housed on the third floor of Wilson Hall, the department uses ten laboratories with the latest safety features. The chemistry labs are equipped with compressed air, vacuum, gas, steam, A.C. and controlled D.C. power, and fume hoods. Several labs are equipped with modern chemical instruments and microcomputers. The department possesses infrared, ultraviolet, flame and atomic absorption spectrophotometers, gas and liquid chromatographs, and a chemical laboratory robotics system among other instruments.

REQUIREMENTS FOR APPLIED CHEMISTRY MAJOR: 60 CREDITS

Students will be asked to take Calculus I and II as part of the All College General Education Core. General Chemistry I and Physics I may also be used to fulfill the All College General Education Core. The major will be effectively reduced to 48 credit hours.

REQUIRED COURSES:

PHYS 0109 General Chemistry I and Lab	(4)
PHYS 0111 General Chemistry II and Lab	(4)
BIOL 0104 General Biology I	(4)
MATH 0105 Calculus I	(4)
MATH 0106 Calculus II	(4)
PHYS 0119 Physics I and Lab	(4)
PHYS 0121 Physics II and Lab	(4)
PHYS 0137 Introduction to Digital Electronics	(3)
PHYS 0201 Organic Chemistry I and Lab	(4)
PHYS 0203 Organic Chemistry II and Lab	(4)
PHYS 0205 Physical Chemistry I	(3)
PHYS 0209 Analytical Chemistry and Lab	(4)
PHYS 0211 Instrumental Analysis and Lab	(4)
PHYS 0213 Biochemistry	(3)
PHYS 0310 Advanced Instrumental Analysis	(4)
PHYS 0315 Microcomputer Applications in the Laboratory	(3)

REQUIREMENTS FOR GENERAL SCIENCE OR CHEMISTRY CERTIFICATION

Certification may be earned for General Science (5-9, 9-12) or Chemistry (9-12). Students wishing to be certified to teach at the Middle or Secondary School levels must complete the following:

All courses for the General Science major with a General Science or Chemistry Concentration
The 18-credit secondary education sequence, described in the Education Department listings
The appropriate academic methods course:
- PHYS 0231 Methods of Science Education for the Middle School
- PHYS 0241 Methods of Physical Science Education
- PHYS 0251 Methods of Chemistry Education

NOTE: A MINIMUM CUM OF 2.7 IS REQUIRED FOR A PRACTICUM PLACEMENT.

GENERAL SCIENCE CONCENTRATION

This program is designed for, and only recommended to those students planning to teach general science at the 5-9 or 9-12 level. The student should choose, as electives, courses which meet the professional sequence recommended by the College for middle school or secondary school certification.

REQUIRED COURSES:

MIDDLE SCHOOL (GRADES 5-9) CERTIFICATION:

MATH 0103 College Algebra	(3)
MATH 0104 Precalculus	(3)
PHYS 0115 General Physics I and Lab	(4)
PHYS 0117 General Physics II and Lab	(4)

SECONDARY SCHOOL (GRADES 9-12) CERTIFICATION:

MATH 0105 Calculus I	(4)
MATH 0106 Calculus II	(4)
PHYS 0119 Physics I and Lab	(4)
PHYS 0121 Physics II and Lab	(4)

REQUIRED FOR BOTH MIDDLE SCHOOL (GRADES 5-9) AND SECONDARY SCHOOL (GRADES 9 - 12) CERTIFICATION:

PHYS 0109 General Chemistry I and Lab	(4)
PHYS 0111 General chemistry II and Lab	(4)
PHYS 0133 Astronomy	(3)
PHYS 0104 Physical Geology	(3)
PHYS 0105 Physical Geology Lab	(1)
PHYS 0106 Historical Geology	(3)
BIOL 0104 General Biology I	(4)

One of the following:

BIOL 0102 Environmental Biology	(4)
BIOL 0106 General Biology II	(4)

Elect a minimum of nine credits from the list below with a minimum of one course from each category listed:

Biology

BIOL 0203 Genetics I	(4)
BIOL 0205 Cell Biology	(4)
BIOL 0211 Botany of Higher Plants	(4)
BIOL 0221 Vertebrate Physiology	(4)
BIOL 0223 Microbiology	(4)
BIOL 0237 Human Anatomy and Physiology	(4)

Chemistry

PHYS 0201 Organic Chemistry I and Lab	(4)
PHYS 0203 Organic Chemistry II and Lab	(4)
PHYS 0205 Physical Chemistry I	(3)
PHYS 0209 Analytical Chemistry and Lab	(4)

If a student should use any of the listed courses for credit in the common core, the number of credit hours needed for the concentration would be reduced accordingly.

REQUIREMENTS FOR THE MINOR IN GENERAL SCIENCE: 21-22 Credits

The General Science minor is designed to fulfill the new regulations requiring students seeking certification in Elementary Education to take a minor. The General Science Minor provides a broad background in science for those Elementary Education students wishing to minor in science. Students taking this minor will be prepared to teach science either in a self-contained classroom or as a science specialist in a departmentalized situation.

REQUIRED COURSES:

PHYS 0101 Physical Science or PHYS 0113 Introduction to Physics	(4)
BIOL 0102 Environmental Biology or BIOL 0104 General Biology I	(4)
PHYS 0107 Introduction to Chemistry or PHYS 0109 General Chemistry I	(4)
BIOL 0101 Science for the Elementary School	(3)
PHYS 0104 Physical Geology Lecture and PHYS 0105 Geology Lab	(4)
PHYS 0133 Astronomy	(3)

REQUIREMENTS FOR CHEMISTRY CONCENTRATION: 48 Credits

Students wishing to obtain certification to teach chemistry should use electives to meet the professional sequence for secondary education recommended by the College.

REQUIRED COURSES:

MATH 0105 Calculus I	*(4)
MATH 0106 Calculus II	(4)
PHYS 0119 Physics I and Lab	(4)
PHYS 0121 Physics II and Lab	(4)
PHYS 0109 General Chemistry I and Lab	(4)
PHYS 0111 General Chemistry II and Lab	(4)
PHYS 0201 Organic Chemistry I and Lab	(4)
PHYS 0203 Organic Chemistry II and Lab	(4)
PHYS 0209 Analytical Chemistry and Lab	(4)
PHYS 0211 Instrumental Analysis and Lab	(4)
PHYS 0205 Physical Chemistry	(3)
PHYS 0213 Biochemistry	(3)
PHYS 0304 Seminar in Applied Chemistry	(1)
PHYS 0229 Theoretical and Experimental Research	(1)

* A student who does not feel sufficiently prepared to undertake calculus should take College Algebra and/or Precalculus.

If a student should use any of the above courses for credit in the General Core, the number of credit hours needed for the concentration would be reduced accordingly and additional courses would be taken to attain the number of total credits required for a degree.

REQUIREMENTS FOR THE CHEMISTRY MINOR: 18 Credits

In addition to the concentrations within the major, the Department offers an 18 credit minor in chemistry.

PHYS 0109	General Chemistry I	(4)
PHYS 0111	General Chemistry II	(4)

10 credit hours selected from the following courses:

PHYS 0201	Organic Chemistry I	(4)
PHYS 0203	Organic Chemistry II	(4)
PHYS 0205	Physical Chemistry	(3)
PHYS 0209	Analytical Chemistry w/lab	(4)
PHYS 0211	Instrumental Analysis	(4)
PHYS 0213	Biochemistry	(3)

COURSES

PHYS 0101 PHYSICAL SCIENCE (4) Includes the basic concepts of physics such as elementary study of mechanics, heat, sound, light, magnetism, and electricity, along with introductory topics in Earth-Space science and Chemistry. Three lectures and one double-period laboratory session per week.

PHYS 0104 PHYSICAL GEOLOGY (3) A systematic examination of the rocks and minerals which compose the earth's crust and the processes of weathering and erosion which sculpture the crust. Structural, tectonic, and other long-term activities are investigated. Three hours lecture per week. May be taken without laboratory.

PHYS 0105 PHYSICAL GEOLOGY LABORATORY (1) Introduces students to the practical aspects of mineral and rock identification, the interpretation of topographic maps, and the use of maps to study landforms. The course includes several field trips that involve additional time commitments (on weekends or beyond normal ending-time for the laboratory). Prerequisite: PHYS 0104 or concurrent registration.

PHYS 0106 HISTORICAL GEOLOGY (3) Surveys earth history (with an emphasis on North America), as deduced from the rocks exposed at the earth's surface. Major topics to be covered include the interpretation of sedimentary rock sequences in terms of surface environments at different times in the past, the history of life on earth as revealed in the fossil record, and a synthesis of earth history in terms of plate tectonics.

PHYS 0107 INTRODUCTION TO CHEMISTRY (4) A one-semester course consisting of a broad look at fundamental concepts of modern chemistry. Topics studied will include atomic and molecular structure, physical and chemical changes, acid-base chemistry, organic chemistry, and biochemistry. These concepts will be applied to the examination of our energy picture, environmental, chemical technological processes, and other related matters. Three hours lecture, three hours laboratory per week.

PHYS 0109 GENERAL CHEMISTRY I (4) A broad look at the fundamental concepts of modern chemistry including the mole concept, stoichiometry, heat, the periodic table, atomic structure, bonding, gas phase chemistry, and organic chemistry. Three hours lecture, three hours laboratory per week.

PHYS 0111 GENERAL CHEMISTRY II (4) A continuation of General Chemistry I. The topics covered include solid, liquid and solution chemistry; chemical equilibrium; chemical kinetics and chemical reactions; acid-base theory; electrochemistry; nuclear chemistry; and selected topics. Three hours lecture, three hours laboratory per week. Prerequisite: PHYS 0109.

PHYS 0113 INTRODUCTION TO PHYSICS (4) A largely non-mathematical introduction to physics. The course is designed to introduce students to the methodology and content of physics through the study of fundamental physical laws and applications of those laws to problems in the life sciences, geosciences and space sciences. Topics from both classical and modern physics will be included. Laboratory work is an integral part of the course and emphasizes a "discovery" approach. Three hours lecture, one hour discussion, and two hours of laboratory work per week.

PHYS 0115 GENERAL PHYSICS I (4) An algebra-based introduction to physics. Classical mechanics forms the core of the course. Topics to be covered include kinematics and dynamics of motion in one, two, and three-dimensions, work, energy, conservation laws, rotational motion, static equilibrium, and gravitation. Additional topics may include oscillations and waves, sound, fluid mechanics, and/or elementary thermodynamics. Three hours lecture, one hour discussion, and two hours of laboratory per week.

PHYS 0117 GENERAL PHYSICS II (4) A continuation of General Physics I (algebra-based physics). The major topic for the second semester is classical electromagnetism. Topics to be covered include Coulomb's Law, electric potentials, electric and magnetic fields, electromagnetic induction, simple AC and DC circuits, and an introduction to optics. Additional topics may include thermodynamics and/or an introduction to special relativity. Three hours lecture, one hour discussion, and two hours of laboratory work per week. Prerequisite: PHYS 0115.

PHYS 0119 PHYSICS I (4) A calculus-based introduction to physics. Classical mechanics forms the core of the course. Topics to be covered include kinematics and dynamics of motion in one, two, and three-dimensions, work, energy, conservation laws, rotational motion, static equilibrium, and gravitation. The use of elementary calculus to solve problems involving trajectories, work, and one-dimensional potentials will be stressed. Three hours lecture, one hour discussion, and two hours of laboratory work per week. Prerequisite: MATH 0105 or concurrent registration.

PHYS 0121 PHYSICS II (4) A continuation of Physics I (calculus-based physics). The major topic for the second semester is classical electromagnetism. Topics to be covered include Coulomb's Law, Gauss' Law, electric potentials, electric and magnetic fields, electromagnetic induction, simple AC and DC circuits, Maxwell'equations and an introduction to optics. Mathematically, this course introduces students to applications of the integral calculus in solving simple two and three-dimensional potential problems. Three hours lecture, one hour discussion, and two hours of laboratory work per week. Prerequisites: PHYS 0119 and MATH 0106 or concurrent registration.

PHYS 0133 ASTRONOMY (3) A broad introductory survey of astronomy. Topics to be covered include history of astronomy, the night sky, the Earth and Moon, the solar system, spacecraft exploration of the planets, stars and stellar evolution, supernovae, pulsars, black holes, the Milky Way, galaxies, quasars, and cosmology. Several optional observing sessions will be held on clear evenings.

PHYS 0137 INTRODUCTION TO DIGITAL ELECTRONICS (3) This course is intended for students majoring in one of the sciences (Computer Science, Biology, Psychology, or General Science) or others who might expect a knowledge of basic electronics, digital logic and practical instrumentation to be useful. Basic electricity, electrical measurements, and electronic components including integrated circuits will be introduced. The course will emphasize applications using numerous practical or computer related activities.

PHYS 0201 ORGANIC CHEMISTRY I (4) A survey of general organic chemistry. Preview of chemical principles; the structure, nomenclature, properties and uses of aliphatic and aromatic compounds. Discussion includes the isolation and identification of organic compounds, nucleophilic displacement and elimination reactions and organometallic compounds. Three hours lecture, three hours laboratory per week. Prerequisite: PHYS 0111.

PHYS 0203 ORGANIC CHEMISTRY II (4) A continuation of Organic Chemistry I. The chemistry, properties and uses of alcohols, ethers, aldehydes, ketones, and organic acids are studied. Stereochemistry of organic structures are discussed. Carbohydrates, amino acids, proteins, and related biological processes are considered in emphasizing the life sciences and biochemical reactions. Three hours lecture, three hours laboratory per week. Prerequisite: PHYS 0201.

PHYS 0205 PHYSICAL CHEMISTRY (3) Investigates the structure and properties of matter. The course involves detailed studies of the gas laws, kinetic-molecular theory, thermodynamics, thermochemistry, physical and chemical equilibria, and chemical bonding. Prerequisites: PHYS 0111, MATH 0106.

PHYS 0209 ANALYTICAL CHEMISTRY (4) Consists of lectures, discussions, and laboratory work, covering the fundamentals of analysis. Study includes gravimetric analysis, volumetric analysis, and the statistical treatment of data. A main aspect of lecture will be the application of equilibrium to acid-base, precipitation, redox, and complex formation reactions. An important objective of the laboratory is the development of good laboratory technique. Three hours lecture, three hours laboratory per week. Prerequisite: PHYS 0111.

PHYS 0211 INSTRUMENTAL ANALYSIS (4) Consists of lectures, discussions, and laboratory work covering the fundamentals of analysis. Emphasis will be on modern methods of instrumental analysis. Three hours lecture, three hours laboratory per week. Prerequisite: PHYS 0209.

PHYS 0213 BIOCHEMISTRY (3) The first portion of this course will study important biochemicals including water, amino acids, peptides, proteins, enzymes, carbohydrates, lipids, and nucleotides. The latter portion will examine the relationship of these compounds to bioenergetics, glycolysis, the tricarboxylic acid cycle, electron transport, oxidative phosphorylation, fatty acid oxidation and biosynthesis, carbohydrate biosynthesis, nitrogen and amino acid metabolism, protein synthesis, and photosynthesis. An effort will be made to correlate the various metabolic pathways with the cells and organelles of biological systems. Special topics may be covered if time should be available. 3 hour lecture. Corequisite: PHYS 0201

PHYS 0214 BIOCHEMISTRY LABORATORY (1) A three-hour laboratory session allowing students to develop laboratory technique in relationship to the study of biochemistry.

PHYS 0229 THEORETICAL & EXPERIMENTAL RESEARCH (1-3)

PHYS 0230 EARTH AND SPACE SCIENCES SEMINAR (1) Offers students a chance to pursue topics in astronomy, geology, or related fields at a level beyond that of the introductory courses in those areas. One or more topics from a single discipline will serve as a focus for the course each semester. Topics will vary depending on the interests of the instructor and the students. Active student participation is required. May be repeated for credit with a different topic. Prerequisite: permission of the instructor.

PHYS 0231 METHODS OF SCIENCE EDUCATION FOR THE MIDDLE SCHOOL/JR. HIGH SCHOOL (3) Designed to introduce the skills and techniques required for the successful teaching of General Science in the Middle School or Junior High School. The National Science Foundation programs and curricula based on these programs, with their emphasis on the inquiry approach, will be explored. Other topics will include evaluation techniques, laboratory safety, computer software, science societies, and journals. Prerequisites: Completion of a minimum of 20 hours of requirements for the General Science Major.

PHYS 0241 METHODS OF PHYSICAL SCIENCE EDUCATION (3) is designed to introduce the skills and techniques required for the successful teaching of General Science and Chemistry in the secondary school. The National Science Foundation programs and curricula based on these programs, with their emphasis on the inquiry approach, will be explored. Other topics will include evaluation techniques, laboratory safety, computer software, science societies and journals. Prerequisites: Completion of a minimum of 20 hours of the requirements for the General Science Major.

PHYS 0251 METHODS OF CHEMISTRY EDUCATION (3) Emphasizes the inquiry approach to teaching chemistry. Students will be introduced to the National Science Foundation Developed Chemistry Programs and the current curricula based on these programs. Students will make a series of planned observations in area schools. Observations will be the basis for discussion of topics including: evaluation; discipline; laboratory procedures and safety. Students will also present lessons to both their classmates and to one of the classes which they have observed. Other areas presented in this course will include professional organizations and journals, chemistry software, audiovisual and IEPs. Prerequisite: 24 hours in Chemistry.

PHYS 0304 SEMINAR IN APPLIED CHEMISTRY (1) A series of lectures by invited chemists active in non-academic laboratories (e.g. industrial, government, hospital). Sponsored jointly with the Cooperating Colleges of Greater Springfield (CCGS). The course will be offered only on a pass/fail basis. Prerequisite: PHYS 0111.

PHYS 0310 ADVANCED INSTRUMENTAL ANALYSIS (4) The course will examine both theoretical and experimental aspects of current instrumental analysis. Emphasis will be placed on capillary gas chromatography, couriertransform, infrared and nuclear magnetic resonance spectroscopy, mass spectroscopy, and inductively coupled plasma emission spectroscopy. Basic principles of quantum chemistry and their application to atomic and molecular spectroscopy will be studied. Other topics will include automated chemical analysis, robotics, and the use of computers for instrument control, data collection and library search techniques. Combined lecture/lab will be 6 hours per week. Prerequisites: PHYS 0211 and PHYS 0320.

PHYS 0320 MICROCOMPUTER APPLICATIONS IN THE LABORATORY (4) Introduces students to the use of microcomputers for data acquisition and control in the laboratory. Students will utilize common digital parallel and serial interfaces for microcomputers. Analog signal conditioning requirements and techniques will be explored and students will be introduced to digital signal processing. Students will learn to use commercial I/O data acquisition hardware, as well as prototype systems constructed in the laboratory. They will learn to use commercial software and to write their own simple programs. Applications to the chemical laboratory will be stressed. Prerequisites: PHYS 0117, PHYS 0137, and PHYS 0211.

PHYS 0399 INDEPENDENT STUDY (3-6). Permission of instructor.

POLITICAL SCIENCE

The Department of Political Science offers four concentrations: Law, Public Administration and American Politics, International Studies and Theory, and Interdisciplinary Law and Legal Studies. The internship program, a key element in the department's offerings, features 3 to 6 credit placements locally and in Boston and a 15-credit program in Washington, D.C. Each year, the International Relations Club participates in a model United Nations in New York City and often in other models as well. The department also sponsors a local chapter of the national honor society in Political Science, Phi Sigma Alpha.

Political scientists learn to think critically and analytically and to apply a broad understanding of the nature of politics to the important questions of our time. A major in Political Science alone or in combination with another major not only prepares you for careers in law or government, but also provides you with skills necessary in a wide range of other professional and managerial positions.

REQUIREMENTS BACHELOR OF ARTS IN POLITICAL SCIENCE: 36 CREDITS

Nine credits of required courses including:

- POLS 0101 American National Government (3)
- POLS 0206 Political Analysis (3)
- One course selected from the following:
  - POLS 0103 State and Local Government (3)
  - POLS 0210 Comparative European Government (3)
  - POLS 0205 Urban Politics (3)
  - POLS 0308 Constitutional Law (3)

Twelve credits in one of four tracks in political science or 18 hours in the Interdisciplinary Law and Legal Studies track.

Fifteen credits of additional political science course work.

MAJOR FIELDS OF CONCENTRATION

Note: Special Topics and Internships may be offered in any of the following four tracks:

Track 1: International Studies and Theory (Choose four)

- POLS 0206 Political Analysis (3)
- POLS 0209 International Relations (3)
- POLS 0210 Comparative European Government (3)
- POLS 0301 Political Theory I (3)
- POLS 0302 Political Theory II (3)
- POLS 0305 American Foreign Policy (3)
- POLS 0314 Communist Systems (3)
- POLS 0317 Comparative Ideological Systems (3)
- POLS 0321 Issues In U.S. Politics (3)
- POLS 0324 Third World Politics (3)

Track 2: Pre-Law (Choose four)

- POLS 0207 Administrative Law (3)
- POLS 0308 Constitutional Law (3)
- POLS 0309 Civil Liberties I (3)
- POLS 0315 Comparative Judicial Systems (3)
- POLS 0316 Adjudication of Social Issues (3)
- POLS 0323 Special Topics in Law (3)

Track 3: Public Administration and American Politics (Choose four)

- POLS 0103 State & Local Government (3)
- POLS 0204 Introduction to Public Administration (3)
- POLS 0205 Urban Politics (3)
- POLS 0207 Administrative Law (3)
- POLS 0304 American Political Ism's (3)
- POLS 0305 American Foreign Policy (3)
- POLS 0306 Political Change in the U. S. (3)
- POLS 0307 Executive & Legislative Politics (3)
- POLS 0318 Public Management Skills (3)
- POLS 0319 Bureaucratic Politics (3)
- POLS 0320 Politics of Budget-Making (3)
- POLS 0321 Issues in U.S. Politics (3)

Track 4: Interdisciplinary Law and Legal Studies

All students in this track must take the four courses listed in Phase I. In addition, they must take two courses from Phase II. The two courses outside the Political Science Department will count toward the major only within this track.

Phase I - Required Courses

- POLS 0207 Administrative Law (3)
- POLS 0308 Constitutional Law (3)
- POLS 0309 Civil Liberties I (3)
- POLS 0316 Adjudication of Social Issues (3)

Phase II - Select Two Courses

- PHIL 0103 Symbolic Logic (3)
- CRJU 0204 Principles of Investigation (3)
- CRJU 0305 Principles of Evidence and Proof (3)
- BIOL 0223 Environmental Legislation (3)
- MGMT 0241 Business Law I (3)
- MGMT 0301 Labor Relations (3)
- CRJU 0203 Criminal Law (3)
- CRJU 0316 Civil Liabilities for Criminal Justice Professionals (3)
- MCOM 0307 Broadcast Law (3)
- POLS 0315 Comparative Judicial Systems (3)

Note: POLS 0323: Special Topics in Political Science may be applied to any track depending on the subject of the course.

POLITICAL SCIENCE MINOR: 18 CREDITS

Students in such fields as economics, business management, history, psychology or criminal justice often find the option of a minor in political science particularly attractive. Students who wish to minor in political science are required to take 18 credits of courses within the Department. An internship may make up part of the 18 credits if the student qualifies for such a program and receives such an assignment.

URBAN STUDIES CONCENTRATION

The student who wishes to be a Political Science major (36 credits) with a minor in Urban Studies (18 credits) may take any track either with or without an internship. The student should choose his/her required additional 18 credits in other departments with the assistance of his/her advisor. These credits may be selected in such areas as: history, mathematics, geography and regional planning, education, economics, sociology, business management and psychology.

COURSES

POLS 0101 AMERICAN NATIONAL GOVERNMENT (3) Fundamental course dealing with the constitution, congress, president, courts, and political party systems of the American national government.

POLS 0103 STATE AND LOCAL GOVERNMENT (3) Fundamental course dealing with the powers, organization, functions and intergovernmental relations of the state, country, municipality and other local governments.

POLS 0204 INTRODUCTION TO PUBLIC ADMINISTRATION (3) The relationship of the administrative branch of government to other branches in the making and implementation of public policy, theories of government organization for efficient administration, problems of budgeting, personnel, merit systems, types of agency organization, popular control over the bureaucracy.

POLS 0205 URBAN POLITICS (3) Exemplifies the areas of "urban problems" in the context of leading political science theories, and in turn examines these writings in light of contemporary developments in the cities.

POLS 0206 POLITICAL ANALYSIS (3) Quantitative and qualitative approach to understanding how theory is constructed. Political thought and action and its relation to normative and empirical studies found in the following disciplines: Philosophy, Sociology, Economics, and Science. Emphasis on how political theory and analysis deals critically with social change through the mediation of structural functional and conflict models of change.

POLS 0207 ADMINISTRATIVE LAW (3) Law concerning the powers and procedures of administrative agencies and the part they plan in setting and rejecting governmental policy. Special attention is put on the courts' role in mediating agency actions and their constitutionality within the branches of the federal government.

POLS 0209 INTERNATIONAL RELATIONS (3) An introduction to the nation-state system and conceptions of national interest in modern world politics. The forms and distribution of power by which states seek to implement national interest. The making of foreign policy and methods of adjusting international conflict. Emphasis on current international problems.

POLS 0210 COMPARATIVE EUROPEAN GOVERNMENT (3) The institutional approach will be employed to the study of the governments of England, France, Italy, Germany, and the Soviet Union. The institutional approach considers the organizations of governments, their constitutional basis, their sources of legitimacy, and their methods of operation. This approach seeks to understand the workings of governments by an analysis of these components.

POLS 0211 COMPARATIVE FOREIGN POLICY (3) The nation-state and its power relationships with other states and international organizations, regional and global. A theoretical study of the cultural, ideological, economic, institutional, and personality influences on the foreign policy of particular countries. The country studied will change from semester to semester. Students may therefore enroll for the course more than once. Prerequisite: POLS 0101.

POLS 0301-0302 POLITICAL THEORY, I, II (3 each) Selected issues in the history of political thought with emphasis on their pertinence to ancient and recent political, economic, and social problems.

POLS 0304 AMERICAN POLITICAL ISM's (3) Analysis of the origin and function of theory and ideology in the American political and institutional experience with regard to such categories as: Conservatism, Liberalism, Socialism, Elitism, and Managerialism (political economy). Special emphasis will be placed on the contemporary impact of such ideological labels.

POLS 0305 AMERICAN FOREIGN POLICY (3) Constitutional, political, ideological, and administrative considerations which influence the formulation and execution of American foreign policy. Special emphasis on current issues.

POLS 0306 POLITICAL CHANGE IN THE U. S. (3) A study of how the political ideas, values, and goals of the American people are expressed through the machinery of American politics: parties, elections, interest groups and social movements.

POLS 0307 EXECUTIVE AND LEGISLATIVE POLITICS (3) The origins, development, and functions of the executive and legislative branches of American Government. The study of the impact of social structure and the economic system on these institutions. Analysis and discussion of their power relationships and their place in American politics.

POLS 0308 CONSTITUTIONAL LAW (3) The Federal system under the Constitution of the United States, judicial review in constitutional cases, state and local rights and responsibilities.

POLS 0309 CIVIL LIBERTIES (3) Selected cases dealing with constitutionally protected rights of speech, press, and assembly, as well as with court created rights.

POLS 0315 COMPARATIVE JUDICIAL SYSTEMS (3) A study of selected countries' judicial systems dealing with each system's origins, development, and the kinds of cases which the system is called upon to adjudicate.

POLS 0316 ADJUDICATION OF SOCIAL ISSUES (3) A study of the extensive changes in the American social, economic, and political structure brought about within the framework of the judicial process.

POLS 0317 COMPARATIVE IDEOLOGICAL SYSTEMS (3) An examination of the major theoretical foundations of communism, fascism, democracy and socialism. A study of ideological doctrines and institutional patterns and their consequences and prospects for the future.

POLS 0318 PUBLIC MANAGEMENT SKILLS (3) Emphasizes those areas most important to administration, including in-depth work in public budgeting and finance skills; details of public personnel activities and problems (recruiting, hiring, training, promotions, etc.); various facets of public relations, ranging from inter-organization communication to dealing with media; leadership, decision-making and supervision. Draws from contemporary examples.

POLS 0319 BUREAUCRATIC POLITICS (3) Includes various theories of organization, but emphasizes the organization's place in the U.S. political system; that is, the partisan political and the interest group politics which shape the public programs at all levels of government.

POLS 0320 POLITICS OF BUDGET-MAKING (3) Deals with federal, state, and local budgets, how they are made, who influences the decisions, and the implications of those decisions.

POLS 0321 ISSUES IN U.S. POLITICS (3) Analysis of conflict and decision-making in specific policy areas. These will change from semester to semester and will include, among others, energy, employment, defense, economic policy, education, and race and ethnicity. Students may therefore enroll for the course more than once. Prerequisite: POLS 0101 or POLS 0103 or equivalent.

POLS 0323 SELECTED TOPICS IN POLITICAL SCIENCE (3) A study of basic political and intellectual forces shaping contemporary world politics. Information concerning past events, issues, movements, and personalities are subjected to reinterpretation in the light of recent scholarship. Prerequisite: POLS 0101.

POLS 0324 THIRD WORLD POLITICS (3) Comparative analysis designed for the student interested in general problems of politics and development in the third world; concepts are drawn from several analytical approaches and are applied to case studies of African, Asian, and South American countries. Prerequisite: six credits in social science or equivalent.

POLS 0397 POLITICAL SCIENCE INTERNSHIP (3 or 6) Provides experience in a local, regional or state governmental office. Daily journal and semester paper required.

POLS 0398 WASHINGTON INTERNSHIP (15) A semester in the nation's capitol serving in a public service office at a junior entrance level. One evening course included. Daily journal and semester paper required.

POLS 0399 INDEPENDENT STUDY (3). Permission of instructor.

PSYCHOLOGY

The Psychology major combines a theoretical introduction to the major fields of psychology with a practical curriculum in order to prepare students for further graduate study or for a career in psychology-related fields. In addition, it is not unusual to find students with a strong psychology background employed in business and personnel areas. Many students pursue double majors or minors in Psychology and Criminal Justice, Economics/Business Management, and Computer Science.

The Department houses laboratories and equipment for experimental work in both animal and human learning. A practicum course is also regularly offered in conjunction with area human service agencies, schools, and businesses. The Center for Psychological Services, staffed by faculty from the Department, provides free, confidential counseling to members of the college community. There is also a peer counseling group for which selected students may earn academic credit.

REQUIREMENTS FOR PSYCHOLOGY MAJORS: 36 credits

The Psychology majors consists of a minimum of 36 credits. Students must take at least 15 credits within the Westfield State College Psychology Department.

REQUIRED COURSES: (6)
- PSYC 0101 Introduction to Psychology: prerequisite to all other psychology courses (3)
- PSYC 0105 Research Methods: prerequisite for all "natural science" psychology courses, expected for all other psychology courses. This course should be taken in the semester following Introduction to Psychology (3)

Two courses from each of the groups below: (18)

Natural Science
- PSYC 0306 Learning (3)
- PSYC 0308 Statistics for Psychologists (3)
- PSYC 0312 Physiological Psychology (3)
- PSYC 0313 Comparative Psychology (3)
- PSYC 0341 Cognitive Psychology (3)
- PSYC 0359 Sensation and Perception (3)

Social Science
- PSYC 0201 Theories of Personality (3)
- PSYC 0202 Child Psychology (3)
- PSYC 0203 Adolescent Psychology (3)
- PSYC 0303 Abnormal Psychology (3)
- PSYC 0304 Social Psychology (3)
- PSYC 0336 Psychology of the Family (3)

Applied
- PSYC 0200 Industrial and Organizational Psychology (3)
- PSYC 0206 Educational Psychology (3)
- PSYC 0317 Behavior Modification (3)
- PSYC 0318 Psychology of Interpersonal Relations and Communications (3)
- PSYC 0322 Theories of Counseling (3)

12 additional credits in Psychology courses (12)

REQUIREMENTS FOR A MINOR IN PSYCHOLOGY

A total of 18 credits in psychology department offerings will qualify a student for a minor in psychology.

COURSES

PSYC 0101 INTRODUCTION TO PSYCHOLOGY (3) Overview of the basic theories and facts of human behavior and mental life. Topics include the scientific method, the physiological bases of behavior, sensation and perception, learning and memory, development, personality, social psychology, and abnormal behavior. Psychological knowledge is related to daily problems and everyday life. This course is a prerequisite to all other psychology courses.

PSYC 0105 RESEARCH METHODS IN PSYCHOLOGY (3) (This course should be taken the semester after completion of Introduction to Psychology and is a requirement for all psychology majors). Introduction to the scientific method as used in psychology. Students are given laboratory experience at carrying out simple research. Lectures cover the concepts of a hypothesis, an experiment, control procedures, law, and theory. The course focuses on research methods, experimental techniques, and a mention of the basic statistical concepts as they are used in research. Prerequisite: PSYC 0101

PSYC 0200 INDUSTRIAL AND ORGANIZATIONAL PSYCHOLOGY (3) Concerns the application of psychological principles to the problem of people operating within business or industry. Includes such topics as the nature of organizations, effective leadership styles, communication skills, group dynamics, and the role of leisure time. Prerequisite: PSYC 0101

PSYC 0201 THEORIES OF PERSONALITY (3) The major theories of personality, including those of Freud, Jung, Sullivan, Allport, and Rogers, and the evidence used to support them. Comparisons and contrasts of these theories are made and implications drawn will be discussed and applied to counseling, psychotherapy, and education. Prerequisite: PSYC 0101

PSYC 0202 CHILD PSYCHOLOGY (3) The systematic study of the organismic and psychological changes in the child from birth up to adolescence, and of the importance of maturation, growth, and social learning in effecting these changes. Attention is focused on factors in personality, emotional, and cognitive development. Several lectures cover psychological theories of child development as based on available research data. Prerequisite: PSYC 0101

PSYC 0203 ADOLESCENT PSYCHOLOGY (3) Course concerns are the adolescent period of life. Lectures cover the various aspects of development: physical, intellectual, social, emotional, and sexual. Several lectures involve the interpersonal aspects of the life of adolescents, including family, peer, and school relationships, vocational choice, and the self-concept. Also covered are various psychological theories of adolescent development as based on available research data. Prerequisite: PSYC 0101

PSYC 0204 SELF CONTROL AND STRESS MANAGEMENT (3) The concept of self-control will be examined from various psychological perspectives (e.g. behavioral, psychoanalytic, and humanistic), and a technology of self-control procedures will be introduced which have applications to a wide range of clinical problems. The determinants of stress and its manifestations - physiological, behavioral, and cognitive - will also be examined together with procedures for stress management including relaxation techniques, meditation, biofeedback, and cognitive-behavioral strategies. Prerequisite: PSYC 0101

PSYC 0205 CAREER PLANNING AND DEVELOPMENT (3) Designed to familiarize students with the major theories of career choice, to enable them to learn a self-assessment process in relation to career opportunities, and to develop flexible strategies for achieving and managing a satisfactory career. The course will also include a discussion of various problems associated with different career opportunities such as technological and social change, value conflicts, dual-career couples and adult developmental needs. Prerequisite: PSYC 0101

PSYC 0206 EDUCATIONAL PSYCHOLOGY (3) The study of the psychological concepts in educational practices, including the nature and sources of individual differences and readiness, learning, theories, motivations, emotions, and the evaluation of learning techniques. Prerequisite: PSYC 0101

PSYC 0303 ABNORMAL PSYCHOLOGY (3) The etiology, development, and therapy of mental disorders. Stress will be on the psychodynamics of pathological behavior. Consideration will be given to various forms of unusual behavior ranging from anxiety states to psychosis. Analyses of pathological behavior will be based on current theories of maturation, emotion, and personality. Prerequisite: PSYC 0101

PSYC 0304 SOCIAL PSYCHOLOGY (3) The individual's behavior and cognition in the social setting. Social psychology includes the processes of interaction, enculturation, prejudice, attitudes, and a psychological analysis of social institutions such as church, family and school. Prerequisite: PSYC 0101

PSYC 0306 LEARNING (3) An introduction to the terminology, concepts, and methods in the study of learning. An examination of principles in terms of early and contemporary inquiries and experiments. The focus is on classical and instrumental conditioning, generalization, and discrimination processes. For students who major or concentrate in psychology. Prerequisites: PSYC 0101 and PSYC 0105

PSYC 0308 STATISTICS FOR PSYCHOLOGISTS (3) The application of statistical methods to current research problems in psychology. The selection of procedures appropriate to problems, performance of the procedures, interpretation of outcomes, data tabulation and reduction, measures of central tendency and variability, correlation and prediction, tests of significance, t-test, chi square and analyses of variance. Prerequisite: PSYC 0101 and PSYC 0105

PSYC 0312 PHYSIOLOGICAL PSYCHOLOGY (3) A presentation of the physiological mechanisms of behavior with application to both normal and abnormal human behavior. Includes elementary neuroanatomy and discussion of ethical issues of the discipline. Prerequisites: PSYC 0101 and PSYC 0105

PSYC 0313 COMPARATIVE PSYCHOLOGY (3) A study of the similarities and differences in the behavior of animals, ranging from the unicellular to non-human primates. The course will stress comparative learning, but aspects of such topics as instinctive behavior, psychophysiology, and social behavior will also be discussed. Psychology majors only. Prerequisites: PSYC 0101 and PSYC 0105

PSYC 0314 HISTORY AND SYSTEMS OF PSYCHOLOGY (3) Aim is to familiarize the student with the antecedents of modern psychology, the rise of experimental psychology as a science, the British, German, and American schools of psychology, and contemporary psychological systems. Several lectures cover the philosophical foundations of experimental psychology, and the philosophy of theory construction. Prerequisites: PSYC 0101, PSYC 0201, and PSYC 0306 strongly suggested.

PSYC 0316 PSYCHOLOGY OF HUMAN SEXUALITY (3) An overview of human sexuality from the perspectives of physiological, developmental, social, and clinical psychology. Specific topics include theory and research methodology, sexual arousal and behavior, contraception, sexual orientation, variations in sexual behavior, sexual coercion, and sexual dysfunction and sex therapy. Emphasis is placed on the psychological sequelae of these topics rather than their biological, medical, sociological, or ethical aspects. Prerequisite: PSYC 0101.

PSYC 0317 BEHAVIOR MODIFICATION (3) An overview of the basic techniques derived from operant and respondent conditioning used to bring about behavioral change. Topics include the several categories of reinforcement, schedules, shaping, generalization, stimulus discrimination, and punishment as well as methods of data collection. Prerequisite: PSYC 0101

PSYC 0318 PSYCHOLOGY OF INTERPERSONAL RELATIONS AND COMMUNICATIONS (3) Practical experience in interpersonal communication with use of videotape and social psychology laboratory. Review of research on human communication from the viewpoint of transactional analysis, kinetics, the small group approaches of Rogers, Ellis and Perls. Limited in size and to junior and senior psychology majors; others admitted with special permission of instructor. Prerequisite: PSYC 0101

PSYC 0322 THEORIES OF COUNSELING (3) A presentation of the philosophies, methods, techniques, and research associated with five or six major contemporary counseling theories such as psychoanalytic, client-centered, rational emotive, and gestalt. Prerequisites: PSYC 0101 and PSYC 0201.

PSYC 0323 COUNSELING THEORY AND PRACTICE (3) Designed to help counselors to develop an understanding of the issues involved in helping relationships dealing with persons having educational, vocational, interpersonal and intrapersonal problems. Techniques and abilities to apply basic counseling skills will be stressed. The aim of the course is to develop an advanced understanding of major counseling theories. Elective for juniors and seniors. Prerequisites: PSYC 0101, PSYC 0201, PSYC 0322

PSYC 0332 PEER EDUCATION AND COUNSELING (1.5 credits per semester for 1 or 2 semesters) Aims to familiarize students with information basic to counseling issues so that these students can function as resource individuals and counselors to their peers. Training is given in areas such as physiology of sex, problem pregnancies, depression and suicide, eating disorders, racism, sexism, oppression issues, community resources and counseling techniques. Prerequisite: Membership in SECS.

PSYC 0333 PRACTICUM IN PSYCHOLOGY (6) Students seek placement in agencies which provide various psychological services to the community. The primary goal of the placement is to provide an opportunity for the student to become involved in a meaningful manner with the services provided by the agency. It is hoped that the student can make a contribution to the service. The student is responsible, under the joint direction of an agency representative and a Department of Psychology supervisor, for the formulation of a detailed outline of activities, time commitment, and responsibilities. The student will also prepare a term paper and a final evaluation related to the activities in which he/she is involved. The agency is expected to provide general supervision and make a final evaluation of the student's performance. The Department representative will make periodic evaluations of the student's performance and will cooperate fully with the agency supervisor. Interested students should contact the Chair of the department. Prerequisites: PSYC 0101, PSYC 0201, PSYC 0322, PSYC 0323.

PSYC 0335 SENIOR SEMINAR (3) A limited enrollment course designed according to current student and faculty interests and focuses on advanced study of current research and theory in a particular area of psychology. Prerequisite: PSYC 0101 and senior status.

PSYC 0336 PSYCHOLOGY OF THE FAMILY (3) A presentation of theories of how family interaction and patterns of response influence personality and behavior. An exploration of the characteristics of "healthy" and "unhealthy" families and the types of individuals they produce. A review of family therapy techniques as a means of treating the "identified patient." Limited to juniors and seniors. Prerequisite: PSYC 0101

PSYC 0341 COGNITIVE PSYCHOLOGY (3) The psychology of sensation, perception, psycholinguistics, cognition and information processing. Topics include memory, attention, pattern recognition, thinking, problem solving, language, and artificial intelligence. Lectures stress in-depth reviews of the experimental evidence which bears on theories of cognition and language. Prerequisites: PSYC 0101 and PSYC 0105.

PSYC 0352 WOMEN AND MENTAL HEALTH (3) This course will examine issues related to women's mental health. Topics will include theories of female personality development, socialization, life cycle events, sexuality, psychopathology more frequently associated with women (e.g. depression, eating disorders, phobias), specific treatment needs of women, the impact of violence against women, and international issues concerning women.

PSYC 0353-356 SPECIAL TOPICS IN PSYCHOLOGY (3) each offering; students may receive no more than 6 credits for this course number. Offered on an irregular basis. This offering is an in-depth study of a limited and/or specialized area within one field of psychology. The exact title will vary according to the specialization of the instructor and the interest of the students. Prerequisites: PSYC 0101 and at least 9 additional credits in psychology for majors; PSYC 0101 and permission of instructor for non-majors.

PSYC 0357 ADULT DEVELOPMENT AND AGING (3) A study of human development through the early, middle, and later adult years. The course will focus on the maturational and environmental determinants of changes in sensation and perception, learning and memory, intelligence, cognition, and personality. Prerequisite: PSYC 0101

PSYC 0359 SENSATION AND PERCEPTION (3) Introduction to the laboratory study of perceptual phenomena. Students use different instrumentation such as the tachistoscope and dichotic listening equipment and apply various methodologies in a series of experiments during the first part of the course, comparing several theoretical approaches. The second part of the course is given to laboratory demonstrations and the development of an individual project. Prerequisites: PSYC 0101, PSYC 0105, and permission of instructor

PSYC 0360 LEARNING LABORATORY (3) Provides students with laboratory experience in animal learning. Initially all students will train animals using basic procedures in behavioral control including shaping, response acquisition and simple discrimination. Student will then pursue individual projects examining response chaining, performance on simple or complex schedules of reinforcement, choice behavior, and other areas of learning. Prerequisites: PSYC 0101, PSYC 0105, and PSYC 0306 and permission of instructor

PSYC 0361 PSYCHOLOGY OF RACISM (3) Provides students with an understanding of the psychological causes and emotional reality of racism as it affects everyday life. Through the use of lectures, readings, simulation exercises, group research projects, and extensive class discussion, the student explores the psychological impact of racism on both the oppressor and the oppressed. Prerequisite: PSYC 0101

PSYC 0362 ALCOHOLISM: CAUSES AND TREATMENT (3) The objectives of this course are to explain and interpret the dynamics, research and most effective treatment modalities for alcoholism. Included are the physiological causes of alcoholism, common psychological denominators, defenses, the progression and the recovery-relapse of the alcoholic. The alcoholic family as a unit to be treated is considered also. Prerequisites: PSYC 0101 or permission of instructor

PSYC 0381 EXPERIMENTAL SOCIAL PSYCHOLOGY (3) Provides skills in field and laboratory research methodology. A few topics in social psychology, such as interpersonal attraction, attitude change, social cognition and impression management are discussed in detail. Following an in-depth analysis of a specific topic, students conduct either field or laboratory experiments. Students are closely supervised and are responsible for conducting and scheduling experiments; collecting, coding and analyzing data; and submitting a final written report in APA format for each experiment. Prerequisites: PSYC 0101, PSYC 0105, PSYC 0304, or the permission of the instructor

PSYC 0399 INDEPENDENT STUDY - PSYCHOLOGY (1-6) Credit for independent study is granted for special academic work done under the supervision of a faculty member of the Psychology Department. This work may involve library research and subsequent preparation of a scholarly paper; design and completion of an experimental project or field study; advanced study and application of concepts in a particular area of psychology beyond that covered in typical course work. At the end of the project, a final written report should be submitted to the faculty supervisor, with a copy to the departmental advisor and a copy to the chairman of the department. Prerequisites: PSYC 0101; approval by student's advisor, department chairman and Academic Dean.

SOCIOLOGY AND SOCIAL SCIENCE

Students majoring in Social Science select one of the following concentrations: General Social Science or Social Work. The Department of Sociology and Social Science also offers minors in Social Work and Sociology.

The General Social Science Concentration offers students a broad interdisciplinary program in the social sciences, including Economics, Geography, History, Political Science, Psychology, and Sociology. Completion of this concentration gives students a strong background in the social sciences and the flexibility to adapt to a variety of employment possibilities. The Senior Thesis/Internship, which culminates work in this concentration, gives majors the opportunity to gain hands-on experience in a variety of governmental, business, and service settings.

The Social Work Concentration prepares students for entry-level positions in the social services (professional development in social work generally requires the completion of a graduate program in social work). In addition to taking the required course work in Social Work and Sociology, majors must complete a six credit practicum in a social work setting. Students are also encouraged to accumulate elective credits in other related fields, such as Psychology, Education, and Criminal Justice.

REQUIREMENTS FOR SOCIAL SCIENCE MAJORS

FOUNDATION COURSES

For majors concentrating in Social Science, one foundation course (i.e., a level-0100 course, usually) should be taken in each of the following fields: Sociology, Psychology, Geography, Economics, and Political Science. Majors concentrating in Social Work must take Principles of Sociology and a foundation course in one other social science discipline.

CONCENTRATIONS

General Social Science Concentration: 45 credits

- Foundation courses described above (15)
- 9 credits of post-introductory work (level-0200 course or higher) should be selected in one of the following fields:
  - History
  - Sociology
  - Psychology
  - Geography
  - Economics
  - Political Science (9)
- 6 credits of post-introductory work (level-0200 course or higher) in each of two additional fields from those listed above (12)
- 6 additional credits are required in one of the three fields selected above (6)
- SOCI 0300 Senior Thesis/Internship (3)

Social Work Concentration : 36 Credits

- Foundation courses described above (6)
- SOCI 0104 Introduction to Social Work (3)
- SOCI 0105 Introduction to Social Welfare (3)
- SOCI 0322 Interventive Methods in Social Work (3)
- SOCI 0324 Human Services: Planning and Organization (3)
- SOCI 0351 Social Work Practicum (6)
- 12 credits in post-introductory Sociology courses (12)

[Note: Social Work courses must be taken in an appropriate sequence: Introduction to Social Work and Introduction to Social Welfare are both required before taking either Interventive Methods or Human Services Planning and Organization. All four of these courses must be completed before the Social Work Practicum.]

MINOR REQUIREMENTS IN SOCIOLOGY AND SOCIAL WORK

The department offers two minors and provides a variety of service courses to augment other academic disciplines. The department also provides for practical experience through placement in community agencies. The requirements for a minor are as follows:

1. Minor in Sociology: 18 hours total
   - SOCI 0101 Principles of Sociology (3)
   - Two Sociology courses (either 0200 or 0300 level) (6)
   - Three Sociology courses (at 0300 level) (9)

2. Minor in Social Work: 18 hours total
   - SOCI 0104 Introduction to Social Work (3)
   - SOCI 0105 Introduction to Social Welfare (3)
   - SOCI 0322 Interventive Methods in Social Work (3)
   - SOCI 0324 Human Services: Planning and Organization (3)
   - SOCI 0351 Social Work Practicum (6)

COURSES

SOCI 0101 PRINCIPLES OF SOCIOLOGY (3) An overall study of the concepts and principles of group behavior analysis of the components of culture and the structure of society; social organization and differentiation.

SOCI 0104 INTRODUCTION TO SOCIAL WORK (3) Preprofessional course designed to provide view of historical background, basic principles and concepts, current trends, and careers in Social Work.

SOCI 0105 INTRODUCTION TO SOCIAL WELFARE (3) A study of Social Welfare as an institution; the development of the Social Welfare profession through the ages, comparative institutional analysis, normative and organizational structure.

SOCI 0200 CULTURAL ANTHROPOLOGY (3) An overview of cultural anthropology as a discipline and to the concepts and techniques essential for understanding different cultures, both contemporary and past. Includes analysis of universal aspects of human experience, including the family, economic, political, religious, artistic, and linguistic systems, examined in cross-cultural perspective. A brief examination of hunters and gatherers, tribal and peasant peoples, among others and an introduction to the dynamics of cultural contact, cultural evolution, and change.

SOCI 0201 THE FAMILY (3) The family as a social institution, affected by and affecting other institutions. Some material of the family in non-industrial societies will be included, but the main focus will be on persisting patterns and on changes in pre-marital, marital, and family relationships in the United States.

SOCI 0202 RACE AND ETHNIC RELATIONS (3) A study of the phenomena which arise when different biological and cultural groups interact, and of theories and methods calculated to reduce antipathy and discrimination against minority groups, with an emphasis on American relations.

SOCI 0204 INTRODUCTION TO RESEARCH METHODS IN SOCIOLOGY (3) The development of social research; the nature of sociological inquiry; basic methods and techniques; examination of representative sociological studies from the standpoint of methodology. Prerequisite: SOCI 0101.

SOCI 0300 SENIOR THESIS/INTERNSHIP (3-6) The course provides an opportunity for independent study which may take a theoretical direction (the non-agency research or the thesis option) or may involve observer participation in relevant community agencies and organizations.

SOCI 0302 SOCIAL WELFARE AND SOCIAL CHANGE (3) The development of welfare and planning in association with the industrialization process. Agencies and occupations dealing especially with the elderly and youthful poor. Modern policies and proposals for change in selected problem areas. Prerequisite: SOCI 0101.

SOCI 0303 SOCIOLOGY OF LEISURE AND RECREATION (3) The study of the social institutional structure and functional systems of society related to leisure behavior. The social significance of leisure and the human values in leisure-time pursuits. Examination of practices and uses of leisure in the United States. Prerequisite: SOCI 0101.

SOCI 0304 SOCIAL CHANGE (3) Major theories of social change with respect to the origin of innovations and the reasons for their acceptance or rejection. An analysis of such sources of change as conflict, technology, and social planning in modern and developing societies. Prerequisites: SOCI 0101.

SOCI 0305 URBAN SOCIOLOGY (3) Growth, structure and functions of the city. The urban place as an ecological, stratified, attitudinal and decision-making unit. Urban problems and social relations. Prerequisite: SOCI 0101.

SOCI 0307 SOCIAL PROBLEMS (3) A study of contemporary American society in light of selected problem areas. An analysis of contributing factors, conflicting views and values, current situation of prospects for resolution involving application of sociological concepts, theories, and methods. Prerequisite SOCI 0101.

SOCI 0308 SOCIAL STRATIFICATION (3) A systematic treatment of the ranking systems in various social structures in America. Theories of social stratification and mobility, analysis of social class studies in the United States, the interplay of power, status, and control. Prerequisite: SOCI 0101.

SOCI 0309 SOCIOLOGY OF RELIGION (3) The scientific study of religion dating from mid-19th century animists and naturalists. Religion as a basic social institution with both integrative and diverse tendencies. Organizational patterns; interrelationships with other institutions. Theoretical developments within the field. Changing emphases in the function of religion as a major source of meaning and values in human societies. Prerequisite: SOCI 0101.

SOCI 0310 JUVENILE DELINQUENCY AND CRIMINOLOGY (3) Meaning, identification, and causes of delinquent and criminal behavior. The role of social institutions in corrections, control, and prevention of youthful and adult offenses. Prerequisite: SOCI 0101.

SOCI 0311 COMPLEX ORGANIZATIONS (3) Examination of major theories and studies of complex organizations. Emphasis is on recent findings regarding the influence of organizations on the behavior of members, bureaucratic "pathology", succession and displacement of goals, organizational types, characteristics, and problems of bureaucracies in a variety of settings: occupational, military, medical, religious, correctional, political; organization change in the light of contemporary theory and research noting the functioning of complex organizations in preindustrial and industrial societies. Prerequisite: SOCI 0101.

SOCI 0312 POPULATION STUDIES IN SOCIOLOGY (3) Introduction to population studies, provided within a sociological framework, and an analysis of historical, contemporary, and anticipated population conditions and trends, as these are related to social situations and the organization of society. Prerequisite: SOCI 0101.

SOCI 0314 COLLECTIVE BEHAVIOR (3) Study of such phenomena as crowds and mobs, panics and riots, fads and fashions, rumor and propaganda, the formation of publics, and public opinions. Examines the transition from unorganized to organized group behavior, from behavior based largely on emotional contagion to behavior on a shared symbolic framework. Prerequisite: SOCI 0101.

SOCI 0315 CHANGING SEX ROLES IN AMERICA (3) A study of existing sex roles in contemporary American society; examination of the determinants of such sex roles; comparison with existing sex roles in other societies; investigation of the relationship between biological priorities and sex role expectations; analysis of how sexual ascription at birth influences life experiences and chances of men and women; analysis of the relationship between sex role and social stratification; and analysis of the causes and consequences of change in culturally patterned sex roles. Prerequisite: SOCI 0101.

SOCI 0316 SMALL GROUPS (3) A systematic study of the influential theoretical and empirical writings and studies, classical and current, dealing with the structure and functioning of small groups; the influence of small groups research on theoretical perspectives in macro-sociology. Prerequisite: SOCI 0101.

SOCI 0318 SOCIOLOGY OF MEDICAL CARE (3) Examination of existing theory and research on medical care of a social institution. Study of the relation of social factors to illness, both physical and mental, and its distribution. Attitudes and beliefs regarding illness and the response to illness in various societies. Sociological analysis of hospitals as social organizations, of the medical profession, and of medical education. Comparison of medicine as it is practiced in the United States and in other countries. Prerequisite: SOCI 0101.

SOCI 0320 SOCIOLOGY OF EDUCATION (3) American schools as social organizations, as community associations, and as socialization agents. The functions of the school, and the relation of the institution of education to culture and social structure. Problems of change. Prerequisite SOCI 0101.

SOCI 0321 SOCIAL GERONTOLOGY (3) Aging as a biological, psychological, and sociological process with numerous economic and political implications. Emphasis will be placed on the role of both the family and the community. The crises of retirement, illness, and dying will also be treated. Prerequisite: SOCI 0101.

SOCI 0322 INTERVENTIVE METHODS IN SOCIAL WORK (3) A study of the relationship of social change and social problems; the role of the individual, group, community in social change and in offering social services to individuals and groups; and the professional skills and techniques necessary to the offering of these social services. Prerequisites: SOCI 0104 and SOCI 0105.

SOCI 0323 INDUSTRIAL SOCIOLOGY (3) A macro and micro-sociological examination of structure and functioning of industrial societies and their institutional and organizational components; major theoretical approaches assessing industrial systems. Production and distribution values, institutions; organizations, and roles of industrial societies along with norms affecting industrial social experience will be emphasized. Prerequisite: SOCI 0101.

SOCI 0324 HUMAN SERVICES: PLANNING AND ORGANIZATION (3) An analytical examination of the essential components and planning of human service: targets and agents. Assessment of innovations and their economic, social, and psychological costs and benefits. Prerequisites: SOCI 0104 and SOCI 0105.

SOCI 0330 SOCIOLOGY OF LAW (3) The sociological study of law; analysis of the legal system; relationship between the legal order and other institutional realms of society; the effectiveness of law as a mechanism of social control, and the place of law in broader patterns of social change. Prerequisite: SOCI 0101.

SOCI 0331-0334 SPECIAL TOPICS IN SOCIOLOGY (3) An in-depth treatment of a limited and/or specialized area within sociology. Prerequisites: permission of instructor.

SOCI 0351 SOCIAL WORK PRACTICUM (6) The course involves participant observation in social welfare agencies. Prerequisite: SOCI 0322.

SOCI 0399 INDEPENDENT STUDY (1-6) Permission of instructor.

WOMEN'S STUDIES MINOR

The Women's Studies Minor is an interdisciplinary program designed to provide students with the theoretical bases for understanding the role of women, both historically and currently, in shaping society's values, beliefs, laws, culture, arts, politics, and other institutions. It follows an integrative model which provides a coherent structure for using existing courses in the college curriculum.

Six courses constitute the minor:

WSTP 0101 Introduction to Women's Studies (required)	(3)
WSTP 0301 Seminar in Women's Studies (required)	(3)

Four other courses from among electives such as:

CRJU 0312 Women and the Law	(3)
ENGL 0326 Literature By and About Women	(3)
ENGL 0388 STW: Women Writers	(3)
MCOM 0316 Women in Film	(3)
MUSC 0104 Women's Role in Music: A History	(3)
PHIL 0333 Seminar in Interdisciplinary Studies: "Women as Philosophers and Theorists"	(3)
POLS 0323 Selected Topics in Political Science: "Women and Politics"	(3)
PSYC 0352 Women and Mental Health	(3)
SOCI 0315 Changing Sex Roles in America	(3)
WSTP 0201 Selected Topics in Women's Studies	(3)

Other courses may be designated as Women's Studies electives when appropriate. Students interested in the minor can obtain further information from and apply for admission to the Coordinator of Women's Studies. Advising is provided by faculty involved with the minor.

COURSES

WSTP 0101 INTRODUCTION TO WOMEN'S STUDIES (3) Introduces and develops the idea of Women's Studies as an approach to intellectual inquiry. Addresses a variety of Women's Studies issues in an interdisciplinary format, generally focusing on women's lives and experiences as illuminated by the social sciences and humanities.

WSTP 0201 WOMEN IN MODERN ORGANIZATIONS (3) Uses an interdisciplinary approach to enhance the understanding of social, ethical, and occupational problems which women face in their work roles within modern organizations. Focuses on strategies for problem-solving within a social and ethical framework with the goal of professional achievement and personal satisfaction within the particular organization. Prerequisites: WSTP 0101 or equivalent.

WSTP 0301 SEMINAR IN WOMEN'S STUDIES (3) Designed to integrate conceptually and methodologically the major issues addressed by Women's Studies. Each student will complete and present a major research project which demonstrates an understanding of the interdisciplinary nature of women's issues. Prerequisites: WSTP 0101, advanced work in Women's Studies or permission of instructor.

WESTFIELD STATE COLLEGE BOARD OF TRUSTEES

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ADMINISTRATION

(The date in parentheses following the name indicates the beginning of service at Westfield State College)

RONALD L. APPLBAUM (1990) President B.A., M.A., California State University; Ph.D., Pennsylvania State University

BARBARA J. GARVEY (1991) Vice President, Institutional Advancement B.A., College of Our Lady of the Elms; M.A., University of Massachusetts

WILLIAM H. LOPES (1988) Senior Vice President, Academic Affairs B.A., Providence College; M.A., Ph.D., University of Connecticut

PETER D. MAZZA (1971) Vice President, Student Affairs B.A., American International College; M.Ed., Springfield College; J.D., Western New England College, School of Law

PAUL J. MEI (1970) Treasurer and Budget Director B.B.A., Western New England College

ROBERT A. MARTIN (1980) Dean, Undergraduate Studies B.A., Wesleyan University; M.A., Ph.D., University of Rochester

JAMES A. STAKENAS (1987) Executive Assistant to the President B.M.E., M.M., Central Michigan University; Ph.D., University of Nebraska

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WESTFIELD STATE COLLEGE ACADEMIC CALENDARS

1994-1995 ACADEMIC YEAR

FALL 1994

September 6	College meetings
September 7	First Day of classes
October 10	Columbus Day - No classes
October 11	Monday schedule followed
October 25	End of first quarter
October 26	Start of second quarter
November 11	Veteran's Day - no classes
November 23	Thanksgiving Recess - Begins at noon
November 28	Classes resume
December 15	Classes end - Continuing Education
December 16	Classes end - Day Division
December 19, 20,21,22,23	Examination period
December 19	Make up day for unscheduled absences - Continuing Education
January 2	All grades due

SPRING 1995

January 23	Classes start
February 20	President's Day - No classes
March 17	End of third quarter
March 20-24	Spring Break
March 27	Classes resume Start of fourth quarter
April 17	Patriot's Day - No classes
April 18	Monday schedule followed - Continuing Education
May 9	Classes end - Continuing Education
May 10	Make up day for unscheduled absences - Continuing Education
May 16	Classes end - Day Division
May 17 18,19,22,23	Examination period
May 19	Grades due - Continuing Education
May 23	Senior grades due - Day Division
May 27	Commencement
May 31	All other grades due - Day Division

SUMMER 1995 CALENDAR - GRADUATE AND CONTINUING EDUCATION

SUMMER SESSION I

May 29	Memorial Day - No classes
May 30	Classes begin
July 4	Independence Day - No classes
July 7	Classes end
July 17	Grades due

SUMMER SESSION II

July 10	Classes begin
August 4	Last Summer Session II day class
August 14	Grades due Summer Session II
August 17	Last Summer Session II evening class
August 25	Grades due Summer Session II eviening

1995-1996 ACADEMIC YEAR

FALL 1995

September 5	College meetings
September 5	First Day of classes - Continuing Education
September 6	First Day of classes - Day Division
October 9	Columbus Day observed - No classes
October 10	Monday schedule followed
October 24	End of first quarter
October 25	Start of second quarter
November 10	Veteran's Day observed - No classes
November 22	Thanksgiving Recess - Begins at noon
November 27	Classes resume
December 14	Classes end - Continuing Education
December 15	Classes end - Day Division
December 18	Make up day for unscheduled absences - Continuing Education
December 18, 19,20,21,22	Examination period
January 2	All grades due

SPRING 1996

January 22	Classes start
February 19	President's Day - No classes
February 20	Monday schedule followed
March 15	End of third quarter
March 18-22	Spring Break
March 25	Classes resume Start of fourth quarter
April 15	Patriot's Day - No classes
May 7	Classes end - Continuing Education
May 8	Make up day for unscheduled absences - Continuing Education
May 15	Classes end - Day Division
May 16 17,20,21,22	Examination period
May 20	Grades due - Continuing Education
May 22	Senior grades due - Day Division
May 25	Commencement
May 28	All other grades due - Day Division